

# Bedford Hospital Charity and Friends

England & Wales · Charity number 299250

## Details

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**Other names** THE BEDFORD HOSPITALS CHARITY, PRIMROSE APPEAL

**Status** Registered

**Legal form** Other

**Registered** 1988-05-12

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Orchard House  
High Street  
Flitton  
Bedford  
MK45 5DU

**Phone** 01525861727

**Email** [admin@bedfordhospitalcharity.org.uk](mailto:admin@bedfordhospitalcharity.org.uk)

**Website** <http://www.bedfordhospitalcharity.org.uk/>

## Activities

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**Objects:** 1. THE RELIEF OF SICKNESS WITHIN THE AREA OF BENEFIT. 2. THE IMPROVEMENT AND MAINTENANCE OF FACILITIES PROVIDED FOR PATIENTS AND STAFF AT BEDFORD GENERAL HOSPITAL AND ALL OTHER HOSPITAL PREMISES WITHIN THE NATIONAL HEALTH SERVICE WITHIN THE AREA OF BENEFIT. 3. WITHOUT LIMITING THE GERERALITY OF THE FOREGOING, THE IMPROVEMENT AND REGURBISHMENT OF THE STUDENT NURSES ACCOMODATION AT BEDFORD GENERAL HOSPITAL.

**Activities:** Bedford Hospitals Charity was founded in 1988 to improve the equipment and facilities for patients and staff at Bedford Hospitals. It has raised 9.5million, notably 2.5million for the Primrose Oncology Unit and 765,000 for cancer projects. The appeal to raise 750,000 to expand cancer services at Bedford is now complete and the current one is for a new MRI scanner costing over 1million.

## Classification

- **How:** Makes Grants To Organisations, Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** THE AREA COVERED BY NORTH BEDFORDSHIRE HEALTH AUTHORITY
- Bedford
- Central Bedfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£946,867	£217,296	£880,904	0
2024-03-31	£1,204,800	£1,143,504	£452,410	0
2023-03-31	£1,003,691	£1,263,610	£391,114	0
2022-03-31	£247,628	£89,815	-	-
2021-03-31	£449,454	£378,310	-	-

## Trustees

Name	Role	Appointed
<b>Debbie Inskip</b>	Chair	2017-05-16
Ismail Anilmis DL		2024-04-29
JACQUI GOULDING		
Kenneth John Williams		2022-11-15
ROB OAKLEY		
Simon Nigel Swinburne Sadler TD DL		2018-01-01

**Bedford Hospital Charity and Friends**

England & Wales - Charity number 299250

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# Accounts

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**REGISTERED CHARITY NUMBER: 299250**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025**  
**FOR**  
**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**CONTENTS OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

	Page
Trustees, Officers and Committee members	1
Administrative details	2
Report of the Trustees	3 to 5
Report of the Independent Examiner	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9-14

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**CHARITY NUMBER: 299250**

**TRUSTEES**

Dr Vaughan Southgate OBE DL(resigned 31<sup>st</sup> March 2025)  
Ismail Anilmis DL  
Jacqui Goulding  
Deborah Inskip OBE DL  
Dr Robert Oakley OBE DL  
Simon Sadler TD DL  
Ken Williams

**OFFICERS OF THE CHARITY AT 31 MARCH 2025**

PRESIDENT: Charles Whitbread DL  
CHAIRMAN: Deborah Inskip OBE DL  
VICE CHAIRMAN: Dr Robert Oakley OBE DL  
TREASURER: Simon Sadler TD DL  
SECRETARY: Jacqui Goulding

**MEMBERS OF THE EXECUTIVE COMMITTEE AT 31 MARCH 2025**

Ismail Anilmis DL  
Mandy Brookes  
Charlotte Beard  
Jeanne Chrisp  
Chris Cottam  
Penny Flack  
Jacqui Goulding  
Sandip Hindocha  
Paul Hutchinson  
Deborah Inskip OBE DL  
Peter Marks  
Robert Oakley OBE DL  
Caroline Roberts  
Simon Sadler TD DL  
Felicity Scott  
Alysha.Sheimar  
Molly Taylor MBE  
Jenny Williams

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**PRINCIPAL ADDRESS:** Orchard House  
High Street  
Flitton  
Bedfordshire  
MK45 5DU

**INDEPENDENT EXAMINER:** Matthew Taylor FCA  
14 Woodcote Valley Road  
Purley  
Surrey  
CR8 3AG

**PRINCIPAL BANKERS:** Barclays Bank plc  
Bedford Branch  
111 High Street  
Bedford  
MK40 1NJ

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2025**

The Trustees present their report with the financial statements of the Charity for the year ended 31 March 2025. The financial statements comply with the Charity's constitution, the Charities Act 2011 and the provisions of the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - Charities SORP (FRS 102).

As will be obvious from the report much has been achieved by the charity in the last year.

#### **Trustees**

Helen Nellis CVO CStJ, and Tim Morley resigned as Trustees. Ken Williams and Ismail Anilmis remain as non-executive Trustees.

The Executive Trustees, in essence the leadership team of the Bedford Hospital Charity and Friends (BHC&F) are very effectively led by Deborah Inskip OBE DL (Chairman), ably supported by Rob Oakley OBE DL (Vice-Chairman), a former Consultant Radiologist at Bedford Hospital, Simon Sadler TD DL as Treasurer and Jacqui Goulding as Secretary. All members of the Executive Committee have been carrying out their duties to a high standard and their work has been of enormous benefit to the BHC&F and Bedford Hospital.

#### **Constitution, Objects and Policies**

The Charity is constituted as a charitable trust. The Charity is managed by an unpaid Executive Committee, which includes the four Executive Trustees. The day to day activities of the Charity are organised through the executive committee and the sub-committees, which involve both the Trustees and other committee members. The Charity is a public benefit entity.

The objects and policies of the Charity comprise:

- The relief of sickness within the area of benefit;
- The improvement and maintenance of facilities for patients and staff at the Bedford Hospital sites within the Bedfordshire Hospitals NHS Foundation Trust and all other hospital premises in the National Health Service within the area of benefit; and
- The area of benefit shall be that served by the Bedfordshire Hospitals NHS Foundation Trust.

#### **Our Achievements and Performance**

There are many notable highlights over the year:

At the end of April the lovely Swannery gardens were opened by David Carter, the CEO of the Bedfordshire Hospitals NHS Foundation Trust and myself. We had helped in equal part with the Trust to landscape and redesign this courtyard style outside space. It is now a much appreciated haven of peace and tranquillity for patients, staff and visitors.

We held a very successful supper club at the Royal Gurkha restaurant back in May. This was followed in early June by the renowned Flitton Potato race which again raised funds for the charity

In July, we marked the NHS's birthday by buying over 1,000 cakes from La Rondine for all the staff in Bedford Hospital and for various satellite departments. As ever, La Rondine generously donated a further 20% of cakes.

Later in July, at the River Festival, Bedford Park Rotary organised the raft race and supported our charity with the proceeds. The Charity Golf Day team led by Helen Nellis organised a very successful golf day early in September. It was a beautiful day and everyone had a lot of fun plus helped to raise over £14,000 for us which is quite something for a golf day. Thank you to everyone involved.

The Trustees agreed to provide half the cost of providing a fast cardiac CT scanner which was installed in the Autumn. Back in November last year, just before the AGM, we celebrated the opening of the cardiac CT suite which is now a very busy and fantastic facility.

**BEDFORD HOSPITAL CHARITY AND FRIENDS**  
**REPORT OF THE TRUSTEES - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2024**

We have also virtually completed the long-running Mohs project. This was part of our 30<sup>th</sup> Anniversary Appeal for half a million which was started in 2018. There have been many obstacles along the way but orders for the equipment went in earlier this year. Mohs techniques will give the Plastics Surgery department a new diagnostic facility for enabling precise excision margins for skin cancer excision. This will help to significantly reduce the risk of leaving any residual disease at the time of surgery. It will mean less waiting for results plus a better outcome and reduces the need for repeat surgery. Appropriate treatment can then follow.

Another major achievement has been to move forward with improving the paediatric cancer services on the paediatric ward by creating ultra-clean rooms for treatment of life-threatening infections. We have also facilitated and added to the refurbishment of the parents' kitchen on the Riverbank ward. The project was the great idea of the parent of a child who had been on the ward for a considerable length of time. He wanted to create a more comfortable and restful environment for worried and tired parents when facing a difficult time with their children undergoing treatment on the ward. Very generously he supported the creation of this fantastic new kitchen. In fact, it was a real community effort with local businesses also giving generously of their time and products to keep the costs to a minimum.

We continue to receive exceptional support from the local community. The Panacea Society have made a large donation to enable us to buy three new cars for the Primrose Car Service and over the year we have taken delivery of two new cars.

The Christmas Tree Festival in St Paul's Church, Bedford, with the theme of 'The Magic of Christmas' was once again superbly organised by Margaret Oakley and her team from December 4<sup>th</sup> – 8<sup>th</sup>. The Christmas Trees were decorated by different schools and organisations, and different choirs sang carols and other festive fare on each day of the Festival. There was a 'Fizz at the Festival' evening in the church to thank all of the sponsors. On the Friday evening, there was a splendid concert given by The Amici Wind quintet in St Paul's Church which was very well attended and much enjoyed.

The Primrose Car Service, managed by Ken Williams, Peter Marks and Delphi Ellis continued to provide an excellent service transporting patients to and from radiotherapy. Communication with the East of England Ambulance Service (EEAS) have improved significantly.

The Trustees have an 'open door' with the Cranfield Trust to ensure relevant governance systems are in place for BHC&F

Excellent communication exists between staff of the Bedford Hospital and the Trustees which is vitally important in identifying projects which BHC&F can either fully or partially fund in consultation with the authorities in the hospital. BHC&F is always most grateful for gifts, legacies and support from other Charitable Trusts.

It is a pleasure to thank our Patron, The Duchess of Bedford DL, our President Charles Whitbread DL, and all our Vice-Presidents and Honorary members.

**REPORT OF THE TRUSTEES - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**Related Parties**

Bedford Hospital Charity and Friends works closely with and provides its charitable expenditure to our main beneficiary, the Bedfordshire Hospitals NHS Foundation Trust.

**Risk Management**

The Trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate the significant risks.

**Investment Policy**

The Trustees consider that deposit accounts are the most appropriate vehicle for investing funds as they meet the requirements to maintain access and generate income. Where surplus cash is placed on deposit the Trustees consider that the accounts used for this purpose must ensure the best returns relative to retaining access to the funds.

**Reserves Policy**

It is the policy of the Charity to maintain unrestricted funds at a level which at least equates to approximately twelve months' unrestricted expenditure to cover management, administration and governance costs, namely £5,000. Since unrestricted funds were maintained well in excess of this level throughout the year, no unrestricted funds have been designated.

**Statement of Trustees' Responsibilities**

Law applicable to Charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to: -

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ascertain the financial position of the Charity and which enable them to ensure that the financial statements comply with The Charities Act 2011, applicable regulations and the Charity's Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Approval**

This report was approved by the Trustees on 19<sup>th</sup> January 2026 and signed on their behalf by:

Deborah Inskip OBE DL – Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**

**BEDFORD HOSPITAL CHARITY AND FRIENDS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

I report to the Trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025.

As the Charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The Charity's gross income exceeded £1,204,800 in the prior year and amounted to £645,790 in the current year. I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants of England & Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Matthew Taylor FCA  
14 Woodcote Valley Road  
Purley  
Surrey  
CR8 3AG

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted Funds £	Restricted Funds £	2025 Total Funds £	2024 Total Funds £
<b>INCOMING RESOURCES</b>					
Income from donations & legacies	2	495,388	84,439	579,827	1,082,432
Income from charitable activities	3	49,076	0	49,076	110,530
Income from other trading activities	4	13,823	0	13,823	9,432
Investment income	5	3,064	0	3,064	2,406
		-----	-----	-----	-----
<b>Total incoming resources</b>		561,351	84,439	645,790	1,204,800
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Expenditure on raising funds	6	17,240	0	17,240	25,931
<b>Charitable activities</b>					
Charitable distributions	7	162,770	33,934	196,704	1,113,559
<b>Governance costs</b>					
	8	3,352	0	3,352	4,014
		-----	-----	-----	-----
<b>Total resources expended</b>		183,362	33,934	217,296	1,143,504
		-----	-----	-----	-----
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		377,989	50,505	428,494	61,296
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		479,073	(26,663)	452,410	391,114
		-----	-----	-----	-----
<b>TOTAL FUNDS CARRIED FORWARD</b>		857,062	23,842	880,904	452,410
		=====	=====	=====	=====

The notes form part of these financial statements

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**BALANCE SHEET**  
**AT 31 MARCH 2025**

	Notes	2025 Total funds £	2024 Total funds £
<b>CURRENT ASSETS</b>			
Debtors	12	0	0
Cash at bank and in transit		880,904	1,052,410
		-----	-----
		880,904	1,052,410
<b>CREDITORS</b>			
Amounts falling due within one year	13	0	600,000
		-----	-----
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		880,904	452,410
		-----	-----
<b>NET ASSETS</b>		880,904	452,410
		-----	-----
<b>FUNDS</b>	14		
Unrestricted funds		857,062	479,073
Restricted funds		23,842	(26,663)
		-----	-----
<b>TOTAL FUNDS</b>		880,904	452,410
		=====	=====

The financial statements were approved by the Trustees on 19<sup>th</sup> January 2026 and were signed on their behalf by:

Deborah Inskip OBE DL-Trustee

Simon Sadler TD DL-Trustee

The notes form part of these financial statements

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 31 MARCH 2025**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparation of the financial statements**

The financial statements have been prepared in sterling which is the functional currency of the Charity and under the historical cost convention, with the exception of investments which are included at market value, where applicable. In preparing the financial statements the Charity follows best practice in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102).

The Charity is a public benefit charity as defined under FRS 102.

##### **Incoming resources**

All incoming resources are recognised once the Charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with reliability. The income from fundraising ventures is shown before deducting the associated costs, which are included in fundraising costs.

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is virtually certain; this will be once confirmation has been received from the representatives of the estate(s) that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled and the amount of the incoming resources can be measured with sufficient reliability.

##### **Resources expended and irrecoverable VAT**

Resources expended are recognised under the accruals basis and are classified under headings that aggregate all costs related to the category. All expenditure is recognised once there is a legal or constructive obligation committing the Charity to the expenditure. Value Added Tax is not generally recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities. Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment.

##### **Cost of generating funds**

The cost of generating funds are those costs attributable to generating income for the Charity, other than those costs incurred in undertaking charitable activities or the costs incurred in undertaking trading activities in furtherance of the Charity's objects. The cost of generating funds represents fundraising costs. Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the Charity's work. This includes the cost of advertising for donations and the staging of special fundraising events.

##### **Charitable activities**

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the Charity. These costs, where not wholly attributable, are apportioned between the categories of charitable expenditure in addition to the direct costs.

##### **Governance costs**

Governance costs comprise all costs attributable to ensuring the public accountability of the Charity and its compliance with regulation and good practice. It includes expenditure on the management and administration of the Charity and includes all expenditure not directly related to the charitable activities or fundraising ventures.

##### **Funds structure**

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as an endowment fund, where the donor has expressly provided that only the income of the fund may be applied, or as a restricted income fund where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. The Charity currently has neither permanent endowment nor expendable endowment funds.

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**1. ACCOUNTING POLICIES – continued**

**Investment income**

Investment income is derived from interest bearing cash deposits only, and arises wholly in the United Kingdom.

<b>2. INCOME FROM DONATIONS AND LEGACIES</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Donations and gifts	147,825	874,258
Legacies	430,525	206,815
Grants	0	0
Membership subscriptions	1,477	1,359
	<hr/>	<hr/>
	579,827	1,082,432
	<hr/> <hr/>	<hr/> <hr/>
<b>3. INCOME FROM CHARITABLE ACTIVITIES</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Fundraising events	48,466	110,443
Collection boxes	610	87
	<hr/>	<hr/>
	49,076	110,530
	<hr/> <hr/>	<hr/> <hr/>
<b>4. INCOME FROM OTHER TRADING ACTIVITIES</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Hospital stall	11,180	8,296
Other	2,643	1,136
	<hr/>	<hr/>
	13,823	9,432
	<hr/> <hr/>	<hr/> <hr/>
<b>5. INVESTMENT INCOME</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Interest receivable on cash deposits	3,064	2,406
	<hr/> <hr/>	<hr/> <hr/>
<b>6. EXPENDITURE ON RAISING FUNDS</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Event expenses	15,564	23,043
Cost of publicity	216	216
Materials and goods for resale	1,370	2,672
	<hr/>	<hr/>
	17,240	25,931
	<hr/> <hr/>	<hr/> <hr/>

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**7. CHARITABLE DISTRIBUTIONS**

The Charity made the following donations to the Bedfordshire Hospitals NHS Foundation Trust during the year: the amounts paid in respect of Primrose and the BBTY included items purchased by the Charity and then donated.

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Cardiology CT scanner	0	600,000
Primrose	33,934	72,796
Echo machines	81,000	0
The Bedford Big Thank You ("BBTY")	2,080	3,510
Riverbank ward & paediatric oncology	56,560	0
Project Listen	11,000	11,000
A&E including paediatric	0	415,576
Other	12,130	10,677
	-----	-----
	196,704	1,113,559
	=====	=====

**8. GOVERNANCE COSTS**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
AGM administration & sundry governance	0	134
Printing, postage and stationery	1,067	1,680
Insurance	737	645
Bank charges	638	522
Licences	910	842
Sundry	0	191
	-----	-----
	3,352	4,014
	=====	=====

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no Trustees' remuneration, other benefits or expenses in the year ended 31 March 2025 nor for the year ended 31 March 2024.

**10. INDEPENDENT EXAMINER'S REMUNERATION**

No remuneration was paid or is payable to the Independent Examiner.

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**11. RESTRICTED FUNDS**

	Balance at 01 April 2024 £	Incoming £	Transfer from General funds £	Outgoing £	Balance at 31 March 2025 £
Primrose & Primrose Cars	(26,663)	84,439	0	(33,934)	23,842
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

The Primrose Appeal was originally started in January 2000 to provide a top-quality cancer treatment unit at Bedford Hospital, the building of which was completed and opened in 2003. Since then, income received has been applied to the Primrose Fund to improve and develop cancer services at Bedford Hospital and to support the transport service run by the charity to Addenbrooke's hospital in Cambridge for patients receiving radiotherapy.

**RESTRICTED FUNDS - PRIOR YEAR**

	Balance at 01 April 2023 £	Incoming £	Transfer from General funds £	Outgoing £	Balance at 31 March 2024 £
Primrose & Primrose Cars	22,506	23,627	0	72,796	(26,663)
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025 £	2024 £
Other debtors	0	0
	<u>          </u>	<u>          </u>

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025 £	2024 £
Other creditors	0	600,000
	<u>          </u>	<u>          </u>

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**14. MOVEMENT IN FUNDS**

	<b>Balance at 01 April 2024 £</b>	<b>Net movement in funds £</b>	<b>Balance at 31 March 2025 £</b>
<b>Unrestricted funds</b>			
General fund	479,073	377,989	857,062
<b>Restricted funds</b>			
General fund	(26,663)	50,505	23,842
	-----	-----	-----
<b>TOTAL FUNDS</b>	452,410	428,494	880,904
	=====	=====	=====

Net movement in funds, included in the above, are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	561,351	183,362	377,989
<b>Restricted funds</b>			
General fund	84,439	33,934	50,505
	-----	-----	-----
<b>TOTAL FUNDS</b>	645,790	217,296	428,494
	=====	=====	=====

**MOVEMENT IN FUNDS - PRIOR YEAR**

	<b>Balance at 01 April 2023 £</b>	<b>Net movement in funds £</b>	<b>Balance at 31 March 2024 £</b>
<b>Unrestricted funds</b>			
General fund	368,608	110,465	479,073
<b>Restricted funds</b>			
General fund	22,506	(49,169)	(26,663)
	-----	-----	-----
<b>TOTAL FUNDS</b>	391,114	61,296	452,410
	=====	=====	=====

Net movement in funds, included in the above, are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	1,181,173	1,070,708	110,465
<b>Restricted funds</b>			
General fund	23,627	72,796	(49,169)
	-----	-----	-----
<b>TOTAL FUNDS</b>	1,204,800	1,143,504	61,296
	=====	=====	=====

**BEDFORD HOSPITAL CHARITY AND FRIENDS**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2025**

	2025 £	2024 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations and gifts	147,825	874,258
Grants	0	0
Legacies	430,525	206,815
Membership subscriptions	1,477	1,359
	579,827	1,082,432
<b>Activities from charitable activities</b>		
Fundraising events	49,076	110,530
<b>Investment income</b>		
Interest receivable on cash deposits	3,064	2,406
<b>Incoming resources from other trading activities</b>		
Hospital stall and other miscellaneous	13,823	9,432
	645,790	1,204,800
<b>RESOURCES EXPENDED</b>		
<b>Costs of generating voluntary income</b>		
Event expenses	15,654	23,043
Cost of publicity	216	216
	15,870	23,259
<b>Fundraising trading: cost of goods sold and other costs</b>		
Materials and goods for re-sale	1,370	2,672
<b>Charitable activities</b>		
Distributions	196,704	1,113,559
<b>Governance costs</b>		
AGM administration	0	134
Printing, postage and stationery	1,067	1,680
Insurance	737	645
Bank charges	638	522
Licences	910	842
Sundry	0	191
	3,352	4,014
<b>Total resources expended</b>	217,296	1,143,504
<b>Net income</b>	428,494	61,296

**Bedford Hospital Charity and Friends**

England & Wales - Charity number 299250

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# Accounts

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**REGISTERED CHARITY NUMBER: 299250**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024**  
**FOR**  
**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**CONTENTS OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	Page
Trustees, Officers and Committee members	1
Administrative details	2
Report of the Trustees	3 to 5
Report of the Independent Examiner	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9-14

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**CHARITY NUMBER: 299250**

**TRUSTEES**

Ismail Anilmis DL  
Jacqui Goulding  
Deborah Inskip OBE DL  
Timothy Morley  
Helen Nellis CStJ CVO  
Dr Robert Oakley OBE DL  
Simon Sadler TD DL  
Dr Vaughan Southgate OBE DL  
Ken Williams

**OFFICERS OF THE CHARITY AT 31 MARCH 2023**

PRESIDENT: Charles Whitbread DL  
CHAIRMAN: Deborah Inskip OBE DL  
VICE CHAIRMAN: Dr Robert Oakley OBE DL  
TREASURER: Simon Sadler TD DL  
SECRETARY: Jacqui Goulding

**MEMBERS OF THE EXECUTIVE COMMITTEE AT 31 MARCH 2024**

Ismail Anilmis DL  
Mandy Brookes  
Charlotte Beard  
Jeanne Chrisp  
Chris Cottam  
Penny Flack  
Jacqui Goulding  
Sandip Hindocha  
Paul Hutchinson  
Deborah Inskip OBE DL  
Peter Marks  
Dr Robert Oakley OBE DL  
Caroline Roberts  
Simon Sadler TD DL  
Felicity Scott  
Molly Taylor MBE  
Jenny Williams

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**PRINCIPAL ADDRESS:** Orchard House  
High Street  
Flitton  
Bedfordshire  
MK45 5DU

**INDEPENDENT EXAMINER:** Matthew Taylor FCA  
14 Woodcote Valley Road  
Purley  
Surrey  
CR8 3AG

**PRINCIPAL BANKERS:** Barclays Bank plc  
Bedford Branch  
111 High Street  
Bedford  
MK40 1NJ

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2024**

The Trustees present their report with the financial statements of the Charity for the year ended 31 March 2024. The financial statements comply with the Charity's constitution, the Charities Act 2011 and the provisions of the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - Charities SORP (FRS 102).

As will be obvious from the report much has been achieved by the charity in the last year.

#### **Trustees**

Mrs Helen Nellis CVO CStJ, Mr Tim Morley and Mr Ken Williams remain non-executive Trustees. It is with great pleasure that we welcome Mr Ismail Anilmis as an additional non-executive Trustee.

The Executive Trustees, in essence the leadership team of the Bedford Hospital Charity and Friends (BHC&F) are very effectively led by Mrs Debbie Inskip OBE DL (Chairman), ably supported by Dr Rob Oakley OBE DL (Vice-Chairman), a former radiology consultant at Bedford Hospital, Mr Simon Sadler TD DL as Treasurer and Mrs Jacqui Goulding as Secretary. All members of the Executive Committee have been carrying out their duties to a high standard and their work has been of enormous benefit to the BHC&F.

During the year, Mrs Judy Greevy resigned after many years' service on the Executive Committee, for which we are most grateful. We welcomed Miss Charlotte Beard, Mr Paul Hutchinson, editor of Bedford Independent, and Mrs Caroline Roberts as new members of the Executive Committee.

Sadly Mrs Dorothy Ward OBE DL, a former Vice-President, passed away on May 1<sup>st</sup>.

#### **Constitution, Objects and Policies**

The Charity is constituted as a charitable trust. The Charity is managed by an unpaid Executive Committee, which includes four of the Trustees. The day to day activities of the Charity are organised through the executive committee and the sub-committees, which involve both the Trustees and other committee members. The Charity is a public benefit entity.

The objects and policies of the Charity comprise:

- The relief of sickness within the area of benefit;
- The improvement and maintenance of facilities for patients and staff at the Bedford Hospital sites within the Bedfordshire Hospitals NHS Foundation Trust and all other hospital premises in the National Health Service within the area of benefit; and
- The area of benefit shall be that served by the Bedfordshire Hospitals NHS Foundation Trust.

#### **Our Achievements and Performance**

Operations using robotic-assisted surgery commenced in April: the official opening of the Robotic-assisted surgery took place in in October after 100 operations had occurred. All those who attended could understand very clearly what is involved, and even had the opportunity of practicing being a surgeon, although I might add not on real bodies. However, it was fascinating to meet the patient who was the first to undergo robotic surgery at Bedford Hospital in April, and to meet another patient who underwent robotic-assisted pyeloplasty in June. Both patients were very grateful to the surgeons, nurses and charity for its contribution in bringing robotic surgery to Bedford.

There are many advantages of using robotic surgery, benefiting both patients and staff. Patients will have minimal invasive surgery resulting in a reduced hospital stay and recovery time with less pain, and consequent improved clinical outcomes. Importantly robotic surgery will support a more ergonomic approach to surgery, reducing stress on surgeons' bodies. Interestingly there has been an increase in responses to job advertisements and training placements with reference to the robotic-assisted surgery programme.

Thanks go to Mr Chris Cottam for organising the runners who take part in the London marathon on behalf of BHC&F.

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **REPORT OF THE TRUSTEES - CONTINUED** **FOR THE YEAR ENDED 31 MARCH 2024**

Mrs Molly Taylor and Mrs Felicity Scott man the Tuesday stall at Bedford Hospital each week; in addition to raising funds the stall also advertises the charity. Thanks also go to Connie De Piro, an outstanding crocheter, who demonstrates her craft at the stall and attracts orders for new works in addition to the sale of prepared items. Molly's successful book, *Rhymes and Reasons*, was reprinted.

A farewell luncheon was held at the Swan, Astwood in May to thank Mr Gordon Beeden for his major contribution to the work of BHC&F.

A coronation golf day was organized by the Donnelly brothers in early May.

Mrs Amanda Brookes painted a beautiful portrait of Brian Woodrow to be hung at a future date in the Primrose Unit. Furthermore, the Queen's Award for Drivers, awarded in 2016 and now beautifully framed by Mr John Greengrass will also be placed in the Primrose Unit at the same time.

Mrs Amanda Brookes and her team from the Executive Committee hired the basement of the Bunyan Church for an 'Art for All' exhibition for five days in early October for a sale of Art. Many paintings were donated by local artists, others were donated by friends of the charity, and some were sold on a commission basis. Mrs Felicity Scott was present throughout the five days helping and selling the charity Christmas Cards. The exhibition commenced with a splendid evening of a private viewing with drinks and canapés.

The Christmas Tree Festival in St Paul's Church, Bedford, with the theme of 'Kings and Queens' was once again superbly organised by Mrs Margaret Oakley and her team from December 6<sup>th</sup> – 10<sup>th</sup>. The Christmas Trees were decorated by different schools and organisations, and different choirs sang carols and other festive fare on each day of the Festival. There was a 'Fizz at the Festival' evening in the church to thank all of the sponsors. The High Sheriff of Bedfordshire, Mr Russell Beard, held a reception, with a jazz group, in the church on December 7<sup>th</sup> attracting many supportive and business people. Mrs Penny Flack organised a splendid concert given by The Woburn Piano Trio, including members of the world-class Philharmonia Orchestra, on Dec 8<sup>th</sup> in St Paul's Church; this was well attended and much enjoyed.

A ceremony took place in March of the planting of a memorial tree, *Acer platanoides*, and plaque, for Dr Mira Leigh.

In the past legacies have proved to be a very valuable source of income for the Charity. A new beautifully designed and illustrated pamphlet by Mr Ken Williams has been produced giving details of the past and importantly the future of the charity, and how financial contributions make a difference to the local community. The pamphlets are now being distributed to various solicitors' offices and undertakers in the region.

The Primrose Car Service, managed by Mr Ken Williams, Mr Peter Marks and Ms Delphi Ellis continued to provide an excellent service transporting patients to and from radiotherapy. However, some problems continued to be experienced, primarily communication difficulties with the East of England Ambulance Service (EEAS) which has moved from Bedford to Peterborough: there have been changes of staff which has not helped the situation. Two new cars, Toyota Corollas, fortunately at a 25% discount, were delivered and a third car is to be delivered. Looking ahead, we are most grateful to the Panacea Society who have kindly agreed to fund the purchase of three new cars over a period of three years.

The Trustees Have an 'open door' with the Cranfield Trust to ensure relevant governance systems are in place for BHC&F. Now the treasurer reports the current financial situation at the monthly meetings of the Executive Committee. The Cranfield Trust has emphasized the importance of succession planning, and some changes in personnel have taken place in the Executive Committee, and changes in the Trustees are anticipated in the following year.

Excellent communication exists between staff of the Bedford Hospital and the Trustees which is vitally important in identifying projects which BHC&F can either fully or partially fund in consultation with the authorities in the hospital. The Trustees agreed to provide half the cost of providing a fast cardiac CT scanner.

BCH&F is always most grateful for gifts, legacies and support from other Charitable Trusts.

It is a pleasure to thank our Patron, The Duchess of Bedford DL, our President Mr Charles Whitbread DL, and all our Vice-Presidents and Honorary members.

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **REPORT OF THE TRUSTEES - CONTINUED** **FOR THE YEAR ENDED 31 MARCH 2024**

#### **Related Parties**

Bedford Hospital Charity and Friends works closely with and provides most of its charitable expenditure to our main beneficiary, the Bedfordshire Hospitals NHS Foundation Trust.

#### **Risk Management**

The Trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate the significant risks.

#### **Investment Policy**

The Trustees consider that deposit accounts are the most appropriate vehicle for investing funds as they meet the requirements to maintain access and generate income. Where surplus cash is placed on deposit the Trustees consider that the accounts used for this purpose must ensure the best returns relative to retaining access to the funds.

#### **Reserves Policy**

It is the policy of the Charity to maintain unrestricted funds at a level which at least equates to approximately twelve months' unrestricted expenditure to cover management, administration and governance costs, namely £5,000. Since unrestricted funds were maintained well in excess of this level throughout the year, no unrestricted funds have been designated.

#### **Statement of Trustees' Responsibilities**

Law applicable to Charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to: -

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ascertain the financial position of the Charity and which enable them to ensure that the financial statements comply with The Charities Act 2011, applicable regulations and the Charity's Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Approval**

This report was approved by the Trustees on 25th November 2024 and signed on their behalf by:

Dr Vaughan Southgate OBE DL – Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**

**BEDFORD HOSPITAL CHARITY AND FRIENDS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

I report to the Trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

As the Charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The Charity's gross income exceeded £1,003,691 in the prior year and amounted to £1,204,800 in the current year. I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants of England & Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Matthew Taylor FCA  
14 Woodcote Valley Road  
Purley  
Surrey  
CR8 3AG

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
<b>INCOMING RESOURCES</b>					
Income from donations & legacies	2	1,058,805	23,627	1,082,432	938,616
Income from charitable activities	3	110,530	0	110,530	58,613
Income from other trading activities	4	9,432	0	9,432	4,907
Investment income	5	2,406	0	2,406	1,555
		_____	_____	_____	_____
<b>Total incoming resources</b>		1,181,173	23,627	1,204,800	1,003,691
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Expenditure on raising funds	6	25,931	0	25,931	15,339
<b>Charitable activities</b>					
Charitable distributions	7	1,040,763	72,796	1,113,559	1,245,464
<b>Governance costs</b>					
	8	4,014	0	4,014	2,807
		_____	_____	_____	_____
<b>Total resources expended</b>		1,070,708	72,796	1,143,504	1,263,610
		_____	_____	_____	_____
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		110,465	(49,169)	61,296	(259,919)
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		368,608	22,506	391,114	651,033
		_____	_____	_____	_____
<b>TOTAL FUNDS CARRIED FORWARD</b>		479,073	(26,663)	452,410	391,114
		=====	=====	=====	=====

The notes form part of these financial statements

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**BALANCE SHEET**  
**AT 31 MARCH 2024**

	Notes	2024 Total funds £	2023 Total funds £
<b>CURRENT ASSETS</b>			
Debtors	12	0	8,075
Cash at bank and in transit		1,052,410	383,039
		-----	-----
		1,052,410	391,114
<b>CREDITORS</b>			
Amounts falling due within one year	13	600,000	0
		-----	-----
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		452,410	391,114
		-----	-----
<b>NET ASSETS</b>		452,410	391,114
		-----	-----
<b>FUNDS</b>	14		
Unrestricted funds		479,073	368,608
Restricted funds		(26,663)	22,506
		-----	-----
<b>TOTAL FUNDS</b>		452,410	391,114
		=====	=====

The financial statements were approved by the Trustees on 25<sup>th</sup> November 2024 and were signed on their behalf by:

Dr Vaughan Southgate OBE DL-Trustee

Simon Sadler TD DL-Trustee and Treasurer

The notes form part of these financial statements

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 31 MARCH 2024**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparation of the financial statements**

The financial statements have been prepared in sterling which is the functional currency of the Charity and under the historical cost convention, with the exception of investments which are included at market value, where applicable. In preparing the financial statements the Charity follows best practice in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102).

The Charity is a public benefit charity as defined under FRS 102.

##### **Incoming resources**

All incoming resources are recognised once the Charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with reliability. The income from fundraising ventures is shown before deducting the associated costs, which are included in fundraising costs.

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is virtually certain; this will be once confirmation has been received from the representatives of the estate(s) that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled and the amount of the incoming resources can be measured with sufficient reliability.

##### **Resources expended and irrecoverable VAT**

Resources expended are recognised under the accruals basis and are classified under headings that aggregate all costs related to the category. All expenditure is recognised once there is a legal or constructive obligation committing the Charity to the expenditure. Value Added Tax is not generally recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities. Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment.

##### **Cost of generating funds**

The cost of generating funds are those costs attributable to generating income for the Charity, other than those costs incurred in undertaking charitable activities or the costs incurred in undertaking trading activities in furtherance of the Charity's objects. The cost of generating funds represents fundraising costs. Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the Charity's work. This includes the cost of advertising for donations and the staging of special fundraising events.

##### **Charitable activities**

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the Charity. These costs, where not wholly attributable, are apportioned between the categories of charitable expenditure in addition to the direct costs.

##### **Governance costs**

Governance costs comprise all costs attributable to ensuring the public accountability of the Charity and its compliance with regulation and good practice. It includes expenditure on the management and administration of the Charity and includes all expenditure not directly related to the charitable activities or fundraising ventures.

##### **Funds structure**

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as an endowment fund, where the donor has expressly provided that only the income of the fund may be applied, or as a restricted income fund where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. The Charity currently has neither permanent endowment nor expendable endowment funds.

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**1. ACCOUNTING POLICIES – continued**

**Investment income**

Investment income is derived from interest bearing cash deposits only, and arises wholly in the United Kingdom.

<b>2. INCOME FROM DONATIONS AND LEGACIES</b>	<b>2024</b>	<b>2023</b>
	£	£
Donations and gifts	874,258	135,979
Legacies	206,815	712,019
Grants	0	89,100
Membership subscriptions	1,359	1,518
	<hr/>	<hr/>
	1,082,432	938,616
	<hr/> <hr/>	<hr/> <hr/>
<b>3. INCOME FROM CHARITABLE ACTIVITIES</b>	<b>2024</b>	<b>2023</b>
	£	£
Fundraising events	110,443	58,350
Collection boxes	87	263
	<hr/>	<hr/>
	110,530	58,613
	<hr/> <hr/>	<hr/> <hr/>
<b>4. INCOME FROM OTHER TRADING ACTIVITIES</b>	<b>2024</b>	<b>2023</b>
	£	£
Hospital stall	8,296	3,276
Other	1,136	1,631
	<hr/>	<hr/>
	9,432	4,907
	<hr/> <hr/>	<hr/> <hr/>
<b>5. INVESTMENT INCOME</b>	<b>2024</b>	<b>2023</b>
	£	£
Interest receivable on cash deposits	2,406	1,555
	<hr/> <hr/>	<hr/> <hr/>
<b>6. EXPENDITURE ON RAISING FUNDS</b>	<b>2024</b>	<b>2023</b>
	£	£
Event expenses	23,043	13,701
Cost of publicity	216	216
Materials and goods for resale	2,672	1,422
	<hr/>	<hr/>
	25,931	15,339
	<hr/> <hr/>	<hr/> <hr/>

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**7. CHARITABLE DISTRIBUTIONS**

The Charity made the following donations to the Bedfordshire Hospitals NHS Foundation Trust during the year: the amounts paid in respect of Primrose and the BBTY included items purchased by the Charity and then donated.

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Robotics	0	900,000
Cardiology CT scanner	600,000	0
Primrose	72,796	24,420
Billisoft blankets	0	0
The Bedford Big Thank You ("BBTY")	3,510	10,976
Riverbank ward	0	21,004
Project Listen	11,000	22,000
A&E including paediatric	415,576	262,253
Project Blossom	0	1,760
Other	10,677	3,051
	-----	-----
	1,113,559	1,245,464
	=====	=====

**8. GOVERNANCE COSTS**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
AGM administration & sundry governance	134	51
Printing, postage and stationery	1,680	730
Insurance	645	627
Bank charges	522	423
Licences	842	404
Sundry	191	572
	-----	-----
	4,014	2,807
	=====	=====

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no Trustees' remuneration, other benefits or expenses in the year ended 31 March 2024 nor for the year ended 31 March 2023.

**10. INDEPENDENT EXAMINER'S REMUNERATION**

No remuneration was paid or is payable to the Independent Examiner.

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**11. RESTRICTED FUNDS**

	Balance at 01 April 2023 £	Incoming £	Transfer from General funds £	Outgoing £	Balance at 31 March 2024 £
Primrose & Primrose Cars	22,506	23,627	0	72,796	(26,663)

The Primrose Appeal was originally started in January 2000 to provide a top-quality cancer treatment unit at Bedford Hospital, the building of which was completed and opened in 2003. Since then, income received has been applied to the Primrose Fund to improve and develop cancer services at Bedford Hospital and to support the transport service run by the charity to Addenbrooke's hospital in Cambridge for patients receiving radiotherapy.

**RESTRICTED FUNDS - PRIOR YEAR**

	Balance at 01 April 2022 £	Incoming £	Transfer from General funds £	Outgoing £	Balance at 31 March 2023 £
Primrose & Primrose Cars	37,825,	9,101	0	24,420	22,506

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Other debtors	0	8,075

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Other creditors	600,000	0

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**14. MOVEMENT IN FUNDS**

	<b>Balance at 01 April 2023 £</b>	<b>Net movement in funds £</b>	<b>Balance at 31 March 2024 £</b>
<b>Unrestricted funds</b>			
General fund	368,608	110,465	479,073
<b>Restricted funds</b>			
General fund	22,506	(49,169)	(26,663)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	391,114	61,296	452,410
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Net movement in funds, included in the above, are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	1,181,173	1,070,708	110,465
<b>Restricted funds</b>			
General fund	23,627	72,796	(49,169)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	1,204,800	1,143,504	61,296
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**MOVEMENT IN FUNDS - PRIOR YEAR**

	<b>Balance at 01 April 2022 £</b>	<b>Net movement in funds £</b>	<b>Balance at 31 March 2023 £</b>
<b>Unrestricted funds</b>			
General fund	613,208	(244,600)	368,608
<b>Restricted funds</b>			
General fund	37,825	(15,319)	22,506
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	651,033	(259,919)	391,114
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Net movement in funds, included in the above, are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	994,590	1,239,190	(244,600)
<b>Restricted funds</b>			
General fund	9,101	24,420	(15,319)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	1,003,691	1,263,610	(259,919)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**BEDFORD HOSPITAL CHARITY AND FRIENDS**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	2024 £	2023 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations and gifts	874,258	135,979
Grants	0	89,100
Legacies	206,815	712,019
Membership subscriptions	1,359	1,518
	1,082,432	938,616
<b>Activities from charitable activities</b>		
Fundraising events	110,530	58,613
<b>Investment income</b>		
Interest receivable on cash deposits	2,406	1,555
<b>Incoming resources from other trading activities</b>		
Hospital stall and other miscellaneous	9,432	4,907
	1,204,800	1,003,691
<b>RESOURCES EXPENDED</b>		
<b>Costs of generating voluntary income</b>		
Event expenses	23,043	13,701
Cost of publicity	216	216
	23,259	13,917
<b>Fundraising trading: cost of goods sold and other costs</b>		
Materials and goods for re-sale	2,672	1,420
<b>Charitable activities</b>		
Distributions	1,113,559	1,245,464
<b>Governance costs</b>		
AGM administration	134	51
Printing, postage and stationery	1,680	730
Insurance	645	627
Bank charges	522	423
Licences	842	404
Sundry	191	572
	4,014	2,807
<b>Total resources expended</b>	1,143,504	1,263,610
<b>Net income</b>	61,296	(259,919)

**Bedford Hospital Charity and Friends**

England & Wales - Charity number 299250

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# Accounts

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**REGISTERED CHARITY NUMBER: 299250**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**  
**FOR**  
**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**CONTENTS OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	Page
Trustees, Officers and Committee members	1
Administrative details	2
Report of the Trustees	3 to 5
Report of the Independent Examiner	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9-14
Detailed Statement of Financial Activities	15

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**CHARITY NUMBER: 299250**

**TRUSTEES**

Jacqui Goulding  
Deborah Inskip OBE DL  
Timothy Morley  
Helen Nellis CStJ CVO  
Dr Robert Oakley OBE DL  
Simon Sadler TD DL  
Dr Vaughan Southgate OBE DL  
Ken Williams

**OFFICERS OF THE CHARITY AT 31 MARCH 2023**

PRESIDENT: Charles Whitbread DL  
CHAIRMAN: Deborah Inskip OBE DL  
VICE CHAIRMAN: Dr Robert Oakley OBE DL  
TREASURER: Simon Sadler TD DL  
SECRETARY: Jacqui Goulding

**MEMBERS OF THE EXECUTIVE COMMITTEE AT 31 MARCH 2023**

Ismail Anilmis DL  
Mandy Brookes  
Jeanne Chrisp  
Jude Cottam MBE  
Charles Frampton  
Penny Flack  
Jacqui Goulding  
Judy Greevy  
Sandip Hindocha  
Deborah Inskip OBE DL  
Peter Marks  
Eamon McDonnell  
Dr Robert Oakley OBE DL  
Simon Sadler TD DL  
Felicity Scott  
Molly Taylor MBE  
Jenny Williams

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**PRINCIPAL ADDRESS:** Orchard House  
High Street  
Flitton  
Bedfordshire  
MK45 5DU

**INDEPENDENT EXAMINER:** Matthew Taylor FCA  
14 Woodcote Valley Road  
Purley  
Surrey  
CR8 3AG

**PRINCIPAL BANKERS:** Barclays Bank plc  
Bedford Branch  
111 High Street  
Bedford  
MK40 1NJ

**BEDFORD HOSPITAL CHARITY AND FRIENDS**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

The Trustees present their report with the financial statements of the Charity for the year ended 31 March 2023. The financial statements comply with the Charity's constitution, the Charities Act 2011 and the provisions of the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - Charities SORP (FRS 102).

### **Trustees**

As will be obvious from the report much has been achieved by the charity in the last year, April 2022-2023.

Mrs Helen Nellis, having retired as H M Lord-Lieutenant of Bedfordshire in September 2022 remains as a non-Executive Trustee, as does Mr Tim Morley, Deputy Bursar at Bedford Modern School. Mr Ken Williams, previous Chief Executive of Bedford Hospital and a member of the Executive Committee of the Charity for many years with particular responsibilities for Primrose Transport, was appointed a non-Executive Trustee.

The Executive Trustees, in essence the leadership team of the Bedford Hospital Charity and Friends (BHS&F) are very effectively led by Mrs Debbie Inskip OBE DL (Chairman), ably supported by Dr Rob Oakley OBE DL (Vice-Chairman), a former radiology consultant at Bedford Hospital, Mr Simon Sadler TD DL as Treasurer and Mrs Jacqui Goulding as Secretary. All members of the Executive Committee have been carrying out their duties to a high standard and their work has been of enormous benefit to the BHC&F. Both Mr Eamon McDonnell and Mr Charles Frampton resigned from the Executive Committee and we are most grateful for their contribution. It is with great sadness that we learnt of Mrs Jeanette Hanling's passing away in March: Jeanette and her husband, Brian, created the Christmas Tree Festival in St Paul's church over twenty years ago.

### **Constitution, Objects and Policies**

The Charity is constituted as a charitable trust. The Charity is managed by an unpaid Executive Committee, which includes four of the Trustees. The day to day activities of the Charity are organised through the executive committee and the sub-committees, which involve both the Trustees and other committee members. The Charity is a public benefit entity.

The objects and policies of the Charity comprise:

- The relief of sickness within the area of benefit;
- The improvement and maintenance of facilities for patients and staff at the Bedford Hospital sites within the Bedfordshire Hospitals NHS Foundation Trust and all other hospital premises in the National Health Service within the area of benefit; and
- The area of benefit shall be that served by the Bedfordshire Hospitals NHS Foundation Trust.

### **Our Achievements and Performance**

As a result of the successful campaign to raise £1m for the A & E department, it is good to report that the CT scanner has now been installed and is in much demand daily.

In addition, the Charity gave £900,000, and linked with £1.1m from the Government, to facilitate the purchase and installation of a da Vinci Xi dual control-console robotic system for Bedford Hospital. At present the robotic surgery is used in the hospital for colorectal, gynaecological and urological cases. There are many advantages of using robotic surgery, benefiting both patients and staff. Patients will have minimal invasive surgery resulting in a reduced hospital stay and recovery time with less pain, and consequent improved clinical outcomes. Importantly robotic surgery will support a more ergonomic approach to surgery, reducing stress on surgeons' bodies. Furthermore, by having the facility and training programmes it will facilitate recruitment of surgeons to Bedford Hospital and help retain the best surgical teams.

Ismail Anilmis' annual McDonald's bike ride in early July was very successful, and this event was very soon followed by a Golf Day at Bedford and County Golf club, Clapham. Over thirty teams of four golfers took part and sincere thanks go to the organisers, David Donnelly and David Ross, (both on behalf of the brothers) and Debbie Inskip, and to Chris Kilroy and Old Road Securities for his generous donation to cover the cost of food.

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **REPORT OF THE TRUSTEES - CONTINUED** **FOR THE YEAR ENDED 31 MARCH 2023**

In August Alex Goulding broke his own Guinness World Record with the most side jump press ups with claps in one minute at Ten Gym, Ravensden (54), and all monies raised were kindly donated to the charity.

Mandy Brookes and her team from the Executive Committee hired the basement of the Bunyan Church for an 'Art for All' exhibition for five days in early October for a sale of Art. Many paintings were donated by local artists, others were donated by friends of the charity, and some were sold on a commission basis. Felicity Scott was present selling the charity Christmas Cards. The exhibition commenced with a splendid evening of private viewing with drinks and canapés.

Ismail Anilmis organised a 'McDinner with a Difference' at McDonald 's, Elms Park, Bedford. Well over 100 people attended, and two cheques were presented to the charity, one resulting from the earlier McDonald's bike ride and the other from the dinner.

The Christmas Tree Festival in St Paul's church, Bedford, with the theme of 'Musicals' was superbly organised by Margaret Oakley and her team from November 30th-December 4th. Seventy Christmas Trees were decorated by different schools and organisations, and different choirs sang carols and other festive fare on each day of the Festival. There was a 'Fizz at the Festival' evening in the church to thank all of the sponsors. Penny Flack organised a splendid concert in St Paul's, this was a sell out and much enjoyed by those who attended.

Molly Taylor and Felicity Scott man the Tuesday stall at Bedford Hospital each week; in addition to raising funds the stall also advertises the charity.

The Primrose Car Service, managed by Ken Williams, Peter Marks and Delphi Ellis continued to provide an excellent service transporting patients to and for radiotherapy. An increase in the numbers of patients was noted since the Covid 19 pandemic. However, some problems continued to be experienced, primarily communication difficulties with the East of England Ambulance Service (EEAS) which has moved from Bedford to Peterborough, and delays in new drivers being signed off by EEAS. A 'new car' (second hand vehicle with 9000 miles on the clock) was purchased in May. Furthermore it was felt necessary to purchase another three cars, hybrid Toyotas, to replace three of our older vehicles.

The Trustees of the Charity are mindful of their responsibilities to have in place robust governance systems to ensure they are acting responsibly regarding the Charity's business. To this end they are in contact with Cranfield Trust to gain support for continuous improvement. Furthermore, we are regular contact with the authorities at Bedford Hospital to discuss future projects and how the charity is able to fulfil its role improving the quality of life for patients and those who care for them. The Trustees are mindful of succession planning and are actively seeking more diversity of experience in volunteers, that is in both the Trustees and the Executive Committee.

The Charity is always most grateful for gifts, legacies and support from other Charitable Trusts and details of these donors can be seen in the financial report. Indeed, work continued with the aim of producing a new pamphlet explaining details of the work of the charity and how to leave a legacy to the charity. Once completed these pamphlets will be distributed to solicitors' offices

It is a pleasure to thank our Patron, The Duchess of Bedford DL, our President Mr Charles Whitbread DL, and all our Vice-Presidents and Honorary members.

#### **Related Parties**

Bedford Hospital Charity and Friends works closely with and provides most of its charitable expenditure to our main beneficiary, the Bedfordshire Hospitals NHS Foundation Trust.

#### **Risk Management**

The Trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate the significant risks.

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **REPORT OF THE TRUSTEES - CONTINUED** **FOR THE YEAR ENDED 31 MARCH 2023**

#### **Investment Policy**

The Trustees consider that deposit accounts are the most appropriate vehicle for investing funds as they meet the requirements to maintain access and generate income. Where surplus cash is placed on deposit the Trustees consider that the accounts used for this purpose must ensure the best returns relative to retaining access to the funds.

#### **Reserves Policy**

It is the policy of the Charity to maintain unrestricted funds at a level which at least equates to approximately twelve months' unrestricted expenditure to cover management, administration and governance costs, namely £4,000. Since unrestricted funds were maintained well in excess of this level throughout the year, no unrestricted funds have been designated.

#### **Statement of Trustees' Responsibilities**

Law applicable to Charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to: -

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ascertain the financial position of the Charity and which enable them to ensure that the financial statements comply with The Charities Act 2011, applicable regulations and the Charity's Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Approval**

This report was approved by the Trustees on 27<sup>th</sup> November 2023 and signed on their behalf by:

Dr Vaughan Southgate OBE DL – Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**

**BEDFORD HOSPITAL CHARITY AND FRIENDS**  
**FOR THE YEAR ENDED 31 MARCH 2023**

I report to the Trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

As the Charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The Charity's gross income exceeded £449,000 in the prior year and amounted to £ 247,000 in the current year. I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants of England & Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Matthew Taylor FCA  
14 Woodcote Valley Road  
Purley  
Surrey  
CR8 3AG

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	2023 Total Funds £	2022 Total Funds £
<b>INCOMING RESOURCES</b>					
Income from donations & legacies	2	929,515	9,101	938,616	195,909
Income from charitable activities	3	58,613	0	58,613	48,620
Income from other trading activities	4	4,907	0	4,907	3,099
Investment income	5	1,555	0	1,555	0
		_____	_____	_____	_____
<b>Total incoming resources</b>		994,590	9,101	1,003,691	247,628
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Expenditure on raising funds	6	15,339	0	15,339	29,336
<b>Charitable activities</b>					
Charitable distributions	7	1,221,044	24,420	1,245,464	57,577
<b>Governance costs</b>					
	8	2,807	0	2,807	2,902
		_____	_____	_____	_____
<b>Total resources expended</b>		1,239,190	24,420	1,263,610	89,815
		_____	_____	_____	_____
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		(244,600)	(15,319)	(259,919)	157,813
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		613,208	37,825	651,033	493,220
		_____	_____	_____	_____
<b>TOTAL FUNDS CARRIED FORWARD</b>		368,608	22,506	391,114	651,033
		=====	=====	=====	=====

The notes form part of these financial statements

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**BALANCE SHEET**  
**AT 31 MARCH 2023**

	Notes	2023 Total funds £	2022 Total funds £
<b>CURRENT ASSETS</b>			
Debtors	12	8,075	5,940
Cash at bank and in transit		383,039	645,093
		-----	-----
		391,114	651,033
<b>CREDITORS</b>			
Amounts falling due within one year	13	0	0
		-----	-----
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		391,114	651,033
		-----	-----
<b>NET ASSETS</b>		391,114	651,033
		-----	-----
<b>FUNDS</b>	14		
Unrestricted funds		368,608	613,208
Restricted funds		22,506	37,825
		-----	-----
<b>TOTAL FUNDS</b>		391,114	651,033
		=====	=====

The financial statements were approved by the Trustees on 27<sup>th</sup> November 2023 and were signed on their behalf by:

Dr Vaughan Southgate OBE DL-Trustee

Simon Sadler TD DL-Trustee and Treasurer

The notes form part of these financial statements

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 31 MARCH 2023**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparation of the financial statements**

The financial statements have been prepared in sterling which is the functional currency of the Charity and under the historical cost convention, with the exception of investments which are included at market value, where applicable. In preparing the financial statements the Charity follows best practice in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102).

The Charity is a public benefit charity as defined under FRS 102.

##### **Incoming resources**

All incoming resources are recognised once the Charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with reliability. The income from fundraising ventures is shown before deducting the associated costs, which are included in fundraising costs.

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is virtually certain; this will be once confirmation has been received from the representatives of the estate(s) that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled and the amount of the incoming resources can be measured with sufficient reliability.

##### **Resources expended and irrecoverable VAT**

Resources expended are recognised under the accruals basis and are classified under headings that aggregate all costs related to the category. All expenditure is recognised once there is a legal or constructive obligation committing the Charity to the expenditure. Value Added Tax is not generally recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities. Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment.

##### **Cost of generating funds**

The cost of generating funds are those costs attributable to generating income for the Charity, other than those costs incurred in undertaking charitable activities or the costs incurred in undertaking trading activities in furtherance of the Charity's objects. The cost of generating funds represents fundraising costs. Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the Charity's work. This includes the cost of advertising for donations and the staging of special fundraising events.

##### **Charitable activities**

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the Charity. These costs, where not wholly attributable, are apportioned between the categories of charitable expenditure in addition to the direct costs.

##### **Governance costs**

Governance costs comprise all costs attributable to ensuring the public accountability of the Charity and its compliance with regulation and good practice. It includes expenditure on the management and administration of the Charity and includes all expenditure not directly related to the charitable activities or fundraising ventures.

##### **Funds structure**

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as an endowment fund, where the donor has expressly provided that only the income of the fund may be applied, or as a restricted income fund where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. The Charity currently has neither permanent endowment nor expendable endowment funds.

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**1. ACCOUNTING POLICIES – continued**

**Investment income**

Investment income is derived from interest bearing cash deposits only, and arises wholly in the United Kingdom.

<b>2. INCOME FROM DONATIONS AND LEGACIES</b>	<b>2023</b>	<b>2022</b>
	£	£
Donations and gifts	135,979	104,632
Legacies	712,019	66,767
Grants	89,100	23,000
Membership subscriptions	1,518	1,510
	<hr/>	<hr/>
	938,616	195,909
	<hr/> <hr/>	<hr/> <hr/>
<b>3. INCOME FROM CHARITABLE ACTIVITIES</b>	<b>2023</b>	<b>2022</b>
	£	£
Fundraising events	58,350	47,861
Collection boxes	263	759
	<hr/>	<hr/>
	58,613	48,620
	<hr/> <hr/>	<hr/> <hr/>
<b>4. INCOME FROM OTHER TRADING ACTIVITIES</b>	<b>2023</b>	<b>2022</b>
	£	£
Hospital stall	3,276	540
Other	1,631	2,559
	<hr/>	<hr/>
	4,907	3,099
	<hr/> <hr/>	<hr/> <hr/>
<b>5. INVESTMENT INCOME</b>	<b>2023</b>	<b>2022</b>
	£	£
Interest receivable on cash deposits	1,555	0
	<hr/>	<hr/>
<b>6. EXPENDITURE ON RAISING FUNDS</b>	<b>2023</b>	<b>2022</b>
	£	£
Event expenses	13,701	28,580
Cost of publicity	216	216
Materials and goods for resale	1,422	540
	<hr/>	<hr/>
	15,339	29,336
	<hr/> <hr/>	<hr/> <hr/>

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**7. CHARITABLE DISTRIBUTIONS**

The Charity made the following donations to the Bedfordshire Hospitals NHS Foundation Trust during the year: the amounts paid in respect of Primrose and the BBTY included items purchased by the Charity and then donated.

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Robotics	900,000	0
Sonosite Echo machine	0	0
Primrose	24,420	20,236
Billisofit blankets	0	0
The Bedford Big Thank You ("BBTY")	10,976	16,387
Riverbank ward	21,004	0
Project Listen	22,000	0
A&E including paediatric	262,253	20,954
Project Blossom	1,760	0
Other	3,051	0
	<hr/>	<hr/>
	1,245,464	57,577
	<hr/> <hr/>	<hr/> <hr/>

**8. GOVERNANCE COSTS**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
AGM administration	51	0
Printing, postage and stationery	730	655
Insurance	627	627
Bank charges	423	587
Licences	4044	299
Sundry	572	734
	<hr/>	<hr/>
	2,807	2,902
	<hr/> <hr/>	<hr/> <hr/>

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no Trustees' remuneration, other benefits or expenses in the year ended 31 March 2023 nor for the year ended 31 March 2022.

**10. INDEPENDENT EXAMINER'S REMUNERATION**

No remuneration was paid or is payable to the Independent Examiner.

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**11. RESTRICTED FUNDS**

	Balance at 01 April 2022 £	Incoming £	Transfer from General funds £	Outgoing £	Balance at 31 March 2023 £
Primrose & Primrose Cars	37,825	9,101	0	24,420	22,506

The Primrose Appeal was originally started in January 2000 to provide a top-quality cancer treatment unit at Bedford Hospital, the building of which was completed and opened in 2003. Since then, income received has been applied to the Primrose Fund to improve and develop cancer services at Bedford Hospital and to support the transport service run by the charity to Addenbrooke's hospital in Cambridge for patients receiving radiotherapy.

**RESTRICTED FUNDS - PRIOR YEAR**

	Balance at 01 April 2021 £	Incoming £	Transfer from General funds £	Outgoing £	Balance at 31 March 2022 £
Primrose & Primrose Cars	46,683	11,378	0	20,236	37,825

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Other debtors	8,075	5,940

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Other creditors	0	0

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2023**

**14. MOVEMENT IN FUNDS**

	<b>Balance at 01 April 2022 £</b>	<b>Net movement in funds £</b>	<b>Balance at 31 March 2023 £</b>
<b>Unrestricted funds</b>			
General fund	613,208	(244,600)	368,608
<b>Restricted funds</b>			
General fund	37,825	(15,319)	22,506
	-----	-----	-----
<b>TOTAL FUNDS</b>	651,033	(259,919)	391,114
	=====	=====	=====

Net movement in funds, included in the above, are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	994,590	1,239,190	(244,600)
<b>Restricted funds</b>			
General fund	9,101	24,420	(15,319)
	-----	-----	-----
<b>TOTAL FUNDS</b>	1,003,691	1,263,610	(259,919)
	=====	=====	=====

**MOVEMENT IN FUNDS - PRIOR YEAR**

	<b>Balance at 01 April 2021 £</b>	<b>Net movement in funds £</b>	<b>Balance at 31 March 2022 £</b>
<b>Unrestricted funds</b>			
General fund	446,537	166,671	613,208
<b>Restricted funds</b>			
General fund	46,683	(8,858)	37,825
	-----	-----	-----
<b>TOTAL FUNDS</b>	493,220	157,813	651,033
	=====	=====	=====

Net movement in funds, included in the above, are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	236,250	69,579	166,671
<b>Restricted funds</b>			
General fund	11,378	20,236	(8,858)
	-----	-----	-----
<b>TOTAL FUNDS</b>	247,628	89,815	157,813
	=====	=====	=====

**BEDFORD HOSPITAL CHARITY AND FRIENDS**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	2023 £	2022 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations and gifts	135,979	104,632
Grants	89,100	23,000
Legacies	712,019	66,767
Membership subscriptions	1,518	1,510
	938,616	195,909
<b>Activities from charitable activities</b>		
Fundraising events	58,613	48,620
<b>Investment income</b>		
Interest receivable on cash deposits	1,555	0
<b>Incoming resources from other trading activities</b>		
Hospital stall and other miscellaneous	4,907	3,099
	1,003,691	247,628
<b>RESOURCES EXPENDED</b>		
<b>Costs of generating voluntary income</b>		
Event expenses	13,701	28,580
Cost of publicity	216	216
	13,917	28,796
<b>Fundraising trading: cost of goods sold and other costs</b>		
Materials and goods for re-sale	1,420	540
<b>Charitable activities</b>		
Distributions	1,245,464	57,577
<b>Governance costs</b>		
AGM administration	51	0
Printing, postage and stationery	730	655
Insurance	627	627
Bank charges	423	587
Licences	404	299
Sundry	572	734
	2,807	2,902
<b>Total resources expended</b>	1,263,610	89,815
<b>Net income</b>	(259,919)	157,813

**Bedford Hospital Charity and Friends**

England & Wales - Charity number 299250

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# Accounts

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**REGISTERED CHARITY NUMBER: 299250**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022**  
**FOR**  
**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**CONTENTS OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Page
Trustees, Officers and Committee members	1
Administrative details	2
Report of the Trustees	3 to 5
Report of the Independent Examiner	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9-14

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**CHARITY NUMBER: 299250**

**TRUSTEES**

Gordon Beeden  
Jacqui Goulding  
Deborah Inskip OBE DL  
Timothy Morley  
Helen Nellis LL  
Dr Robert Oakley OBE DL  
Simon Sadler TD DL  
Dr Vaughan Southgate OBE DL

**OFFICERS OF THE CHARITY AT 31 MARCH 2022**

PRESIDENT: Charles Whitbread DL  
CHAIRMAN: Deborah Inskip OBE DL  
VICE CHAIRMAN: Dr Robert Oakley OBE DL  
TREASURER: Simon Sadler TD DL  
SECRETARY: Jacqui Goulding

**MEMBERS OF THE EXECUTIVE COMMITTEE AT 31 MARCH 2022**

Mandy Brookes  
Jude Cottam MBE  
Penny Flack  
Jacqui Goulding  
Judy Greevy  
Deborah Inskip OBE DL  
Peter Marks  
Eamon McDonnell  
Dr Robert Oakley OBE DL  
Simon Sadler TD DL  
Molly Taylor MBE  
Michelle Wilde  
Jenny Williams  
Ken Williams

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**PRINCIPAL ADDRESS:** Orchard House  
High Street  
Flitton  
Bedfordshire  
MK45 5DU

**INDEPENDENT EXAMINER:** Matthew Taylor FCA  
14 Woodcote Valley Road  
Purley  
Surrey  
CR8 3AG

**PRINCIPAL BANKERS:** Barclays Bank plc  
Bedford Branch  
111 High Street  
Bedford  
MK40 1NJ

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2022**

The Trustees present their report with the financial statements of the Charity for the year ended 31 March 2022. The financial statements comply with the Charity's constitution, the Charities Act 2011 and the provisions of the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - Charities SORP (FRS 102).

#### **Trustees**

As will be obvious from the report Covid-19 had much less of an impact on Bedford Hospital Charity and Friends than the previous year and much has been achieved.

It is with regret that Gordon Beeden, former Medical Director of Bedford Hospital, and a stalwart of the Charity since 1988 announced during the year that he will be formally retiring from the work of the Charity at this AGM. In addition to being a Trustee Gordon has been Vice Chair and Acting Chair of the Executive Committee, and his various roles, key to the work of the Charity, are far too numerous to list. Gordon will be sorely missed and we all wish him and Denise well for a long, happy retirement in their new home in Turvey. It is a pleasure that Mrs Helen Nellis, having announced that she will be retiring as H M Lord-Lieutenant of Bedfordshire in September 2022, will remain as a non-Executive Trustee, as does Tim Morley, Deputy Bursar at Bedford Modern School.

The Executive Trustees, in essence the leadership team of the Charity, are very effectively led by Mrs Debbie Inskip OBE DL (Chairman), ably supported by Dr Rob Oakley OBE DL (Vice-Chairman), a former consultant at Bedford Hospital, Mr Simon Sadler TD DL as Treasurer and Mrs Jacqui Goulding as Secretary. All members of the Executive Committee have been carrying out their duties to a high standard and their work has been of enormous benefit to the Charity. Sadly Steve Morgan, a member of the Executive Committee for 24 years retired from both his role at Bedford Hospital and the Executive Committee. He will be much missed and we thank him most sincerely for his huge input into the work of the Charity. We wish him and Nina well for a long, happy retirement.

#### **Constitution, Objects and Policies**

The Charity is constituted as a charitable trust. The Charity is managed by an unpaid Executive Committee, which includes four of the Trustees. The day to day activities of the Charity are organised through the executive committee and the sub-committees, which involve both the Trustees and other committee members. The Charity is a public benefit entity.

The objects and policies of the Charity comprise:

- The relief of sickness within the area of benefit;
- The improvement and maintenance of facilities for patients and staff at the Bedford Hospital sites within the Bedfordshire Hospitals NHS Foundation Trust and all other hospital premises in the National Health Service within the area of benefit; and
- The area of benefit shall be that served by the Bedfordshire Hospitals NHS Foundation Trust.

#### **Our Achievements and Performance**

Some events, such as the Supper Club at McDonalds, Goldington Road and 'Over the Rainbow Ball' at Shuttleworth were postponed because of the likelihood of Covid-19 infections. Nevertheless, numerous events organised by members of the Executive Committee or other organisations to benefit the Charity did go ahead.

Importantly, a Memorandum of Understanding was agreed between the Harpur Trust and the Charity in a match funding partnership to match fund donations to the 'BHC & F 1£m for Bedford A & E' appeal pound for pound up to a figure of £30,000. The partnership aimed to encourage the local community to give to the A & E appeal by offering a chance to double their donations. The Harpur Trust, and indeed the Charity, believe that everyone in Bedford has a part to play in improving life for all residents.

With regard to activities the year was focussed in raising the £1m for a new and dedicated A & E for children plus a new state of the art CT scanner within the A & E department. This will improve the immediate management of eg stroke and head injury patients, release A & E staff to care for other patients and provide additional CT capacity for in patients from the wards. The Charity received a pledge for the incredible sum of £800,000 from the Bedford Charitable Trust towards the A & E appeal. As a result of this magnificent donation, the new unit will be named The Clifton Ibbett Suite. It is anticipated that the CT scanner will be installed in early 2023, after which the Charity in liaison with Bedford Hospital will identify a new project to benefit Bedford Hospital.

Mandy Brookes and her team from the Executive Committee hired the basement of the Bunyan Meeting for a week for an 'Art for A & E' sale. Well over 100 items of art were donated and other items were sold on a commission basis. It proved to be such a success that Mandy is organising another event, 'Art for All' for October 2022.

Ismail Anilmis formulated a 'One Million Mile challenge', encouraging members of the community to register, to set their own targets, and then asking friends, family and co-workers to sponsor. This proved to be popular and helped raise much needed funds.

The Christmas Tree Festival in St Paul's Church, Bedford, with the theme of Pantomime, was superbly organised by Margaret Oakley and her team. Penny Flack organised a splendid concert in St Paul's Church during the Christmas Tree Festival.

The Charity supported the staff at the hospital and the Vaccination Centres with a regular supply of cakes produced by La Rondine and bottled water.

Bedford Tangent Club held a supper in Biddenham Village Hall with an auction of Promises. It proved to be a thoroughly enjoyable evening, and auctioneer Nick Willis did a brilliant job by keeping everybody entertained and selling all lots.

The Rotary Club of Bedford Castle hosted a dinner event 'The Two Charlies: Fine Art, Ferraris and Fun' in the Marquee at Bedford Rugby Club. The two Charlies, TV personalities Charlie Ross and Charles Hanson, kept everyone amused with tales and reminiscences of their remarkable lives in the fascinating world of antiques. Towards the end of the evening numerous lots, all kindly donated, were auctioned by the two Charlies. The matched funding from The Harpur Trust certainly seemed to encourage peoples' generosity. We are most grateful to David Fletcher, Michael Liddle and their team from Bedford Castle Rotary Club, to Amy Keech of Bedford Rugby Club, and to Bedford Castle Rotarian Chris Kilroy of Old Securities Ltd who was the main sponsor.

The Primrose Car Service, managed by Ken Williams, Peter Marks and Delphi Ellis continues to provide an excellent service transporting patients to and from Addenbrookes Hospital for radiotherapy. However, some problems have been experienced; primarily communication difficulties with the East of England Ambulance (EEAS) service, delays in new drivers being signed off by the EEAS, and limits on the number of patients in a car following the protocol of EEAS minimising covid-19 infections.

The Trustees of the Charity are mindful of their responsibility to have in place robust governance systems to ensure the responsible conduct of the Charity's business. To this end they are in contact with Cranfield Trust to gain support for continuous improvement.

The Charity is always most grateful for gifts, legacies and support from other Charitable trusts and details of these donors can be seen in the financial report.

It is a pleasure to thank our Patron, The Duchess of Bedford DL, our President Mr Charles Whitbread DL, and all our Vice-Presidents.

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **REPORT OF THE TRUSTEES - CONTINUED** **FOR THE YEAR ENDED 31 MARCH 2022**

#### **Related Parties**

Bedford Hospital Charity and Friends works closely with and provides most of its charitable expenditure to our main beneficiary, the Bedfordshire Hospitals NHS Foundation Trust.

#### **Risk Management**

The Trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate the significant risks.

#### **Investment Policy**

The Trustees consider that deposit accounts are the most appropriate vehicle for investing funds as they meet the requirements to maintain access and generate income. Where surplus cash is placed on deposit the Trustees consider that the accounts used for this purpose must ensure the best returns relative to retaining access to the funds.

#### **Reserves Policy**

It is the policy of the Charity to maintain unrestricted funds at a level which at least equates to approximately twelve months' unrestricted expenditure to cover management, administration and governance costs, namely £4,000. Since unrestricted funds were maintained well in excess of this level throughout the year, no unrestricted funds have been designated.

#### **Statement of Trustees' Responsibilities**

Law applicable to Charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to: -

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ascertain the financial position of the Charity and which enable them to ensure that the financial statements comply with The Charities Act 2011, applicable regulations and the Charity's Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Approval**

This report was approved by the Trustees on 15<sup>th</sup> November 2022 and signed on their behalf by:

Dr Vaughan Southgate OBE DL – Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**BEDFORD HOSPITAL CHARITY AND FRIENDS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

I report to the Trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

As the Charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The Charity's gross income exceeded £449,000 in the prior year and amounted to £ 247,000 in the current year. I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants of England & Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Matthew Taylor FCA  
14 Woodcote Valley Road  
Purley  
Surrey  
CR8 3AG

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
<b>INCOMING RESOURCES</b>					
Income from donations & legacies	2	184,531	11,378	195,909	429,345
Income from charitable activities	3	48,620	0	48,620	17,680
Income from other trading activities	4	3,099	0	3,099	2,429
Investment income	5	0	0	0	0
		-----	-----	-----	-----
<b>Total incoming resources</b>		236,250	11,378	247,628	449,454
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Expenditure on raising funds	6	29,336	0	29,336	10,826
<b>Charitable activities</b>					
Charitable distributions	7	37,341	20,236	57,577	363,607
<b>Governance costs</b>					
	8	2,902	0	2,902	3,877
		-----	-----	-----	-----
<b>Total resources expended</b>		69,579	20,236	89,815	378,310
		-----	-----	-----	-----
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		166,671	(8,858)	157,813	71,144
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		446,537	46,683	493,220	422,076
		-----	-----	-----	-----
<b>TOTAL FUNDS CARRIED FORWARD</b>		613,208	37,825	651,033	493,220
		=====	=====	=====	=====

The notes form part of these financial statements

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**BALANCE SHEET**  
**AT 31 MARCH 2022**

	Notes	2022 Total funds £	2021 Total funds £
<b>CURRENT ASSETS</b>			
Debtors	12	5,940	5,940
Cash at bank and in transit		645,093	487,280
		-----	-----
		651,033	493,220
<b>CREDITORS</b>			
Amounts falling due within one year	13	0	0
		-----	-----
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		651,033	493,220
		-----	-----
<b>NET ASSETS</b>		651,033	493,220
		-----	-----
<b>FUNDS</b>	14		
Unrestricted funds		613,208	446,537
Restricted funds		37,825	46,683
		-----	-----
<b>TOTAL FUNDS</b>		651,033	493,220
		=====	=====

The financial statements were approved by the Trustees on 15<sup>th</sup> November 2022 and were signed on their behalf by:

Dr Vaughan Southgate OBE DL-Trustee

Simon Sadler TD DL-Trustee and Treasurer

The notes form part of these financial statements

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 31 MARCH 2022**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparation of the financial statements**

The financial statements have been prepared in sterling which is the functional currency of the Charity and under the historical cost convention, with the exception of investments which are included at market value, where applicable. In preparing the financial statements the Charity follows best practice in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102).

The Charity is a public benefit charity as defined under FRS 102.

##### **Incoming resources**

All incoming resources are recognised once the Charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with reliability. The income from fundraising ventures is shown before deducting the associated costs, which are included in fundraising costs.

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is virtually certain; this will be once confirmation has been received from the representatives of the estate(s) that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled and the amount of the incoming resources can be measured with sufficient reliability.

##### **Resources expended and irrecoverable VAT**

Resources expended are recognised under the accruals basis and are classified under headings that aggregate all costs related to the category. All expenditure is recognised once there is a legal or constructive obligation committing the Charity to the expenditure. Value Added Tax is not generally recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities. Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment.

##### **Cost of generating funds**

The cost of generating funds are those costs attributable to generating income for the Charity, other than those costs incurred in undertaking charitable activities or the costs incurred in undertaking trading activities in furtherance of the Charity's objects. The cost of generating funds represents fundraising costs. Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the Charity's work. This includes the cost of advertising for donations and the staging of special fundraising events.

##### **Charitable activities**

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the Charity. These costs, where not wholly attributable, are apportioned between the categories of charitable expenditure in addition to the direct costs.

##### **Governance costs**

Governance costs comprise all costs attributable to ensuring the public accountability of the Charity and its compliance with regulation and good practice. It includes expenditure on the management and administration of the Charity and includes all expenditure not directly related to the charitable activities or fundraising ventures.

##### **Funds structure**

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as an endowment fund, where the donor has expressly provided that only the income of the fund may be applied, or as a restricted income fund where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. The Charity currently has neither permanent endowment nor expendable endowment funds.

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**1. ACCOUNTING POLICIES – continued**

**Investment income**

Investment income is derived from interest bearing cash deposits only, and arises wholly in the United Kingdom.

<b>2. INCOME FROM DONATIONS AND LEGACIES</b>	<b>2022</b>	<b>2021</b>
	£	£
Donations and gifts	104,632	177,821
Legacies	66,767	177,026
Grants	23,000	73,000
Membership subscriptions	1,510	1,498
	<hr/>	<hr/>
	195,909	429,345
	<hr/>	<hr/>
<b>3. INCOME FROM CHARITABLE ACTIVITIES</b>	<b>2022</b>	<b>2021</b>
	£	£
Fundraising events	47,861	17,088
Collection boxes	759	592
	<hr/>	<hr/>
	48,620	17,680
	<hr/>	<hr/>
<b>4. INCOME FROM OTHER TRADING ACTIVITIES</b>	<b>2022</b>	<b>2021</b>
	£	£
Hospital stall	540	259
Other	2,559	2,170
	<hr/>	<hr/>
	3,099	2,429
	<hr/>	<hr/>
<b>5. INVESTMENT INCOME</b>	<b>2022</b>	<b>2021</b>
	£	£
Interest receivable on cash deposits	0	0
	<hr/>	<hr/>
<b>6. EXPENDITURE ON RAISING FUNDS</b>	<b>2022</b>	<b>2021</b>
	£	£
Event expenses	28,580	8,791
Cost of publicity	216	775
Materials and goods for resale	540	1,260
	<hr/>	<hr/>
	29,336	10,826
	<hr/>	<hr/>

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**7. CHARITABLE DISTRIBUTIONS**

The Charity made the following donations to the Bedfordshire Hospitals NHS Foundation Trust during the year: the amounts paid in respect of Primrose and the BBTY included items purchased by the Charity and then donated.

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
MRI Scanner	0	0
Sonosite Echo machine	0	0
Primrose	20,236	24,991
Billisoft blankets	0	6,968
The Bedford Big Thank You ("BBTY")	16,387	70,248
Readybed chairs	0	0
Victoria Ward tiles	0	400
Paediatric A&E	20,954	250,000
Staff awards	0	0
Project Listen	0	11,000
Blood sampling chair	0	0
Project Blossom	0	0
	<hr/>	<hr/>
	57,577	363,607
	<hr/> <hr/>	<hr/> <hr/>

**8. GOVERNANCE COSTS**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
AGM administration	0	33
Printing, postage and stationery	655	1,866
Insurance	627	627
Bank charges	587	403
Licences	299	154
Sundry	734	794
	<hr/>	<hr/>
	2,902	3,877
	<hr/> <hr/>	<hr/> <hr/>

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no Trustees' remuneration, other benefits or expenses in the year ended 31 March 2022 nor for the year ended 31 March 2021.

**10. INDEPENDENT EXAMINER'S REMUNERATION**

No remuneration was paid or is payable to the Independent Examiner.

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**11. RESTRICTED FUNDS**

	Balance at 01 April 2021 £	Incoming £	Transfer from General funds £	Outgoing £	Balance at 31 March 2022 £
Primrose & Primrose Cars	46,683	11,378	0	20,236	37,825

The Primrose Appeal was originally started in January 2000 to provide a top-quality cancer treatment unit at Bedford Hospital, the building of which was completed and opened in 2003. Since then, income received has been applied to the Primrose Fund to improve and develop cancer services at Bedford Hospital and to support the transport service run by the charity to Addenbrooke's hospital in Cambridge for patients receiving radiotherapy.

**RESTRICTED FUNDS - PRIOR YEAR**

	Balance at 01 April 2020 £	Incoming £	Transfer from General funds £	Outgoing £	Balance at 31 March 2021 £
Primrose & Primrose Cars	52,863	18,811	0	24,991	46,683

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Other debtors	5,940	5,940

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Other creditors	0	0

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**14. MOVEMENT IN FUNDS**

	<b>Balance at 01 April 2021 £</b>	<b>Net movement in funds £</b>	<b>Balance at 31 March 2022 £</b>
<b>Unrestricted funds</b>			
General fund	446,537	166,671	613,208
<b>Restricted funds</b>			
General fund	46,683	(8,858)	37,825
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	493,220	157,813	651,033
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Net movement in funds, included in the above, are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	236,250	69,579	166,671
<b>Restricted funds</b>			
General fund	11,378	20,236	(8,858)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	247,628	89,815	157,813
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**MOVEMENT IN FUNDS - PRIOR YEAR**

	<b>Balance at 01 April 2020 £</b>	<b>Net movement in funds £</b>	<b>Balance at 31 March 2021 £</b>
<b>Unrestricted funds</b>			
General fund	369,213	77,324	446,537
<b>Restricted funds</b>			
General fund	52,863	(6180)	46,683
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	422,076	71,144	493,220
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Net movement in funds, included in the above, are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	430,643	353,319	77,324
<b>Restricted funds</b>			
General fund	18,811	24,991	(6,180)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	449,454	378,310	71,144
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations and gifts	104,632	177,821
Grants	23,000	73,000
Legacies	66,767	177,026
Membership subscriptions	1,510	1,498
	<hr/>	<hr/>
	195,909	429,345
<b>Activities from charitable activities</b>		
Fundraising events	48,620	17,680
<b>Investment income</b>		
Interest receivable on cash deposits	0	0
<b>Incoming resources from other trading activities</b>		
Hospital stall and other miscellaneous	3,099	2,429
	<hr/>	<hr/>
<b>Total incoming resources</b>	247,628	449,454
<b>RESOURCES EXPENDED</b>		
<b>Costs of generating voluntary income</b>		
Event expenses	28,580	8,791
Cost of publicity	216	775
	<hr/>	<hr/>
	28,796	9,566
<b>Fundraising trading: cost of goods sold and other costs</b>		
Materials and goods for re-sale	540	1,260
<b>Charitable activities</b>		
Distributions	57,577	363,607
<b>Governance costs</b>		
AGM administration	0	33
Printing, postage and stationery	655	1,866
Insurance	627	627
Bank charges	587	403
Licences	299	154
Sundry	734	794
	<hr/>	<hr/>
	2,902	3,877
<b>Total resources expended</b>	89,815	378,310
	<hr/>	<hr/>
<b>Net income</b>	157,813	71,144
	<hr/> <hr/>	<hr/> <hr/>

**Bedford Hospital Charity and Friends**

England & Wales - Charity number 299250

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# Accounts

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**REGISTERED CHARITY NUMBER: 299250**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021**  
**FOR**  
**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**CONTENTS OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	Page
Trustees, Officers and Committee members	1
Administrative details	2
Report of the Trustees	3 to 6
Report of the Independent Examiner	7
Statement of Financial Activities	8
Balance Sheet	9
Notes to the Financial Statements	10-14
Detailed Statement of Financial Activities	15

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**CHARITY NUMBER: 299250**

**TRUSTEES**

Gordon Beeden  
Jacqui Goulding  
Deborah Inskip OBE DL  
Timothy Morley  
Helen Nellis LL  
Dr Robert Oakley OBE DL  
Simon Sadler TD DL  
Dr Vaughan Southgate OBE DL

**OFFICERS OF THE CHARITY AT 31 MARCH 2021**

PRESIDENT: Charles Whitbread DL  
CHAIRMAN: Deborah Inskip OBE DL  
VICE CHAIRMAN: Dr Robert Oakley OBE DL  
TREASURER: Simon Sadler TD DL  
SECRETARY: Jacqui Goulding

**MEMBERS OF THE EXECUTIVE COMMITTEE AT 31 MARCH 2021**

Mandy Brookes  
Jude Cottam MBE  
Penny Flack  
Jacqui Goulding  
Judy Greevy  
Deborah Inskip OBE DL  
Peter Marks  
Eamon McDonnell  
Steve Morgan MBE  
Dr Robert Oakley OBE DL  
Simon Sadler TD DL  
Molly Taylor MBE  
Michelle Wilde  
Jenny Williams  
Ken Williams

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**PRINCIPAL ADDRESS:** Orchard House  
High Street  
Flitton  
Bedfordshire  
MK45 5DU

**INDEPENDENT EXAMINER:** Matthew Taylor FCA  
14 Woodcote Valley Road  
Purley  
Surrey  
CR8 3AG

**PRINCIPAL BANKERS:** Barclays Bank plc  
Bedford Branch  
111 High Street  
Bedford  
MK40 1NJ

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2021**

The Trustees present their report with the financial statements of the Charity for the year ended 31 March 2021. The financial statements comply with the Charity's constitution, the Charities Act 2011 and the provisions of the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - Charities SORP (FRS 102).

#### **Trustees**

The year was turned upside-down by the pandemic of Covid-19 which had a huge impact on the work of the charity, making it necessary to cancel or postpone many of the fund raising events. Furthermore, Covid-19 has affected the work and lives of the staff of the hospital, and the manner in which the hospital itself works. Nevertheless, as will be evident in the report, much has been achieved by the charity in line with Government guidelines and restrictions, and digital technology (zoom) has maintained continuity and enabled committee meetings to take place on a regular basis throughout the year.

There have been some changes in personnel. Sir Samuel Whitbread KCVO, President of Bedford Hospitals Charity for over 30 years and Bedford Hospital Charity and Friends, stepped down; there is a deep debt of gratitude owed to him for his tremendous support and contribution during this time. Fortunately Sir Samuel's eldest son, Charles, agreed to follow his father, bringing his own wisdom and maintaining the link between the Whitbread family and Bedford Hospital.

Mr Tim Morley, Deputy Bursar at Bedford Modern School, agreed to become a Trustee. Tim was previously a member of the Executive Committee, and has been of great help providing a venue and facilities for events, and in the last year, for providing storage space of donated equipment for use by the hospital as it is needed. Tim will undoubtedly bring great strength plus a freshness of thinking, energy and vision to the Trustees and entire charity.

It is a pleasure and of great benefit to the charity that Mrs Helen Nellis, H M Lord-Lieutenant of Bedfordshire and Mr Gordon Beeden, former Medical Director of Bedford Hospital and previously Vice-Chair and Acting Chair of the Executive Committee remained as Non-Executive Trustees.

The Executive Trustees, in essence the leadership team of the charity, are ably led by Mrs Deborah Inskip DL, with Vice-Chair Dr Rob Oakley OBE DL, a former consultant at Bedford Hospital, Mr Simon Sadler TD DL as Treasurer, and Mrs Jacqui Goulding as Secretary. Mr Sandip Hindocha, consultant surgeon has joined the Executive Committee, and he will bring his clinical expertise. All, with other existing and committed members of the Executive Committee, have been doing an excellent job for the Charity, staff and patients at the hospital throughout these difficult times.

Dick Wilkinson has resigned from the Executive Committee after many years of devoted service, and warm thanks are offered for his contribution to the work of the charity. Ismail Anilmis was welcomed as a member of the Executive Committee. Richard Fuller MP and Julian Polhill DL were also welcomed as Vice-Presidents of the Charity.

#### **Constitution, Objects and Policies**

The Charity is constituted as a charitable trust. The Charity is managed by an unpaid Executive Committee, which includes four of the Trustees. The day to day activities of the Charity are organised through the executive committee and the sub-committees, which involve both the Trustees and other committee members. The Charity is a public benefit entity.

The objects and policies of the Charity comprise:

- The relief of sickness within the area of benefit.
- The improvement and maintenance of facilities for patients and staff at the Bedford Hospital sites within the Bedfordshire Hospitals NHHS Foundation Trust NHS Trust and all other hospital premises in the National Health Service within the area of benefit.
- The area of benefit shall be that served by the Bedfordshire Hospitals NHS Foundation Trust.

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **REPORT OF THE TRUSTEES - CONTINUED** **FOR THE YEAR ENDED 31 MARCH 2021**

#### **Our Achievements and Performance**

A major appeal was announced in mid-December '1m for Bedford A & E', the specific aim being to raise £1 million for a dedicated A & E for children, and a new state of the art Computerised Tomography (CT) X-ray machine within the A & E department. The scheme will reconfigure the existing department and expand the overall facility. The appeal is the first major fundraiser for the newly-formed Bedford Hospital Charity and Friends, and a very attractive leaflet about the appeal has been designed by Mr Gordon Beeden. The £1 million is in addition to the £3.1 million grant for the A & E department from the Government's Urgent Emergency Care Fund. An A & E subcommittee has been formed, comprising Ken Williams, Debbie Inskip, Rob Oakley, Gordon Beeden, Jeanne Chrisp, Jenny Williams, Judy Grevy, Simon Sadler, Jacqui Goulding and Ismail Anilmis with the purpose of raising funds for the appeal by planning events and approaching Charitable Trusts and companies

The Primrose Car Service, managed by Ken Williams, Peter Marks and Delphi Ellis, has continued to provide an excellent resource, transporting patients to and from Addenbrookes Hospital for radiotherapy. The service was suspended temporarily for a short time during the height of the pandemic in April, and subsequently cars were restricted to carrying one patient instead of the usual two or three patients following the protocol of the East of England Ambulance service. As a consequence it was necessary for some patients to travel in Ambulance Service vehicles. New drivers were recruited, and an opportunity was made available to facilitate contributions by patients on the website.

Inevitably the staff at the hospital have been under severe pressure during the pandemic. A Wellness Pod was created in The Bistro; the installation of reclining chairs enabled staff to relax in a non-clinical environment, and a ready supply of fresh cakes, pastries, fruit and drinking water were at hand. Lip balms, face, hand creams, and vaseline were delivered to the hospital for the use of nurses whose skin suffered after wearing protective head bands, face masks etc for long periods. Also a large number of bicycles, donated by Bedfordshire Police, Sustrans, and with the help of the Rotary Club of Bedford Park and Flamme Rouge, were all overhauled prior to presentation to staff at the hospital to assist in travel to and from the hospital. To support the wellbeing of staff about 200 skipping ropes were purchased and donated to staff who expressed an interest in keeping fit.

During the rollout of the vaccination programme, supplies of water and food items were delivered on a regular basis to numerous vaccination centres, eg King's House, Guru Nanak Gurdwara Temple, Manton Heights, Chicksands and the Rufus Centre.

Dr Rob Oakley and his wife Mrs Margaret Oakley managed a team of over 100 voluntary seamstresses to produce theatre scrubs, theatre gowns and nurse's uniform bags at the hospital, in addition to scrubs for those working in the vaccination centres.

With funding from the charity, WiFi SPARK was adopted to provide patient entertainment thus enabling access to Freeview TV on the device of their choice (smartphone, laptop or tablet etc). In addition to watching TV, patients are able to access digital magazines, daily newspapers and listen to hospital radio free of charge.

In July, a Certificate of Appreciation from HM Lord-Lieutenant of Bedfordshire, Mrs Helen Nellis, and the High Sheriff of Bedfordshire, Mrs Sue Lousada, was awarded to the Charity in recognition of the tremendous support given to the communities in Bedfordshire during the coronavirus emergency.

Despite the difficulties caused by the pandemic the sale of Christmas cards was very positive, outlets included the Hospital shop and the Arc (Art shop).

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **REPORT OF THE TRUSTEES - CONTINUED** **FOR THE YEAR ENDED 31 MARCH 2021**

The whole country was captivated by the fund-raising by Captain Sir Tom Moore, reaching nearly £40m, for NHS Charities Together. The Charity provided Christmas lights for the garden named after Captain Tom Moore, as a tribute for the work he did for the NHS during the pandemic.

Jacqui Goulding and her family decided to ride bicycles over a weekend, non-stop. The quite remarkable cyclothon raised over £3,000 for the charity. Georgina Harrison, an artist from Odell, kindly donated some of her paintings for an online auction. The generous gifts from donors, organisations and legacies are gratefully acknowledged.

Sadly Dinah Holland (former Executive Committee member) and David Ayers (Rotary Club of Sandy and supporter of the charity) passed away.

It was a huge pleasure for the Trustees, in small cohorts and all socially distanced, to gather in The Paddock to thank Brian Woodrow on his birthday, June 12<sup>th</sup>, for his massive contribution to the work of the charity over 32 years, firstly as founder Chairman from 1988 to 2008, and then as chair of the Trustees to 2020. Mrs Helen Nellis, HM Lord-Lieutenant of Bedfordshire, made a memorable speech, after which she presented Brian with a couple of cases of his favourite white burgundy, and Sally with a bouquet of flowers: a splendid cake was enjoyed by all. Unfortunately, because of the restrictions enforced by Government, it was not possible to hold a dinner, as had been planned for Brian and family, to enable his friends in the charity to make their personal tributes. Sadly Brian passed away peacefully while on holiday in Norfolk on July 16<sup>th</sup>: he will be greatly missed by family and friends.

It is a pleasure to thank our Patron, The Duchess of Bedford DL, our President Mr Charles Whitbread DL, and all our Vice-Presidents for their support.

#### **Related Parties**

Bedford Hospital Charity and Friends works closely with and provides most of its charitable expenditure to our main beneficiary, the Bedfordshire Hospitals NHS Foundation Trust.

#### **Risk Management**

The Trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate the significant risks.

#### **Investment Policy**

The Trustees consider that deposit accounts are the most appropriate vehicle for investing funds as they meet the requirements to maintain access and generate income. Where surplus cash is placed on deposit the Trustees consider that the accounts used for this purpose must ensure the best returns relative to retaining access to the funds.

#### **Reserves Policy**

It is the policy of the Charity to maintain unrestricted funds at a level which at least equates to approximately twelve months unrestricted expenditure to cover management, administration and governance costs, namely £4,000. Since unrestricted funds were maintained well in excess of this level throughout the year, no unrestricted funds have been designated.

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**REPORT OF THE TRUSTEES - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**Statement of Trustees' Responsibilities**

Law applicable to Charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements the Trustees are required to: -

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ascertain the financial position of the Charity and which enable them to ensure that the financial statements comply with The Charities Act 2011 applicable regulations and the Charity's Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Approval**

This report was approved by the Trustees on 4<sup>th</sup> October 2021 and signed on their behalf by:

Dr Vaughan Southgate OBE DL – Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**BEDFORD HOSPITAL CHARITY AND FRIENDS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

I report to the Trustees on my examination of the accounts of the above charity (“the Trust”) for the year ended 31 March 2021.

As the Charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (“the Act”).

I report in respect of my examination of the Trust’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The Charity’s gross income exceeded £250,000 in the prior year and amounted to £449,454 in the current year. I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants of England & Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a ‘true and fair’ view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Matthew Taylor FCA  
14 Woodcote Valley Road  
Purley  
Surrey  
CR8 3AG

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
<b>INCOMING RESOURCES</b>					
Income from donations & legacies	2	410,534	18,811	429,345	111,130
Income from charitable activities	3	17,680	0	17,680	90,679
Income from other trading activities	4	2,429	0	2,429	10,317
Investment income	5	0	0	0	2,675
Transfer of funds from Friends of Bedford Hospital		0	0	0	26,888
		-----	-----	-----	-----
<b>Total incoming resources</b>		430,643	18,811	449,454	241,689
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Expenditure on raising funds	6	10,826	0	10,826	38,519
<b>Charitable activities</b>					
Charitable distributions	7	338,616	24,991	363,607	117,194
<b>Governance costs</b>	8	3,877	0	3,877	9,051
		-----	-----	-----	-----
<b>Total resources expended</b>		353,319	24,991	378,310	164,764
		-----	-----	-----	-----
<b>NET INCOMING/(OUTGOING) RESOURCES</b>		77,324	(6,180)	71,144	76,925
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		369,213	52,863	422,076	345,151
		-----	-----	-----	-----
<b>TOTAL FUNDS CARRIED FORWARD</b>		446,537	46,683	493,220	422,076
		-----	-----	-----	-----

The notes form part of these financial statements

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**BALANCE SHEET**  
**AT 31 MARCH 2021**

	Notes	2021 Total funds £	2020 Total funds £
<b>CURRENT ASSETS</b>			
Debtors	12	5,940	16,940
Cash at bank and in transit		487,280	405,136
		-----	-----
		493,220	422,076
<b>CREDITORS</b>			
Amounts falling due within one year	13	0	0
		-----	-----
		493,220	422,076
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			
		-----	-----
		493,220	422,076
<b>NET ASSETS</b>			
		-----	-----
		493,220	422,076
<b>FUNDS</b>			
	14		
Unrestricted funds		446,537	369,213
Restricted funds		52,863	52,863
		-----	-----
		493,220	422,076
<b>TOTAL FUNDS</b>			
		=====	=====

The financial statements were approved by the Trustees on 4<sup>th</sup> October 2021 and were signed on their behalf by:

Dr Vaughan Southgate OBE DL-Trustee

Simon Sadler TD DL-Trustee and Treasurer

The notes form part of these financial statements

## **BEDFORD HOSPITAL CHARITY AND FRIENDS**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 31 MARCH 2021**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparation of the financial statements**

The financial statements have been prepared in sterling which is the functional currency of the Charity and under the historical cost convention, with the exception of investments which are included at market value, where applicable. In preparing the financial statements the Charity follows best practice in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102).

The Charity is a public benefit charity as defined under FRS 102.

##### **Incoming resources**

All incoming resources are recognised once the Charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with reliability. The income from fundraising ventures is shown before deducting the associated costs, which are included in fundraising costs.

Legacies are accounted for as incoming resources either upon receipt or where the receipt of the legacy is virtually certain; this will be once confirmation has been received from the representatives of the estate(s) that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled and the amount of the incoming resources can be measured with sufficient reliability.

##### **Resources expended and irrecoverable VAT**

Resources expended are recognised under the accruals basis and are classified under headings that aggregate all costs related to the category. All expenditure is recognised once there is a legal or constructive obligation committing the Charity to the expenditure. Value Added Tax is not generally recoverable by the Charity, and as such is included in the relevant costs in the Statement of Financial Activities. Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment.

##### **Cost of generating funds**

The cost of generating funds are those costs attributable to generating income for the Charity, other than those costs incurred in undertaking charitable activities or the costs incurred in undertaking trading activities in furtherance of the Charity's objects. The cost of generating funds represents fundraising costs. Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the Charity's work. This includes the cost of advertising for donations and the staging of special fundraising events.

##### **Charitable activities**

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the Charity. These costs, where not wholly attributable, are apportioned between the categories of charitable expenditure in addition to the direct costs.

##### **Governance costs**

Governance costs comprise all costs attributable to ensuring the public accountability of the Charity and its compliance with regulation and good practice. It includes expenditure on the management and administration of the Charity and includes all expenditure not directly related to the charitable activities or fundraising ventures.

##### **Funds structure**

Where there is a legal restriction on the purpose to which a fund may be put, the fund is classified either as an endowment fund, where the donor has expressly provided that only the income of the fund may be applied, or as a restricted income fund where the donor has provided for the donation to be spent in furtherance of a specified charitable purpose. The Charity currently has neither permanent endowment nor expendable endowment funds.

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**1. ACCOUNTING POLICIES – continued**

**Investment income**

Investment income is derived from interest bearing cash deposits only, and arises wholly in the United Kingdom.

<b>2. INCOME FROM DONATIONS AND LEGACIES</b>	<b>2021</b>	<b>2020</b>
	£	£
Donations and gifts	177,821	93,604
Legacies	177,026	9,321
Grants	73,000	7,000
Membership subscriptions	1,498	1,205
	<hr/>	<hr/>
	429,345	111,130
	<hr/> <hr/>	<hr/> <hr/>
<b>3. INCOME FROM CHARITABLE ACTIVITIES</b>	<b>2021</b>	<b>2020</b>
	£	£
Fundraising events	17,088	89,523
Collection boxes	592	1,156
	<hr/>	<hr/>
	17,680	90,679
	<hr/> <hr/>	<hr/> <hr/>
<b>4. INCOME FROM OTHER TRADING ACTIVITIES</b>	<b>2021</b>	<b>2020</b>
	£	£
Hospital stall	259	7,237
Other	2,170	3,080
	<hr/>	<hr/>
	2,429	10,317
	<hr/> <hr/>	<hr/> <hr/>
<b>5. INVESTMENT INCOME</b>	<b>2021</b>	<b>2020</b>
	£	£
Interest receivable on cash deposits	0	2,675
	<hr/> <hr/>	<hr/> <hr/>
<b>6. EXPENDITURE ON RAISING FUNDS</b>	<b>2021</b>	<b>2020</b>
	£	£
Event expenses	8,791	35,244
Cost of publicity	775	1,547
Materials and goods for resale	1,260	1,728
	<hr/>	<hr/>
	<u>10,826</u>	<u>38,519</u>

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**7. CHARITABLE DISTRIBUTIONS**

The Charity made the following donations to the Bedfordshire Hospitals NHS Foundation Trust during the year: the amounts paid in respect of Primrose and the BBTY included items purchased by the Charity and then donated.

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
MRI Scanner	0	0
Sonosite Echo machine	0	27,822
Primrose	24,991	43,552
Billisoft blankets	6,968	0
The Bedford Big Thank You (“BBTY”)	70,248	25,769
Readybed chairs	0	5,478
Victoria Ward tiles	400	0
Paediatric A&E	250,000	0
Staff awards	0	0
Project Listen	11,000	199
Blood sampling chair	0	1,293
Project Blossom	0	13,081
	<hr/>	<hr/>
	363,607	117,194
	<hr/>	<hr/>

**8. GOVERNANCE COSTS**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
AGM administration	33	330
Printing, postage and stationery	1,866	1,423
Insurance	627	627
Bank charges	403	690
Licences	154	120
Sundry	794	5,861
	<hr/>	<hr/>
	3,877	9,051
	<hr/>	<hr/>

**9. TRUSTEES’ REMUNERATION AND BENEFITS**

There were no Trustees' remuneration, other benefits or expenses in the year ended 31 March 2021 nor for the year ended 31 March 2020.

**10. INDEPENDENT EXAMINER’S REMUNERATION**

No remuneration was paid or is payable to the Independent Examiner.

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**11. RESTRICTED FUNDS**

	Balance at 01 April 2020 £	Incoming £	Transfer from General funds £	Outgoing £	Balance at 31 March 2021 £
Primrose & Primrose Cars	52,863	18,811	0	24,991	46,683

The Primrose Appeal was originally started in January 2000 to provide a top-quality cancer treatment unit at Bedford Hospital, the building of which was completed and opened in 2003. Since then, income received has been applied to the Primrose Fund to improve and develop cancer services at Bedford Hospital and to support the transport service run by the charity to Addenbrooke's hospital in Cambridge for patients receiving radiotherapy.

**RESTRICTED FUNDS - PRIOR YEAR**

	Balance at 01 April 2019 £	Incoming £	Transfer from General funds £	Outgoing £	Balance at 31 March 2020 £
Primrose & Primrose Cars	63,363	33,052	0	43,552	52,863

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Other debtors	5,940	16,940

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Other creditors	0	0

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**14. MOVEMENT IN FUNDS**

	<b>Balance at 01 April 2020 £</b>	<b>Net movement in funds £</b>	<b>Balance at 31 March 2021 £</b>
<b>Unrestricted funds</b>			
General fund	369,213	77,324	446,537
<b>Restricted funds</b>			
General fund	52,863	(6180)	46,683
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	422,076	71,144	493,220
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Net movement in funds, included in the above, are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	430,643	353,319	77,324
<b>Restricted funds</b>			
General fund	18,811	24,991	(6,180)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	449,454	378,310	71,144
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**MOVEMENT IN FUNDS - PRIOR YEAR**

	<b>Balance at 01 April 2019 £</b>	<b>Net movement in funds £</b>	<b>Balance at 31 March 2020 £</b>
<b>Unrestricted funds</b>			
General fund	281,788	87,425	369,213
<b>Restricted funds</b>			
General fund	63,363	(10,500)	52,863
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	345,151	76,925	422,076
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Net movement in funds, included in the above, are as follows:

	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>Unrestricted funds</b>			
General fund	208,637	121,212	87,425
<b>Restricted funds</b>			
General fund	<u>33,052</u>	<u>43,552</u>	<u>(10,500)</u>
<b>TOTAL FUNDS</b>	<u>241,689</u>	<u>164,764</u>	<u>76,925</u>

**BEDFORD HOSPITAL CHARITY AND FRIENDS**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations and gifts	177,821	93,604
Grants	73,000	7,000
Legacies	177,026	9,321
Membership subscriptions	1,498	1,205
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	429,345	111,130
<b>Activities from charitable activities</b>		
Fundraising events	17,680	90,679
<b>Investment income</b>		
Interest receivable on cash deposits	0	2,675
<b>Incoming resources from other trading activities</b>		
Hospital stall and other miscellaneous	2,429	10,317
Transfer of funds from Friends of Bedford Hospital	0	26,888
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<b>Total incoming resources</b>	449,454	241,689
<b>RESOURCES EXPENDED</b>		
<b>Costs of generating voluntary income</b>		
Event expenses	8,791	35,244
Cost of publicity	<u>775</u>	<u>1,547</u>
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	9,566	36,791
<b>Fundraising trading: cost of goods sold and other costs</b>		
Materials and goods for re-sale	1,260	1,728
<b>Charitable activities</b>		
Distributions	363,607	117,194
<b>Governance costs</b>		
AGM administration	33	330
Printing, postage and stationery	1,866	1,423
Insurance	627	627
Bank charges	403	690
Licences	154	120
Sundry	<u>794</u>	<u>5,861</u>
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	3,877	9,051
<b>Total resources expended</b>	<u>378,310</u>	<u>164,764</u>
<b>Net income</b>	<u>71,144</u>	<u>76,925</u>

