

# **THE ORDER OF THE MOST HOLY SAVIOUR OF ST. BRIDGET**

## **Trustees' Report**

The trustees present their report and financial statements for the year ended 31 December 2022.

### **Objects**

The objects of the charity are the promotion of religion, religious services, and instruction for the local community. The charity also engages in care and counselling of depressed persons. It encourages the spreading and sharing of God's universal love.

### **Trustees**

The trustees of the charity during the year were as follows:

Valsamma Kattakayam – Abbess General

Jancy Antony – Mother Superior

Therese Nazareth - Assistant

### **Review of activities**

The Order has continued to support activities and provide services in its areas of operations. The guest houses owned and run by the charity in Iver Heath and in Holywell, Wales have continued to provide facilities to the community, and a trading surplus as a financial contribution to the Order's wider activities.

The Foundation at Maryvale Theological Institute, Birmingham, continues to support the work of education and training in theology, philosophy and catechetics under the auspices of the Archdiocese of Birmingham.

### **Trustees' responsibilities**

Charity law requires the trustees of a charity to prepare financial statements for each financial period which give a true and fair view of the state of the affairs of the charity and of its income and expenditure for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities Statement of Recommended Practice (SORP);
- make judgements and estimates that are reasonable and prudent.
- follow applicable accounting standards, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees have overall responsibility for ensuring that the charity has an appropriate system of controls, financial and otherwise. They are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports)

Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Company registration number: **12345678**

The Order of The Most Holy Saviour St Brigida - Iver  
Heath

**UNAUDITED FINANCIAL STATEMENTS**

**for the year ended 31 December 2022**

# The Order of The Most Holy Saviour St Brigida - Iver Heath

Unaudited Financial Statements

Year ended 31 December 2022

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# The Order of The Most Holy Saviour St Brigida - Iver Heath

Officers and Professional Advisers

Year ended 31 December 2022

Director	Sr. Jancy Antony
Registered office	Brigettine Convent Fulmer Common Road Iver Heath SL0 0NR United Kingdom
Accountant	Capstone Associates Ltd. 110 College Hill Road Harrow Middlesex HA3 7DA United Kingdom

# The Order of The Most Holy Saviour St Brigida - Iver Heath

## Director's Report

Year ended 31 December 2022

The director presents the report and the unaudited financial statements of the company for the year ended 31 December 2022.

### DIRECTORS

The director who served the company during the year was as follows:

Sr. Jancy Antony

### SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

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Sr. Jancy Antony

Director

# The Order of The Most Holy Saviour St Brigida - Iver Heath

Report to the director on the preparation of the unaudited statutory financial statements of The Order of The Most Holy Saviour St Brigida - Iver Heath

## Year ended 31 December 2022

As described on the statement of financial position, the Board of Directors of The Order of The Most Holy Saviour St Brigida - Iver Heath are responsible for the preparation of the financial statements for the year ended 31 December 2022, which comprise the income statement and statement of financial position.

You consider that the company is exempt from an audit under the Companies Act 2006.

In accordance with your instructions I have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and from information and explanations supplied to me.

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Capstone Associates Ltd.

110 College Hill Road  
Harrow  
Middlesex  
HA3 7DA  
United Kingdom

# The Order of The Most Holy Saviour St Brigida - Iver Heath

## Income Statement

Year ended 31 December 2022

	2022	2021
	£	£
Turnover	147,615	168,917
Other income	254	9,775
	<u>147,869</u>	<u>178,692</u>
Cost of raw materials and consumables	(41,393)	(31,003)
Depreciation and other amounts written off assets	(23,415)	(24,670)
Other charges	(98,650)	(111,982)
<b>(Loss)/profit</b>	<u>(15,589)</u>	<u>11,037</u>

# The Order of The Most Holy Saviour St Brigida - Iver Heath

## Statement of Financial Position

31 December 2022

	2022	2021
	£	£
Fixed assets	2,930,546	2,953,768
Current assets	167,829	165,037
Creditors: amounts falling due within one year	(1,109,337)	(1,114,179)
<b>Net current liabilities</b>	<b>(941,508)</b>	<b>(949,142)</b>
<b>Total assets less current liabilities</b>	<b>1,989,038</b>	<b>2,004,626</b>
<b>Capital and reserves</b>	<b>1,989,038</b>	<b>2,004,626</b>

## NOTES TO THE FINANCIAL STATEMENTS

### 1 General information

The company is a private company limited by shares and is registered in England and Wales. The address of the registered office is Brigettine Convent, Fulmer Common Road, Iver Heath, SL0 0NR, United Kingdom.

### 2 Average number of employees

The average number of persons employed by the company during the year was Nil (2021: Nil).

For the year ending 31 December 2022, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The director acknowledges their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the micro-entity provisions.



# The Order of The Most Holy Saviour St Brigida - Iver Heath

Statement of Financial Position (continued)

31 December 2022

These financial statements were approved by the board of directors and authorised for issue on 17 February 2023, and are signed on behalf of the board by:

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Sr. Jancy Antony  
Director

Company registration number: 12345678

# The Order of The Most Holy Saviour St Brigida - Iver Heath

## Detailed Income Statement

Year ended 31 December 2022

### TURNOVER

	2022	2021
	£	£
Sales	147,615	168,917

### OTHER INCOME

	2022	2021
	£	£
Government grant recognised directly into income	-	9,765
Interest on bank deposits	254	10
	<u>254</u>	<u>9,775</u>
	<u>147,869</u>	<u>178,692</u>

### COST OF RAW MATERIALS AND CONSUMABLES

	2022	2021
	£	£
Purchases	41,393	31,003

### DEPRECIATION AND OTHER AMOUNTS WRITTEN OFF ASSETS

	2022	2021
	£	£
Depreciation of tangible assets	5,872	7,127
Amortisation of intangible assets	17,543	17,543
	<u>23,415</u>	<u>24,670</u>

# The Order of The Most Holy Saviour St Brigida - Iver Heath

## Detailed Income Statement (continued)

Year ended 31 December 2022

### OTHER CHARGES

	2022	2021
	£	£
Rates	5,896	5,524
Light, heating and power	23,189	13,883
Motor expenses	4,543	5,227
Travelling	6,414	4,401
Advertising	50	-
Printing, postage and stationery	122	289
Telephone	926	700
Computer costs	-	46
Accountancy fees	2,300	2,100
Repairs and maintenance	9,709	19,442
Premises insurance	(325)	-
Bank charges	623	371
Charitable donations	43,593	59,999
Sundry expenses	1,610	-
	<u>98,650</u>	<u>111,982</u>
<b>(Loss)/profit</b>	<u>(15,589)</u>	<u>11,037</u>

Independent Examiner's Report  
To the Trustees of

**THE ORDER OF THE MOST HOLY SAVIOUR OF ST. BRIGIDA**

Our report on the financial statements of the Order of the Most Holy Saviour of St. Bridget for the year ended 31<sup>st</sup> December 2022.

***Respective responsibilities of the Trustees and Examiner***

As described on page 2 the charity's trustees are responsible for the preparation of the financial statements and they consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to an audit and is eligible for an independent examination, it is our responsibility to;

1. Examine the financial statements (under section 145 of the 2011 Act)
2. Follow the procedures laid down in the general directions given by the Charity Commission (under section 145 (5) (b) of the 2011 Act and
3. State whether particular matters have come to my attention.

**Basis of Independent examiner's report**

Our examination was carried out in accordance with the general directions given by the Charity Commission. Am examination including a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning ant such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the financial statements, my report is limited to those matters set out in the statement below.

**Independent Examiners Statement**

In connection with my examination no matter has come to my attention.

1. Which gives me reasonable cause to believe that in any material respect the requirements.
4. to keep accounting records in accordance with section 130 of the 2011 Act and to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act and with the methods and principles of the Statement of Recommended Practice – Accounting & Reporting by Charities have not been met or
2. To which in my opinion attention should have be drawn to enable a proper understanding of the financial statements to be reached.