

THE ABBEY COMMUNITY ASSOCIATION

England & Wales · Charity number 299552

Details

Status Registered

Legal form Other

Registered 1988-07-08

Register [View on the Charity Commission register](#)

Contact

Address The Forum
Yeovil
BA21 3TL

Phone 07598902845

Email secretary@abbeymanorcc.org

Website <https://sites.google.com/a/abbeymanorcc.org/home/home>

Activities

Objects: (A) TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.(B) TO ESTABLISH OR TO SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE OR TO CO-OPERATE WITH ANY LOCAL STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE ASSOCIATION AND ITS CONSTITUTED BODIES IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: Manage Community Centre for groups of all ages. Mothers & Toddlers group. Pre-school. Scouts & Guides. Ballet & Keep Fit classes. Tea Dance & Badminton. Church Services. Private parties & fund-raising activities. Polling station. Parish Council meetings.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Religious Activities, Amateur Sport
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** BRYMPTON AND NORTH WEST YEOVIL AND THEIR ENVIRONS
- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£48,877	£40,196	-	-
2024-03-31	£43,918	£42,231	-	-
2023-03-31	£34,819	£30,711	-	-
2022-03-31	£44,667	£19,591	-	-
2021-03-31	£29,510	£37,918	-	-

Trustees

Name	Role	Appointed
PETER JEREMY SEIB	Chair	
Deborah Curtis		2024-01-10
Emma Ingrid Meecham		2021-07-14
Ingrid Meecham		2021-07-14
MRS JENNY LUCAS		
Pamela Miles Boocock		2022-07-13
Valerie May BROWN		

THE ABBEY COMMUNITY ASSOCIATION

England & Wales - Charity number 299552

Accounts

THE ABBEY COMMUNITY CENTRE, YEOVIL

Registered Charity No. 299552

The Forum, Yeovil, Somerset BA21 3TL

www.abbeymanorcc.org

Annual Report for Year

1st April 2024 - 31st March 2025

Governing Document: Constitution of the Abbey Community Association

- Original document signed 18 May 1988.
- Amendment to revise the number of members required to form a quorum approved on 23 November 1994
- Amendment to vest property in the Official Custodian for Charities approved on 23 November 2008
- Amendment to revise the number of members required to form a quorum to ten approved on 12 October 2011
- Amendment to remove requirement for an audit of accounts if income is less than £25,000. Approved at Annual General Meeting 14 October 2015
- Constitution re-typed in entirety and an amendment made to audit the accounts annually if the income is greater than £250,000. Approved at Annual General Meeting 11 October 2017.
- New Constitution formally adopted on 11th July 2018
- Typing errors corrected 7th September 2020. (Association changed to Charity).
- Amendment of para 17(1) to allow User Groups to attend meetings without being a Trustee. Amendment of para 17(5) to indicate maximum number of Trustees. Approved at Annual General Meeting on 14 July 2021.

Charity land is vested in the Official Custodian for Charities

- Schedule: Freehold land registered at HM Land Registry under title no. ST74562
- Case no. 215410
- Sealing no. 1056
- Date 10/10/08

Names of Charity Trustees Serving during Year

Mr P Seib	Chair
Miss E Meecham	Deputy Chair
Mrs J M Lucas	Secretary/Acting Booking Secretary until Feb 2025
Mrs D Curtis	Treasurer
Mrs V Brown	
Mrs I Meecham	
Mrs P Boocock	

Names of User Group Representatives Serving during the Year

Mrs V Brown	2 nd Preston Brownies
Mrs J Lucas	1 st Preston Guides
Mrs I Meecham	Knit, Stitch and Natter
Miss E Meecham	1 st Preston Brownies
Mrs P Boocock	WRA Keep Fit
Mr R G Brookes	Brympton Golden Oldies until Sept 2024
Mr J Welch) Dancers
Ms T Osborne)

Objects of the Charity

To promote the benefit of the inhabitants of Brympton and North West Yeovil and their environs (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants

To establish or to secure the establishment of a community centre (hereinafter called 'The Centre') and to maintain and manage or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of above objects.

The Association shall be non-party and non-sectarian in religion.

Organisation of Charity

- Number of elected Honorary Officers: 4
- Number of representatives of affiliated groups (one per group): 7
- Number of individual members living in the area of benefit (up to 14 under old Constitution): 2
- Number of co-opted members (up to 4): 0
- Number of paid staff: 0

Further Details of the Charity

- Name and address of bankers:
Nat West Bank plc, 2 Hendford, Yeovil BA20 1TN
Nationwide Building Society, 36 Middle Street, Yeovil BA20 1LA
- Independent Examiner: Albert Goodman LLP, Goodwood House,
Blackbrook Park Avenue, Taunton TA1 2PX
- Insurers: NFU Mutual, NFU Office, 46 Hendford, Yeovil BA20 1UW
- Sum Insured: £2,016,098 - Building. £28,865 - Contents.
- Deeds: Held by Battens Solicitors, Mansion House, 54 Princes Street,
Yeovil BA20 1EQ

Chairman's Report

2024-25 has been a "steady delivery" year, with the Trustees focused on maintenance of our "offer" to member groups and to casual users from the community. Of note is the support of individuals and local suppliers, and especially those who have done so on a voluntary or "at cost" basis. Tweaks and improvements can make a big difference to the user experience.

For example, the Brympton Golden Oldies (BGOs) reported that the induction loop signal was usable, but not good. After purchasing better testing equipment (which confirmed that we were compliant to standard), we were nevertheless able to make huge improvements in the set-up with the assistance of a local business that normally works with TV and stage audio.

The BGOs also acquired (and rather fabulous) library trolleys, designed, fabricated and donated by a local business and these now live in the former office at the front of the centre, which has been re-purposed as extra storage.

We are also fortunate to have the support of the Parish Council and some Parish Ranger time has been donated to remove overgrown bushes, etc. The landscaping has subsequently been replanted by volunteers from Yeovil SDA, which is one of the churches using the centre.

We have a regular local plumber, a generous local electrician and now, finally, a local provider to service the MVHR and Heat Pump systems. A good example of the benefits of having local trader support came in February when an upstairs water heater failed, causing flooding which affected key parts of the centre. A local plumber attended within minutes to "make safe" so that water pressure could be restored elsewhere in the building and use of the Centre could resume.

A very significant change during the year was entering into a commercial arrangement with Karma to provide Booking Secretary services, as we have still not been able to source a volunteer. This arrangement also includes the regular Health and Safety inspections, and the Trustees are thankful for the good service we enjoy. It should be noted that other charities in the area are also finding it difficult to secure volunteers for administrative and leadership roles, and that the Trustees did not feel able to directly employ staff at this stage, considering the unincorporated nature of the Association and available resources, hence a contracted service arrangement.

During the year the Association's policies have been reviewed and updated, and a more rational approach to reserves has been established by the Trustees. For example, ring-fencing sufficient funds to completely replace the hall floor which, after 35 years in use, is seen as the key "wear out" certainty.

All of the above would not be possible without the efforts of Trustees and the Management Committee. I'd especially like to recognise the contribution of Jenny, the Charity's Secretary, who administers and leads many acquisitions for ACA alongside her other voluntary work. Particular thanks are also due to the Vice-Chair and the Treasurer, who also both contribute to the local community in many ways outside of ACA.

Finally, on behalf of the Trustees I'd like to thank those users who regularly attend and contribute at Committee. The Trustees are mindful that the Charitable aim is better served when guided by users, and we are considering ways to incentivise all groups to participate. Next year marks the Association's 35th, which we hope to celebrate near to the September anniversary.

Treasurer's Report

Our income for the year was £48,441 and our expenditure £46,855.53. Refurbishment and maintenance was high again in order to fix the Air Conditioning.

During this financial year we changed energy suppliers and were able to receive some compensation from the previous supplier.

We have a Nationwide Deposit account, but we have to give 95 days' notice to gain access to our money. However, interest rates are starting to reduce as the bank base rate goes down.

We end the year with a bank balance of £12,820.55 with £43,108.63 in the Nationwide Deposit Account and £12,121.34 in the NatWest Business Reserve account. We are in a healthy position. However, the footfall through the doors each week is considerable, and the building takes a lot of wear and tear. We need to ensure that we have sufficient funds to keep the building in good repair. Some of the floor boards in the main hall are deteriorating and replacing such a large-sprung floor will be in excess of £30,000.

Booking Secretary's Report

During the year we lost Shuttle busters who played badminton and FND Friends. Chair Yoga and Pilates commenced but has now stopped. We were sorry to lose these bookings. Restart Tuition booked the Parish Room for several months, but then outgrew the size of the room.

Yeovil Running Club are now hiring the Parish Room once a month for their meetings. Somerset Skills and Learning booked the Parish Room for two days for six months. This gave us a welcome boost to our income but will end in July 2025. Somerset Skills and Learning also book the Parish Room on a Tuesday and this is likely to continue.

We appreciate the bookings of regular users; Knit and Stitch have increased their booking time on a Tuesday. Yeovil SDA church now uses the main hall until 6pm on four Saturdays spread throughout the year.

Several local groups have booked fundraising bingos at the Centre on a Saturday evening. Vintage valuation days have been held, along with two elections.


The hall has many bookings and we sometimes have to cancel users' sessions because of elections or essential maintenance. We try to move the maintenance to various days of the week and in holiday time, but elections always seem to be on a Thursday!

The Community Centre continues to be a popular venue for children's parties. We have had parties on Christmas Day, Boxing Day and New Year's Eve.

It is pleasing to receive compliments about the Community Centre about how clean, neat and tidy it is. This is in part due to our cleaners, Caroline and Steve Jaques. I would like to thank them for their dedication to the Community Centre and thank them for their efforts over the past year.

Approved by: 

Chairman: Peter Seib

Approved by: 

Secretary: Jenny Lucas

Date: 

Independent examiners report to the Trustees of The Abbey Community Association

I report to the trustees on my examination of the accounts for The Abbey Community Association ("the charity") for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michelle Ferris BSc (Hons) FCA DChA
Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 14 July 2025



Receipts and payments accounts

CC16a

For the period from	Period start date 1st April 2024	To	Period end date 31st March 2025
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Section A Receipts and payments

	Unrestricted to the nearest	Restricted to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of Hall and Equipment	46,902	-	-	46,902	42,572
Interest	1,975	-	-	1,975	1,346
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for	48,877	-	-	48,877	43,918
A2 Asset and investment sales,					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	48,877	-	-	48,877	43,918
A3 Payments					
Power, Water, Sewerage, Waste, WiFi	8,569	-	-	8,569	7,854
Stamps and Stationery	62	-	-	62	49
General Expenses	418	-	-	418	414
Returned Deposits	5,968	-	-	5,968	5,940
Insurance	2,089	-	-	2,089	1,960
Rent and Quarterly charge	665	-	-	665	417
Licenses and Membership	656	-	-	656	511
Cleaning and Consumables	11,648	-	-	11,648	9,005
Maintenance and Refurbishment	9,522	-	-	9,522	15,559
Accountancy	600	-	-	600	522
Sub total	40,196	-	-	40,196	42,231
A4 Asset and investment					
CCTV	-	-	-	-	2,947
	-	-	-	-	-
Sub total	-	-	-	-	2,947
Total payments	40,196	-	-	40,196	45,178
Net of receipts/(payments)	8,681	-	-	8,681	- 1,260
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	59,370	-	-	59,370	60,630
Cash funds this year end	68,051	-	-	68,051	59,370

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted to nearest £	Endowment to nearest £
B1 Cash funds	NatWest Current Account	12,821	-	-
	Nationwide Deposit Account	43,109	-	-
	Natwest Business Reserve Account	12,121	-	-
	Total cash funds	68,051	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-

B3 Investment assets

Details	Fund to which	Cost (optional)	Current value
		-	-
		-	-
		-	-
		-	-
		-	-


B4 Assets retained for the charity's own use

Details	Fund to which	Cost (optional)	Current value
Land at The Forum Yeovil	Unrestricted	-	-
Abbey Community Centre	Unrestricted	-	-
Play Area/Fencing	Unrestricted	-	-
Bar Equipment	Unrestricted	-	-
Cleaning Equipment	Unrestricted	-	-
Tables and Chairs	Unrestricted	-	-
Kitchen/Catering Equipment	Unrestricted	-	-
Audio Installation	Unrestricted	-	-
TV Monitor /CCTV	Unrestricted	-	-

B5 Liabilities

Details	Fund to which	Amount due	When due
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on

Signature	Print Name	Date of
	PETER SEIB	11/5/25
J.M. Lucas	JENNY LUCAS	11/6/25

THE ABBEY COMMUNITY ASSOCIATION

England & Wales - Charity number 299552

Accounts

THE ABBEY COMMUNITY CENTRE, YEOVIL

Registered Charity No. 299552

The Forum, Yeovil, Somerset BA21 3TL

www.abbeymanorcc.org

Annual Report for Year

1st April 2023 - 31st March 2024

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Charity land is vested in the Official Custodian for Charities

- Schedule: Freehold land registered at HM Land Registry under title no. ST74562
- Case no. 215410
- Sealing no. 1056
- Date 10/10/08

Names of Charity Trustees Serving during Year

Mr P Seib	Chair
Mrs J M Lucas	Secretary and Minute Secretary/Acting Booking Secretary
Miss A Warr	Treasurer until October 2023
Mrs J M Lucas	Acting Treasurer October 2023 – January 2024
Mrs D Curtis	Trustee and Treasurer from January 2024
Mrs V Brown	
Mrs I Meecham	
Miss E Meecham	Deputy Chair from July 2023
Mr R Jackson	Until December 2023
Mrs P Boocock	

Names of User Group Representatives Serving during the Year

Mrs V Brown	2 nd Preston Brownies
Mrs J Lucas	1 st Preston Guides
Mrs I Meecham	Knit, Stitch and Natter
Miss E Meecham	1 st Preston Brownies

Mrs P Boocock	WRA Keep Fit
Mr R G Brookes	Brympton Golden Oldies
Mr J Welch) Dancers
Ms T Osborne)

Objects of the Charity

To promote the benefit of the inhabitants of Brympton and North West Yeovil and their environs (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants

To establish or to secure the establishment of a community centre (hereinafter called 'The Centre') and to maintain and manage or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of above objects.

The Association shall be non-party and non-sectarian in religion.

Organisation of Charity

- Number of elected Honorary Officers: 4
- Number of representatives of affiliated groups (one per group): 7
- Number of individual members living in the area of benefit (up to 14 under old Constitution): 2
- Number of co-opted members (up to 4): 0
- Number of paid staff: 0

Further Details of the Charity

- Name and address of bankers:
Nat West Bank plc, 2 Hendford, Yeovil BA20 1TN
Nationwide Building Society, 36 Middle Street, Yeovil BA20 1LA
- Independent Examiner: Albert Goodman LLP, Goodwood House,
Blackbrook Park Avenue, Taunton TA1 2PX
- Insurers: NFU Mutual, NFU Office, 46 Hendford, Yeovil BA20 1UW
- Sum Insured: £2,016,098 - Building. £28,865 - Contents.
- Deeds: Held by Battens Solicitors, Mansion House, 54 Princes Street,
Yeovil BA20 1EQ

Chairman's Report

The sudden passing in December 2023, of founding trustee Richard Jackson, casts a long shadow over this reporting year. Richard had been involved continuously since before the Centre was built and had served as Secretary from 1985 to 2017, more recently taking on the Health and Safety role. Richard is hugely missed.

In September 2023, our Treasurer, Amy Warr resigned. The Committee was very thankful for her accounting experience and her efforts, which included formalising the bookkeeping using FreeAgent software, which integrates with our banking to ensure full reconciliation.

In January 2024 Debs Curtis, an experienced charity trustee and book-keeper, joined the Association to replace Amy as the new Treasurer. Debs has extended the use of FreeAgent to include reporting improvements. The Trustees now have direct day-to-day oversight of funds, transactions and bank reconciliation giving a very high confidence in financial matters.

I am very much indebted to all of the Trustees, who have leaned in as required to cover these transitions and also holidays. Most especially we owe thanks to Jenny Lucas who has covered the Bookings Secretary on top of her role as Secretary to the Association.

Much of the Committee's effort has been "business as usual". At the start of the year Trustees arranged for St John's Ambulance to provide training on resuscitation and on use of the Centre's defibrillator. During the year we re-competed service contracts for utilities and broadband, re-assessed our insurance cover needs, reviewed hire fees, reviewed and updated policies such as Health and Safety, Data Protection and Financial responsibilities and we regularised the Centre's website Domain registration. Fire and Safety Risk Assessments were undertaken and acted upon as appropriate.

The Association made several minor facility improvements such as acquiring trolleys on which to move the tables and arranging re-decoration of both the Hall and the Parish Room. More significant improvements were the installation of CCTV in July, refurbishment of the audio system in December and a substantial refurbishment of the Kitchen completed in February.

We continue to strive to deliver our Charitable Purpose in as many ways as we can. This is well illustrated by the wide range of users. In addition to private hires such as community, wedding and birthday parties (and a regular ballroom dance practice), and one-off business events, the Centre continues to attract various new groups and retains those who have been with us from the opening of the Centre.

Membership remains steady, and the Committee Meetings well attended.

Finally, I would once again like to thank all of the Trustees and other Committee Members who have contributed so selflessly to the Association's efforts during the year.

Treasurer's Report

Our income for the year was £43,918 and our expenditure £42,231. Refurbishment and maintenance were double this year compared to the previous year. Items included installing CCTV, a new hand dryer, cleaning the Parish Room carpet, upgrading the Sound System hardware and the kitchen refurbishment including new flooring.

During this financial year our two-year fixed price contract for gas and electricity came to an end. We are now paying double per kWh and standing charges have also gone up.

We have a Nationwide Deposit account, but we have to give 90 days' notice to gain access to our money. With the higher interest rates it seemed good value to open a Business Reserve Account at NatWest. This gives a small amount of interest and instant access.

We end the year with a bank balance of £59,370 with £41,367 in the Nationwide Deposit Account and £5,010 in the NatWest Business Reserve account. We are in a healthy position. However, the footfall through the doors each week is considerable, and the building takes a lot of wear and tear. We need to ensure that we have sufficient funds to keep the building in good repair. Some of the floor boards in the main hall are deteriorating and replacing such a large-sprung floor will be in excess of £30,000.

Booking Secretary's Report

During the year we lost the Squirrels, the newest members of the Scout Movement and Zumba bookings from the main hall. The National Childbirth Trust had outgrown the Parish Room and moved to larger premises. However, we gained regular bookings in the main hall from Nipper Kicks on a Friday morning and Pilates twice a week. English classes were booked in the Parish Room and Pulse Healthcare booked two blocks of classes. We have had bookings in the Parish Room for meetings from various companies. The Community Centre was used for a polling station in December.

Somerset Skills and Learning were interested in booking the Parish Room for 39 hours per week during the day and evening. However, the hourly rate was very low and it would preclude the local community using the Parish Room during the week. For these reasons the Committee turned the offer down.


The Church groups that meet on Saturday and Sunday morning have increased their hours slightly. Motiv8 Entertainment Group have continued to book bingos with us. Children's parties continue to be popular at the Centre. Several adult parties were also held during the summer months.

We receive a lot of enquiries for the Community Centre at weekends. The block bookings by the churches means that we have to turn away most of these enquiries. The Committee decided that regular weekend bookings should no longer be eligible for the £2.50 per hour discount for regular payment, although we expect payments to be made monthly.

As Booking Secretary I receive many compliments about the Community Centre about how clean, neat and tidy it is. This is due largely to our cleaners, Caroline and Steve Jaques. I would like to thank them for their dedication to the Community Centre and thank them for their efforts over the past year.

Approved by: 

Chairman: Peter Seib

Approved by: 

Secretary: Jenny Lucas

Date: 22nd July 2024

Independent examiners report to the Trustees of The Abbey Community Association

I report to the trustees on my examination of the accounts for The Abbey Community Association ("the charity") for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michelle Ferris BSc (Hons) FCA DChA
Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 06 August 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
The Abbey Community Association

No (if any)
299552

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year (as restated) to the nearest £
A1 Receipts					
Hire of Hall and Equipment	42,572	-	-	42,572	34,236
Interest	1,346	-	-	1,346	583
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	43,918	-	-	43,918	34,819
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	43,918	-	-	43,918	34,819
A3 Payments					
Power, Water, Sewerage,Waste, WiFi, Phone	7,854	-	-	7,854	8,411
Stamps and Stationery	49	-	-	49	-
General Expenses	414	-	-	414	53
Returned deposits	5,940	-	-	5,940	-
Insurance	1,960	-	-	1,960	1,800
Rent and Quarterly Charge	417	-	-	417	536
Licenses and Membership	511	-	-	511	492
Cleaning and Consumables	9,005	-	-	9,005	9,089
Maintenance and Refurbishment	15,559	-	-	15,559	7,057
Accountancy	522	-	-	522	498
Sub total	42,231	-	-	42,231	27,936
A4 Asset and investment purchases. (see table)					
CCTV	2,947	-	-	2,947	2,775
	-	-	-	-	-
Sub total	2,947	-	-	2,947	2,775
Total payments	45,178	-	-	45,178	2,775
Net of receipts/(payments)	(1,260)	-	-	(1,260)	39,322
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	60,630	-	-	60,630	56,522
Cash funds this year end	59,370	-	-	59,370	60,630

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Current Account	12,994	-	-
	Nationwide Deposit Account	41,367	-	-
	Natwest Business Reserve Account	5,010	-	-
	Total cash funds	59,370	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Land at The Forum Yeovil	Unrestricted	-	-
	Abbey Community Centre	Unrestricted	-	-
	Play Area/Fencing	Unrestricted	-	-
	Bar Equipment	Unrestricted	-	-
	Cleaning Equipment	Unrestricted	-	-
	Tables and Chairs	Unrestricted	-	-
	Kitchen/Catering Equipment	Unrestricted	-	-
	Audio Installation	Unrestricted	-	-
	TV Monitor /CCTV	Unrestricted	-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Deposits held	Unrestricted	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JENNY LUCAS	21/7/2024
J.M. Lucas	JENNY LUCAS	21/7/2024

THE ABBEY COMMUNITY ASSOCIATION

England & Wales - Charity number 299552

Accounts

THE ABBEY COMMUNITY CENTRE, YEOVIL

Registered Charity No. 299552

The Forum, Yeovil, Somerset BA21 3TL

www.abbeymanorcc.org

Annual Report for Year 1st April 2022 - 31st March 2023

Governing Document: Constitution of the Abbey Community Association

- Original document signed 18 May 1988.
- Amendment to revise the number of members required to form a quorum approved on 23 November 1994
- Amendment to vest property in the Official Custodian for Charities approved on 23 November 2008
- Amendment to revise the number of members required to form a quorum to ten approved on 12 October 2011
- Amendment to remove requirement for an audit of accounts if income is less than £25,000. Approved at Annual General Meeting 14 October 2015
- Constitution re-typed in entirety and an amendment made to audit the accounts annually if the income is greater than £250,000. Approved at Annual General Meeting 11 October 2017.
- New Constitution formally adopted on 11th July 2018
- Typing errors corrected 7th September 2020. (Association changed to Charity).
- Amendment of para 17(1) to allow User Groups to attend meetings without being a Trustee. Amendment of para 17(5) to indicate maximum number of Trustees. Approved at Annual General Meeting on 14 July 2021.

Charity land is vested in the Official Custodian for Charities

- Schedule: Freehold land registered at HM Land Registry under title no. ST74562
- Case no. 215410
- Sealing no. 1056
- Date 10/10/08

Names of Charity Trustees Serving during Year

Mr P Seib	Chair
Mrs J M Lucas	Secretary and Minute Secretary/Acting Booking Secretary
Miss A Warr	Treasurer
Mrs V Brown	
Mrs I Meecham	
Miss E Meecham	
Mr R Jackson	
Mrs P Boocock	



Names of User Group Representatives Serving during the Year

Mrs V Brown	2 nd Preston Brownies
Mrs J Lucas	1 st Preston Guides
Mrs I Meecham	Knit, Stitch and Natter
Miss E Meecham	1 st Preston Brownies
Mrs P Boocock	WRA Keep Fit
Mr J Welch) Dancers
Ms T Osborne)

Objects of the Charity

To promote the benefit of the inhabitants of Brympton and North West Yeovil and their environs (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants

To establish or to secure the establishment of a community centre (hereinafter called 'The Centre') and to maintain and manage or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of above objects.

The Association shall be non-party and non-sectarian in religion.

Organisation of Charity

- Number of elected Honorary Officers: 3
- Number of representatives of affiliated groups (one per group): 6
- Number of individual members living in the area of benefit (up to 14 under old Constitution): 3
- Number of co-opted members (up to 4): 0
- Number of paid staff: 0

Further Details of the Charity

- Name and address of bankers:
Nat West Bank plc, 2 Hendford, Yeovil BA20 1TN
Nationwide Building Society, 36 Middle Street, Yeovil BA20 1LA
- Independent Examiner: Albert Goodman LLP, Goodwood House, Blackbrook Park Avenue, Taunton TA1 2PX
- Insurers: NFU Mutual, NFU Office, 46 Hendford, Yeovil BA20 1UW
- Sum Insured: £1,965,008 - Building. £28,865 - Contents.
- Deeds: Held by Battens Solicitors, Mansion House, 54 Princes Street, Yeovil BA20 1EQ



Chairman's Report

During the year the Association has benefitted greatly from the skilled services of our new Treasurer, Amy Warr. As well as relieving Jenny Lucas of these duties, Amy has introduced a much-improved financial oversight by Trustees. Jenny has generously continued to act as both Secretary and Bookings Secretary throughout the year, although we are still trying to find someone for the latter role.

We continue to strive to deliver our Charitable Purpose in as many ways as we can, supporting the community of North-West Yeovil. A good example is the assistance and advice provided to those setting up the new Lufton Community Centre (which is within our area of benefice). We feel that facility offers something different from either the Parish Room or the Main Hall, but inevitably it will compete for volunteers and some clients. Fortunately, the size of our Main Hall and the privacy of the Parish Room will remain key attractions. For example, we host meetings of two churches and several leisure activities that simply cannot be accommodated in smaller rooms, and the high-quality indoor space makes it attractive to Headroom, a local charity working with the NHS to rehabilitate people with acquired brain injury and their families. The National Childbirth Trust continue to use the Parish Room which isn't overlooked, and the discrete entrance is attractive for sensitive work with offenders and supervised parental access. Having local facilities means that our community avoids travel to other towns.

Having been the venue for Brympton Golden Oldies and others to celebrate the Platinum Jubilee last year, in September the Centre hosted our Parish Council's sombre contribution to OPERATION LONDON BRIDGE, the mourning of the late Queen Elizabeth II. The Office was cleared and within hours it had been manned by Councillors and other volunteers so that a local book of Condolences was available for the community to pay its respects. Next year the Centre will have a rather happier use as we celebrate the Coronation of King Charles III and Queen Consort Camilla.

The Committee has carried out a number of "business as usual" works including replacement of the roof fasci and damaged guttering, repairing the decorative festoon lights, works to improve hot water supply and to stop the lobby radiators overheating. A key consideration throughout the year has been energy efficiency, especially since fuel prices spiked with the invasion of Ukraine. On the latter point we have been particularly glad of the Photovoltaic Installation.

We have also replaced the main hall tables with smaller, lighter ones to address manual handling concerns where children or older adults are moving the furniture.

Developments have included a new cupboard in the lobby to house three wheelchairs donated to support Brympton Golden Oldies and other events where accessibility is an issue.

Membership has been steady, and the Committee Meetings well attended, including by users which is welcome and taken as an endorsement that we remain approachable and in touch with needs.

Finally, I would once again like to thank all of the Trustees and committee members who have contributed selflessly to the Association's efforts this year, especially those who have stepped in to temporarily cover roles when people have been away or sick. On behalf of the community, I am very grateful.

Treasurer's Report

Our income for the year was £34,819 and our expenditure £27,936. The hire income of £34,236 is nearly back to pre-COVID levels. Refurbishments were higher than in the previous year, with the replacement of our old tables being welcomed. We end the year with a bank balance of £60,630, with £36,030 of this in the Nationwide Deposit Account. This is a healthy position, but we continue to identify the need to replace the wooden sprung floor in the main hall in the coming years. It is estimated this will be in the region of £30,000.

Our running costs have continued to increase, particularly gas and electricity. However, the increased bookings have allowed the committee to keep rents at the same level for the early part of the coming financial year.

People continue to pay direct to our bank, and this has greatly reduced cash transactions and handling of cheques.

Booking Secretary's Report

We lost the Creative Writers in the Parish Room on a Friday evening during the year, but we did gain a regular booking on a Tuesday in the Main Hall from Headway. During the school holidays one or two groups have booked the main hall and this has increased our income in quieter parts of the year.

The Church groups that meet on Saturday and Sunday morning have increased their hours slightly. We have also attracted regular bingo sessions from Motiv8 Entertainment Group. Children's parties continue to be popular at the Centre. and most weekends are booked for these events. Over the past year we have had business meetings booked in the main hall.

All casual bookings pay directly to the bank, and regular hirers also pay direct to the bank, so this has made going into Yeovil to bank a thing of the past.

All regular hirers have now signed new contracts, which includes their monthly payments and how they are calculated.

Our cleaner left us at the end of November, with no notice. We are very grateful for Karma Cleaning who stepped in immediately and got us through all our Christmas party bookings. We had a tendering process and they were appointed as our new cleaners in March of this year.

Approved by: 

Chairman: Peter Seib

Approved by: 

Secretary: Jenny Lucas

Date: 12/7/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name The Abbey Community Association	No (if any) 299552
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year (as restated) to the nearest £
A1 Receipts					
Hire of Hall and Equipment	34,236	-	-	34,236	30,784
Government Grants (COVID-19)	-	-	-	-	11,917
Interest	583	-	-	583	73
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	34,819	-	-	34,819	42,774
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34,819	-	-	34,819	42,774
A3 Payments					
Power, Water, Sewerage,Waste, WiFi, Phone	8,411	-	-	8,411	2,353
Stamps and Stationery	-	-	-	-	43
General Expenses	53	-	-	53	131
Insurance	1,800	-	-	1,800	1,441
Rent and Quarterly Charge	536	-	-	536	536
Licenses and Membership	492	-	-	492	190
Cleaning and Consumables	9,089	-	-	9,089	8,608
Maintenance and Refurbishment	7,057	-	-	7,057	3,916
Accountancy	498	-	-	498	480
Sub total	27,936	-	-	27,936	17,698
A4 Asset and investment purchases. (see table)					
Tables	2,775	-	-	2,775	-
	-	-	-	-	-
Sub total	2,775	-	-	2,775	-
Total payments	30,711	-	-	30,711	17,698
Net of receipts/(payments)	4,108	-	-	4,108	25,076
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	56,522	-	-	56,522	31,446
Cash funds this year end	60,630	-	-	60,630	56,522

14/6/23
12/06/2023

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Current Account	24,600	-	-
	Nationwide Deposit Account	36,030	-	-
		-	-	-
	Total cash funds	60,630	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Land at The Forum Yeovil	Unrestricted	-	-
	Abbey Community Centre	Unrestricted	-	-
	Play Area/Fencing	Unrestricted	-	-
	Bar Equipment	Unrestricted	-	-
	Cleaning Equipment	Unrestricted	-	-
	Tables and Chairs	Unrestricted	-	-
	Kitchen/Catering Equipment	Unrestricted	-	-
	Audio Installation	Unrestricted	-	-
	TV Monitor	Unrestricted	-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Deposits held	Unrestricted	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PETER SELLS	14/6/23
J. M. Lucas	JENNIFER LUCAS	14/6/23

Independent examiners report to the Trustees of The Abbey Community Association

I report to the trustees on my examination of the accounts for The Abbey Community Association ("the charity") for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michelle Ferris BSc (Hons) FCA DChA
Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 17 July 2023

THE ABBEY COMMUNITY ASSOCIATION

England & Wales - Charity number 299552

Accounts

THE ABBEY COMMUNITY CENTRE, YEOVIL

Registered Charity No. 299552

The Forum, Yeovil, Somerset BA21 3TL

www.abbeymanorcc.org

Annual Report for Year 1st April 2021 - 31st March 2022

Governing Document: Constitution of the Abbey Community Association

- Original document signed 18 May 1988.
- Amendment to revise the number of members required to form a quorum approved on 23 November 1994
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Charity land is vested in the Official Custodian for Charities

- Schedule: Freehold land registered at HM Land Registry under title no. ST74562
- Case no. 215410
- Sealing no. 1056
- Date 10/10/08

Names of Charity Trustees Serving during Year

Mr P Seib	Chair
Mr F Sturman	Deputy Chair (until 14 th July 2021)
Mr R Brookes	Deputy Chair (from 14 th July 2021 - resigned 16 th July 2021)
Mrs S Brookes	Treasurer (resigned 16 th July 2021)
Mrs C Collins	Booking Secretary (resigned 16 th July 2021)
Mrs J M Lucas	Secretary and Minute Secretary
	Acting Treasurer (from 21 st July 2021)
	Acting Booking Secretary (from 21 st July 2021)
Mrs S Sturman	(resigned 16 th July 2021)
Mr R Brookes	(resigned 16 th July 2021)
Mrs V Brown	(until 14 th July 2021 – from 21 st July 2021)
Mrs I Meecham	(from 14 th July 2021)
Miss E Meecham	(from 14 th July 2021)
Mr F Sturman	(resigned 16 th July 2021)
Mr R Jackson	



Names of User Group Representatives Serving during the Year

Mrs V Brown	2 nd Preston Brownies
Mrs J Lucas	1 st Preston Guides
Mrs I Meecham	Knit, Stitch and Natter
Miss E Meecham	1 st Preston Brownies
Mrs P Boocock	WRA Keep Fit
Mr A Dutch	St James Scout Group

Objects of the Charity

To promote the benefit of the inhabitants of Brympton and North West Yeovil and their environs (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants

To establish or to secure the establishment of a community centre (hereinafter called 'The Centre') and to maintain and manage or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of above objects.

The Association shall be non-party and non-sectarian in religion.

Organisation of Charity

- Number of elected Honorary Officers: 5
- Number of representatives of affiliated groups (one per group): 6
- Number of individual members living in the area of benefit (up to 14 under old Constitution): 7
- Number of co-opted members (up to 4): 0
- Number of paid staff: 0

Further Details of the Charity

- Name and address of bankers:
Nat West Bank plc, 2 Hendford, Yeovil BA20 1TN
Nationwide Building Society, 36 Middle Street, Yeovil BA20 1LA
- Independent Examiner: Albert Goodman LLP, Goodwood House, Blackbrook Park Avenue, Taunton TA1 2PX
- Insurers: NFU Mutual, NFU Office, 46 Hendford, Yeovil BA20 1UW
- Sum Insured: £1.5M - Building. £20,000 - Contents.
- Deeds: Held by Battens Solicitors, Mansion House, 54 Princes Street, Yeovil BA20 1EQ

Names of User Group Representatives Serving during the Year

Mrs V Brown	2 nd Preston Brownies
Mrs J Lucas	1 st Preston Guides
Mrs I Meecham	Knit, Stitch and Natter
Miss E Meecham	1 st Preston Brownies
Mrs P Boocock	WRA Keep Fit
Mr A Dutch	St James Scout Group

Objects of the Charity

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Nat West Bank plc, 2 Hendford, Yeovil BA20 1TN
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- Sum Insured: £1.5M - Building. £20,000 - Contents.
- Deeds: Held by Battens Solicitors, Mansion House, 54 Princes Street, Yeovil BA20 1EQ

Chairman's Report

Despite the final stages of COVID restrictions, the 2020/21 AGM was very well attended by both member user groups and individual members. All officer posts were properly filled by election but after the election for Chair, a number of "continuing" Trustees, including the re-elected Booking Secretary, Treasurer and the newly elected Vice-Chairman, resigned their individual memberships and trustee positions in protest over a dispute. This event was a sad climax to a period of tension that had built for months and which had been impairing the Committee's focus on the Association's Charitable Aims.

Fortunately, the resignations had the effect of resolving the damaging and stressful situation in line with the members' wishes. However, two experienced former Trustees were elected at the AGM. Also, at the first meeting following the AGM, another experienced former Trustee, was co-opted immediately as a Trustee. These three Trustees are member representatives, replacing the lost experience and ensuring that a strong representation of member interests continued. This action was seen as important because the Association is largely an enabling joint enterprise and it is actually our member groups who deliver the majority of Charitable benefits to the community.

Regrettably, the COVID pandemic seems to have changed local volunteering habits and it was impossible to find volunteers to fill the Booking Secretary and Treasurer roles during the reporting year. This is not a problem which is unique to the Association, many local groups are finding recruitment to be slow. Whilst our own efforts continue, our excellent Secretary, Jenny Lucas has fulfilled these roles (with rare slight assistance from fellow Trustees). An opportunity has arisen through this, and Jenny Lucas has been able to update and strengthen many relevant governance arrangements around hiring, including provision of on-line banking with multiple signatures and visibility to many Trustees.

The rate of renewal within the Hall has eased, with store cupboard floors renewed, the main hall floor resurfaced and a start made on kitchen equipment (a fine new range type cooker). The opportunity was taken to review longer term needs and financial provision has been made to cover the "reasonable worst case" wear and tear liability, which is considered to be replacing the fine sprung wooden floor. We also plan improved provision for hearing impaired people in the Parish Room, a renewal of kitchen surfaces, including safer provision of boiling water and some external refurbishment.

The good news is that user groups, including new hires, are generating activity levels which approach that seen before the pandemic. There is also a renewed engagement with many groups attending Committee Meetings and influencing the Association in other ways.

Finally, I would like to say a particular "Thank You" to my fellow trustees, and particularly to Jenny Lucas, whose steady hand, rational approach, attention to detail and "can-do attitude" has seen the Association through these difficult times, without allowing panic or short-cuts. We all owe her a debt of gratitude for her service.

Treasurer's Report

Our income for the year was £44,667 and our expenditure £19,591, The hire income of £32,677 is nearly back to pre-COVID levels and we applied for further COVID grants from the Government totalling £11,917. Refurbishments were much lower than in the previous year, which has allowed us to end the year with a balance of £56,522, with £25,446 of this is in the Nationwide Deposit Account. This is a healthy position, but we have identified the need to replace the wooden sprung floor in the main hall in the coming years. It is estimated this will be in the region of £30,000.

Our running costs have increased; particularly gas and electricity. However, the increased bookings and Government COVID grants, has allowed the committee to keep rents at the same level for the coming financial year.

During the year we set-up up dual authorisation on-line banking with NatWest known as Bankline. There were some initial teething problems, but this is now working very well. Most people now pay direct to our bank, and this has greatly reduced cash transactions and handling of cheques.

Booking Secretary's Report

In April we had five groups meeting and slowly confidence grew and the Government allowed more indoor events to take place. By September most groups were meeting, some groups wearing masks in line with Government legislation.

Children's and other party celebrations resumed in August and have continued most weekends ever since. The Committee turned down a request for regular use of the Community Centre on a weekend afternoon, to accommodate children's parties. We also obtained bookings from SCC early in the financial year, because their buildings were being renovated.

Abbey Toddlers returned in October with the Zumba Gold group kindly moving to a Thursday to allow the Abbey Toddlers their normal Wednesday slot. A new user, Yeovil Creative Writers started in October, meeting in the Parish Room on a regular basis. The WEA booked two courses in the Parish Room. One before Christmas and one after. Pop-up Play take advantage of the Community Centre during school holidays and has booked several days during the Summer and Spring holidays.

The Baby Clinic moved out in August, because they had been offered premises by SCC. We were also sorry to lose Tai Chi after so many years of being at the Community Centre in November.

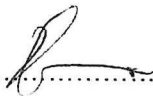
The Brympton Parish Council have used a room in the Community Centre as their office since 2010. However, in November they cancelled the arrangement and moved out. This had been a regular source of income during the pandemic, but obviously the Clerk had to work from home during the lockdown, and they saw no reason to return to the office.

The booking procedure was amended and streamlined in October. This, together with ensuring all regular users paid direct to the bank or by cheque has resulted in the Booking Secretary holding very little cash at any time. This would not have been possible without dual authorisation on-line banking.



I took on the role of Booking Secretary in July 2021. Prior to this I had only received complaints about what was not working at the Community Centre in my role as Secretary and a Trustee. It was a welcome change when people hiring the Community Centre, would tell me how lovely and clean it was, and what a lovely venue it was. This has made the extra work of doing this role, so worthwhile.

I would also like to thank our cleaner, who goes in everyday to ensure the Community Centre is clean, particularly during the pandemic with all the extra cleaning this demanded.

Approved by: 

Chairman: Peter Seib

Approved by: *J.M. Lucas*

Secretary: Jenny Lucas

Date: *19 July 2022*



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Abbey Community Association
IC (if any)
289552

Receipts and payments accounts

CC16a

For the period from 01/04/2021 To 31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of Hall and Equipment	32,677	-	-	32,677	8,836
Government Grants (COVID-19)	11,917	-	-	11,917	20,674
Donations	-	-	-	-	-
Fundraising	-	-	-	-	-
Interest	73	-	-	73	74
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	44,667	-	-	44,667	29,584
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	44,667	-	-	44,667	29,584
A3 Payments					
Power, Water, Sewerage,Waste, WiFi, Phone	2,353	-	-	2,353	2,630
Stamps and Stationery	43	-	-	43	23
General Expenses	131	-	-	131	371
Insurance	1,441	-	-	1,441	1,333
Rent and Quarterly Charge	536	-	-	536	536
Licenses and Membership	190	-	-	190	416
Cleaning and Consumables	8,608	-	-	8,608	2,995
Maintenance and Refurbishment	3,916	-	-	3,916	29,134
Accountancy	480	-	-	480	480
Deposit Refunds	1,893	-	-	1,893	-
Sub total	19,591	-	-	19,591	37,918
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	19,591	-	-	19,591	37,918
Net of receipts/(payments)	25,076	-	-	25,076	8,334
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	31,446	-	-	31,446	39,780
Cash funds this year end	56,522	-	-	56,522	31,446

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Current Account	31,075	-	-
	Nationwide Deposit Account	25,447	-	-
	Cash in Hand	-	-	-
	Total cash funds	56,522	-	-
(agree balances with receipts and payments account(s))				


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Land at The Forum Yeovil	Unrestricted	-	-
	Abbey Community Centre	Unrestricted	-	-
	Play Area/Fencing	Unrestricted	-	-
	Bar Equipment	Unrestricted	-	-
	Cleaning Equipment	Unrestricted	-	-
	Tables and Chairs	Unrestricted	-	-
	Kitchen/Catering Equipment	Unrestricted	-	-
	Audio Installation	Unrestricted	-	-
	TV Monitor	Unrestricted	-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accountancy fees	Unrestricted	492	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PETER SEIB	8/6/2022
J.M. Lucas	JENNY LUCAS	8/6/2022

Independent examiners report to the Trustees of The Abbey Community Association

I report to the trustees on my examination of the accounts for The Abbey Community Association ("the charity") for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").


I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....

Michelle Ferris BSc (Hons) FCA DChA
Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date 09/08/2022

THE ABBEY COMMUNITY ASSOCIATION

England & Wales - Charity number 299552

Accounts

THE ABBEY COMMUNITY CENTRE, YEOVIL

Registered Charity No. 299552

The Forum, Yeovil, Somerset BA21 3TL

<https://abbeymanorcc.org>

Annual Report for Year 1st April 2020 - 31st March 2021

Governing Document: Constitution of the Abbey Community Association

- Original document signed 18 May 1988.
- Amendment to revise the number of members required to form a quorum approved on 23 November 1994
- Amendment to vest property in the Official Custodian for Charities approved on 23 November 2008
- Amendment to revise the number of members required to form a quorum to ten approved on 12 October 2011
- Amendment to remove requirement for an audit of accounts if income is less than £25,000. Approved at Annual General Meeting 14 October 2015
- Constitution re-typed in entirety and an amendment made to audit the accounts annually if the income is greater than £250,000. Approved at Annual General Meeting 11 October 2017.
- New Constitution formally adopted on 11th July 2018
- Typing errors corrected 7th September 2020. (Association changed to Charity).

Charity land is vested in the Official Custodian for Charities

- Schedule: Freehold land registered at HM Land Registry under title no. ST74562
- Case no. 215410
- Sealing no. 1056
- Date 10/10/08

Names of Charity Trustees Serving during Year

Mr P Seib	Chairman
Mr F Sturman	Deputy Chairman
Mrs S Brookes	Treasurer
Mrs J M Lucas	Secretary and Minute Secretary
Mrs C Collins	Booking Secretary
Mr R Jackson	
Mrs S Sturman	
Mr R Brookes	
Mrs V Brown	

Names of User Group Representatives Serving during the Year

Mr A Dutch	St James Scout Group
Mrs V Brown	2 nd Preston Brownies
Mrs J Lucas	1 st Preston Guides
Mr R G Brookes	Yeovil Rivers Community Trust

Objects of the Charity

To promote the benefit of the inhabitants of Brympton and North West Yeovil and their environs (hereinafter called 'the area of benefit') without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants

To establish or to secure the establishment of a community centre (hereinafter called 'The Centre') and to maintain and manage or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of above objects.

The Association shall be non-party and non-sectarian in religion.

Organisation of Charity

- Number of elected Honorary Officers: 5
- Number of representatives of affiliated groups (one per group): 4
- Number of individual members living in the area of benefit (up to 14 under old Constitution): 7
- Number of co-opted members (up to 4): 0
- Number of paid staff: 0

Further Details of the Charity

- Name and address of bankers:
Nat West Bank plc, 2 Hendford, Yeovil BA20 1TN
Nationwide Building Society, 36 Middle Street, Yeovil BA20 1LA
- Independent Examiner: Albert Goodman, Hendford Manor, Hendford, Yeovil BA20 1UN
- Insurers: NFU Mutual, NFU Office, 46 Hendford, Yeovil BA20 1UW
- Sum Insured: £1.5M - Building. £20,000 - Contents.
- Deeds: Held by Battens Solicitors, Mansion House, 54 Princes Street, Yeovil BA20 1EQ

Chairman's Report

2020/21 has been a very unusual year for all of us. We entered this year going into the first COVID Lockdown, which immediately ended the use of the centre by regular groups and meant that the Committee Meetings had to be held remotely (by Zoom) to maintain the good governance of the Charity.

A secondary effect of lockdown was an immediate cessation of income in excess of £3,500 (to the end of May). Fortunately, the Association happened to be saving up for some major capital works and could have survived a prolonged shutdown using that cash, however the Government made some emergency grants and the Association chose to apply to the District Council for these.

When the first grant came in, it was obvious that we had enough funding to proceed with the long-planned, but deferred, replacement of the Main Hall heat pump system (Air Conditioning). New units provided draught free filtered ventilation, in line with emerging practice based on the slowly developing understanding of the virus and infection mechanisms. These more energy efficient units also provided users with some control and they automatically shut down when not required, improving the hall's green credentials.

The COVID lockdown obviously impacted on different sections of society in different ways and the Association was able to help in a new way, enabling the important work of the Child Contact Centre, a charity that provides parental access to children where supervision is required by a Court. To do this, the Committee had to carry out a Risk Assessment and implement protective measures to achieve COVID-Secure status at short notice. This work was extended allowing new baby clinics to be held, with more than adequate social distancing. Our plastic tables were hired out to a local practice, who were offering outdoor clinics.

From mid-July Lockdown began to ease under the Tier system, with users having to comply with various Government Regulations to resume. In common with many other venues, the centre was festooned with colourful instruction signs, COVID First-Aid Boxes and NHS Tracking barcodes. Operations were supported by an excellent and clinical cleaning service.

By September, the rules system had changed to the "rule of six", and by October greater understanding of airborne transmission had led most users away from the Parish Room, leading the Committee to seek better ventilation options in time for the colder weather. The Committee also welcomed some replacement planting in front of the Parish Council Office.

In November, the second lockdown started and we were back to "permitted" activities only, but were still in a sound financial position to survive. From Early December the Tiers system was introduced, along with another Government Grant. Unfortunately most users found it difficult to restart, but a number, including a dance couple, used the extra availability well. For the first time in years we did not erect a Christmas tree in the Hall, though we did put on the outdoor festive lighting through Christmas.

Further Grants were received in January, and the Committee started investigating installing an energy efficient Mechanical Ventilation and Heat Recovery (MVHR) system to provide adequate fresh air in the Parish Room. This was ordered in February and installed in March. We also started to suffer a mouse infestation, which was dealt with by a local pest controller.

The operation of the centre using remote meetings and only occasional, controlled access was awkward for the committee. It's simply less effective and requires great discipline, I would like to thank all of those who patiently contributed to committee meetings, and my fellow Trustees in whose care the Charity lies. 2020/21 was a testing year for delivering our Charitable Aim, nevertheless the Association was at its best and enabled some very important new activities for the people in our community, as well as building a foundation for future recovery.

Treasurer's Report

With the continuation of the Covid restrictions throughout this year and the Centre being closed for the majority of this time, this had an impact on our income but fortunately we have had a number of grants from the Government via SSDC totalling £20,674.00 which more than made up for our loss of income.


Our income for this year was £8,836.00 together with the grants totalled £29,510.00. Interest from Nationwide was £74.00. Our expenditure was £37,918.00. This included some big refurbishment projects i.e. floor main hall and the new ECO system in the Parish Room which

made the room Covid friendly. We did draw out £15,000 from our Nationwide Savings Account to pay for these large expenditures due to the loss of income. In the future we intend to add to our Nationwide Savings account now that we are operational and receiving income.


At the end of the financial year, we have £21,038.17 in our current account and £10,373.98 in our Nationwide Savings Account.

Booking Secretary's Report

Obviously, it has been a difficult year, with the Hall open sporadically as we moved from Tiers into full lockdowns. Where it was allowed, users returned, and we were able to host some Family Contact meetings through Social Services which were permitted. Since April this year we have gradually seen regulars returning, and although unable to take party bookings, with a few advance bookings already, hopefully we can return to more normal use of the Hall going forward.

Approved by: 

Chairman: Peter Seib

Approved by: 

Secretary: Jenny Lucas



CHARITY COMMISSION
FOR ENGLAND AND WALES

CCXX R1 accounts (SS) 2020/21

Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2020	To	Period end date 31/03/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of Hall and Equipment	8,836	-	-	8,836	34,646
Government Grants (Covid-19)	20,674	-	-	20,674	-
Donations	-	-	-	-	-
Fundraising	-	-	-	-	-
Interest	74	-	-	74	260
Sales of Table Tennis Table	-	-	-	-	-
Sub total (Gross income for AR)	29,584	-	-	29,584	34,906
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,584	-	-	29,584	34,906
A3 Payments					
Gas,Water,Sewage,Waste & Electric	2,630	-	-	2,630	3,801
Stamps & Stationery	23	-	-	23	128
General Expenses	371	-	-	371	2,216
Insurance	1,333	-	-	1,333	1,293
Rent and Quarterly Charge	536	-	-	536	535
Licences and Membership	416	-	-	416	668
Accountancy	480	-	-	480	480
Caretaking,Cleaning & Cleaning Mat	2,995	-	-	2,995	7,501
Maintenance and Refurbishment	29,134	-	-	29,134	19,446
Sub total	37,918	-	-	37,918	36,068
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	37,918	-	-	37,918	36,068
Net of receipts/(payments)	- 8,334	-	-	- 8,334	- 1,162
A5 Transfers between funds					
A6 Cash funds last year end	39,780			39,780	40,942
Cash funds this year end	31,446			31,446	39,780

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	21,038	-	-
	Bank business Deposit Account	10,374	-	-
	Cash in Hand	34	-	-
	Total cash funds	31,446	-	-

(agree balances with receipts and payments account(s))


Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			
Land at The Forum Yeovil	Unrestricted	-	-
Abbey Manor Community Centre	Unrestricted	-	-
Play Area/Fencing	Unrestricted	-	-
Bar Equipment	Unrestricted	-	-
Cleaning Equipment	Unrestricted	-	-
Tables and Chairs	Unrestricted	-	-
Kitchen/Catering Equipment	Unrestricted	-	-
Audio Installation	Unrestricted	-	-
Office Furniture & Equipment	Unrestricted	-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			
Accountancy Fees	Unrestricted	480	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PETER SAB	27/5/21
J. M. Lucas	JEREMY LUCAS	27/5/21

Independent examiners report to the Trustees of The Abbey Community Association

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Michelle Ferris FCA
Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date... 29/07/2021