



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2021
Period end date

Period start date To 31 December 2021

Charity name: Cheltenham U3A

Charity registration number: 299146

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of education and, in particular, the education of older people and those who are retired from full time work by all means, including associated activities conducive to learning and personal development for those residing in Cheltenham and its surrounding locality.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Public Benefit Statement We confirm that we have complied with our duty to have due regard to the guidance on public benefit published by the Commission in exercising our powers and duties

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
	Para 1.38	

Contribution made by volunteers		
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Groups gradually restarted as Covid cases fell. Open Meetings restarted on Zoom in May. We held our first u3a day in August.</p> <p>A number of new learning groups were started this year</p> <p>The newsletter has been expanded to provide more information on groups and services.</p> <p>The AGM agreed an increase in membership fees</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We reviewed our reserve policy in 2021 and now hold a minimum reserve level at the end of the financial year of whichever is greater £8000 or £5 per member.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves are held at a level to cover 125% of the Capitation Fee to Third Age Trust, paid in arrears.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The Charity's principal source of funding is an annual membership fee from all members.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Charity name	Rosell, Belcamas Road, Chesham Bucks GL53 5QG
Other name the charity uses	
Registered charity number	298148
Charity's principal address	
Charity's principal contact details	

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Charity members elect trustees who then choose the officers from amongst themselves.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cheltenham U3A
Other name the charity uses	
Registered charity number	299146
Charity's principal address	Rossett, Balcarras Road, Charlton Kings GL53 8QG

steers who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Maggie Conu	Chairman	To March 2021	
2	Janet Ropner	Vice Chair	To March 2021	
3	Janet Ropner	Chair	From March 2021	
4	Chris Wardle	Vice Chair	From April 2021	
5	Purvi Shah	Treasurer	To March 2021	
6	Jim Gardner	Treasurer	From April 2021	
7	Maureen Campion			
8	Marion Colligan	Secretary		
9	Ken Inglis		From March 2021	
10	Dianne Kyte		To March 2021	
11	Steve Orme		From January 2021	
12	Margaret Garvey		From August 2021	
13	Denis Raingold		From September 2021	
14	Christine Robinson		From May 2021 to June 2021	
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Trustee name	Office (if any)	Date (if any)
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Janet Robner	Vice Chair	To March 2025
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Janet Robner	Chair	From March 2025
	Chris Wandle	Vice Chair	From April 2025
	Paul Blah	Treasurer	To March 2025
	Jim Gerner	Treasurer	From April 2025
	Maureen Campion		
	Maureen Colligan	Secretary	
	Ken Inglis		
	Diane Kyle		

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>J. Ropner</i>	<i>M. Collighan</i>
Full name(s)	Janet Ropner	Marion Collighan
Position (eg Secretary, Chair, etc)	Vice Chair	Secretary

Date

18/08/2022

CHELtenham U3A - STATEMENT OF ACCOUNTS 2021

	2021	2020
	Actual	Actual
INCOME	£	£
Membership receipts	17,600	18,812
less capitation fees	5,110	6,234
subtotal	12,490	12,578
Group subs	24,303	7,057
Gift Aid	2,896	3,324
Open meetings	-	590
Merchandise	69	123
Donation & Interest	11	110
Total income	39,769	23,781
EXPENSES		
Groups expenses	22,325	6,455
Newsletters	8,966	13,121
Third Age Trust News	3,521	4,184
Room hire	125	523
Purchase of equipment	414	-
Speakers	100	60
Catering	82	-
Website & Database	508	29
Travel and Meals	50	-
Printing and Stationery	255	81
Memberships/Licenses/Subscriptions	1,530	1,908
Merchandise	72	137
New Group Startup Costs	50	80
Accountant's fee	114	114
Miscellaneous	52	-
Total Expenses	38,164	26,692
Net income (loss)	1,605	- 2,911

BALANCE SHEET & RESERVES	2021	2020
Assets	£	£
NS & I savings	10,977	10,976
Current Account	4,696	3,170
Cash With Groups	2,944	2,866
Total Assets & Reserves	18,617	17,012

Social Account	2021	2020
	£	£
Bank balance beginning of year	2,616	2,189
Income	1,185	1,368
Expenditures	1,779	940
Year End Balance	2,022	2,616

INITIALLED FOR
IDENTIFICATION
PURPOSES ONLY

To the Trustees of the Cheltenham University of The Third Age (the Charity)

I report on the attached accounts of the Charity for the year ended 31 December 2021, which I have initialed for identification purposes only.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ram. 10 March 2022
Signature Date

CHARTERED ACCOUNTANT
Professional designation(s) for and on behalf of

Address: ANDORRAN LIMITED, CHARTERED ACCOUNTANTS,

6 MANOR PARK BUSINESS CENTRE, MACKENZIE WAY, CHELTENHAM, GLOS GL51 9TX