



Wymondham Heritage Society

THIRTY EIGHTH ANNUAL GENERAL MEETING HELD IN THE

FAIRLAND HALL WYMONDHAM on Thursday 27th November 2025

AGENDA

1. Welcome
2. Apologies for absence
3. Minutes of the 37th AGM as circulated in the Spring 2024 Newsletter
4. Matters Arising
5. Chairman's Report
6. Treasurer's Report
7. Annual reports from committees :
 - 7.1. Museum – Simon Long
 - 7.2. History - Sarah Standley
 - 7.3. Environment – Janis Raynsford
8. Election of Executive Committee:
9. Chair Simon Long
Vice-Chair vacant
Treasurer Chris Grant
Secretary/Minutes Secretary Janis Raynsford
Chair Museum Simon Long
Vice-Chair Museum Sarah Standley / Laura Osadciw
Chair History Sarah Standley
Subscriptions Officer Janet Benjafield
Publications Officer Diana Grant
Newsletter Editor Sarah Standley
Programme Secretary Georgette Vale
Member representing Membership Pauline Clarke
10. Any other business
11. Refreshments

Wymondham Heritage Society – Treasurer's report 2025

The Society made a minimal but planned loss of £2,415 on a gross income of £30,887 for the year ending 30 September 2025. This compares with a surplus of £8,606 on a gross income of £37,015 in the previous year.

The main factors behind this result are:

- No Open Gardens which usually contributes a profit of about £6,000
- Essential Electrical test and inspection £1,850 (*last carried out in 2014*)
- Tea room sales of £11,815 (*£10,528 previous year*) contributing a profit of £7,991 (*£6,800 previous year*)
- Museum admissions of £7,212 (*£6,869 previous year*)
- Generous donations of £3,375 with particular thanks to
 - Dyers Company Charitable Trust £2,000
 - Factory Shop £172
 - 'Easy Fundraising' via nominated purchases £62
- Heritage Society membership (Friends of the Museum) contributing £1,617
- Heritage Society publications £1,772
- Bridewell rooms hire contributing £3,140 (*£2,734 previous year*)

Several much needed improvements have been made to the Tea room and kitchen with a new and larger fridge and freezer. Investments were made in displays and special events.

As suggested at the 2024 AGM, the historic and obsolete 'Funds' Courtyard / Decorating / Tiffey Walk / Nature Walk have been combined into general funds within the balance sheet.

The committee feel confident that next season will provide a surplus, particularly with Open Gardens, and with healthy reserves of £31,385 (up on £28,897 end of 2024) and a current account balance of £15,298 (£19,991 end of 2024) will continue to flourish if current performance continues.

The Society has again asked David Brown of Brown & Co Accountants, to carry out an independent examination of the accounts. We are pleased to report that it has been confirmed that the accounts are in accordance with the requirements of the Charities Act 2011 and there are no concerns or matters to which attention should be drawn.

The ongoing success of the Society and the Museum relies almost entirely on the extraordinary and dedicated contribution of over seventy volunteers, so congratulations and thanks go to every one of them for making this all possible.

The Full accounts can be seen in the accompanying document

Chris Grant

Treasurer, November 2025

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH SEPTEMBER 2025
FOR
WYMONDHAM HERITAGE SOCIETY**

Brown & Co Accountants
22A Station Road
Wymondham
Norfolk
NR18 0JX

WYMONDHAM HERITAGE SOCIETY
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FOR THE YEAR ENDED 30TH SEPTEMBER 2025

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WYMONDHAM HERITAGE SOCIETY
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30TH SEPTEMBER 2025

The trustees present their report with the financial statements of the charity for the year ended 30th September 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

299548

Principal address

10 The Bridewell
Norwich Road
Wymondham
Norfolk
NR18 0NS

Trustees

Mr K L Hurn Chairman (deceased 31/10/2025)
Mr S J Long Chair: Museum Committee (appointed 28/11/2024)
Ms L J Osadciw (appointed 28/11/2024)
Ms S R Standley Representative: History Committee
Mrs J M Benjafield Membership Officer
Mrs G Vale Programme Officer
Mrs D M Grant Publications Officer
Mr C J Grant Treasurer
Mrs P A Clarke Membership Representative
Mrs J Raynsford Secretary/Minutes Secretary

Independent Examiner

David Brown
Brown & Co Accountants
22A Station Road
Wymondham
Norfolk
NR18 0JX

Approved by order of the board of trustees on 20th November 2025 and signed on its behalf by:

Mr C J Grant - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
WYMONDHAM HERITAGE SOCIETY**

Independent examiner's report to the trustees of Wymondham Heritage Society

I report to the charity trustees on my examination of the accounts of Wymondham Heritage Society (the Trust) for the year ended 30th September 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Brown
The Association of Accounting Technicians

Brown & Co Accountants
22A Station Road
Wymondham
Norfolk
NR18 0JX

20th November 2025

WYMONDHAM HERITAGE SOCIETY

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH SEPTEMBER 2025**

		Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies		3,378	-	3,378	5,131
Charitable activities					
Admissions		7,212	-	7,212	6,869
Memberships		1,617	-	1,617	1,349
Other trading activities	2	18,269	-	18,269	23,245
Investment income	3	411	-	411	421
Total		30,887	-	30,887	37,015
EXPENDITURE ON					
Raising funds		32,702	600	33,302	28,409
NET INCOME/(EXPENDITURE)		(1,815)	(600)	(2,415)	8,606
RECONCILIATION OF FUNDS					
Total funds brought forward		53,077	600	53,677	45,071
TOTAL FUNDS CARRIED FORWARD		51,262	-	51,262	53,677

The notes form part of these financial statements

WYMONDHAM HERITAGE SOCIETY

**BALANCE SHEET
30TH SEPTEMBER 2025**

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
CURRENT ASSETS					
Stocks	6	4,625	-	4,625	4,629
Cash at bank and in hand		46,967	-	46,967	49,048
		51,592	-	51,592	53,677
CREDITORS					
Amounts falling due within one year	7	(330)	-	(330)	-
NET CURRENT ASSETS		51,262	-	51,262	53,677
TOTAL ASSETS LESS CURRENT LIABILITIES		51,262	-	51,262	53,677
NET ASSETS		51,262	-	51,262	53,677
FUNDS	8				
Unrestricted funds				51,262	53,077
Restricted funds				-	600
TOTAL FUNDS				51,262	53,677

The financial statements were approved by the Board of Trustees and authorised for issue on 20th November 2025 and were signed on its behalf by:

Mr C J Grant - Trustee

The notes form part of these financial statements

WYMONDHAM HERITAGE SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH SEPTEMBER 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	2025	2024
	£	£
Shop income	726	910
Tea Room Sales	11,815	10,528
Lettings	3,140	2,734
Raffles	255	295
Publications	1,772	1,444
Art Sales	561	943
Open Gardens	-	6,391
	<u>18,269</u>	<u>23,245</u>

WYMONDHAM HERITAGE SOCIETY

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30TH SEPTEMBER 2025**

3. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	411	421
	<u>411</u>	<u>421</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30th September 2025 nor for the year ended 30th September 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30th September 2025 nor for the year ended 30th September 2024.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	5,131	-	5,131
Charitable activities			
Admissions	6,869	-	6,869
Memberships	1,349	-	1,349
Other trading activities	23,245	-	23,245
Investment income	421	-	421
Total	<u>37,015</u>	<u>-</u>	<u>37,015</u>
EXPENDITURE ON			
Raising funds	28,409	-	28,409
NET INCOME	8,606	-	8,606
RECONCILIATION OF FUNDS			
Total funds brought forward	44,471	600	45,071
TOTAL FUNDS CARRIED FORWARD	<u>53,077</u>	<u>600</u>	<u>53,677</u>

WYMONDHAM HERITAGE SOCIETY

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30TH SEPTEMBER 2025**

6. STOCKS

	2025	2024
	£	£
Stocks	4,625	4,629
	<u> </u>	<u> </u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Other creditors	330	-
	<u> </u>	<u> </u>

8. MOVEMENT IN FUNDS

	At 1.10.24 £	Net movement in funds £	At 30.9.25 £
Unrestricted funds			
General fund	53,077	(1,815)	51,262
Restricted funds			
Tiffany Walk	500	(500)	-
Nature Walks	100	(100)	-
	<u> </u>	<u> </u>	<u> </u>
	600	(600)	-
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	53,677	(2,415)	51,262
	<u> </u>	<u> </u>	<u> </u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	30,887	(32,702)	(1,815)
Restricted funds			
Tiffany Walk	-	(500)	(500)
Nature Walks	-	(100)	(100)
	<u> </u>	<u> </u>	<u> </u>
	-	(600)	(600)
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	30,887	(33,302)	(2,415)
	<u> </u>	<u> </u>	<u> </u>

WYMONDHAM HERITAGE SOCIETY

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30TH SEPTEMBER 2025**

8. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.10.23 £	Net movement in funds £	At 30.9.24 £
Unrestricted funds			
General fund	(6,871)	5,299	(1,572)
Museum Equipment	31,830	(3,581)	28,249
Shop/Tea Room	22,223	6,888	29,111
Courtyard Development	(2,711)	-	(2,711)
	<u>44,471</u>	<u>8,606</u>	<u>53,077</u>
Restricted funds			
Tiffany Walk	500	-	500
Nature Walks	100	-	100
	<u>600</u>	<u>-</u>	<u>600</u>
TOTAL FUNDS	<u>45,071</u>	<u>8,606</u>	<u>53,677</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	26,486	(21,187)	5,299
Museum Equipment	-	(3,581)	(3,581)
Shop/Tea Room	10,529	(3,641)	6,888
	<u>37,015</u>	<u>(28,409)</u>	<u>8,606</u>
TOTAL FUNDS	<u>37,015</u>	<u>(28,409)</u>	<u>8,606</u>

WYMONDHAM HERITAGE SOCIETY

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30TH SEPTEMBER 2025**

8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.23 £	Net movement in funds £	At 30.9.25 £
Unrestricted funds			
General fund	(6,871)	3,484	(3,387)
Museum Equipment	31,830	(3,581)	28,249
Shop/Tea Room	22,223	6,888	29,111
Courtyard Development	(2,711)	-	(2,711)
	<u>44,471</u>	<u>6,791</u>	<u>51,262</u>
Restricted funds			
Tiffany Walk	500	(500)	-
Nature Walks	100	(100)	-
	<u>600</u>	<u>(600)</u>	<u>-</u>
TOTAL FUNDS	<u>45,071</u>	<u>6,191</u>	<u>51,262</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	57,373	(53,889)	3,484
Museum Equipment	-	(3,581)	(3,581)
Shop/Tea Room	10,529	(3,641)	6,888
	<u>67,902</u>	<u>(61,111)</u>	<u>6,791</u>
Restricted funds			
Tiffany Walk	-	(500)	(500)
Nature Walks	-	(100)	(100)
	<u>-</u>	<u>(600)</u>	<u>(600)</u>
TOTAL FUNDS	<u>67,902</u>	<u>(61,711)</u>	<u>6,191</u>

WYMONDHAM HERITAGE SOCIETY
NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 30TH SEPTEMBER 2025

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30th September 2025.

WYMONDHAM HERITAGE SOCIETY

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH SEPTEMBER 2025**

	2025 £	2024 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts	3	-
Donations	3,375	5,131
	<u>3,378</u>	<u>5,131</u>
Other trading activities		
Shop income	726	910
Tea Room Sales	11,815	10,528
Lettings	3,140	2,734
Raffles	255	295
Publications	1,772	1,444
Art Sales	561	943
Open Gardens	-	6,391
	<u>18,269</u>	<u>23,245</u>
Investment income		
Deposit account interest	411	421
Charitable activities		
Admissions	7,212	6,869
Memberships	1,617	1,349
	<u>8,829</u>	<u>8,218</u>
Total incoming resources	30,887	37,015
EXPENDITURE		
Other trading activities		
Purchases	4,010	3,741
Speakers	395	706
Newsletters	134	594
Memberships (Friends)	271	206
Publications	732	1,210
Administration	330	476
Publicity & Stationery	341	1,240
Website	262	389
Service Charge - Preservation Trust	8,929	7,472
Rent - Preservation Trust	2,500	2,500
Electricity	1,251	1,007
Gas	1,235	673
Carried forward	20,390	20,214

This page does not form part of the statutory financial statements

WYMONDHAM HERITAGE SOCIETY

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH SEPTEMBER 2025**

	2025 £	2024 £
Other trading activities		
Brought forward	20,390	20,214
Water	392	334
Telephone	437	388
Insurances	2,627	2,234
Cleaning	1,464	1,445
Equipment Servicing	2,657	1,411
Other expenditure	4,123	830
Art Sales Repayment	567	1,154
Room Hire	161	360
Donations to Others	474	-
	33,292	28,370
Support costs		
Finance		
Bank charges	10	39
Total resources expended	33,302	28,409
Net (expenditure)/income	(2,415)	8,606

This page does not form part of the statutory financial statements