

**WEST MOORS YOUTH & COMMUNITY CLUB**  
**Palethorpe House**  
**Fryer Playing Field, Bond Avenue**  
**West Moors Dorset BH22 0LL**  
**(Reg. Charity No. 299191)**

**Management Committee**

Secretary/Chairperson	Mr Raymond Hilton Garner	Trustee
Treasurer:	Ms Rosie Brown	Trustee
Building Trustees:	Mr Chris Yeo	Trustee
	Mrs Helena Wilson	Trustee
West Moors Parish Council	Councilor Colin Way	
Youth Worker:	Mrs Louise Speer	

**Chairman's Report**

Another year over, and the West Moors Youth Club is another year older.

We have had a year of lows, with Paul Page, the youth leader, resigning to further his studies and a reduction in the number of young people attending the older session. We also lost the help and support of Sandie one of our volunteer youth workers. Sandie's calming presence will be greatly missed. The trial of opening for a third evening did not get the levels of support that we hoped for.

This was then followed by a year of highs, Louise Speer was appointed as Youth Leader, we have seen an increase in the number of young attending in the younger age group although. However, the numbers dropped during the summer months which was to be expected. Louise and her team took a number of our young people on adventure/team building trips during the summer holidays. These trips were part funded by a grant from Dorset County Council and included such activities as raft building, kayaking, air rifle shooting, survival in the wild and crate stacking. All the young people involved had a really good experience and learnt a lot about themselves. Activities like these and the youth club provides a real help and support to our young people, many of whom have complex difficulties.

Once again, the youth club organised and ran the very popular Carols on the Petwyn and the openair film night. Both these events raise funds for the club and raise the profile of the youth club in the local community.

The year has seen the building being much improved and being more utilized by other organisations.

Now for the thankyou's.

Firstly, I must say a big thank you to the West Moors Town Council for their very generous support of the youth club and for the funding they provide. Secondly, thank you to the Management Committee, Rosie, Halena, Chris, Sandie and Jordan.

Chris is stepping down from his role of Building Trustee and Rosie from the Committee although she will still be carrying out the Treasurer's role. Thank you both for your support and guidance given so freely over the past year, or more accurately the past years!

I intend to step down from the committee as soon as the new committee can settle on a person to act as Chair and once, we have has a suitable hand over period.

Now, what of the future.

A number of years ago my father said to me that he had two ambitions, one was to live long enough to be a dam nuisance to his family and the other was to live to be a hundred. Well, he achieved one, but he only lived to be ninety-nine and four days.

Well, I started my tenure on the Committee with two ambitions, one was to leave the youth club in a better position and the other was to have the youth club open from 4.00pm until 8.30pm five nights a week. Like my father, I have achieved one of my ambitions.

Waiting in the wings there is a new committee, with age on their side. Younger, with more ideas and energy to take the club into the future.


Louise, our youth leader is stepping down to further her studies and career. Halena and I are interviewing her replacement on Friday, more to follow!

I remain convinced that main problem for the coming years will be one of funding, but I know that we will have the right people in place to meet that challenge.

Finally, finally this youth club has a bright future and will be here to meet the needs of the young people of West Moors for many years to come.

R J Hilton Garner

Chairman, West Moors Youth Club



### **Treasurers Report for the Year Ending 31<sup>st</sup> March 2023**

We received additional funding from WMTC to reflect the actual staff costs and contribute towards the experimental 3rd evening. I have submitted the 23/24 request to the TC in the sum of £18,500 (£13,500 for staff and ££5,000 towards running costs).

We applied and were successful in securing 2 grants from DCC. The first related to additional costs associated with the 3rd evening and resulted in an underspend (we calculated we would open for 13 weeks but in fact closed after 11) and an amount to trips. The residual balance we were allowed to carry forward and add to the second grant related to the trips up until December 2023. (refer analysis attached). I would ask that the Youth Leader runs the Go Ape trip for which we have already paid and further considers adding at least 2 evening events and a further trip- if we don't use the funds we will need to repay.

Fund raising from the Petwyn was down largely through the loss of a contribution (Tim) and reduced raffle ticket sales. However, I would like to thank everyone as the evening was a great success in raising our profile and community engagement.

Halena also raised funds via the film evening and I wish to thank her and her team of volunteers.

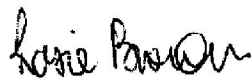
Subscriptions have fallen with numbers attending the club showing a decline as the academic year progressed. Membership fees were waived and admission reduced post COVID to £2 per attendee. Generally, the subscription charge should equate to the "activity costs". The tuck shop is also an area of concern.

The good news is that Elite Dance Academy after the half term will be operating from the club 3 days a week – a potential future annual income 23/24 of £5,000.

Operating costs for 23/24 are fairly consistent allowing for the general level of inflation. General maintenance is higher but reflects £1700 spent on the false ceiling and new spot lights to the entrance to the sports hall.

At the year end we had a very healthy bank balance of £42,828 of which £38,710 was available to use for operational purposes. We set aside £10,000 for improvements to the building. To date we have spent £10,600 and have yet to buy blinds for the sports hall, Place the auto timer on the gents urinals and have a few minor things to complete -a further spend of £1500.

Nick Best Outside Light Timer Unit	-£113.00	
Online transfer to Chris Yeo Focus Decor	-£340.00	
Online transfer to Chris Yeo Dep Blue Dot Plumb	-£458.00	
Stephen Russell 13040 Youth Club Sign Fascia	-£895.00	
Online transfer to Drainline Inv 157	-£354.00	
Online transfer to NC Services Refuse	-£135.00	
Rosie Misc May 23	-£215.99	
Online transfer to Agate Group Lights	-£1,180.80	
Online transfer to Chris Yeo Blue Dot Plumb	-£300.00	
Online transfer to Chris Yeo re Nick best Drive	-£185.00	
Online transfer to Ferngas Ltd 54115	-£180.00	
Online transfer to Chris Yeo Britannia floor 50%	-£1,792.80	£10,558.64



Rosie Brown

Treasurer West Moors Youth & Community

## **TRUSTEES REPORT 2023**

West Moors Youth and Community is a registered charity governed by its Lease and Trust Deed constitution dated 22<sup>nd</sup> April 1981 as amended.

### Club Objectives

The club provides public benefit:

- To view young people as a whole supporting their holistic development which realises their physical, emotional and social potential
- Growing a community with young people that is safe, welcoming and affirming to all

The club is open to all young people without prejudice or distinction of religion, race, culture, disability, gender identity or sexuality. The only restriction we have is their age as we have designated age groups attending the two evenings per week we are currently open.

### Activities Used to Achieve Objectives

- Provision of purpose-built premises manned when open by at least one qualified youth worker
- Enabling use of our buildings by other organisations/individuals supporting our objectives

### The Year/Future

We have met the club's objectives. We are confident that in 2023/24 we will continue to improve our premises and respond to our young persons needs supporting them as well as we can.

### Leadership Management & Governance

As detailed on page 1

### Management of Risks

Risks are assessed and monitored by the Trustees who hold regular meetings. Where appropriate systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff volunteers, clients and visitors to the Youth club. There are vetting procedures required by law for the protection of children and these are regularly monitored to ensure the charity is in compliance and meets the needs of the club.

### Appointment of Trustees/Training

All Trustees are voluntary and re-elected every year at the AGM. Under the constitution the Chairperson should hold for a term not exceeding 2 years unless re-elected by majority vote – Mr Raymond Hilton-Garner has been duly re-elected to serve. General running of the club is co-opted by the Trustees to the Management Committee details of which are shown on page 1.

Any new trustee is provided with access to the Charity Commissions guidance for Trustees.

#### Investment Powers & Policy

The trustees review annually their policy with respect to financial assets. Deposits/grants allocated for specific purposes are set aside in a deposit account which requires two trustees to authorise transfers. The Trustees aim to maintain a general reserve of at least £9,000 equating to 4 months operating costs.

#### Responsibilities of Trustees

Charity law requires the Trustees to prepare accounts that give a true and fair view. In doing so the Trustees are required to:

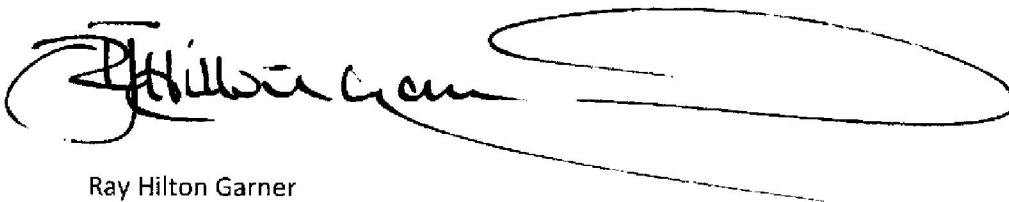
- Select appropriate accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent

The Trustees are responsible for maintaining proper accounting records that disclose with reasonable accuracy the financial position of the charity and ensure that the accounts comply with the relevant legislation. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the detection and prevention of fraud and other irregularities.

#### Appointment of Independent Examiner

The Trustees appoint for the year Ms Marguerite Ager as independent examiner due to the increase in income derived from the DCC grant.

Report Approved by the Trustees.



Ray Hilton Garner

**WEST MOORS YOUTH CLUB**  
Year ending 31st March 2023

	Unrestricted funds	Restricted funds DCC 3	Restricted Funds DCC4	Total funds	Last year
	£	£	£	£	£
<b>Receipts</b>					
Grants	17,568	5,356	3,804	26,728	13,300
Donations	420	-	-	420	478
Fund Raising	1,323	-	-	1,323	1,575
YC Takings	3,379	-	-	3,379	3,460
Building Hire	90	-	-	90	145
Bank Interest	235	-	-	235	2
	-	-	-	-	-
	-	-	-	-	-


<b>Total receipts</b>	<b>23,015</b>	<b>5,356</b>	<b>3,804</b>	<b>32,175</b>	<b>18,961</b>
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<b>Payments</b>					
Grant Specific Costs	-	4,418	415	4,833	-
Labour	9,811	-	-	9,811	6,304
Staff Training/DBS Checks	-	-	-	-	49
Activity/Equip Costs	2,163	-	-	2,163	2,073
Rent/Water/Power	1,221	-	-	1,221	1,375
Insurance	2,547	-	-	2,547	2,382
Building Maint	4,224	-	-	4,224	2,433
Cleaning	1,419	-	-	1,419	812
Telephone/internet	690	-	-	690	413
Office Costs	773	-	-	773	10
Bank Charges	72	-	-	72	96
Gifts & Charity	2	-	-	2	61
Sundries	292	-	-	292	-
<b>Sub total</b>	<b>23,214</b>	<b>4,418</b>	<b>415</b>	<b>28,047</b>	<b>16,008</b>

<b>Net of receipts/(payments)</b>	<b>-</b>	<b>199</b>	<b>938</b>	<b>3,389</b>	<b>4,128</b>	<b>2,953</b>
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**WEST MOORS YOUTH AND COMMUNITY CLUB**  
**BALANCE SHEET AS AT 31st March 2023**

	2023 £	2022 £
<b>Current Assets</b>		
CAF Cash Account	596.51	2491.92
CAF Gold Account	42241.87	34012.65
Petty Cash float	200	50
Stock	0	0
Prepayments	150	150
Accruals	-3973.18	-1617.5
Contingent Liabilities		
Net Assets	<b>39215.2</b>	<b>35087.07</b>
Reserves brought forward	35087.07	32133.88
Surplus as at 31st March 2022	4128.13	2953.19
	<b>39215.2</b>	<b>35087.07</b>

  
28.12.23

  
28.12.23

## **WEST MOORS YOUTH AND COMMUNITY CLUB**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

I report on the accounts of the charity for the period ended 31 March 2023 set out below.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that that an examination is required under section 145(1) of the Charities Act 2011, and that section 144(1) (audit) of the Charities Act 2011 does not apply to the charity.

It is my responsibility to:

- examine the accounting records under section 145 of the Charities Act 2011
- follow the procedures laid down by 145(5)(b) of the 2011 Act; and

state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the Charity Commission's directions. examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

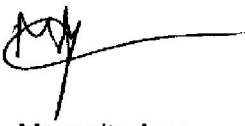
### **INDEPENDENT EXAMINER'S STATEMENT**

No matter has come to my attention in the course of my examination:

which gives me reasonable cause to believe that, in any material respect, the Charity's trustees have not met the requirements to ensure that -

proper accounting records are kept in accordance with section 130 of the Charities Act 2011; and accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Margurite Ager

28.12.2023