

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Trustees' Annual Report for the period

	Period start date				Period end date		
	1	Sept	2022		31	Aug	2023
From				To			

Section A Reference and administration details

Charity name Sunnyside Community Playgroup

Other names charity is known by N/A

Registered charity number (if any) 299419

Charity's principal address Sunnyside Church, Ivy House Lane, Berkhamsted, Herts

Postcode HP4 2PP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chantal Lawrence	Chair	10/10/2023 - current	
2	Emma Elsaesser	Secretary	1/11/2020 - current	
3	Claire Ash-Noble	Treasurer	1/5/2020 - current	
4	Kerry Campbell		24/8/2020 - current	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
	March 2012

TAR

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Elected by parents/users

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is governed by the trustees with reference to Ofsted, the Pre School Learning Alliance and senior staff. It was inspected in Oct 2018 and received a "good" rating. The trustees review and approve policies and procedures and meet regularly to discuss ongoing and new issues.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision of good quality early years education for children in the local area ages 2-5.

The trustees have regard to the guidance issued by the charity commission on public benefit.
The main activities are the educational support and care of children in early years, ages 2-5

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

Sunnyside playgroup uses volunteers (usually parents/guardian and from the local area) with the support of the trustees to organise regular fundraising activities.
The trustees make appropriate grant applications to apply for funding for specific projects and equipment to benefit the children that are not otherwise not affordable.
We have links with Sunnyside Church who contribute to our activities

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Education, support and care of children in early years, providing a safe and caring environment for them to enjoy, develop and prepare for entry into school.

Increased involvement in the local community through links with Sunnyside Church, our allotment and parent volunteers.

Maintaining links with local schools that children will go on to attend to support a smooth transition.

Section E**Financial review**

Brief statement of the charity's policy on reserves

The charity holds a contingency fund, as recommended by the PSLA, to use for emergencies and cover the running costs for one term in case of closure.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle source of funds is payment of fees for children attending the playgroup. This is split between payment direct from guardians and early years funding.
The fees are intended to cover basic cost of salaries, hall hire, insurance and Ofsted fees.
Additional funds are raised through additional fundraising activities, to support further expenditure i.e. equipment, training and materials.
We also apply for various grants throughout the year to support individual projects and have support from local businesses in our fundraising.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Claire

Full name(s)

Claire Ash-Noble

Position (eg Secretary, Chair, etc)

Treasurer

Date

18/6/24



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Sunnyside Community Playgroup

On accounts for the year
ended

31/8/2023

Charity no
(if any)

299429

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/8/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27 June 2024

Name:

Andrea J. Bissett

Relevant professional
qualification(s) or body

Lawyer

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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INCOME

Fees	Autumn 2022	£5,021.85
	Spring 2023	£6,422.39
	Summer 2023	£17,865.39
Other Income	Autumn 2022	£0.00
	Spring 2023	£7.13
	Summer 2023	£220.54

TOTAL **£29,537.30**

Opening Cash Balance as at 01/09/2022 **£16,197.28**

Closing Cash Balance as at 31/08/2023 **£7,763.77**

EXPENDITURE

Wages	Autumn 2022	£9,331.54
	Spring 2023	£7,377.48
	Summer 2023	£13,267.35
Other Expenditure	Autumn 2022	£2,323.96
	Spring 2023	£2,399.94
	Summer 2023	£3,270.54

£37,970.81