



Trustees' Annual Report for the period

From 01/04/2020 To 31/03/2021

Charity name: Dumbleton Village Hall

Charity registration number: 299528

Objectives and Activities

The Hall is to be held in trust for the benefit of the residents of Dumbleton for use for meetings, lectures and classes, recreation and leisure activities for the purpose of improving the condition of life for the said inhabitants.

Hire of the hall is open to residents and non-residents with the latter having preferential rates. Regular bookings currently include Table Tennis, Badminton, Book Club, WI, Pilates, Karate, Yoga and Tiny Talk. The committee run monthly coffee mornings, bi-annual wine bars, Christmas Tree light up with carols and free drinks/food, and an annual New Year's Dance. Events are also held in conjunction with other village organisations.

It is confirmed that the trustee's decision-making process has regard to the guidance issued by the Charities Commission.

The primary contribution by volunteers is time, although all volunteers personally contribute items like cake for the coffee mornings and raffle prizes on a voluntary basis.

Achievements and Performance

While the 2020-21 financial year was challenging due to the ongoing Covid-19 pandemic and the legal requirement for the Hall to remain closed for the majority of the period, the Trustees were able to provide some events in keeping with the aim of benefitting the residents of the parish.

Most notable was the introduction of a village Christmas tree event that has now become an annual fixture. The Trustees also ensure the Covid-security of the Hall through investment of Covid-related grants, undertaking a deep clean of the Hall to allow partial re-opening to clubs, classes and the public.

The original objectives for the financial period were set aside due to the Covid-19 pandemic.

The Trustees set new objectives considering the pandemic, including creating and maintaining a Covid-secure environment and ensuring the safety of all volunteers and users. Due to the Covid-19 pandemic, fundraising activities were significantly reduced and no measurement against the original objectives was meaningful.

Financial Review

The bank balance as at 31st March 2021 was £44,177.92, an increase of £20,358.95 on the previous year due mainly to Covid-related grants received.

The Hall generated income of around £3000, significantly lower than usual years due to the closure for most of the period as a result of the pandemic.

Specific reserves are held for large maintenance projects and improvement projects which currently stands at £23,000 in total.

Amount set aside for emergencies is £10,000. Amount set aside for specific projects is £13,000 to include:

- new heating system
- outside community area
- new guttering

The general sources of funding are:

- Hire of the venue to clubs, classes, individuals
- Fundraising events open to the public
- Donations from the public

Structure, Governance and Management

The governing document of the charity is a Trust Deed signed on 23rd June 1971. The charity is an unincorporated association.

Trustees and officers are co-opted from the parish and duly elected at the Annual General Meeting.

No specific induction or training policies exist, but trustees are provided with informal, ongoing training on the work of the Hall.

The Chair, Treasurer and Secretary form the Executive Committee providing oversight of the work of the Hall. Other trustees fulfil non-executive roles including Bookings and Events.

The Trustees hold regular meetings to review progress against objectives, setting of new objectives and management of the funds. An Annual General Meeting, open to the whole parish, reports on the business and financial statements for the Hall and as stated above elects the Trustees.

Reference and Administrative details

Charity name	Dumbleton Village Hall
Other name the charity uses	N/A
Registered charity number	299528
Charity's principal address	Dumbleton Village Hall Dairy Lane Dumbleton Glos. WR11 7TP (For administrative purposes: Mrs C Stanley, 2 Silver Hay, Dumbleton, Evesham, WR11 7TX)

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Harmsworth Cowles	Chair		
2	Claire Stanley	Treasurer		
3	Robert Mercer	Secretary		
4	Kate Hending	Vice Chair		
5	Paul Crowther			
6	Lucy Harvey			
7	Robin Phillips-Lamb			
8	Richard Price			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None


Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Claire Stanley	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	9 th September 2021	


Due to covid the AGM was postponed from May 2021 until September 2021.

DUMBLETON VILLAGE HALL
Receipts and Payments Account for the 12 months to 31st March 2021

	<u>2019-2020</u>	<u>2020-2021</u>
RECEIPTS:		
Hall Hire Rent		
Club Hires	£4,437.50	£542.50
Other Hires	£920.50	£207.00
First Floor Offices	£1,500.00	£1,500.00
Bank Interest	£20.09	£7.54
	£6,878.09	£2,257.04
Grant Income		
Tewkesbury Borough Council	£0.00	£22,369.00
The National Lottery	£0.00	£4,850.00
	£0.00	£27,219.00
Fund Raising Activities		
Stock Sales	£3,047.52	£701.79
Other Events (wine bar + coffee mornings)	£1,382.65	£0.00
	£4,430.17	£701.79
Other Income		
Donations, Cook Book sales, etc	£110.00	£55.50
Phone Box Appeal	£972.97	£37.73
	£1,082.97	£93.23
TOTAL RECEIPTS	£12,391.23	£30,271.06
PAYMENTS:		
Capital Expenditure		
Maintenance/Repairs etc	£1,711.20	£178.55
Guttering	£0.00	£315.20
Special Projects	£0.00	£0.00
Other Capital Expenditure	£837.97	£1,905.00
	£2,549.17	£2,398.75
Other Expenditure		
Inventory Equipment and Other Consumables	£1,006.44	£273.40
Annual Running Costs		
Electricity	£943.00	£3,011.79
Water Rates	£306.94	£356.92
Cleaning	£1,172.50	£2,138.39
Gas (incl tank rental)	£550.19	£434.91
Insurance	£684.25	£700.28
Annual General Meeting	£0.00	£0.00
Fire Safety Check	£0.00	£78.36
Service Gas Heater	£0.00	£137.00
Annual Music Licence & Website	£0.00	£203.17
Sundry Items	£125.00	£141.41
	£3,781.88	£7,202.23
TOTAL PAYMENTS	£7,337.49	£9,874.38
Excess of Receipts over Payments	£5,053.74	£20,396.68
Balance at Bank 1st April 2020	£19,738.20	£24,791.94
Balance at Bank 31st March 2021	£24,791.94	£45,188.62
Represented by:		
General fund	£23,818.97	44,177.92
Phone box Appeal	972.97	1,010.70
	£ 24,791.94	45,188.62


Richard Price
Honorary Treasurer

Date: 2 May 2021


Tim Daffurn BFP FCA
Honorary Auditor

Date: 2 May 2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

Dumbleton Village Hall

On accounts for the year
ended

31 March 2021

Charity no
(if any)

299528

Set out on pages

One to Five

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2021**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

27/1/2022

Name:

T R J Daffurn FCA BFP

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

Pennals Cottage, Nursery Road, Oakhanger, Crewe, CW1 5XA

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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