

**PEGASUS PLAYScheme**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2021**

**Registered Charity No: 299301**

**PEGASUS PLAYScheme**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2021**

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**PEGASUS PLAYScheme**  
**ANNUAL REPORT OF THE EXECUTIVE COMMITTEE**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2021**

The playscheme is an unincorporated association governed by its constitution. It is a registered charity, number 299301. Its address is 14 Oswald Road, Dover, Kent CT17 0JS.

**Trustees and Executive Committee**

The Charity Trustees who have acted during the year were as follows:

S. Clark (MBE)      V. McLester      A. Ladd      K. Bladon

The Executive Committee has general powers of management over the affairs of the Association and is made up of four officers and up to twelve members. Each member is elected at the Annual General Meeting.

The Executive Committee elected at the Annual General Meeting on 31st March 2021 was as follows:

S. Clark - Chairperson/Secretary/Fundraiser	S. Slingsby - Vice Chairperson/Child Coordinator
A Thompson - Treasurer/Supplies Coordinator	A Ladd - Staff Coordinator/Scheme Manager
Scarlet Clark - Publicity Coordinator	Scott Clark - Volunteer & Activity Coordinator
K. Bladon - Committee	L Bax - Committee/Youth Forum Chairperson

The object of the Association shall be to provide or assist in the provision of education and recreational facilities (including holidays) in the interests of social welfare for children and young persons with learning difficulties who reside in and around Dover and Deal, with the object of improving the quality of life of these children and young persons and with the ultimate aim of facilitating wherever possible their meaningful social integration within the local community. Other core aims of the playscheme include:

- Promoting a healthy and active lifestyle
- Promoting equal opportunities
- Introducing positive leisure activities
- Developing relationship and communication skills
- Developing life skills such as goal setting, planning and negotiation skills
- Supporting young people during difficult times of transition
- Developing tolerance and patience and encouraging positive attitudes towards other peoples wellbeing

**Progress during the year**

This year the Playscheme took place during the school summer holidays for 15 days over the period from Monday 26th July 2021 to Friday 13th August 2021.

The scheme continued with an age range of 8-21 years for the day activities. This allowed 3 groups to run concurrently with up to 12 children in each group. The children all had significant learning difficulties' and many also had physical disabilities or additional medical problems. 40 children attended the scheme this year.

Each group was managed by 3 full time staff, a Group Leader and 2 assistants. The staff were assisted by volunteers on a 1 to 1 basis with each child. The majority of volunteers worked for all 15 days and the vast majority of staff and volunteers have worked for Pegasus previously. Their experience proves invaluable to the success of the scheme. The staff and volunteers were all given training prior to the scheme starting and all staff and volunteers over the age of 16 were also DRB checked prior to the scheme starting.

All the groups were based at Astor College for the Arts, Dover. This venue was good for access to various activities and was a reasonable cost. The venue also provided easily accessible toileting, changing, kitchen and reception facilities. All parent evaluation replies received after the scheme stated that they were happy with the venue.

## **PEGASUS PLAYScheme**

### **ANNUAL REPORT OF THE EXECUTIVE COMMITTEE (CONTINUED) FOR THE YEAR ENDED 30TH SEPTEMBER 2021**

Where possible the Youth Forum has continued during the year. Anyone over the age of 18 can attend the monthly meetings and activities and put forward their ideas for additions and improvements to the scheme.

Three coaches with drivers were hired for the duration of the playscheme. This enabled all groups to attend offsite activities at the same time. Main outings were booked in advance but Group Leaders and Assistants had the opportunity to plan their groups free days. The groups visited many local activities including water sports, swimming, tobogganing, bowling and crafts. This years outings included Brockhill Farm and Wingham Wildlife Park where the children could do a range of outdoor activities. A last day party and Prom were also held at the end of the scheme and children were given a copy of their own photographs from the scheme on a memory stick with a keyring memento.

A plan and budget were prepared and followed, enabling control over policy and financial decisions.

The success of the playscheme both in terms of meeting its objectives and raising funds to support itself has always been due to the generosity of time given by the staff, volunteers and committee. In excess of 4,000 volunteer hours were carried out over the year to 30th September 2021. The playscheme is wholly dependent upon the funding it receives from donations, contributions and grants.

The statement of financial activities reports net outgoing resources during the year of £18,218 and total funds of £33,539 at the year end. The Trustees have decided that it is unnecessary for the scheme to hold reserves and that all funds held should be used in the pursuance of the scheme's objectives. The committee maintains a positive outlook for the scheme and plans are underway for 2022.

#### **Statement of the Committee's responsibilities**

The committee is required to prepare annual financial statements and in preparing these financial statements, the committee is required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the organisation will continue.

The committee is responsible for keeping proper accounting records. They are also responsible for safeguarding the assets of the organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Executive Committee

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Trustee/Chairman

Date: 7th March 2022

## **INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF PEGASUS PLAYScheme**

I report on the financial statements of the charity for the year ended 30th September 2021, which are set out on pages 4 to 8.

### **Respective responsibilities of the Executive Committee and Examiner**

The Executive Committee is responsible for the preparation of the financial statements. The Executive Committee consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the Charities Act
- to state whether particular matters have come to my attention

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the financial statements do not accord with the accounting records.
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirement under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102).
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the financial statements.

Mr M J Bell  
MJB & Co Accountancy Services  
45 Balfour Road  
Walmer  
Deal  
Kent CT14 7HY

Date: 7th March 2022

**PEGASUS PLAYScheme**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCOME AND EXPENDITURE**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2021**

		Unrestricted	2021 Restricted	Total	2020 Total
	Notes	Funds	Funds	Funds	Funds
		£	£	£	£
<b>Incoming Resources</b>					
Donations and Contributions		20,212	-	20,212	6,704
Grants (restricted)	2	-	12,563	12,563	3,873
Grants (unrestricted)	3	14,800	-	14,800	33,150
Bank Interest		3	-	3	53
		-----	-----	-----	-----
<b>Total Incoming Resources</b>		35,015	12,563	47,578	43,780
		-----	-----	-----	-----
<b>Resources Expended</b>					
<b>Direct charitable expenditure</b>					
Wages and Volunteers Expenses		28,119	1,417	29,536	12,546
Training and Professional Fees		820	-	820	114
Materials and Outing Expenses		5,118	5,506	10,624	3,185
Venue and Storage Costs		2,757	-	2,757	2,173
Coach Hire		8,239	7,021	15,260	-
		-----	-----	-----	-----
		45,053	13,944	58,997	18,018
<b>Other expenditure</b>					
Lottery and Raffle Prizes		350	-	350	350
Stationery, Computer and Advertising		195	-	195	298
Committee Expenses		51	-	51	30
Youth Forum Expenses		200	-	200	574
Insurance		714	-	714	691
Telephone and Internet		3,321	-	3,321	2,122
Independent Examiners Fee		280	-	280	280
Sundry Expenses		53	-	53	61
Depreciation of Equipment		1,008	627	1,635	1,323
		-----	-----	-----	-----
<b>Total Resources Expended</b>		51,225	14,571	65,796	23,747
		-----	-----	-----	-----
<b>Net Incoming/(Outgoing) Resources for the Year</b>		(16,210)	(2,008)	(18,218)	20,033
<b>Funds brought forward</b>		47,887	3,870	51,757	31,724
		-----	-----	-----	-----
<b>Funds carried forward</b>		31,677	1,862	33,539	51,757
		=====	=====	=====	=====

**PEGASUS PLAYScheme**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**BALANCE SHEET**  
**AS AT 30TH SEPTEMBER 2021**

	Notes	2021	2020
		£	£
<b>FIXED ASSETS</b>			
Equipment	6	4,892	3,968
		-----	-----
		4,892	3,968
<b>CURRENT ASSETS</b>			
Cash at Bank		28,904	47,233
Cash In Hand		103	94
Debtors		-	800
		-----	-----
		29,007	48,127
		-----	-----
<b>CURRENT LIABILITIES</b>			
Creditors and Accruals		360	338
		-----	-----
		360	338
		-----	-----
		28,647	47,789
		-----	-----
		33,539	51,757
		=====	=====
<b>FUNDS</b>			
Unrestricted		31,677	47,887
Restricted	7	1,862	3,870
		-----	-----
		33,539	51,757
		=====	=====

These financial statements were approved by the Executive Committee on 7th March 2022.

\_\_\_\_\_  
Trustee/Chairman

\_\_\_\_\_  
Trustee/Treasurer

**PEGASUS PLAYScheme**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2021**

**1. ACCOUNTING POLICIES**

- a) **Basis of Accounting**  
These financial statements have been prepared under the historical cost convention and on the accruals basis, in accordance with the Charities Statement of Recommended Practice (FRS102).
- b) **Income**  
Income, other than grants, is recognised when received. Grants are recognised once the conditions for receipts have been complied with, but not before receipt.
- c) **Depreciation**  
Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value over their expected useful lives as follows:
- |           |                      |
|-----------|----------------------|
| Equipment | 25% reducing balance |
|-----------|----------------------|
- d) **Taxation**  
No provision is made in the financial statements for taxation, as the Committee is of the opinion that all the Association's trading is of a charitable nature and therefore outside the scope of taxation.

**2. GRANTS (RESTRICTED)**

	2021 £	2020 £
Rotary Club	-	1,000
Dover District Council	2,142	2,873
St Margarets Parish Council	500	-
St James' Foundation	2,500	
The Dovorian	400	-
Kent County Council	5,000	-
Kent Community Foundation	2,021	-
	-----	-----
	12,563	3,873
	=====	=====

- a) The Dover District Council grants received during the year were to contribute towards the cost of staff T-shirts and volunteer costs incurred by the scheme.
- b) The St Margarets Parish Council and St James' Foundation grants received during the year were to contribute towards the cost of activities incurred by the scheme.
- c) The Dovorian grant received during the year was to contribute towards the cost of staff T-shirts.
- d) The Kent County Council and Kent Community Foundation grants received during the year were to contribute towards the cost of coaches incurred by the scheme.

**3. GRANTS (UNRESTRICTED)**

	£	£
Kent County Council	-	10,000
Dover District Council	1,500	750
Colyer Fergusson Charitable Trust	4,000	4,000
Dover Harbour Board	-	2,500
The Entertainer	-	1,000
Dover Rotary Club	-	500
Kent Community Foundation Core Support	9,300	14,400
	-----	-----
	14,800	33,150
	=====	=====



## PEGASUS PLAYScheme

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH SEPTEMBER 2021

#### 4. STAFF NUMBERS

	2021	2020
The average number of persons employed during the year was:		
Throughout the year	4	4
	=====	=====
During the period of the scheme	13	4
	=====	=====

No employee has been paid in excess of £60,000 during the year.

#### 5. TRUSTEES REMUNERATION

Trustees are not remunerated for their role as trustees.

The following trustees and key management personnel however have received the following payments for their other roles in the scheme:

	2021	2020
	£	£
S Clark (MBE) Fundraiser	6,655	5,807
V McLester Treasurer (resigned)	-	500
A Thompson Treasurer	1,200	700
S Slingsby Staff/Office Manager	2,355	1,200
A Ladd Staff/Office Manager	1,680	525
S Clark Project Coordinator	3,740	3,740
	-----	-----
	15,630	12,472
	=====	=====

#### 6. TANGIBLE FIXED ASSETS

	Equipment £
<b>Cost:</b>	
At 1st October 2020	66,273
Additions	2,559
	-----
	68,832
	-----
<b>Depreciation:</b>	
At 1st October 2020	62,305
Charge for Period	1,635
	-----
	63,940
	-----
<b>Net Book Value:</b>	
At 30th September 2021	4,892
	=====
At 1st October 2020	3,968
	=====

# PEGASUS PLAYScheme

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH SEPTEMBER 2021

### 7. RESTRICTED FUNDS

	Balance at 1st Oct 2020 £	Movement in Resources Incoming £	Outgoing £	Balance at 30th Sept 2021 £
Awards for All Asset Fund	138	-	35	103
Kent Community Foundation Fund No.	116	-	30	86
Pfizers Fund	20	-	5	15
Action with Community Fund	98	-	25	73
Vodafone Fund	252	-	64	188
Hedley Foundation Fund	18	-	5	13
Winkle Club Fund	7	-	2	5
The Cooperative Fund	56	-	14	42
Coalfields Regeneration Trust Fund	500	-	125	375
KCC Small Grants Fund	216	-	55	161
Mulberry Cottages Fund	56	-	14	42
Kent Police Fund	37	-	9	28
Dover District Council Fund	1,356	2,142	2,767	731
St Margarets Parish Council Fund	-	500	500	-
St James' Foundation Fund	-	2,500	2,500	-
The Dovorian Fund	-	400	400	-
Kent County Council Fund	-	5,000	5,000	-
Kent Community Foundation Fund No.	-	2,021	2,021	-
Rotary Club	1,000	-	1,000	-
	----- 3,870 =====	----- 12,563 =====	----- 14,571 =====	----- 1,862 =====

All fund balances at the year end were represented by fixed assets.

**PEGASUS PLAYScheme**

**SCHEDULE OF DONATIONS AND CONTRIBUTIONS  
FOR THE YEAR ENDED 30TH SEPTEMBER 2021**

	£
Feel Good Fashion	331
Ian Hulks	45
Steve Nigel	90
The Co-operative Local Community Fund	1,481
Charity Boxes	69
Thomas Tru	65
Sue Whatton	25
Lynn Flower	20
Catherine Coe	40
Parent Donations	14,218
Other Donations and Gift Aid	2,033
Fundraising	1,795
	-----
	20,212
	=====