



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2020

Period start date To 31/08/2021

Period end date

Charity name: Cross Hayes Pre School

Charity registration number: 299488

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of children below compulsory school age by providing them with a safe, social place for them to grow and play.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">- Providing safe and satisfactory group play- Encouraging other charitable activities- Furthering the aims of the Pre School Learning Alliance- Provide a safe learning environment for a diverse range of children from all aspects of the community
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard for the guidance issued by the Charity Commission on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The pre school has a “Good” Ofsted rating.</p> <p>Continuing to take a high proportion of two year olds.</p> <p>An increasingly diverse range of needs within the setting and maintaining and developing the skills of SENCO trained staff.</p> <p>The pre school has continued to provide a safe, healthy, happy and stimulating environment where all of our children feel valued and included.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The pre school had an excess expenditure over income in the year of £10,282. This can be attributed primarily to the additional costs included to maintain the staffing of the pre school during the pandemic.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To retain sufficient reserves to cover necessary expenditure should the pre school be required to close, and to allow for fluctuations.
Amount of reserves held	Para 1.22	£28,249
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by committee of trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cross Hayes Preschool
Other name the charity uses	Cross Hayes Pre School
Registered charity number	299488
Charity's principal address	St Mary's Hall The Triangle Malmesbury Wiltshire SN16 0AH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nikolas Daines	Chairperson		
2	Barry Flockhart	Treasurer		
3	Harriet Trow	Secretary		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Jennifer Cole Accountancy Limited	The Rookery, Burton Hill, Malmesbury, Wiltshire SN16 0EL
Independent Examiner	Mander Duffill Chartered Accountants	The Old Post Office 41-43 Market Place Chippenham Wiltshire SN15 3HR

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Cathy Mundy	
Position (eg Secretary, Chair, etc)	Secretary	
Date	30/6/22	

Registered Charity Number: 299488

Cross Hayes Pre School

Accounts

for the year ended 31 August 2021

Cross Hayes Pre School

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Cross Hayes Pre School

Balance sheet as at 31 August 2021

		2021		2020	
	Note	£	£	£	£
Fixed Assets	4	1,275		2,612	
Current assets					
Debtors and prepayments	5	1,439		1,217	
Stocks		52		52	
Cash at bank and in hand		26,640		34,868	
			28,131		36,137
Current liabilities					
Creditors and accruals	6	1,157		218	
			1,157		218
Net current assets			26,974		35,919
Net assets			28,249		38,531
Unrestricted accumulated fund					
Brought forward at 1 September 2020			38,531		44,404
Excess expenditure over income for the year			(10,282)		(5,873)
			28,249		38,531

Cross Hayes Pre School

Income and expenditure account for the year ended 31 August 2021

	2021		2020	
	Unrestricted funds		Unrestricted funds	
	£	£	£	£
INCOME				
Wiltshire Council funding		64,273		61,775
Attendance fees		8,195		3,301
SMP Recoverable		0		1,838
Grants and Donations received		54		0
Fundraising income		0		1,574
Bank interest		11		75
Milk refund		137		220
Food vouchers		270		0
Uniform sales		38		28
TOTAL INCOME FOR THE YEAR		<u>72,978</u>		<u>68,811</u>
EXPENDITURE				
Salaries, wages and staffing expenses	64,677		55,925	
Rent payable	6,000		5,824	
Fundraising expenses	0		90	
Summer outing	0		0	
Telephone and internet	519		475	
Payroll and accountancy fees	1,240		1,200	
Independent Examiner's fees	120		20	
Repairs and maintenance	136		184	
Equipment, postage and stationery	5,627		6,271	
Petty cash, refreshments and groceries	808		805	
Insurance	825		818	
Staff Christmas meal and leaving gifts	0		12	
Milk	292		199	
Staff training and clothing	247		174	
Subscriptions	92		110	
Entertainment	0		95	
Ofsted / DBS	70		0	
Website	562		542	
Depreciation	1,337		1,586	
AGM / meeting expenses	0		0	
Increase / decrease in stock	0		0	
Donations	0		161	
Food vouchers	450		0	
Uniform	258		193	
TOTAL EXPENDITURE FOR THE YEAR		<u>(83,260)</u>		<u>(74,684)</u>
EXCESS EXPENDITURE OVER INCOME/				
EXCESS INCOME OVER EXPENDITURE FOR THE YEAR		<u>(10,282)</u>		<u>(5,873)</u>

Cross Hayes Pre School

Notes to the Accounts for the year ended 31 August 2021

Note 1

Basis of Preparation

The financial statements have been prepared under the historical cost accounting rules, in accordance with Accounting and Reporting for Charities and with the Charities Act.

Note 2

Accounting Policies

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources
- the trustees are virtually certain they will receive the resources
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

ASSETS

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £100. They are valued at cost or a reasonable value on receipt.

Depreciation is charged at the following rates:

Pre School Equipment: 25% straight line

Stocks and work in progress

These are valued at the lower of cost or market value.

Cross Hayes Pre School

Notes to the Accounts for the year ended 31 August 2021

Note 3

Paid employees

Staff Costs

	31 August 2021 £	31 August 2020 £
Gross wages, salaries and benefits in kind and Employer's National Insurance costs	64,676	55,925
	<u>64,676</u>	<u>55,925</u>

Average number of full time equivalent employees in the year

	31 August 2021	31 August 2020
Pre school staff	3	3

Note 4

Fixed Assets

	Pre school equipment £
Cost	
At 1 September 2020	8,117
Additions during the year	<u>0</u>
At 31 August 2021	<u>8,117</u>
Depreciation	
At 1 September 2020	5,505
Charge for period	<u>1,337</u>
As at 31 August 2021	<u>6,842</u>
Net Book Value	
At 31 August 2020	<u>2,612</u>
At 31 August 2021	<u>1,275</u>

Cross Hayes Pre School

Note 5

Debtors and Prepayments

	31 August 2021 £	31 August 2020 £
Trade debtors	862	641
SMP Reclaim	0	0
Prepayments	<u>577</u>	<u>576</u>
	<u>1,439</u>	<u>1,217</u>

Note 6

Creditors and Accruals

	31 August 2021 £	31 August 2020 £
Other creditors	917	98
Accruals and deferred income	<u>240</u>	<u>120</u>
	<u>1,157</u>	<u>218</u>

Note 7

Independent Examiner's Fees

The independent examiner's fee for the year ended 31 August 2021 was £120 (2020: £120).

Note 8

Trustees

There were 3 trustees in the year ending 31 August 2021 (2020: 3)

None of the trustees have been paid any remuneration or received any other benefits from an employment with Cross Hayes Pre School (2020: None).

No trustee expenses have been incurred (2020: None).

There have been no related party transactions in the reporting period (2020: None).

Cross Hayes Pre School

Accounts For The Year Ended 31 August 2021

We approve these accounts and confirm that we have made available all relevant records and information for their production.

SDCOLE

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Treasurer

CM C. MUNDY

.....
Secretary

L. Mather

.....
Chairperson

8/4/22

.....
Date

Cross Hayes Pre School

Independent examiner's report to the trustees of Cross Hayes Pre-School

I report to the trustees on my examination of the financial statements of Cross Hayes Pre School ("the charity") for the year ended 31 August 2021.

Responsibilities and basis of report

As the trustees of the charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Davis FCA
Mander Duffill
Chartered Accountants
The Old Post Office
41-43 Market Place
Chippenham
Wiltshire
SN15 3HR

Date: 20 APRIL 2022