



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2023 to 31st March 2024

Charity name: Ghana School Aid

Charity registration number: 299178

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Ghana School Aid is a small charity established to help the education of children in schools and colleges in Ghana, particularly those in rural areas. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>Ghana School Aid seeks to fulfil its aims by making grants to schools and colleges in Ghana in support of local efforts, for example for school building improvements or essential educational equipment. We provide school furniture, books, writing materials, and occasionally computer and technical equipment, as well as building materials. This year we have supported schools to undertake renovations, mend leaking roofs, provide KG desks and bunk beds and mattresses for Technical Institutes.</p> <p>Our aim is to support efforts to enable Ghanaian children to acquire a sound education appropriate for them to take their place in the world today.</p> <p>Our main annual social event – the AGM and Reunion – is also a fund-raising event. We publish and distribute a booklet, annually, called the Ghana School Aid Newsletter, containing articles of interest, reports of activities and projects, with many pictures and photographs.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | Trustees have had regard to guidance issued by the charity Commission on public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | Whereas in recent years we have accepted applications submitted to us via our website, a policy which resulted in a very large number of applications to be considered, we are now taking applications from schools and projects that already have some contact with GSA or with one of our Ghanaian representatives or with a member of the GSA Committee. The priorities for giving grants are explained on the Grants page of our website – www.ghanaschoolaid.org |
| Policy on social investment including program related investment | Para 1.38 | N/A |
| Contribution made by volunteers | Para 1.38 | All Trustees, Ghana representatives and committee members work for Ghana School Aid on a voluntary basis. |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The 19 grants given out during the year 2023- 2024 included repairs to schools and to pupil transport following heavy rain, furniture for schools, completion of a boys' dormitory in a Technical Institute, building a toilet block in a JHS and completion of repairs to teachers' quarters.</p> <p>Schools report a great improvement to the facilities for schools to function better, and to the school environment.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|-------------------------------------|-----------|--|
| Achievements against objectives set | Para 1.41 | |
|-------------------------------------|-----------|--|

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| | | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

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|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | Balance at the end of the period was £21,976 after income of £34,764 and expenditure of £24.395. Financial details are supplied with this report including a list of grants to schools. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserves are held to allow for any unexpected expenditure; |
| Amount of reserves held | Para 1.22 | £1,000 |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Legacies, donations in memory and trusts |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | There are no funds invested |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|--------------------------------|
| Description of charity's trusts: | | |
| Type of governing document | Para 1.25 | Trust Deed dated 8th July 1987 |
| How is the charity constituted? | Para 1.25 | Trust |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by current Trustees |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Ghana School Aid |
| Other name the charity uses | |
| Registered charity number | 299187 |
| Charity's principal address | 30 Merchant Taylors Almshouses Brandram Road London SE13 5RX |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|-----------------|-----------------------------------|---|
| 1 | Edward Mayne | Vice Chair | | |
| 2 | Letitia Boateng | | | |
| 3 | Penny Sewell | Website Manager | | |
| 4 | Jo Hallett | Secretary | | |
| 5 | Nigel Dennis | Treasurer | | |
| 6 | Jennifer MacDougall | | | |
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-------------------------|----------------|---|
| Representative in Accra | Kofi Ohene | Zenith University College, Accra, Ghana |
| Rep in Tamale | Salifu Baako | Formerly Headteacher, Kanvilli Tawfikiya JHS, Tamale, Ghana |
| Rep in Eastern Ghana | Patrick Nyante | Former Headteacher, Eastern Region |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|------------|--------------|
| Signature(s) | Jo Hallett | Nigel Dennis |
| Full name(s) | Jo Hallett | Nigel Dennis |
| Position (eg Secretary, Chair, etc) | Secretary | Treasurer |
| Date | 31/01/2025 | |

GHANA SCHOOL AID TRUST – CHARITY NUMBER 299178

Treasurer's Report 1st April 2023 – 31st March 2024

| | 2023 - 2024 | 2022 - 2023 |
|--|-------------------------|-------------------------|
| INCOME | £ | |
| Earle Bequest | 10,000.00 | ----- |
| Other Donations In Memory and Legacies | 2,150.00 | 3,739.87 |
| Donations from Trusts | 8,150.00 | 10,650.00 |
| Donation from Morel Trust for Ayebia Clarke Publishing Ltd | 3,000.00 | ----- |
| Donations for Atikagome School | ----- | 950.00 |
| Other Donations | 5,711.85 | 6,132.00 |
| Donations through Give as You Live | 3,197.88 | 2,409.99 |
| Annual Lunch Bookings and Donations 2022 | ----- | 40.00 |
| Annual Lunch Bookings and Donations 2023 | 1,080.00 | 292.00 |
| Annual Lunch Bookings and Donations 2024 | 442.00 | ----- |
| HMRC Gift Aid | 1,032.50 | 176.25 |
| Interest | ----- | <u>5.43</u> |
| TOTAL INCOME | <u>34,764.23</u> | <u>24,395.54</u> |
| EXPENDITURE | £ | |
| Grants to projects in Ghana (See Analysis) | 33,845.00 | 26,208.50 |
| Grant to Ayebia Clarke Publishing Ltd donated by Morel Trust | 3,000.00 | |
| Grant to Let's Read Ghana | ----- | 360.10 |
| Advertising Leaflets | 179.22 | 219.22 |
| Newsletter May 2023 (and May 2022) | 734.72 | 686.95 |
| Website | ----- | 60.00 |
| Lunch and AGM 2023 | 342.52 | ----- |
| Lunch and AGM 2024 | 215.00 | ----- |
| Fundraising | 885.50 | 980.98 |
| Expenses of Officers in Ghana | 225.00 | 100.00 |
| Bank Transfer Fees | <u>30.00</u> | <u>17.00</u> |
| TOTAL EXPENDITURE | <u>39,456.96</u> | <u>28,632.75</u> |
| FUNDS at 31st March 2024 | £ | £ |
| NatWest Current Account Balance 1 st April 2023 | | 26,668.77 |
| Income less Expenditure £34,764.23 - £39,456.96 | = | <u>(4,692.73)</u> |
| Nat West Current Account Balance 31st March 2024 | | <u>21,976.04</u> |

| GRAND TOTALS 1986 – 31st March 2024 | INCOME | EXPENDITURE |
|--|--------------------------|--------------------------|
| | £ | £ |
| 1986 – 31 st March 2023 | 453,754.55 | 427,085.78 |
| 1 st April 2023 – 31 st March 2024 | <u>34,764.23</u> | <u>39,456.96</u> |
| Total | <u>488,518.78</u> | <u>466,542.74</u> |

Income less Expenditure £488,518.78 - £466,542.74 = £21,976.04

| ANALYSIS OF GRANTS TO PROJECTS IN GHANA 2023-2024 | £ |
|--|--------------------------|
| Abonse School for repairs due to heavy rainfall | £2,000.00 |
| Action Through Enterprise for repairing desks | £320.00 |
| Asokore Holy Trinity Primary School for 100 dual desks | £2,200.00 |
| Golazoli Amalia E/A Primary School for furniture for pupils | £1,000.00 |
| Hartley Trust Foundation School for repair to Pupil transport | £2,000.00 |
| Jisonayilli MA JHS for 40 metal dual desks | £1,000.00 |
| Kumawu Technical Institute for 60 mattresses for bunk beds | £2,000.00 |
| Kumawu Technical Institute for bunk beds | £2,000.00 |
| Kunkulung D/A Primary School for roofing | £1,000.00 |
| Lungbun Gundaa Primary School for three new classrooms | £3,000.00 |
| Lungbung DA JHS for renovation of buildings | £1,800.00 |
| Sorugu JHS for 4 toilet block | £1,500.00 |
| Sorugu JHS to finish work already undertaken to build a toilet | £250.00 |
| Tibung DA Basic School for completion of teachers' quarters & repairing roof | £1,500.00 |
| Voggu DA JHS for renovation of concrete floors and repair of roof leaks | £2,400.00 |
| Zagyuri Miskiye KG and Primary School for finishing KG building | £3,000.00 |
| Zagyuri Miskiye KG and Primary School for equipment | £375.00 |
| Zuarungo Moshie JHS for flooding; Renovation of buildings & gravel area | £2,850.00 |
| Zugu Dabogni Technical Institute for completion of boys' dormitory | <u>£1,000.00</u> |
| Total | <u>£33,845.00</u> |

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF
GHANA SCHOOL AID. CHARITY NUMBER 299178
FOR THE YEAR ENDED 31 MARCH 2024**

I report on the attached Income and Expenditure of the charity for the year ended 31 March 2024.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement


My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the Income and Expenditure did not accord with the accounting records; or
- the Income and Expenditure did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the Income and Expenditure give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the Income and Expenditure to be reached



30/01/2025

Seth Koranteng

5 Watervale

Dunstable

LU5 6FY