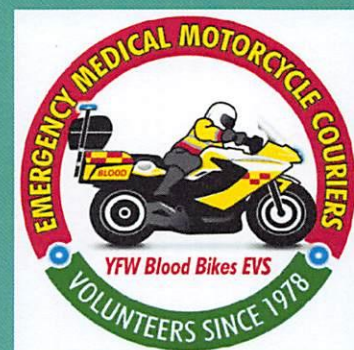


Trustee Annual Report 2022



Yeovil Freewheelers Emergency Volunteer Service

Charity registration number: 299434



Yeovil Freewheelers EVS

Trustees' Annual Report for the period 01 Jan 22 to 31 Dec 22

Charity name: Yeovil Freewheelers (YFW) Emergency Voluntary Service (EVS)

Charity registration number: 299434

Purpose of the Charity

YFW operates from Yeovil District Hospital (YDH), Dorset County Hospital (DCH), Dorchester, and Taunton Musgrove Park Hospital providing a 24-hour service to deliver a fast, safe and effective emergency medical courier capability throughout the South-West, serving hospitals, hospices, care and nursing homes, laboratories and patients discharged to their own homes.

Main charity activities which benefit the public

YFW carries urgently needed blood and blood products, blood samples, biopsies, MRI scans, X-rays, prescription drugs, a variety of medical equipment and patient notes to hospitals, hospices, and nursing homes as well as private addresses, which are often in isolated areas, across most of Somerset and Dorset, saving the NHS well over £400,000 while easing patients' suffering and helping to save lives.

"We operate all year round, riding in all weathers, 24hrs a day, entirely free of charge."

Yeovil Freewheelers EVS

Charity Information

126 VOLUNTEERS

Gave up their time to provide an incredible service, transporting blood products, urgent samples, donated breast milk and medical supplies to hospitals and other NHS partners across Somerset, Dorset and beyond, 365 days of the year.

All free of charge to our NHS!



Garages located at:

- Yeovil hospital
- Wincanton hospital
- Dorchester hospital
- Taunton hospital

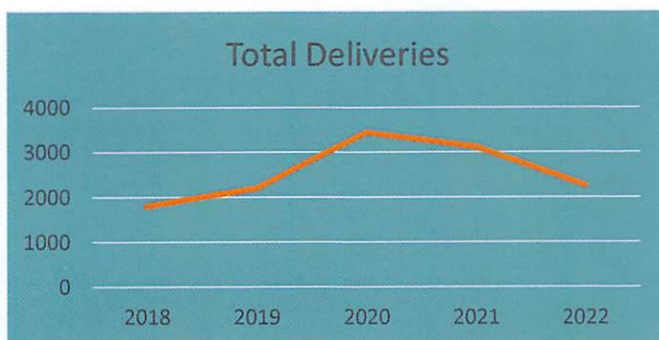
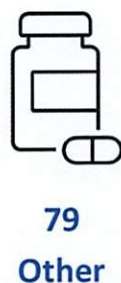
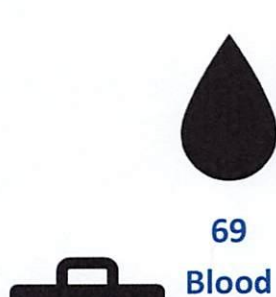
Vehicle fleet:

- 1 x BMW F800
- 3 x BMW RT
- 5 x Triumph Tiger
- 1 x Dacia Duster



Yeovil Freewheelers EVS

Achievements and Performance



COVID continues to affect tasking and has resulted in deliveries remaining above historical average levels.

Yeovil Freewheelers EVS

Achievements Against Charity Aspirations

Governance

- 1 – Establish a board of five trustees. At the end of the period the number of trustees sits at four.
- 2 – Ensure committee is fully manned. The committee has been fully manned for the duration of the period.

Equipment

- 1 – Manage fleet iaw fleet management policy. Two new bikes added to the fleet and one removed.
- 2 – Dacia Duster purchased in order to provide bad weather option and providing towing capability.
- 3 – Bike trailer purchased to aid with bike movements outside of tasking and provide breakdown recovery service.



Operations

- 1 – Rationalise tasking volume. Tasking adjusted to compliment rider numbers/availability. Shift hours and patterns altered to encourage more rider support.
- 2 – Support hospitals during industrial action. Several postal strikes required additional tasking to support NHS output/activity.



Yeovil Freewheelers EVS

Achievements Against Charity Aspirations

Technology

1 – Embrace IT solutions that support YFW activity. **Achieved with 3Rs, STREAM, Lone rider (rider down), Asset trackers and bike cameras. NABB centralised delivery management system not yet online.**



Personnel

1 – Recruit volunteers and rationalise dormant members. **Recruiting has been promising following a poster campaign.**
2 – Equal geographic spread of riders' vs tasking area. **Improving due targeted recruitment drive.**
3 – Increase the number of duty riders volunteering for duties. **Ongoing.**
4 – Hold a charity social night. **Social and training days held and well supported by members.**



Safety

1 – Reduce Accidents and Incidents.
2 – Engender an honest reporting culture.
Achieved.



Yeovil Freewheelers EVS

Achievements Against Charity Aspirations



Training

- 1 – Initial and Continuation training/Annual check rides/3 yearly assessments/enhanced qualifications/Controller and Maintainer training. **Achieved.**
- 2 – Enhanced Qualifications. Two riders gained Masters qualification following award of YFW training sponsorship. Improving the riding standard of the group.

Marketing and PR

- 1 – Establish committee marketing position. **Achieved.**
- 3 – Increase events attendance. **Achieved.**
- 4 – Improve online presence. **Achieved.** Website updated and all popular social media platforms utilised.
- 5 – Improve presence. The NABB stand at the annual motorcycle cycle show at the NEC was manned, in part, by YFW members.



Control

- 1 – Establish sufficient duty controllers. There are now **twenty three** trained controllers who coordinate and direct the duty riders to ensure efficiency and timely tasking support.
- 2 – Duty of care also greatly enhanced by rider controllers.

Yeovil Freewheelers EVS

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and which properly present the Charity's incoming resources and application of resources of the charity for that period. In preparing these financial statements the trustees are required to:

1. Select suitable accounting policies and then apply them consistently;
2. Make judgements and estimates that are reasonable and prudent;
3. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records, which disclose, with reasonable accuracy at any time, the financial position of the Charity, and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Trustee name	Office (if any)	Remarks
Jeremy Gilmore	Chair	
Mark Thomas	Finance rep	
Mick Clark	Health and Safety rep	
Paul Wade	Operations	

Yeovil Freewheelers EVS

Independent Examiners Report to the Trustees of Yeovil Freewheelers EVS

I report to the trustees on my examination of Freewheelers Emergency Voluntary Service (yeovil) accounts for the year ended 31 December 2022, which are set out on pages 10 to 11.

Respective responsibilities a trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011(the 2011Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(S)(b) of the 2011Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - a) to keep accounting records in accordance with section 130of the 2011Act; and
 - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed J Fursman Date 27/2/2023

Mrs Fursman FCCA
Lentells Limited
Chartered Certified Accountants
17-18 Leach Road
Chard Business Park Chard, Somerset, TA20 1FA

Yeovil Freewheelers EVS

Financial Review

FREEWHEELERS EMERGENCY VOLUNTARY SERVICE (YEOVIL) RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2022

	Unrestricted funds	2022 Restricted funds	Total funds	2021 Total funds
	£	£	£	£
RECEIPTS				
Donations and sponsorship	37,564	34,227	71,791	67,693
Collection tins	1,693		1,693	978
Grant fund applications	8,700		8,700	3,500
Investment income	50		50	8
VAT refunds	13,421		13,421	15,055
Fundraising	17,565		17,565	11,865
Reimbursements	8,159		8,159	2,675
Sub total	87,152	34,227	121,379	101,775
Asset sales	2,775	-	2,775	8,107
TOTAL RECEIPTS	89,927	34,227	124,154	109,882
	Unrestricted funds	2022 Restricted funds	Total funds	2021 Total funds
	£	£	£	£
PAYMENTS				
Fuel	14,684		14,684	9,214
Repairs and maintenance	31,519		31,519	30,491
Insurance	7,733		7,733	5,390
Uniforms	2,054	2,234	4,288	356
Office expenses	3,733	20	3,753	3,450
Marketing	2,461		2,461	2,705
Other expenses	1,560		1,560	29
VAT claimed on expenses	16,674		16,674	13,705
Sub total	80,418	2,254	82,672	65,341
Asset purchases	15,655	31,973	47,628	24,315
TOTAL PAYMENTS	96,073	34,227	130,300	89,656
NET RECEIPTS FOR THE YEAR	(6,146)	-	(6,146)	20,226
CASH FUNDS LAST YEAR END	111,534	-	111,534	91,308
CASH FUNDS THIS YEAR END	105,388	-	105,388	111,534

Yeovil Freewheelers EVS

Financial Review

FREEWHEELERS EMERGENCY VOLUNTARY SERVICE (YEOVIL)

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2022

	Unrestricted funds	2022 Restricted funds	Total funds	2021 Total funds
	£	£	£	£
CASH FUNDS				
Lloyds Bank current account	4,418	-	4,418	8,544
Lloyds Bank instant saver	89,621	-	89,621	92,072
Lloyds	6,897	-	6,897	6,262
Petty cash	223	-	223	259
Paypal	4,228	-	4,228	4,397
TOTAL CASH FUNDS	105,387	-	105,387	111,534
OTHER MONETARY ASSETS				
VAT debtor	6,015	-	6,015	2,488
Prepayments	5,744	-	5,744	3,826
	11,759	-	11,759	6,314
ASSETS RETAINED FOR CHARITY'S OWN USE				
Motorcycles - net book value	57,530	-	57,530	47,670
Equipment - net book value	3,370	-	3,370	1,424
Garage - net book value	5,350	-	5,350	2,080
	66,250	-	66,250	51,174
LIABILITIES				
Accruals	-	-	-	100
	-	-	-	100

These Financial Statements were approved by the board of trustees on 10/02/2023

Signed J Gilmore (Trustee)

PRINT NAME J Gilmore

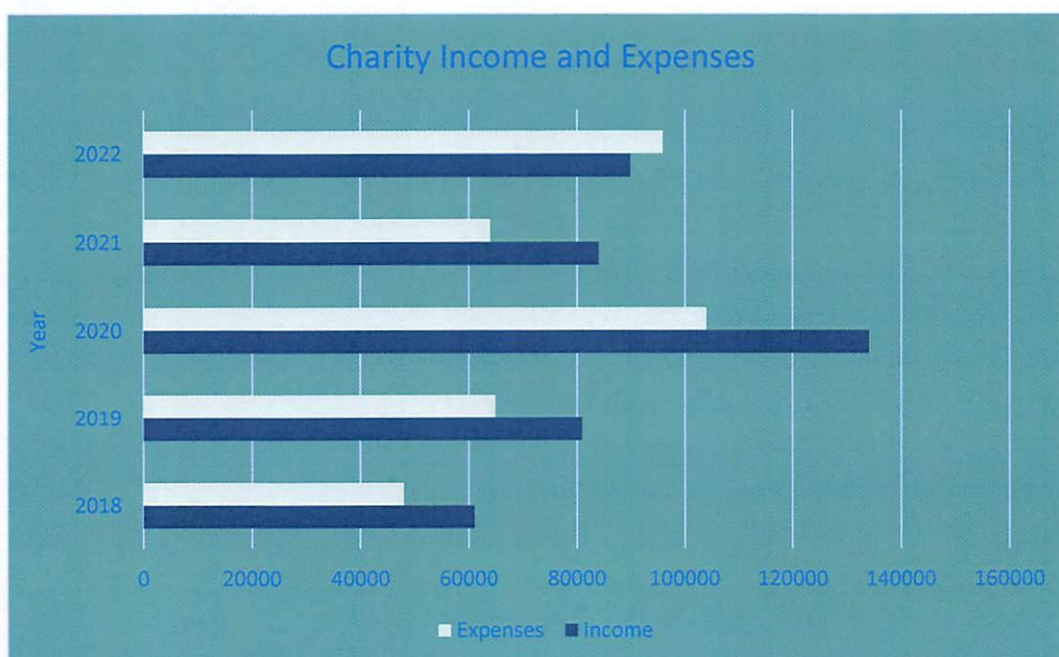
Yeovil Freewheelers EVS

Financial Review Trustee Summary

With the impact of Covid receding the Charity has continued to maintain a healthy income stream during challenging times when finances are being stretched and costs increasing.

The profile of the Charity has been kept high with exceptional support from members and volunteers who have made great efforts with the fundraising. These efforts have resulted in the overall level of income received by the Charity increasing when compared to the previous year and this is during a time when finances are being stretched.

Unsurprisingly costs have increased and, in particular, the fuel costs have risen quite significantly. In addition, the number of bikes has also increased. The rolling bike replacement policy continues and, as part of this, the Charity maintains good records about the running costs of each bike. Accordingly, it is able to identify the most efficient and least efficient vehicles. This information is then used to decide which bikes to replace and when.





Yeovil Freewheelers EVS

Financial Review Trustee Summary


The Charity is very aware that there are challenging times ahead with everyone suffering from the cost-of-living crisis therefore it continues to monitor the available cash funds to ensure the uninterrupted running of all activities should fund raising become less fruitful in the coming months. Overall, these cash funds are slightly lower than as at the 31st December 2021 (2022: £105,387, 2021: £111,534) but, as already mentioned, funds have been reinvested in new and more efficient bikes.

Overall, there is a slight deficiency this year but this is mainly attributed to the effect of bike replacement policy. With the current levels of cash reserves available, the Charity is able to cope with this and continue operations.



Yeovil Freewheelers EVS

Structure, Governance and Management



Yeovil Freewheelers is an unincorporated charity which is governed by the publications shown below. The processes and procedures that direct the charity and its members are approved by the Charity Commission and are reviewed regularly to remain best practice.



Charity Constitution dated 18 Feb 2022



Charity Handbook v10 dated Feb 2022

Chairman's Summary

2022 was a successful year for the charity with growth, increased output and many enjoyable events completed with the members.

Financially the charity is in good shape with sound reserves and steady income. The bike replacement policy has meant high expenditure but the resultant newer equipment should pay dividends and act to reduce operating costs in the short to medium term.

The addition of the four wheel drive Dacia Duster is a key enabler for the charity which can now support tasking during bad weather and deliver to off road sites previously un-reachable.

The charity is well placed to continue supporting our local NHS services into 2023. It is a credit to the members and the hard work of the committee that the charity has seen growth and stability post a very busy and turbulent period of activity and movement.

Reference and Administrative details

Charity name	Yeovil Freewheelers (YFW) Emergency Voluntary Service (EVS)
Other name the charity uses	Yeovil bloodbikes
Registered charity number	299434
Charity's principal address	10 Summerlands Yeovil Somerset BA21 3AL
Reporting Accountants	Lentells Ltd Chartered Certified Accountants 17-18 Leach Road Chard Somerset TA20 1FA

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Jeremy Gilmore
Position (eg Secretary, Chair, etc)	Chair
Date	20 th February 2023