

Trustee Annual Report 2023



**Yeovil Freewheelers
Emergency Volunteer Service**

Charity registration number: 299434



Yeovil Freewheelers EVS

Trustees' Annual Report for the period 01 Jan 23 to 31 Dec 23

Charity name: Freewheelers Emergency Voluntary Service (Yeovil)

Charity registration number: 299434

Purpose of the Charity

Relieve sickness and protect health by the provision of transport of urgently needed bloods, drugs, human tissues and other medical requirements between hospitals and blood transfusion banks throughout the South-West of England.

YFW operates from Yeovil District Hospital (YDH), Dorset County Hospital (DCH), Dorchester, and Taunton Musgrove Park Hospital providing a 24-hour service to deliver a fast, safe and effective emergency medical courier capability throughout the South-West, serving hospitals, hospices, care and nursing homes, laboratories and patients discharged to their own homes.

Main charity activities which benefit the public

YFW carries urgently needed blood and blood products, blood samples, biopsies, MRI scans, X-rays, prescription drugs, a variety of medical equipment and patient notes to hospitals, hospices, and nursing homes as well as private addresses, which are often in isolated areas, across most of Somerset and Dorset, saving the NHS well over £400,000 while easing patients' suffering and helping to save lives.

"Riding all year, in all weathers, 24hrs a day, free of charge."

Yeovil Freewheelers EVS

Charity Information

~120 VOLUNTEERS

Gave up their time to provide an incredible service, transporting blood products, urgent samples, donated breast milk and medical supplies to hospitals and other NHS partners across Somerset, Dorset and beyond, 365 days of the year.

All free of charge to our NHS!



Garages located at:

- Yeovil hospital
- Wincanton hospital
- Dorchester hospital
- Taunton hospital

Motorcycle fleet:

- 3 x BMW RT
- 5 x Triumph Tiger
- 1 x Yamaha Tracer

4x4 Car fleet:

- 1 x Dacia Duster



Yeovil Freewheelers EVS

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and which properly present the Charity's incoming resources and application of resources of the charity for that period. In preparing these financial statements the trustees are required to:

1. Select suitable accounting policies and then apply them consistently;
2. Make judgements and estimates that are reasonable and prudent;
3. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records, which disclose, with reasonable accuracy at any time, the financial position of the Charity, and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Trustee name	Office (if any)	Remarks
Charles Campion-Smith	Chair	From 22-Feb-24
Alan Bond		From 22-Feb-24
Andrew Harries		From 22-Feb-24
Vince Sharp		From 22-Feb-24
Peter Baker	Secretary	From 22-Feb-24

Yeovil Freewheelers EVS

Independent Examiners Report to the Trustees of Yeovil Freewheelers EVS

I report to the trustees on my examination of Freewheelers Emergency Voluntary Service (yeovil) accounts for the year ended 31 December 2023, which are set out on pages 10 to 11.

Respective responsibilities a trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011(the 2011Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(S)(b) of the 2011Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - a) to keep accounting records in accordance with section 130of the 2011Act; and
 - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

J. Fursman

Date

5/8/2024

Mrs Fursman FCCA
Lentells Limited
Chartered Certified Accountants
17-18 Leach Road
Chard Business Park Chard, Somerset, TA20 1FA

Yeovil Freewheelers EVS

Financial Review

FREEWHEELERS EMERGENCY VOLUNTARY SERVICE (YEOVIL) RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2023

		2023		2022
	Unrestricted funds	Restricted funds	Total funds	Total funds
RECEIPTS	£	£	£	£
Donations and sponsorship	36,102	41,500	77,602	71,791
Collection tins	1,788	-	1,788	1,693
Grant fund applications	1,000	-	1,000	8,700
Investment income	786	-	786	50
VAT refunds	19,878	-	19,878	13,421
Fundraising	25,691	-	25,691	17,565
Reimbursements	-	8,029	8,029	8,159
Reimbursements - uniform	-	1,373	1,373	-
Sub total	85,245	50,902	136,147	121,379
Asset sales	5,691	-	5,691	2,775
TOTAL RECEIPTS	90,936	50,902	141,838	124,154
	Unrestricted funds	2023 Restricted funds	Total funds	2022 Total funds
PAYMENTS	£	£	£	£
Fuel	10,234	-	10,234	14,684
Repairs and maintenance	20,370	2,296	22,666	31,519
Reimbursed expenses	2	8,029	8,031	-
Insurance	9,737	-	9,737	7,733
Uniforms	872	1,373	2,245	4,288
Office expenses	4,917	-	4,917	3,753
Marketing	2,563	-	2,563	2,461
Other expenses	603	-	603	1,560
VAT claimed on expenses	19,664	-	19,664	16,674
Sub total	68,962	11,698	80,660	82,672
Asset purchases	20,715	36,801	57,516	47,628
TOTAL PAYMENTS	89,677	48,499	138,176	130,300
NET RECEIPTS FOR THE YEAR	1,259	2,403	3,662	(6,146)
CASH FUNDS LAST YEAR END	105,387	-	105,387	111,534
CASH FUNDS THIS YEAR END	106,646	2,403	109,049	105,388

Yeovil Freewheelers EVS

Financial Review

FREEWHEELERS EMERGENCY VOLUNTARY SERVICE (YEOVIL)

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2023

	Unrestricted funds	2023 Restricted funds	Total funds	2022 Total funds
	£	£	£	£
CASH FUNDS				
Lloyds Bank current account	413	2,403	2,816	4,418
Lloyds Bank instant saver	99,407	-	99,407	89,621
Lloyds Petty cash	4,673	-	4,673	6,897
Paypal	240	-	240	223
	1,913	-	1,913	4,228
TOTAL CASH FUNDS	<u>106,646</u>	<u>2,403</u>	<u>109,049</u>	<u>105,387</u>
OTHER MONETARY ASSETS				
VAT debtor	5,801	-	5,801	6,015
Prepayments	7,739	-	7,739	5,744
	<u>13,540</u>	<u>-</u>	<u>13,540</u>	<u>11,759</u>
ASSETS RETAINED FOR CHARITY'S OWN USE				
Motorcycles - net book value	78,314	-	78,314	57,530
Equipment - net book value	2,834	-	2,834	3,370
Garage - net book value	5,350	-	5,350	5,350
	<u>86,498</u>	<u>-</u>	<u>86,498</u>	<u>66,250</u>
LIABILITIES				
Accruals	112	-	-	-
	<u>112</u>	<u>-</u>	<u>-</u>	<u>-</u>

These Financial Statements were approved by the board of trustees on 8-Jun-2024

Signed Charles Campion-Smith (Trustee)

PRINT NAME Charles Campion-Smith

Yeovil Freewheelers EVS

Financial Review Trustee Summary


With the impact of Covid receding the Charity has continued to maintain a healthy income stream during challenging times when finances are being stretched and costs increasing.

The profile of the Charity has been kept high with exceptional support from members and volunteers who have made great efforts with the fundraising. These efforts have resulted in the overall level of income received by the Charity increasing when compared to the previous year and this is during a time when finances are being stretched.

Unsurprisingly costs have increased and, in particular, the fuel costs have risen quite significantly. In addition, the number of bikes has also increased. The rolling bike replacement policy continues and, as part of this, the Charity maintains good records about the running costs of each bike. Accordingly, it is able to identify the most efficient and least efficient vehicles. This information is then used to decide which bikes to replace and when.

The Charity is very aware that there are challenging times ahead with everyone suffering from the cost-of-living crisis therefore it continues to monitor the available cash funds to ensure the uninterrupted running of all activities should fund raising become less fruitful in the coming months. Overall cash funds are in a similar position as at 31st December (2023: £106,646 and 2022: £105,387). With current levels of cash reserves available, the Charity is able to continue operations.

Yeovil Freewheelers EVS



Yeovil Freewheelers is an unincorporated charity which is governed by the publications shown below. The processes and procedures that direct the charity and its members are approved by the Charity Commission and are reviewed regularly to remain best practice.

Yeovil Freewheelers EVS

Governance

The Group shall be managed and administered in accordance with the Constitution (dated 18 Feb 2022), Policies, the Group Members' Handbook (v11 dated 4 Sep 2023) and SLAs as updated from time to time.

Chairman's Summary

2023 was a successful year for the charity with growth, increased output and many enjoyable events completed with the members.

Financially the charity is in good shape with sound reserves and steady income. The bike replacement policy has meant higher expenditure but the resultant newer equipment should pay dividends and act to reduce operating costs in the short to medium term.

The charity is well placed to continue supporting our local NHS services into 2024. It is a credit to the members and the hard work of the committee that the charity has seen growth and stability post a very busy and turbulent period of activity and movement.


Reference and Administrative details

Charity name	Freewheelers Emergency Voluntary Service (Yeovil)
Other name the charity uses	Yeovil Freewheelers EVS YFW Bloodbikes
Registered charity number	299434
Charity's principal address	10 Summerlands Yeovil Somerset BA21 3AL
Reporting Accountants	Lentells Ltd Chartered Certified Accountants 17-18 Leach Road Chard Somerset TA20 1FA

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Charles Campion-Smith
Position (Secretary, Chair, etc)	Chair
Date	8-Jun-2024