



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022

Charity name: Ghana School Aid

Charity registration number: 299178

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Ghana School Aid is a small charity established to help the education of children in schools and colleges in Ghana, particularly those in rural areas.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Ghana School Aid seeks to fulfil its aims by making grants to schools and colleges in Ghana in support of local efforts, for example for school building improvements or essential educational equipment. We provide school furniture, books, writing materials, and occasionally computer and technical equipment, as well as building materials. This year we have supported schools to build toilets, and provide sanitation for their staff and pupils.</p> <p>Our aim is to support efforts to enable Ghanaian children to acquire a sound education appropriate for them to take their place in the world today.</p> <p>Our main annual social event – the AGM and Reunion – is also a fund-raising event. We publish and distribute a booklet, annually, called the Ghana School Aid Newsletter, containing articles of interest, reports of activities and projects, with many pictures and photographs.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to guidance issued by the charity Commission on public benefit.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Whereas in recent years we have accepted applications submitted to us via our website, a policy which resulted in a very large number of applications to be considered, we are now taking applications from schools and projects that already have some contact with GSA or with one of our Ghanaian representatives or with a member of the GSA Committee. The priorities for giving grants are explained on the Grants page of our website – <a href="http://www.ghanaschoolaid.org">www.ghanaschoolaid.org</a>
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	All Trustees, Ghana representatives and committee members work for Ghana School Aid on a voluntary basis.
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The majority of the 20 grants given out during the year 2021- 2022 were for schools, to provide sanitation facilities. Most schools in Ghana have been built without toilets. You can imagine the consequences of this policy.</p> <p>Schools report increased attendance, fewer instances of ill health and huge environmental improvements when toilets or urinals are built in a school.</p> <p>We have had a record income this year, largely due to the employment of a fund-raiser, who feeds the details of possible funding trusts to one of our Trustees, who sends out request letters to them all.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Balance at the end of the period was £30,905.98 after income of £40,527.41 and expenditure of £24,347.06. Financial details are supplied with this report including a list of grants to schools.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to allow for any unexpected expenditure;
Amount of reserves held	Para 1.22	£1,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Legacies, donations in memory and trusts
Investment policy and objectives including any social investment policy adopted	Para 1.46	There are no funds invested
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Trust Deed dated 8th July 1987
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by current Trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Ghana School Aid
Other name the charity uses	
Registered charity number	299187
Charity's principal address	Flat D Third Floor, 52 Charleville Road, London, W14 9JH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Edward Mayne	Vice Chair		
2	Letitia Boateng			
3	Penny Sewell	Website Manager		
4	Jo Hallett	Secretary		
5	Nigel Dennis	Treasurer		
6	Jennifer MacDougall	Newsletter Editor		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Representative in Accra	Kofi Ohene	Zenith University College, Accra, Ghana
Rep in Tamale	Salifu Baako	Headteacher, Kanvilli Tawfikiya JHS, Tamale, Ghana

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Jo Hallett	Nigel Dennis
<b>Full name(s)</b>	Jo Hallett	Nigel Dennis
<b>Position (eg Secretary, Chair, etc)</b>	Secretary	Treasurer
<b>Date</b>	31/07/2022	



# GHANA SCHOOL AID TRUST – CHARITY NUMBER 299178

## Treasurer's Report 1<sup>st</sup> April 2021 – 31<sup>st</sup> March 2022

INCOME	£
Regular Donations	5,153.91
Irregular Donations including Legacies and Donations In Memory	8,655.56
Donations from Trusts	19,590.00
Donations through Virgin Money Giving	4,373.67
Donations through Everyclick	18.08
Donations through Giving.com	5.37
Donations through Give as You Live	1,486.48
Annual Lunch Bookings and Donations 2022	220.00
HMRC Gift Aid	1,023.91
Interest from COIF Deposit Fund	<u>0.43</u>
<b>TOTAL INCOME</b>	<b>(Income 2020 – 2021 = £23,837.48)</b>
	<b><u>40,527.41</u></b>

EXPENDITURE	£
Grants to projects in Ghana (See Analysis)	20,717.00
Fundraising	2,822.73
Expenses of Officers in Ghana	20.00
Annual Lunch and AGM 2021	66.00
Annual Lunch and AGM 2022	78.36
Newsletter May 2021	626.97
Bank Transfer Fees	<u>16.00</u>
<b>TOTAL EXPENDITURE</b>	<b>(Expenditure 2020 – 2021 = £28,138.84)</b>
	<b><u>24,347.06</u></b>

FUNDS at 31 <sup>st</sup> March 2022	£	£
NatWest Current Account Balance 1 <sup>st</sup> April 2021	13,725.63	
COIF Deposit Account Balance 1 <sup>st</sup> April 2021	<u>1,000.00</u>	14,725.63
Add Income less Expenditure £40,527.41 - £24,347.06 =		<u>16,180.35</u>
<b>TOTAL Balance at 31<sup>st</sup> March 2022</b>		<b><u>30,905.98</u></b>

Nat West Current Account Balance 31 <sup>st</sup> March 2022	29,905.98
COIF Deposit Account Balance 31 <sup>st</sup> March 2022	<u>1,000.00</u>
<b>TOTAL</b>	<b><u>30,905.98</u></b>

GRAND TOTALS 1986 – 31 <sup>st</sup> March 2022	INCOME	EXPENDITURE
	£	£
1986 – 31 <sup>st</sup> March 2021	388,831.16	374,105.97
1 <sup>st</sup> April 2021 – 31 <sup>st</sup> March 2022	<u>40,527.41</u>	<u>24,347.06</u>
<b>Total</b>	<b><u>429,359.01</u></b>	<b><u>398,453.03</u></b>

<b>Income less Expenditure</b>	<b>£429,359.01 - £398,453.03 =</b>	<b>£30,905.98</b>
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**ANALYSIS OF GRANTS TO PROJECTS IN GHANA 2021-2022; TOTAL £20,717****£**

Abonse Presbyterian Basic School for completion of urinals; Eastern	300.00
Akrodie Islamic Basic School for urinals and handwashing facilities; Ahafo	1,347.00
Ankoma D.A. Basic School for three seater toilet; Eastern	1,159.00
Anyinasuso E.A. Primary School for 5 seater ventilated latrines and sinks; Ashanti	1,124.00
Aperade Senior High School for 5 seater KVIP for girls and female staff; Eastern	1,383.00
Aperade SHS to complete 5 seater KVIP for girls and female staff; Eastern	750.00
Asuofua D.A. Primary D School for urinal facility; Ashanti	1,148.00
Baaleyiri R.C. Basic School for six toilet stances latrines; Upper West	1,111.00
Diasibe AME Zion Primary School for urinal facility; Ahafo	1,050.00
Manhyia No 1 M.A. Basic School for handwashing equipment and urinals; Ahafo	1,330.00
Nyame Nti D.A. Basic School for six seater ventilated latrine; Eastern	1,038.00
Otabilokrom D.A. Primary School for toilet - five latrines; Central	899.00
Sampa Methodist KG and Primary School for urinal particularly for females; Bono East	1,188.00
Action Through Enterprise; text books, exercise books and pens for two JHS schools.	1,320.00
Asuofua Basic School for handwashing items; Ashanti	550.00
Diasibe AME Zion Primary School for handwashing items; Ahafo	550.00
Sampa Methodist Primary School for handwashing items; Bobo East	550.00
Walewale Vocational Technical School to complete 6-seater toilet; North East	1,200.00
Tamasco Secondary School in Tamale to complete the existing project;	2,600.00
Joe Bedu School	<u>120.00</u>

**Total****20,717.00**Nigel Dennis, Treasurer [nigelwdennis@btinternet.com](mailto:nigelwdennis@btinternet.com)

Boundary House, 230 Greys Road, Henley-on-Thames, Oxfordshire RG9 1QY

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF  
GHANA SCHOOL AID. CHARITY NUMBER 299178  
FOR THE YEAR ENDED 31 MARCH 2022**

I report on the attached Income and Expenditure of the charity for the year ended 31 March 2022.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year (under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the Income and Expenditure did not accord with the accounting records; or
- the Income and Expenditure did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the Income and Expenditure give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the Income and Expenditure to be reached



Seth Koranteng (FCCA) 19/01/2023  
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