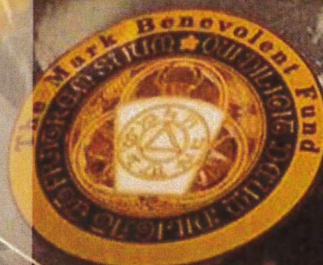


TRUSTEE ANNUAL REPORT

2021

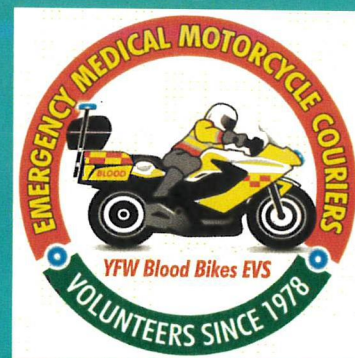
Yeovil Freewheelers
BLOOD



CW Motorcycles

Yeovil Freewheelers
Emergency Volunteer Service

Charity registration number: 299434



Yeovil Freewheelers EVS

Trustees' Annual Report for the period 01 Jan 21 to 31 Dec 21

Charity name: Yeovil Freewheelers (YFW) Emergency Voluntary Service (EVS)

Charity registration number: 299434

Purpose of the Charity

YFW operates from Yeovil District Hospital (YDH) and Dorset County Hospital (DCH), Dorchester, providing a 24-hour service to deliver a fast, safe and effective emergency medical courier capability throughout the South-West, serving hospitals, hospices, care and nursing homes, laboratories and patients discharged to their own homes.

Main charity activities which benefit the public

YFW carries urgently needed blood and blood products, blood samples, biopsies, MRI scans, X-rays, prescription drugs, a variety of medical equipment and patient notes to hospitals, hospices, and nursing homes as well as private addresses, which are often in isolated areas, across most of Somerset and Dorset, saving the NHS well over £100,000 while easing patients' suffering and helping to save lives.

The trustees are aware of the Charity Commission guidance and applied it to the charity appropriately.

"We operate all year round, riding in all weathers, 24hrs a day, entirely free of charge."

Yeovil Freewheelers EVS

Charity Information

120 VOLUNTEERS

Gave up their time to provide an incredible service, transporting blood products, urgent samples, donated breast milk and medical supplies to hospitals and other NHS partners across Somerset, Dorset and beyond, 365 days of the year.

All free of charge to our NHS!



Garages located at:

- Yeovil hospital
- Wincanton hospital
- Dorchester hospital



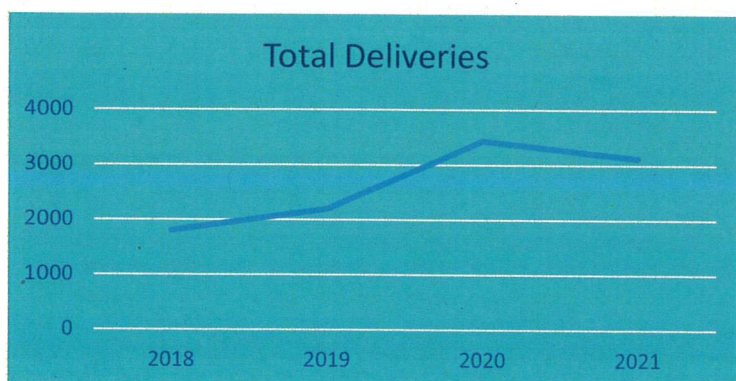
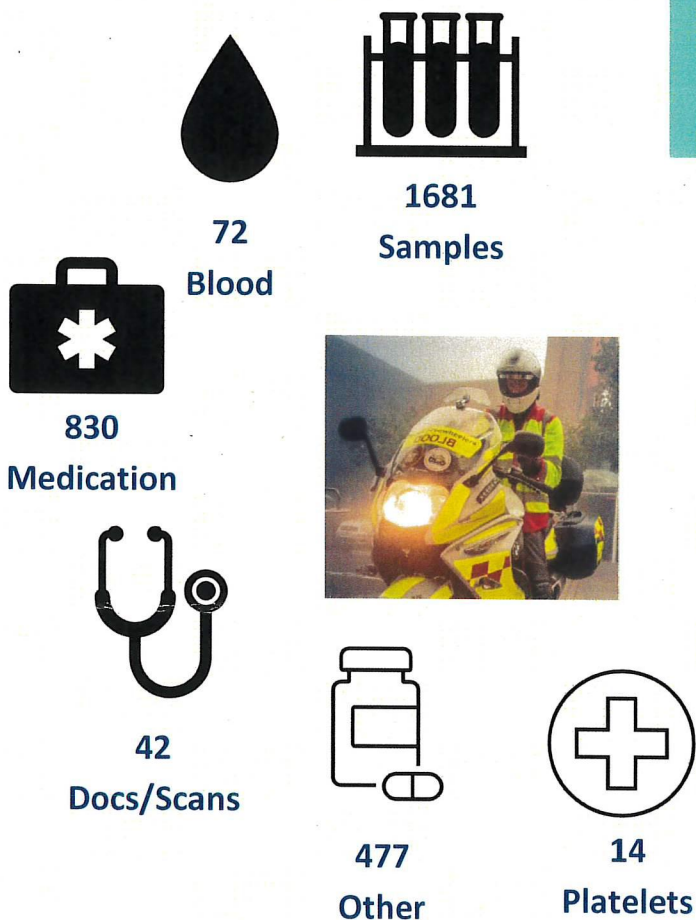
Bike fleet:



“Volunteers pay for their own riding equipment including reflective Blood Bike vests and charity ‘uniform’ polo shirts.”

Yeovil Freewheelers EVS

Achievements and Performance



Due to the COVID demand surge, total deliveries and miles completed remain well above average levels for the charity. Extraordinarily volunteer effort has risen to meet the challenge.

Yeovil Freewheelers EVS

Achievements Against Charity Aspirations

Governance

- 1 – Establish a board of five trustees. **At the end of the period the number of trustees sits at four.**
- 2 – Ensure committee is fully manned. **The committee has been fully manned for the duration of the period.**
- 3 – Update Charity Documentation. **Achieved. Constitution upload online in Q1 2022.**

Equipment

- 1 – Manage fleet iaw fleet management paper. **Achieved. Blues and twos equipment removed in May 21 following Police Chief's Council direction. Members content with fleet size/type.**



Operations

- 1 – Rationalise tasking volume. **Tasking adjusted to compliment rider numbers/availability. Some localised COVID tasking prioritised in favour of longer range tasking.**
- 2 – Produce a 5 year strategy. **Achieved. Further charity objectives set for the upcoming year as guided by the strategy.**

Control

- 1 – Establish sufficient duty controllers. **Achieved.**

Personnel

- 1 – Recruit volunteers and rationalise dormant members. **Recruiting has been promising and unactive members have been reduced.**
- 2 – Equal geographic spread of riders' vs tasking area. **Improving due to latest recruitment drive.**
- 3 – Increase the number of duty riders volunteering for duties. **Ongoing.**
- 4 – Hold a charity social night. **Not achieved due to continuing COVID situation. Event planned but cancelled at late notice.**

Yeovil Freewheelers EVS

Achievements Against Charity Aspirations

Technology

1 – Embrace IT solutions that support YFW activity. **Achieved with 3Rs, STREAM, Lone rider (rider down), Asset trackers and bike cameras. NABB centralised delivery management system not yet online.**



Finance, Fundraising and PR

1 – Fundraising. **See below.**
2 – Annual Budgeting. **Achieved.**
3 - Establish YFW patron. **Achieved May 21, Alex Lovell, a BBC presenter.**
5 – Increase events attendance. **Achieved where possible with COVID restrictions.**

Training

1 – Initial and Continuation training/Annual check rides/3 yearly assessments/enhanced qualifications/Controller and Maintainer training. **Achieved where possible with COVID restrictions.**
2 – Enhanced Qualifications. **2 riders gained Masters qualification.**

Safety

1 – Reduce Accidents and Incidents. **Incident and accidents have reduced with an 'honest reporting culture' returning a higher number of 'near misses' reported.**

Note - 2 RTC's, one resulting in a significant injury, riders not at fault. Emergency Action Plan developed as a lesson identified.

2 – Engender an honest reporting culture. **Achieved as demonstrated on a couple of occasions. More expected with face to face meetings.**

Yeovil Freewheelers EVS

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the Charity and which properly present the Charity's incoming resources and application of resources of the charity for that period. In preparing these financial statements the trustees are required to:

1. Select suitable accounting policies and then apply them consistently;
2. Make judgements and estimates that are reasonable and prudent;
3. Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records, which disclose, with reasonable accuracy at any time, the financial position of the Charity, and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Trustee name	Office (if any)	Dates
Jeremy Gilmore	Chair	
Mark Thomas	Finance rep	
Mandy Carney	NHS rep	Until Jun 21
Karen Keogh	Human Resource rep	Until Oct 21
Mick Clark	Health and Safety rep	From Nov 21
Paul Wade	Operations	From Nov 21

Yeovil Freewheelers EVS

Independent Examiners Report to the Trustees of Yeovil Freewheelers EVS

I report to the trustees on my examination of Freewheelers Emergency Voluntary Service (yeovil) accounts for the year ended 31 December 2021, which are set out on pages 9 to 10.

Respective responsibilities a trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011(the 2011Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(S)(b) of the 2011Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the requirements:
 - a) to keep accounting records in accordance with section 130of the 2011Act; and
 - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  Date 11/4/2022

Mrs Fursman FCCA
Lentells Limited
Chartered Certified Accountants
17-18 Leach Road
Chard Business Park Chard, Somerset, TA20 1FA

Yeovil Freewheelers EVS

Financial Review

FREEWHEELERS EMERGENCY VOLUNTARY SERVICE (YEOVIL) **RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2021**

	Unrestricted funds	2021 Restricted funds	Total funds	2020 Total funds
RECEIPTS	£	£	£	£
Donations and sponsorship	42,003	25,690	67,693	108,302
Collection tins	978	-	978	723
Grant fund applications	3,500	-	3,500	-
Investment income	8	-	8	24
VAT refunds	15,055	-	15,055	6,768
Fundraising	11,865	-	11,865	4,905
Reimbursements	2,675	-	2,675	9,275
Sub total	76,085	25,690	101,775	129,997
Asset sales	8,107	-	8,107	4,000
TOTAL RECEIPTS	84,192	25,690	109,882	133,997
PAYMENTS	£	£	£	£
Fuel	9,114	100	9,214	11,049
Repairs and maintenance	28,491	2,000	30,491	32,513
Insurance	5,390	-	5,390	6,655
DVLA	-	-	-	459
Uniforms	356	-	356	2,840
Office expenses	1,571	1,880	3,450	1,896
Marketing	2,705	-	2,705	53
Other expenses	29	-	29	604
VAT claimed on expenses	13,705	-	13,705	-
Sub total	61,361	3,980	65,341	56,070
Asset purchases	3,340	20,975	24,315	47,572
TOTAL PAYMENTS	64,701	24,955	89,656	103,642
NET RECEIPTS FOR THE YEAR	19,491	735	20,226	30,355
CASH FUNDS LAST YEAR END	91,308	-	91,308	60,953
CASH FUNDS THIS YEAR END	110,799	735	111,534	91,308

Yeovil Freewheelers EVS

Financial Review

FREEWHEELERS EMERGENCY VOLUNTARY SERVICE (YEOVIL)

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 DECEMBER 2021

	Unrestricted funds	2021 Restricted funds	Total funds	2020 Total funds
	£	£	£	£
CASH FUNDS				
Lloyds Bank current account	8,544	-	8,544	4,624
Lloyds Bank instant saver	92,072	-	92,072	81,064
Lloyds	6,262	-	6,262	2,869
Petty cash	259	-	259	127
Paypal	4,397	-	4,397	2,625
TOTAL CASH FUNDS	111,534	-	111,534	91,308
OTHER MONETARY ASSETS				
VAT debtor	2,488	-	2,488	4,112
Prepayments	3,826	-	3,826	4,947
	6,314	-	6,314	9,059
ASSETS RETAINED FOR CHARITY'S OWN USE				
Motorcycles - net book value	47,670	-	47,670	54,113
Equipment - net book value	1,424	-	1,424	1,899
Garage - net book value	2,080	-	2,080	-
	51,174	-	49,094	56,012
LIABILITIES				
Accruals	100	-	-	-
	100	-	-	-

These Financial Statements were approved by the board of trustees on 29/03/2022

Signed J Gilmore (Trustee)

PRINT NAME J Gilmore

Yeovil Freewheelers EVS

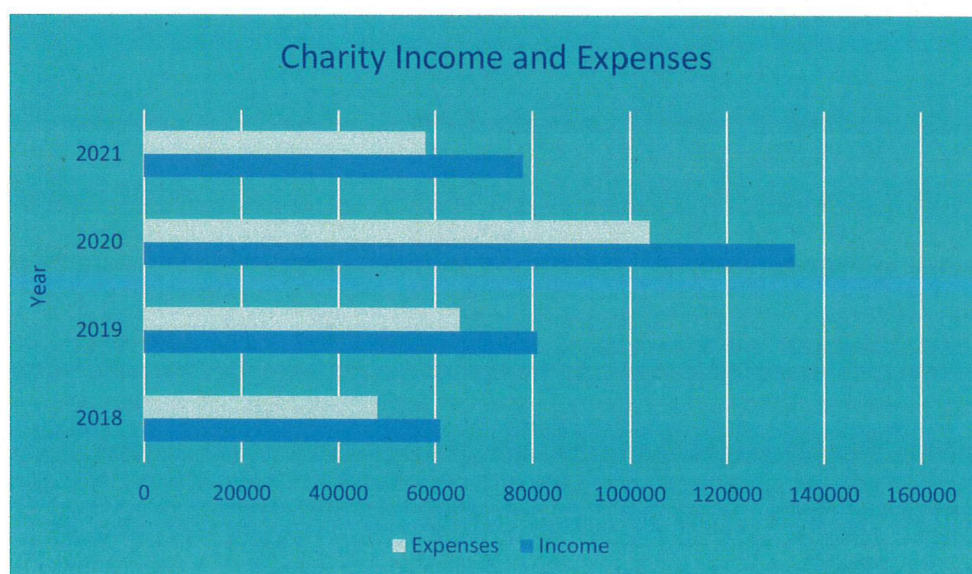
Financial Review Trustee Summary

Following on from the year ended 31st December 2020 when, despite the circumstances, the charity had an exceptional year, this year it has managed to maintain an income level to match pre-pandemic times.

Most income streams remain comparable to the previous year other than from sponsorships when, in 2020, the charity was very fortunate to benefit from some very generous sponsors. The overall effect of this is that income was received of circa £77k which compares to circa £130k in the previous year. The reduction of circa £53k can be mainly attributed to the sponsorships received.

The overall day-to-day running costs of the charity have increased when compared to pre-pandemic times but this is due to an increase in the number of motorcycles in operation. However, the operational efficiency of running the motorcycles has improved following a review of the individual running costs of each bike. This resulted in the decision to retire and sell older, less efficient, motorcycles and replace them with new, more efficient, bikes.

Despite the increase in costs, the charity continues to generate a surplus of funds which puts it in a strong position to maintain its operations and provide confidence that it can continue to meet its objectives.



After 2020's truly exceptional year for fundraising, providing the charity with stability and resources to grow, 2021 remained impressive, especially against the backdrop of lockdowns and fundraising opportunities. The fundraising team have much to be proud of.

Yeovil Freewheelers EVS

Financial Review Trustee Summary

With strong financial measures in place, the charity has managed to increase its cash reserves from circa £91k as of 31st December 2020 to circa £111k as at 31st December 2021.


In line with the previous years report, the charity still aims to increase its cash reserves to a level where the day-to-day running costs of the charity can be met solely from these funds in the event that no other income is received. The charity is able to achieve this aim and with strive to maintain this reserve level in the future.

Whilst appreciating that times remain uncertain; the charity recognises that demand upon its services remains strong and plans to expand operations further. With this in mind, a 5 year strategy plan has been compiled supported by the bike replacement program.



Yeovil Freewheelers EVS

Structure, Governance and Management



Yeovil Freewheelers is an unincorporated charity which is governed by the publications shown below. The processes and procedures that direct the charity and its members are approved by the Charity Commission and are reviewed regularly to remain best practice.



Charity Constitution dated 18 May 2020



Charity Handbook v9.3 dated 17 Aug 2021

Chairman's Summary

2021 was a very successful year for Yeovil Freewheelers EVS. After much uncertainty and rapid change to the charities service that was necessitated in 2020, the charity excelled itself and has continued that positivity in all aspects this year. Volunteering effort and commitment has been awe-inspiring with personal contributions exceeding expectations to deliver the aims of the charity.

Yeovil Freewheelers ends the year better funded, better equipped, better staffed and better trained which will provide a solid foundation to develop the charity in 2022 and provide enhanced support to the NHS.

Yeovil Freewheelers EVS


Reference and Administrative details

Charity name	Yeovil Freewheelers (YFW) Emergency Voluntary Service (EVS)
Other name the charity uses	Yeovil bloodbikes
Registered charity number	299434
Charity's principal address	35 Mudford Road Yeovil Somerset BA21 4AE
Reporting Accountants	Lentells Ltd Chartered Certified Accountants 17-18 Leach Road Chard Somerset TA20 1FA

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Jeremy Gilmore
Position (eg Secretary, Chair, etc)	Chair
Date	29th March 2022