

Congregation of Jesus Charitable Trust

Registered Charity Number: 298970

Trustee's Report and Financial Statements

For the Year ended 31 August 2023

Congregation of Jesus Charitable Trust

Contents	Page
Reference and administrative details	i – iii
Trustee’s Report	1 – 13
Independent auditor’s report	14 – 16
Consolidated statement of financial activities	17
Balance sheets	18
Consolidated statement of cash flows	19
Notes to the financial statements	20 – 33

Trustee Congregation of Jesus Trustee (Company Number 0866880)

Current Directors and Officers of the Congregation of Jesus Trustee and those which served during the year



Sarah Dobson cj

Director & Chair of the Trustee Board

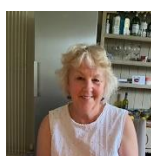
I have been a director since 2003 and Provincial Superior since 2021. My professional background is in education and adolescent mental health in the NHS.



Maryluke Addyman cj

Director

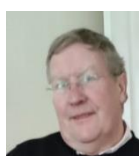
My professional background is education. I was head of our Junior school at Cambridge for 10 years and then followed by TEFL in Switzerland. I was then in hospital chaplaincy for 17 years.



Gill Chapman

Director

I had a varied professional career in Commerce, retiring as Group HR Director of a large PLC. Alongside my employment I spent several years as an HR advisor to the Royal National Theatre, the CBI, other Public Sector organisations and a Government Department. I also spent ten years as Trustee of a large Pension Trust and a well-endowed Benevolent Trust.



David Herd

Director

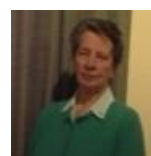
Career Accountant. 32 years in the NHS followed by 15 years as financial secretary, Diocese of Leeds. Involved since 2013 with the Bar Convent Trust and Bar Convent Enterprises in various roles.



Frances Orchard cj

Director

I have a background in educational leadership and educational consultancy. I have served on our general council in Rome and as the provincial superior of the cj English Province.



Michaela Robinson cj

Director

My professional background is in education and I retired from full time teaching in December 2012. I am Superior with responsibility for the St Joseph's Community.



Gemma Simmonds cj

Director

I have been a director since 2013. I currently lecture in theology in the Cambridge Theological Federation, having worked in education at secondary and tertiary levels, in university chaplaincy and in spiritual direction. I was a volunteer prison chaplain for 26 years.

Congregation of Jesus Charitable Trust

Reference and administrative details

For the year ended 31 August 2023

**Ann Stafford cj**

Director

I am Superior of the Bar Convent Community and have been a director since 2014. I have responsibilities at the Bar Convent and in the Province including the ministry of Spiritual Direction.

**Glen Travers**

Director

I have been a director since 2014. My professional background is in chartered accounting, investment banking & venture capital. I now contribute to biopharmaceutical developments in diabetes and assist with catholic education and their charities.

**Mary Walmsley cj**

Director

I have been a director since 1987. My professional background has been in Education – teacher, home school support worker, school chaplain. I have had various roles in the Congregation, among them Superior of the York cj Community.

**Una Coogan ibvm**

Director appointed 12 July 2023

I am a member of the Institute of the Blessed Virgin Mary. My roles have included: teacher, school and university chaplain, retreat director and trainer of spiritual directors. I trained as a management and leadership coach (ILM, Level 5) and worked as a coach for Birmingham University's Coaching Academy. I am also trained as a canon lawyer and work as a Judge for the Birmingham Metropolitan Tribunal.

Company Secretary

**Mel Avis**

CEO

I spent 20 years in senior appointments in the charity sector before joining the Trust. I am also a qualified Chartered Accountant with more than 30 years' financial experience, including in the private sector.

Congregation of Jesus Charitable Trust

Reference and administrative details

For the year ended 31 August 2023

Provincial Superior	Sr Sarah Dobson
Charity number	298970
Charity Offices	17-19 Blossom Street York YO24 1AQ
Solicitors	Stone King 13 Queen Square Bath BA1 2HJ
Investment Managers	Sarasin and Partners Juxon House 100 St Paul's Churchyard London EC4M 8BU CCLA Investment Management Ltd COIF Charity Funds, Senator House 85, Queen Victoria Street London EC4V 4ET Epworth Investment Management Ltd 9 Bonhill Street London EC2A 4PE
Auditors	Haysmacintyre LLP 10 Queen Street Place London EC4R 1AG
Bankers	Royal Bank of Scotland PLC 1 Princes Street London EC2R 8BP
Investment Powers	Widest powers of investment permitted under the Trustees Act 2000

Congregation of Jesus Charitable Trust

Trustee's Report

For the year ended 31 August 2023

Introduction

The Directors of the Congregation of Jesus Trustee present their annual report together with the group accounts of the Congregation of Jesus Charitable Trust and its subsidiary, Bar Convent Enterprises Limited for the year ended 31 August 2023. The charitable trust holds the assets of the English Province of the Congregation of Jesus and through which, its finances operate. The accounts have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the Charity's trust deed, applicable laws, and with the Statement of Recommended Practice for Charities (Charities SORP (FRS 102) (second Edition, effective 1 January 2019)).

Mission and Vision

The charitable trust's purpose is to promote the charitable work carried on, promoted or supported by the English Province of the religious congregation known as the Congregation of Jesus ("CJ").

The Congregation of Jesus is an international Roman Catholic religious congregation with 1,333 Sisters in 13 Provinces and regions worldwide (1,359 in 2022). An apostolic order of religious women, founded by the Venerable Mary Ward in 1609. She believed that women could 'do great things' in the service of God, and struggled against the prejudices of her time to establish apostolic religious life for women, adopting the spirituality of St Ignatius of Loyola and the Jesuit model of life and mission. Since its foundation it has been engaged in religious and other charitable work, including education.

Governance, structure, management and collaboration

- **Governance**

In terms of Canon law, the General Superior and her General Council in Rome govern the Congregation of Jesus at an international level. The English Province of the Congregation of Jesus has been well represented as one of its members, Sister Jane Livesey, was elected as General Superior in 2011, and continue her service in that office until August 2022. The Provincial Superior and her Council, whom the General Superior appoints after consultation with each member of the province, govern the English Province.

In terms of civil law, the Charity is governed by the trust deed of 11 March 1988 and as amended on 11 December 2004, 12 April 2012, 21 January 2014 and 18 September 2019 and registered with the Charity Commission (Number 298970). The sole trustee of the Charity is the corporate trustee, Congregation of Jesus Trustee, (Company registration number 8668810) which was incorporated on 29 August 2013 and appointed as the Trustee of the Charity by the Charity Commission on 21 January 2014.

The directors of Congregation of Jesus Corporate Trustee are appointed by the Provincial Superior, who acts as the Chair of the corporate trustee. Sr Sarah Dobson took up the post of Provincial Superior and Chair of the Board from 1 January 2021. The directors for the year 2022-23 consisted of the Provincial Superior and her four consultors, two other CJ sisters, one IBVM sister and three lay directors.

Care is taken to ensure a balance of directors with appropriate experience, understanding of the ministries of the sisters, and the necessary skills for good governance. Initial and ongoing training is provided for directors, who all attend at least one training course on some aspect of charity trustees' responsibilities every two years. The Trust CEO is a member of the Charity Finance Group and attended several such courses during the year. When necessary, the directors seek advice from the charity's professional advisers, including property consultants, investment managers, solicitors and accountants.

- **Structure and Management**

The corporate trustee is ultimately responsible for the policies, activities and assets of the Charity. The Congregation of Jesus Trustee Board meets twice a year to consider the Charity's accounts, review developments, and make significant decisions. The directors, who form the CJ leadership team (the Provincial Superior and her Council), act as the Trustee's Management Committee; they meet frequently for decisions on day-to-day management and directives to the local communities during the year.

A Finance Committee, consisting of three directors, a further member of the CJ community, the CEO and professional advisers, meets three times a year. Its duties include reviewing the annual budget, finalising the annual accounts for approval by the directors, and receiving and scrutinising management accounts and reports from the investment managers.

The trust deed provides for the appointment of administrative trustees for the local management of the Charity's activities. These are:

- the three CJ Local Superiors, appointed by the Provincial Superior, who are responsible for local communities and they are accountable to the trustees. The Local Superiors meet with the Provincial twice a year. The Provincial keeps in close touch with the local communities and visits them several times a year.
- the CEO, a professionally qualified person who also acts as Company Secretary, reports to the Board and meets with the Chair of the corporate trustee regularly.

At 31 August 2023, the members in the CJ English Province numbered 21 (23 in 2022). This number included two members in training. Two Sisters were engaged in charitable work overseas during 2022-23. The communities are situated in York and Cambridge, but the charitable work of the sisters is not limited to the local area. The CJ English Province operates nationally throughout England and Wales, with some international outreach.

- **Working with other organisations**

The Charity works closely with several other charities having objects like its own, and with certain public bodies. In some instances, sisters are employed by, or perform voluntary work for, these organisations, while in other instances the relationships are more informal.

Examples of the organisations for which members have worked and with which the Charity has co-operated during the year are as follows:

- Roman Catholic Dioceses
- other religious congregations
- the Conference of Religious for England and Wales (COREW)
- Churches in York and Cambridge
- the four schools formerly under the trusteeship of the Congregation of Jesus, and now under diocesan or lay charitable management
- St Beuno's Jesuit Spirituality Centre
- Margaret Beaufort Institute of Theology, Cambridge
- Regis College, Toronto University, Canada
- Catholic Safeguarding Standards Agency (CSSA)
- Religious Life Safeguarding Service (RLSS)

Strategic Plan

The Charity has a rolling three year plan which is updated each year. This takes into account the aims, objectives, activities and policies shown below. The financial implications are also included in the plan for agreement by directors annually. In 2022 a 20-year financial forecast was developed as an aid to long term planning and this is reviewed regularly.

Risk Management

The directors have continued to review and update their assessment of the major risks to which the Charity is exposed and have introduced systems and procedures to manage those risks. Further detail will be found on pages 11 to 12.

Policy on pay to key management staff

Staff pay is reviewed annually by the Finance Committee, which makes recommendations to the Board. Pay is normally reviewed in the context of the Living Wage and measures of inflation.

Objectives and activities

- **Charitable Objects**

The Charity's objects, as set out in the trust deed, are the promotion of the charitable work for the time being carried on by, promoted or supported by, the Congregation of Jesus and as the Board shall from time to time, with the consent of the Provincial Superior, think fit.

The CJ sisters carry out their ministries in the spirit of their foundress, Mary Ward. Their religious constitutions and foundation documents (17th century) define their ministry as the service of faith through religious works, the provision of schools, the service of prisoners and people in hospitals, and "any other works of charity which may seem proper to further the glory of God and the common good".

- **Aims and Public Benefit**

The Congregation of Jesus Charitable Trust aims:

- to enable all members of the Congregation to continue as far as they are able with the religious and other charitable works of the Congregation of Jesus
- to care for those members throughout their lives with the Congregation: supporting the active sisters in their personal lives and their ministries, and to provide for the health, care and spiritual welfare of the elderly and sick.

All aspects of our work involve the promotion of religion. Our religious values are based on the teaching of Jesus Christ in the gospels, which commits us to the love and service of God, and to put faith into practice by serving our neighbour wherever there is need. The present charitable activities of the sisters and the Charity include religious ministries, education, and social/pastoral work for the relief of poverty and suffering.

The directors have considered the Charity Commission's guidance on public benefit, and in particular guidance on charities for the advancement of religion. All the Charity's activities and the ministries carried out by the CJ sisters and lay staff are for the benefit of the general public. The Congregation of Jesus is a Roman Catholic religious congregation, but the benefit is not confined to members of the Catholic faith.

- **Relevant Policies**

The Congregation of Jesus offers its members for charitable service, some in the corporate work of the Charity, others working in co-operation with other charities, or on individual charitable projects.

The Charity frequently reviews the use of its functional property, with special attention to the maintenance of its land and buildings, including the Grade I listed buildings of the Bar Convent, York (founded 1686) which are part of the heritage of the Congregation of Jesus and of the history of the Catholic Faith in England.

The Charity does not fundraise from the public and there were no complaints received with regards to fundraising.

Details of activities and review of achievements during the year and plans for the future

Activities are offered to benefit people of all backgrounds and all faiths and none. The apostolic and charitable work of the sisters ranges from theology and retreat direction to the practical expression of faith through education and social/pastoral care for individuals in need.

Last year's report identified the following specific objectives for 2022/23:

- Continuing to carry out the many and varied charitable works and ministries, which are chosen to meet the needs of the time and the training and abilities of each sister, together with care for the elderly sick sisters.
- Provision for the religious formation and training of the new members who have entered the Congregation of Jesus, in accordance with the practice of an apostolic congregation of religious sisters.
- Continuing development and expansion of the work of St Bede's Pastoral Centre in its provision of religious, educational and pastoral courses.
- Cataloguing, preserving and opening the Bar Convent Historical Archive to students and researchers under the direction of the Special Collections Manager and archivist.
- Refurbishment and improvements to accommodation provided by The Bar Convent.

The extent to which these objectives have been achieved during the year is detailed below together with a summary of plans for the future.

- **Religious ministries of the members of the Congregation**

The members of the Congregation of Jesus give their service voluntarily to the various charitable works of the Congregation of Jesus Charitable Trust. Thirteen active sisters with an age range of 46 to 90 are working for the Charity. The majority of these are engaged in more than one activity.

Areas of service include: religious ministries, education, social and pastoral activities, safeguarding in the Church in England and Wales, religious heritage, and service to other charities. Service within the Congregation includes the care of the elderly frail sisters, the government and administration of the Congregation of Jesus, and the mentoring and guidance of the newer members. The historic Bar Convent Chapel (built in 1769) is open to the public for religious services and private prayer.

CJ members continue to serve at diocesan and parish level, and several sisters provide regular spiritual accompaniment, retreat direction, religious courses and preparation for the sacraments.

Congregation of Jesus Charitable Trust

Trustee's Report

For the year ended 31 August 2023

Two CJ members continue in theological teaching at tertiary level: lecturing, writing, and providing courses on religious matters in this period. One lectures at the Margaret Beaufort Institute of Theology in Cambridge alongside writing and teaching engagements and broadcasts in the UK and worldwide, and the second serves as Associate Professor of Systemic Theology at Regis College, Toronto, Canada with other theological responsibilities and outreach conference and retreat work.

- **Social and Pastoral work**

Sisters of all ages have continued to be involved in a range of social and pastoral works, including visits and calls made by CJ sisters to sick and housebound people who live in lonely isolation.

Some members are involved in various forms of advocacy, support for the homeless, refugees and asylum seekers and in local initiatives for the care of those in need. Several sisters have taken part in parish and local committees for justice and peace. Awareness among the sisters of justice issues and ethical living and investing continues to develop, with practical ways of caring for the environment.

- **Education**

CJ sisters continue to be valued as school governors and also hold positions in charitable organisations which serve the wider needs of Catholic education, including university education and have continued to offer courses, talks and tuition on religious subjects, spirituality, and justice and peace issues. In York, one CJ member is employed as lead trainer in spirituality at St Bede's Pastoral Centre. The community members support St Bede's, as well as the educational and heritage work of the Bar Convent during the year.

The five schools formerly run by the Congregation were transferred to diocesan or lay management as independent registered charities in the 1980s and 1990s. Two of the sisters served as governors in two of the remaining four schools during the year.

- **International work**

A CJ English Province member, Sr Jane Livesey, served as General Superior of the Congregation of Jesus and resided at the CJ Generalate in Rome. This office involved spiritual and pastoral government as well as administration, and her responsibility for the 1359 CJ members worldwide took her on visitation to some of the provinces and regions each year. She held this position for eleven years and her term of office came to an end in 2022 when the General Congregation was held. The General Congregation usually takes place every nine years when sisters from the 13 international provinces and regions meet. However, this meeting had been delayed twice due to the pandemic. The first part was held online in August 2021 and the second part (in person) took place in August/September 2022. Its purpose was to decide the direction of travel for the Congregation and its mission for the nine years following the General Congregation and also to elect a General Superior and her four General Assistants to form a new General Council.

As previously stated, one CJ member is seconded to Regis College, Toronto University, where she holds a Professorship in Theology. The English Province welcomes sisters from other CJ Provinces for periods of study and training, and to visit the birthplace of the Congregation founder, Mary Ward.

- **Other Religious Activities**

Sr Frances Orchard served as Lead Religious for Safeguarding for the Catholic Church in England and Wales, alongside the Lead Bishop, Bishop Paul Mason. She was a non-executive director of the CSSA (Catholic Safeguarding Standards Agency) and attended meetings of the Bishops' Conference for the safeguarding items.

After the year end, she stepped down from these roles in October 2023 and another of our Trustees, Sr Una Coogan took on this role from November 2023.

Sr Sarah Dobson is a member of the Executive of the Conference of Religious (Registered Charity No 277024).

- **Care for members of the Congregation of Jesus in the English Province**

The Congregation has an obligation, both moral and legal, to provide care for its members. As at 31 August 2023, 76% (16) of the members of the English Province of the Congregation of Jesus were aged 70 and over. Many members remain in good health and will continue for some years in the active ministry to which they have given their lives. The expense of the specialist care needed for the older and frailer members is borne primarily by the Charity. 41 members of staff are involved in the care of the sisters in St Joseph's Infirmary; including nurses, health care assistants and facilities staff.

- **New members**

One member in formation is currently working at St Bede's Pastoral Centre, York. Another member joined the Congregation in February 2020 and spent two years based in the Common European Novitiate in Vienna. This part of her formation concluded in August 2023.

Below are highlighted a couple of the areas of Trust activity; St Bede's Pastoral Centre and the Special Collections and Archives.

- **St Bede's Pastoral Centre**

St Bede's Pastoral Centre aims to foster a culture of welcome, hospitality and ecumenical collaboration. It has established itself as a recognised regional centre for spiritual formation and training in the Ignatian spiritual tradition.



Over the course of the year, the Centre ran a programme with a good mix of online and in-person courses, events and workshops. The two year Personal & Spiritual Development course continued its second year with 10 participants and a new course started with 12 participants. The weekly guided prayer sessions have consistently attracted a good number (typically 15-20 each week), as did the Lent talks with 68 attendees and there were 26 members of the York Ignatian Spiritual Network. Over 30 local charities and community groups also held meetings in the Centre.

During the summer break while the Centre was closed there was a major refurbishment of the basement of the Centre to be able to offer improved facilities. This work was part-funded by the Friends of St Bede's and we were mostly grateful for their support.

Also during the summer, we said goodbye to Julia MacDonald, as she stepped down as director of St Bede's after six years in post. Julia became the first lay director of St Bede's after the death of Sr Cecilia Goodman in 2017.

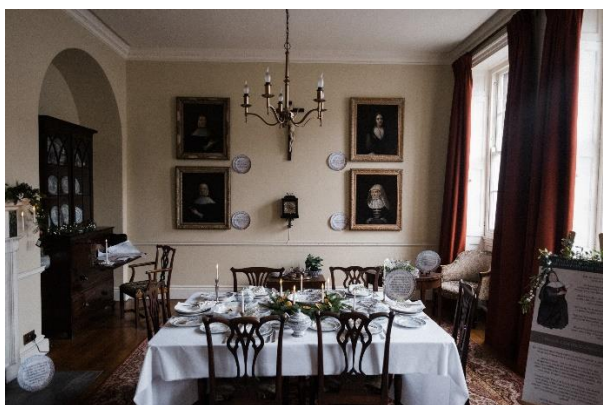
She has developed the work of the Centre over the last six years and has extended its reputation both nationally and internationally, with a growing audience through the Centre's online programme. We thank her for everything she has achieved for St Bede's during her time as director.

A new director, Paul Golightly, was appointed in September 2023 and we look forward to the next phase in the Centre's development.

- **Special Collections and archives**

In the Special collections this year, the purchase of a new museum-standard display case for the pop-up zone has transformed the space, and greatly increased our ability to offer varied content in the pop-ups. In October 2022 we took part in York's first 'York Unlocked' festival, a city-wide event that focused on little known parts of the city's history and architecture. For this event, the parlour was added as an additional exhibition space, dressed as a 'welcome to the house' with a brief introduction to the building's history (with the aim of encouraging visitors to head to the exhibition to find out more). Interpretation boards have also been added to the atrium, ground floor corridors and chapel to draw visitors' attention to the history of the building itself; and a historic image added to the school doors which also gives additional privacy for the pupils on the other side.

A rolling programme of pop-up exhibitions has continued to attract new visitors to the house, such as setting the exhibition and parlour to show 'a Georgian Christmas' for Christmas 2022; a Mary Ward exhibition which featured the earliest surviving English and French manuscripts of her biography; an exhibition about Margaret Clitherow curated by students on placement from York St John's University; and a modern art exhibition showcasing the work of local youth groups and a Richard Barnes original. This summer, we were one of three partners involved in organising York's first Georgian Festival and put our three Georgian vestments on display together in the chapel for the first time since 1769.



Elsewhere, cataloguing and sorting of the collections continues at a good pace. All relics and other objects have now been fully catalogued. The English Province and Bar Convent archive collections are now much more accessible for researchers and scholars, and a new St Bede's archive has also been established in close collaboration with the centre. In the library, a programme of conservation assessment and cataloguing has been started with the help of a team of volunteers previously employed by the Minster library; and the reference books will soon be similarly updated.

Volunteers have started a number of exciting projects, including producing a list of all school pupils who attended the Bar Convent between 1686 and 1985.

- **Trading subsidiary company**



The Bar Convent Living Heritage Centre has made a positive impact, providing a safe, welcoming and enriching space for visitors, volunteers and residents. It has also contributed to York's unique offering as an historical tourist destination, providing visitors with an opportunity to stay, dine or meet in one of York's most unique buildings, and the nation's oldest living convent. The Centre's Exhibition has provided an educational platform to raise and explore issues of religious faith, persecution and tolerance.

Approximately 8,171 people have visited the Exhibition and Shop from diverse backgrounds and of different ages. The Café continues to be an important community hub for local people and has provided hospitality to 25,279 customers. 7,687 guests have stayed overnight in the Guest House, and the conference rooms have enabled meetings for local groups, charities and businesses.

- **Donations and grant making policy**

The Charity supports the work of the international Congregation of Jesus by means of donations to the General Council in Rome, to the CJ Solidarity Fund for provinces in developing countries and on occasion to a CJ province in particular need.

Some donations are made to organisations with objectives consistent with those of the Charity, but it does not regard itself as a grant-making charity and applications for grants and donations are not invited.

- **Charity property: use and management**

The Trust's charitable property has continued to be used for:

- religious worship in the historic Bar Convent chapel, which is open to the public.
- residences for the sisters, and for their charitable works.
- care of the elderly, frail and sick sisters.
- religious and spiritual training, guidance and support.
- exhibition, hospitality and research.

Long term strategy

Over the past 20 years, the international leadership teams of the Congregation of Jesus [CJ] and the Institute of the Blessed Virgin Mary [IBVM] have been working together increasingly closely on matters concerning the two congregations. The international General Leadership teams of the two congregations are located a few streets from each other in Rome and the two last Congregational Leaders, Jane Livesey cj and Noelle Corscadden ibvm, led, encouraged and supported their teams to form closer bonds and over time the possibility of the two congregations joining together became a growing seed.

In 2019 the two General Leadership teams invited the membership of both congregations to take part in prayer and reflection exercises on the proposal that the two congregations merge to become one Mary Ward (foundress of both congregations) congregation. This moved to an indicative vote, so that the international leadership could gauge the view of the members about coming together. There was widespread support for the coming together, although at this stage the nature and type of the proposed union was still unclear.

On the basis of the indicative vote, the IBVM presented a petition to the CJ General Congregation in August 2022 for the IBVM members to become part of an enlarged Congregation of Jesus. This petition was accepted by unanimous vote of those present; a moving and momentous moment for everyone. Two months later, at the IBVM General Congregation in October 2022, the IBVM delegates voted, again unanimously, to proceed with the application for canonical merger with the Congregation of Jesus.

Since then, the two new General Leadership teams have been exploring and planning the process by which this merger can move to fulfilment. At a local and national level, members of both branches of Mary Ward's Institute have been collaborating and working together as much as possible. Here in the UK, the IBVM and the CJ are both present and benefit from a history of collaboration and personal friendship. The two English leadership teams are increasingly looking together at areas of that affect both groups – community life, care of the sisters, ministry, the training and formation of newer members, and the celebration of milestones of religious life.

Currently, the IBVM international leadership team is meeting every individual member of the IBVM worldwide. This series of meetings is part of the preparation for the formal process in which every IBVM sister will be asked whether she wishes to become part of the Congregation of Jesus. If, as expected, a large majority of the IBVM sisters wish to do this, an application will be made to the Vatican for the formal merger of the IBVM into the CJ.

It is likely that this formal process may be held in early 2025 and it is hoped that the application to the Vatican will soon follow. All indications are that the move to come together, based on a shared foundress and a shared charism, is very favourably regarded by the Vatican and that permission will be granted relatively quickly.

Following the formal canonical merger, the work of coming together in terms of financial, charitable and legal entities will begin. This will undoubtedly be a far longer process – probably to be measured in decades rather than years.

- **Financial Review**

The year's results can be seen in the Consolidated Statement of Financial Activities (SOFA) on page 17. Further detail is provided in the notes to the accounts on pages 20 – 33.

The financial results of the Charity were combined with the results of its trading subsidiary. The combined income for the year was £2,519,110 (in 2022 £3,019,515). The main regular income source of the Charity itself was investment income, £1,226,349 (in 2022 £1,003,521). Dividend distributions have increased in 2023 and were closer to pre-pandemic levels.

Congregation of Jesus Charitable Trust

Trustee's Report

For the year ended 31 August 2023

The trading income for Bar Convent Enterprises Ltd was £779,398 (an increase of 14%) as prices were raised to keep pace with rising costs. Despite inflationary pressure and the squeeze of people's finances, the hospitality businesses of the company didn't fare too badly. Occupancy rates for the guesthouse, although slightly below pre-pandemic levels, were still reasonable at 76% and the café enjoyed high levels of visitors and its income was 20% higher than the previous year, exceeding £200,000 for the first time in its history.

Donations income of £69,105 was lower than the previous year (in 2022 £366,960), as two large legacies were received in 2022.

The total expenditure of the Group for the year was £3,227,361 (in 2022 £3,391,779), despite the inflationary increase in costs, overall expenditure was lower than the previous year due to lower expenditure on donations. Donations awarded in 2023 were £141,292 compared to £562,324 in 2022.

Despite the reasonably good income, the trading company had to close its upper floor to business for some months for refurbishment. The closure period was greater than expected due to initial delays in planning permission before the work could start. This resulted in a trading deficit of £12,708 for the year (in 2022 a loss of £15,794). The company has continued to make some repayments of its loan to the Charity, although these were lower than budgeted.

The Trustee Board are confident that the company will be able to return to profitability and therefore to ensure the financial sustainability of the company in future years.

The Group's net position for the year before investment losses was a net deficit of £708,251 (in 2022 a net deficit of £372,264).

Listed investments fell in value overall in the year to 31 August 2023, resulting on a loss of revaluation of £897,035. The three investment properties were also revalued in 2023 and were £100,000 lower in value than the previous valuation.

The net deficit after investment losses for the year was £1,705,286 (in 2022 £2,995,802).

Balance Sheet

The Consolidated Balance Sheet at 31 August 2023 was valued at funds of £42,457,439 (in 2022 £44,162,725), all of these represent unrestricted reserves. Of this, the majority consisted of publicly listed investments and there were £3,305,577 in other tangible fixed assets; consisting of properties in Yorkshire, Cambridge and Whitby used by CJ members. £555,836 was spent on building improvements in 2023.

Investments

The market value of the Charity's quoted investments at 31 August 2023 was £38,432,753. The investment losses as at the year-end were £897,035 (in 2022 losses of £2,623,538). In 2022 the war in Ukraine, supply chain problems and resulting the cost-of-living crisis took its toll on the markets. There had been some improvement in values by August 2022 however the mini-budget of September 2022 and the resulting markets impact and high interest rates caused in a loss in value again in 2023, albeit a slightly lower one.

The Charity takes the view that investment values are volatile and although it is anticipated that over the longer term there will be a growth in values, this volatility emphasises the need for caution when reviewing reserve levels, which incorporate investments at their market value.

The investment income for the year generated a return of approx. 3%. The Charity splits its investment holdings between three investment managers. Holdings of investments were as follows as at 31 August 2023: Sarasin & Partners £17,090,369, CCLA £15,277,093 and Epworth £6,065,291.

In addition to quoted investments, the Charity had three investment properties which generated rental income for the Charity. These properties were valued at their market value at the year-end. The valuation was £1,295,000.

Investments Policy

Under its trust deed the Charity has the widest powers of investment and power to enter into discretionary management agreements. The investment managers operate within written guidelines which, together with performance, are set out and reviewed regularly by the Board. Within the specified guidelines, the investment managers' task is to maximise total return through a diversified portfolio taking account of ethical considerations, while providing a level of income which is specified each year. Any realised gain on investments is reinvested in order to maintain the value of the portfolio and provide future income to offset the anticipated reduction in pensions income and other sources of income.

The Charity's investment portfolio is divided between listed investments, cash deposits and investment properties. The equity portfolio is divided between the existing managers: Sarasin & Partners LLP, Epworth Investment Management Ltd and CCLA Investment Management Ltd.

The Charity has an ethical investment policy, which excludes investment in companies having significant profits from an activity contrary to Christian principles. In making investment decisions the Charity expects its appointed investment managers to observe responsible ESG investment principles, taking into consideration environmental, social, reputational and governance risk characteristics of existing and prospective investments. This requires direct engagement with firms and transparent reporting.

The Charity is a member of the Church Investors Group, and so has contact with the Ecumenical Council for Corporate Responsibility (ECCR) and the Ethical Investment Research Service (EIRIS).

Reserves Policy

The Charity has power under its trust deed to set aside reserve funds for particular purposes. Details of the Charity's policy and its designated funds can be found in the Notes 17 to 19.

The Charity carries out a diverse range of activities and is responsible for the care and support of sisters whose average age is increasing and whose needs are changing. The Trustee Board have examined the need for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes, or otherwise committed. At 31 August 2023, free reserves amounted to £1,436,985 (in 2022 £7,268,594 in 2022) which, given the nature of the Charity's work and its commitments, the Board considers to be sufficient.

Forecasts of income over the next few years indicate that there will be a continuing decline in covenanted income as pensions' income reduces. The younger Sisters either work within the Charity itself or take up charitable work in the community at large, often voluntary and unpaid in nature. Many of the older CJ members do not qualify for occupational or state retirement pensions, other than the non-contributory pension awarded at 80 years of age. Actuarial calculations show that the proportion of elderly members will remain high, while covenanted income from salaries and from pensions will continue to decline. With this decrease in earned income the Trust is more reliant on its investment income.

Risk Management

The Trustee Board has continued to review and update its assessment of the major risks to which the Charity is exposed and has introduced systems and procedures to manage those risks.

Key Risks

- **Governance and management**
Includes: lack of direction; skills and training of members and staff; safeguarding and wise use of funds and assets. Mitigated by appropriate training and effective management by the Board and key personnel.
- **Operational**
Includes: suitability of premises; ongoing maintenance of buildings; health and safety precautions. Mitigated by effective maintenance of buildings and implementation of a health and safety policy.
- **Financial**
Includes: budgetary control; appropriate spending; quality of accounting; appropriate investment policies and management. Mitigated by having effective budgetary control, a clear investment policy, effective management accounting systems and a Finance Committee to monitor finances.
- **Reputational**
Includes: possible damage to the CJ Charity's reputation. This is mitigated by having and monitoring high standards.
- **Safeguarding**
This is dealt with separately below.
- **External and environment**
Includes: effects of government policies; consequences of non-compliance with laws and regulations and major disaster in the area where we reside.

Safeguarding

The Charity takes safeguarding very seriously. There is a Safeguarding lead for the Charity, a Board member with specific safeguarding responsibility and a sub-committee of the Board that reviews safeguarding policies. During the year training was provided for the management team and staff working with vulnerable people. The Charity has a safer recruitment policy and procedures which includes DBS checks for anyone working within a regulated activity. Safeguarding is considered at all Trustee Board meetings, meetings of the Provincial Council and Charity senior management team meetings.

In 2021, the Catholic Church established a new safeguarding regulatory body called the Catholic Safeguarding Standards Agency (CSSA) and a new body was also formed to support the safeguarding work and training of religious congregations in England and Wales. The new body is called the Religious Life Safeguarding Service (RLSS). The Congregation of Jesus has subscribed to membership of both the CSSA and the RLSS and has committed to making a large financial contribution to the RLSS Common Fund, which will allow congregations who have limited financial resources to benefit from membership of the RLSS.

Assessment of the major risks is a regular item on the agenda for the meetings of the Finance Committee and the Trustee Board. The Board believe that by monitoring reserve levels, by ensuring controls exist over key financial systems, and by examining the operational risks faced by the Charity, they have established effective systems to mitigate these risks.

Statement of Trustee's responsibilities

The Trustee of the Charity is required to prepare accounts for each financial year, which give a true and fair view of the affairs of the Charity, and of the incoming resources and application of resources of the Charity for that period. The Trustee is responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice. In preparing those financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustee is responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Charity and to enable the Trustee Board to ensure that the financial statements comply with the Charities Act 2011, the applicable Charity (Accounts and Reports) Regulations and with the Trust Deed dated 11 March 1988. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

- **Employees, volunteers and members of the congregation**

The Trustee Board wish to record their recognition and thanks for the professionalism and commitment of all their staff, volunteers and the individual members of the Congregation. Their dedication and positive approach are very much appreciated.

For and on behalf of the Trustee of the Congregation of Jesus Charitable Trust



Sarah Dobson

Director of the Congregation of Jesus Trustee

7 February 2024

Opinion

We have audited the financial statements of Congregation of Jesus Charitable Trust for the year ended 31 August 2023 which comprise Consolidated Statement of Financial Activities, the Group and Parent Charity's Balance Sheets, the Consolidated Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and of the parent charity's affairs as at 31 August 2023 and of the group's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group/charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustee's Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charity; or
- sufficient accounting records have not been kept; or
- the parent charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 13, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the parent charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the parent charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the group and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to charity law applicable in England and Wales, and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act 2011 and taxation legislation.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risk was related to income recognition. Audit procedures performed by the engagement team included:

- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulation and fraud;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journals, in particular journal entries posted with unusual account combinations, postings by unusual users or with unusual descriptions; and
- Challenging assumptions and judgements made by management in their critical accounting estimates.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body for our audit work, for this report, or for the opinions we have formed.



Haysmacintyre LLP
Statutory Auditors

10 Queen Street Place
London
EC4R 1AG

Date: 15/4/24

Haysmacintyre LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

Congregation of Jesus Charitable Trust

Consolidated statement of financial activities (Incorporating a group income and expenditure account)

For the year ended 31 August 2023

		Unrestricted Funds	
		Totals	Totals
		2023	2022
	Notes	£	£
Income from:			
Donations and legacies:	2a		
Covenanted Income			
- Salaries and stipends		56,481	77,169
- Pensions		273,578	263,604
Donations and other income		69,105	366,960
Investments			
Rents		62,940	62,345
Dividends and interest		1,226,349	1,003,521
Charitable activities			
St Bede's Pastoral Centre		51,259	52,801
Trading activities	4	779,398	681,220
Gain on sale of properties		-	511,895
Total Income		2,519,110	3,019,515
Expenditure on:			
Charitable Activities:	3a		
St Bede's Pastoral Centre operating costs		234,295	224,547
Support of CJ members and their ministries		2,092,924	2,374,759
		2,327,219	2,599,306
Raising funds:			
Investment management costs		110,128	110,422
Rental costs		34,425	12,645
Trading activities	4	755,589	669,406
		900,142	792,473
Total expenditure		3,227,361	3,391,779
Net expenditure before gains on investments		(708,251)	(372,264)
Net losses on investments:	8 & 9	(997,035)	(2,623,538)
Net expenditure - movement in funds		(1,705,286)	(2,995,802)
Reconciliation of funds:			
Fund balance brought forward as at 1 September		44,162,725	47,158,527
Fund balances carried forward at 31 August		42,457,439	44,162,725

The notes on pages 20 to 33 form an integral part of the financial statements. All income and expenditure relates to continuing operations.
All gains and losses recognised in the year are included in the Statement of Financial Activities.

Congregation of Jesus Charitable Trust

Consolidated and Charity Balance Sheets

As at 31 August 2023

	Notes	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Fixed Assets					
Tangible fixed assets	7	2,010,577	1,682,176	2,010,577	1,682,176
Investment properties	8	1,295,000	1,395,000	1,295,000	1,395,000
Other investments	9	38,432,753	40,187,349	38,432,853	40,187,449
		41,738,330	43,264,525	41,738,430	43,264,625
Current Assets					
Stock		19,462	18,166	-	-
Debtors	11	275,029	104,930	553,873	397,572
Cash and short term deposits		822,681	1,269,049	799,721	1,240,336
		1,117,172	1,392,145	1,353,594	1,637,908
Creditors: amounts falling due within one year	12	(355,273)	(450,755)	(241,155)	(358,686)
Net Current Assets		761,899	941,390	1,112,439	1,279,222
Total Assets less Current Liabilities		42,500,229	44,205,915	42,850,869	44,543,847
Creditors: due after more than one year	13	(42,790)	(43,190)	(42,790)	(43,190)
Total Net Assets		42,457,439	44,162,725	42,808,079	44,500,657
Unrestricted Funds					
Designated funds	17				
- Fixed assets		2,010,577	1,682,176	2,010,578	1,682,176
- Property maintenance		8,900,000	7,800,000	8,900,000	7,800,000
- Support of CJ members and their Ministries		30,100,000	27,400,000	30,100,000	27,400,000
- Fr Bill Broderick Memorial Fund		9,877	11,955	9,877	11,955
Total Designated Funds		41,020,454	36,894,131	41,020,455	36,894,131
General funds		1,436,985	7,268,594	1,787,624	7,606,526
Total Funds		42,457,439	44,162,725	42,808,079	44,500,657

The financial statements on pages 17 to 33 were approved by the Trustee Board on 7 February 2024 and were signed on its behalf by S Dobson - Director of the Congregation of Jesus Trustee.



The notes on pages 20 to 33 form an integral part of the financial statements.

Congregation of Jesus Charitable Trust

Consolidated Statement of Cash Flows

For the year ended 31 August 2023

	2023		2022	
	£	£	£	£
Cash flows from operating activities:				
<i>Net cash (used in) operating activities</i>		(2,037,382)		(967,702)
Cash flows from investing activities:				
Dividends, interest and rent	1,289,289		1,065,866	
Purchase of tangible assets	(555,836)		(242,072)	
Proceeds from sale of properties	-		2,504,167	
Purchase of investments	(17,639,266)		(10,754,614)	
Proceeds from sale of investments	17,902,184		10,044,961	
Decrease in investment cash	594,643		(1,180,496)	
Net cash provided by investment Activities		1,591,014		1,437,812
Change in cash and cash equivalents in the year		(446,368)		470,110
Cash and cash equivalents at the start of the year		1,269,049		798,939
Cash and cash equivalents at the end of the year		<u>£822,681</u>		<u>£1,269,049</u>

Notes to the Cash Flow Statement:

	2023	2022
	£	£
A. Reconciliation of net income to net cash inflow from operating activities		
Net income for the year (as per the Statement of Financial Activities)	(1,705,286)	(2,995,802)
Depreciation charges	224,655	250,257
Gains on sale of properties	-	(511,895)
Losses on disposal of fixed assets	2,780	-
Losses/(gains) on investments	997,035	2,623,538
Dividends, interest and rent from investments	(1,289,289)	(1,065,866)
(Increase) in stock	(1,296)	(3,311)
Increase/(decrease) in creditors	(95,482)	309,463
(Decrease) in creditors due after more than one year	(400)	(58)
Decrease/(increase) in debtors	(170,099)	425,972
Net cash (used in) operating activities	<u>(2,037,382)</u>	<u>(967,702)</u>

B. Analysis of changes in net debt

	At 1 Sept 2022	Cash flows	Other non-cash changes	At 31 Aug 2023
	£	£	£	£
Cash and bank	1,269,049	(446,368)	-	822,681

The notes on pages 20 to 33 form an integral part of the financial statements.

1. Accounting Policies

Basis of preparation

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019) the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary Bar Convent Enterprises Limited on a line-by-line basis. No separate Statement of Financial Activities or Cash flow Statement has been prepared for the charity as permitted by section 408 of the Companies Act 2006 and FRS 102 respectively. A summary of the charity's financial performance is shown in note 2.

A summary of the subsidiary undertaking's financial performance is shown in note 4.

Critical accounting judgements and key sources of estimation uncertainty

Preparation of the accounts requires the Trustees to make significant judgements and estimates and assumptions about the carrying value of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period to which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both periods.

Judgements made by the Trustees in the application of these accounting policies that have significant effect on the financial statements, and estimates with a significant risk of material adjustment in the next year are deemed to be in relation to the depreciation rate of tangible fixed assets and are noted below.

In the view of the Trustees, no assumptions concerning the future or estimation uncertainty affecting assets or liabilities at the balance sheet date are likely to result in a material adjustment to their carrying amounts in the next financial year.

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The Trustees of the charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The Trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. With regard to the next accounting period, the year ending 31 August 2024, the most significant areas that affect the carrying value of the assets held by the charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustee's Report for more information).

Income recognition

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

St Bede's Pastoral Centre - income receivable comprises fees and other charges received by St Bede's Pastoral Centre, York.

Covenanted salaries and pensions are received under deeds of covenant from members of the Congregation of Jesus, and are stated inclusive of income tax, but net of any deductions for social security payments and contributions to occupational pension schemes. Receipts of lump sums from occupational pension schemes upon the retirement of members from paid employment are recognised when receivable.

Legacies and donations are recognised when receivable or when the Trust becomes legally entitled to them. Receipts of property, investments or other gifts in kind are included at market value.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

In accordance with the Charities SORP FRS102, volunteer time is not recognised.

Expenditure recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following categories:

Costs of rental properties and raising funds comprise fees paid in respect of fund management advice in relation to the charity's portfolio of quoted investments.

Expenditure on charitable activities includes the costs of running the charity's communities as well as all other costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. These costs comprise charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and their ministry. It also includes governance costs.

Governance costs include expenditure on strategic management and compliance with constitutional and statutory requirements.

Charitable grants and donations are made where the Trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Investments

Quoted investments are stated at their fair value.

Realised and unrealised gains (or losses) are reflected in the Statement of Financial Activities in the year in which they occur. No distinction is made between realised and unrealised gains in the Statement of Financial Activities as the Trustees consider that the disclosure of total gains/losses show a truer and fairer view.

Investment Property

Investment property is property (land, a building or part of a building, or both) held to earn rentals or the capital appreciation or both, rather than for:

- a) use in the production or supply of goods or services or for administrative purposes, or
- b) sale in the ordinary course of business.

Investment property must be measured at fair value at each reporting date with changes in fair value recognised in profit or loss.

Tangible Fixed Assets

Individual assets costing £2,000 or more are capitalised at cost.

Depreciation is provided at the following annual rates to write off each asset over its estimated useful life:

- | | |
|-------------------------------------|-----------------|
| • Land | Not depreciated |
| • Buildings - general | 50 years |
| • Furniture, fixtures and equipment | 10 years |
| • Motor vehicles | 4 years |

Financial Instruments

The charity only holds financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Deposits for more than three months and up to one year have been disclosed as short-term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Stock

Stock is included at the lower of cost or net realisable value.

Pensions

The Charity and its subsidiary company provides two defined contribution schemes and has no commitments over and above the amounts paid into the scheme.

2. Financial Performance of the Charity

The consolidated statement of financial activities includes the results of the Charity's wholly owned subsidiary Bar Convent Enterprises Ltd. The summary financial performance of the Charity alone is:

	Charity 2023 £	Charity 2022 £
Income:		
Donations and legacies	399,164	707,733
Investments	1,339,106	1,105,386
Charitable activities	51,499	52,921
Gains on sale of properties	-	511,895
	1,789,769	2,377,935
Expenditure:		
Charitable activities	2,340,759	2,611,349
Raising funds	144,553	123,067
	2,485,312	2,734,416
 Net losses on investments	 (997,035)	 (2,623,538)
Net Income	(1,692,578)	(2,980,019)
 Total funds brought forward	 44,500,657	 47,480,676
Total funds carried forward	42,808,079	44,500,657
 Represented by:		
Designated funds	41,020,455	41,929,473
General funds	1,787,624	2,571,184
Total unrestricted funds	42,808,079	44,500,657
 (a) Income from donations and other voluntary income		
Covenanted Income:		
- Salaries and stipends	56,481	77,169
- Pensions	273,578	263,604
Other donations & income	69,105	366,960
	399,164	707,733

Congregation of Jesus Charitable Trust

Notes to the Financial Statements

For the year ended 31 August 2023

3. Expenditure of the Group – 2023

	Staff £	Other Direct costs £	Support & Governance £	2023 Total £	2022 Total £
(a) Charitable activities					
<i>Support of CJ Sisters and their ministries:</i>					
- Direct support costs	76,363	180,509	1,823	258,695	209,606
- St Joseph's Infirmary	510,257	130,777	-	641,034	588,548
- Premises and equipment	37,406	289,676	225,612	552,694	556,667
- Donations	-	141,292	-	141,292	562,324
- Support costs	316,811	112,771	-	429,582	395,158
- Governance costs	35,763	-	33,864	69,627	62,456
	976,600	855,025	261,299	2,092,924	2,374,759
St Bede's Pastoral Centre operating costs	190,686	43,609	-	234,295	224,547
Total Charitable Activities	1,167,286	898,634	261,299	2,327,219	2,599,306
(b) Raising funds	-	-	144,553	144,553	123,067
Trading activities	454,006	294,772	6,811	755,589	669,406
Total expenditure	1,621,292	1,193,406	412,663	3,227,361	3,391,779

Note. The direct charitable expenditure for individual ministries carried out by individual CJ Sisters is reported under the heading of 'Direct costs of providing support'. A breakdown is not possible because with this voluntary work most Sisters are working in more than one area.

(c) Analysis of Alms and Donations	2023
	£
Religious Life Safeguarding Service Common Fund	66,667
CJ Generalate – annual contribution	3,160
CJ International Solidarity Fund	5,930
CJ Sisters in Zimbabwe	19,598
CAFOD – Turkey disaster appeal	10,000
CAFOD – Zimbabwe project	15,000
Aid for the Church in Need – Pakistan project	10,000
Aid for the Church in Need – bibles for Mozambique	3,000
Margaret Clitheroe Trust	3,000
Catholic Bishops' Conference of England and Wales – safe spaces project	2,000
Smaller donations to other charities	2,937
	<u>£141,292</u>

(d) Governance	2023	2022
	£	£
Auditors' remuneration – audit fees	18,000	14,100
Legal and other professional fees	22,675	20,449
Staff costs	35,763	33,255
	<u>£76,438</u>	<u>£67,804</u>

3. Expenditure of the Group – 2022

	Staff £	Other Direct costs £	Support & Governance £	2022 Total £	2021 Total £
(a) Charitable activities					
<i>Support of CJ Sisters and their ministries:</i>					
- Direct support costs	81,258	124,848	3,500	209,606	196,465
- St Joseph's Infirmary	473,884	114,664	-	588,548	592,648
- Premises and equipment	36,021	273,889	246,757	556,667	722,452
- Donations	-	562,324	-	562,324	71,076
- Support costs	304,348	90,810	-	395,158	367,287
- Governance costs	33,255	-	29,201	62,456	50,161
	928,766	1,166,535	279,458	2,374,759	2,000,089
St Bede's Pastoral Centre operating costs	183,651	40,896	-	224,547	146,099
Total Charitable Activities	1,112,417	1,207,431	279,458	2,599,306	2,146,188
(b) Raising funds	-	-	123,067	123,067	117,425
Trading activities	409,152	254,906	5,348	669,406	517,630
Total expenditure	1,521,569	1,462,337	407,873	3,391,779	2,781,243

Note. The direct charitable expenditure for individual ministries carried out by individual CJ Sisters is reported under the heading of 'Direct costs of providing support'. A breakdown is not possible because with this voluntary work most Sisters are working in more than one area.

	2022 £
(c) Analysis of Alms and Donations	
Contribution to the CJ Generalate in Rome re property sale	125,000
St Mary's School, Cambridge	250,000
Religious Life Safeguarding Service Common Fund	66,667
CJ Generalate – contribution to General Congregation	50,000
CJ Generalate – annual contribution	3,500
CJ International Solidarity Fund	5,056
CJ Slovakia Province – support for Ukraine	16,715
CAFOD – East Africa Fund	10,000
Caritas – Ukraine	15,200
Loreto sisters – Albania work	5,000
Cambridge OLEM Parish Appeal	10,000
Action Aid – Afghanistan	3,000
Smaller Donations to other charities	2,186
	<u>£562,324</u>

4. Financial Performance of the subsidiary

	Company 2023 £	Company 2022 £
Turnover	792,938	693,262
Cost of sales and administrative costs	(805,646)	(709,046)
Net (loss)	(12,708)	(15,784)
Amount gift aided to the charity	-	-
Retained in subsidiary	(12,708)	(15,784)
Assets and liabilities of the subsidiary:		
Current assets	64,050	64,944
Current liabilities	(179,295)	(172,297)
Long term liabilities	(235,296)	(230,480)
Total net liabilities	(350,541)	(337,833)
Share Capital	100	100
Reserves	(350,641)	(337,933)
	(350,541)	(337,833)

5. Employees

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Wages and salaries	1,474,203	1,384,776	1,048,295	1,000,743
Social security costs	93,862	87,081	77,147	71,412
Pension costs	39,307	37,112	27,924	27,662
	1,607,372	1,508,969	1,153,366	1,099,817
Key management personnel				
Salaries	216,870	217,868	204,379	206,400
Employers Pension contribution	10,222	8,231	9,325	7,792
	227,092	226,099	213,704	214,192

5. Employees (continued)

	Group 2023 Number	Group 2022 Number	Charity 2023 Number	Charity 2022 Number
Average headcount of employees				
Administration	34	32	24	22
Maintenance & facilities	12	12	12	12
Nursing & care workers	31	30	31	30
Hospitality	21	22	-	-
	98	96	67	64

Two employees earned between £60,000 - £70,000 per annum, excluding pension contributions, during the year (2021/22: one).

6. Financial Instruments

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Financial assets measured by fair value	39,273,587	41,582,349	39,540,840	42,428,908
Financial liabilities measured by amortised cost	172,862	130,547	152,329	108,500

Financial assets measured at fair value included investments.

Financial liabilities include trade and other creditors.

7. Tangible fixed assets - Charity & Group

	Land and Buildings £	Plant, Fixtures & Fittings £	Motor cars £	Total £
Cost				
At 1 September 2022	2,084,266	1,159,019	55,785	3,299,070
Additions	350,733	187,603	17,500	555,836
Disposals	-	(5,039)	(6,999)	(12,038)
At 31 August 2023	2,434,999	1,341,583	66,286	3,842,868
Depreciation				
At 1 September 2022	740,741	820,368	55,785	1,616,894
Charge for the year	119,831	103,001	1,823	224,655
Disposals	-	(2,259)	(6,999)	(9,258)
At 31 August 2023	860,572	921,110	50,609	1,832,291
Net book value				
At 31 August 2023	1,574,427	420,473	15,677	2,010,577
At 31 August 2022	1,343,525	338,651	-	1,682,176

8. Investment properties – Charity & Group

	2023	2022
	£	£
Market value at 31 August	1,295,000	1,395,000
Historical cost	245,000	245,000

The fair value of the properties was based on a valuation by a professionally qualified chartered surveyor on 15 March 2023 and resulted in a reduction in the total value of the properties by £100,000. The Trustees do not believe that there has been a material change in value since March 2023.

9. Quoted investments – Charity & Group

	2023	2022
	£	£
Market value at 1 September	40,187,349	40,920,738
Additions	17,639,266	10,754,614
Disposals at market value	(17,902,184)	(10,044,961)
Net (losses) / gains	(897,035)	(2,623,538)
Movement on investment cash	(594,643)	1,180,496
Market value at 31 August	38,432,753	40,187,349
Charity – Investment in subsidiary undertaking	100	100

10. Investment in subsidiary undertaking

Bar Convent Enterprises Limited (BCEL) is a wholly owned subsidiary of Congregation of Jesus Charitable Trust. It was acquired on 1 December 2019 and is a private limited company, limited by shares, registered in England and Wales. The investment is valued at its nominal share capital of £100 in the Charity. The company's registered number is 03192786 and its registered office address is 17 Blossom Street, York, YO24 1AQ.

The principal activities of the company include the provision of guesthouse accommodation, a café, conference facilities and a museum, the Living Heritage Centre, which has exhibitions on the history of the Congregation of Jesus and Catholicism in England. Its financial results are shown in note 4.

11. Debtors

	Group	Group	Charity	Charity
	2023	2022	2023	2022
	£	£	£	£
Trade debtors	15,728	16,113	5,701	10,311
Other debtors	2,426	6,704	2,193	38,067
Prepayments and accrued income	242,299	82,113	230,931	70,594
VAT	14,576	-	14,576	-
Amount due from subsidiary company	-	-	300,472	278,600
	275,029	104,930	553,873	397,572

12. Creditors due in one year

	Group 2023	Group 2022	Charity 2023	Charity 2022
	£	£	£	£
Trade creditors	130,072	61,431	109,539	43,363
Other creditors	31,407	69,116	22,566	22,272
Accruals	193,794	320,208	109,050	293,051
	<u>355,273</u>	<u>450,755</u>	<u>241,155</u>	<u>358,686</u>

13. Creditors due in more than one year

	Group 2023	Group 2022	Charity 2023	Charity 2022
	£	£	£	£
Other creditors	<u>42,790</u>	<u>43,190</u>	<u>42,790</u>	<u>43,190</u>

This represents interest-free loans by the sisters to the Charity.

14. Transactions with trustees

Members of the Board who were also members of the Congregation of Jesus had their living expenses borne by the Charity during the year, but the Board received no remuneration or other benefits for their duties during the year, except reimbursed travel expenses for one trustee of £468 (2022: £514).

There were no other related party transactions in the year.

15. Operating leases

At 31 August 2023 the Group (and also the Charity) had total future minimum lease payments under non-cancellable operating leases for office equipment as follows:

	Group 2023	Group 2022
	£	£
Leases expense not later than one year	5,416	5,522
Leases expense in more than one year and not more than five years	10,832	13,481
	<u>16,248</u>	<u>19,003</u>

16. Loan to subsidiary undertaking

Bar Convent Enterprises Limited was acquired by the Charity on 1 December 2019. Prior to acquisition the company has made profits which it gifted to its then parent charity, the Bar Convent Trust. The company's activities are customer hospitality services. Due to the Covid-19 pandemic trading activities have been extremely disrupted, resulting in a financial loss for the year. The Trustee Board has reviewed the projected future cash flow for the company, are satisfied that it can return to profitability and have agreed to provide the company with short-term financial support until it returns to profitability.

The finance is in the form of a loan at a commercial interest rate and the company started quarterly repayments in November 2021. The amount owned at 31 August 2023 was £260,296 (2022: £278,600).

17. Designated Funds

The Charity has an express power under its Trust Deed to set up or augment reserve funds to provide income for particular purposes and to use either the income or capital of these reserve funds for these purposes.

The Trustees have designated funds out of unrestricted funds for specific purposes as follows: -

Fixed Assets fund

In order to fulfil its charitable objectives, the Trust needs a number of properties and other fixed assets. These assets, although they are unrestricted, cannot be realised without undermining the Charity's work, and the Trustees therefore feel that it is appropriate to reflect the net capital value in such fixed assets by means of a designated fund. Therefore transfers are made to ensure the fund reflects the value of fixed assets in the balance sheet. The current value of the fund is £2,010,577 (£1,682,176 in 2022).

Property maintenance fund

The Trustee considers it advisable to designate investment funds to provide a maintenance fund to ensure the proper care of the Trust's properties, which include large Grade 1 and 2 listed buildings, open to the public, with a Grade 1 listed 18th century Chapel. Transfers are made to ensure the fund reflects the value of investments required to provide an income to cover the maintenance costs of the buildings. The current value of the fund is £8,900,000 (£7,800,000 in 2022).

Support of members and their ministries fund

A fund has been designated in respect of the Charity's commitment to provide for its own members, who broadly fall into two categories - those (a number of them past what has commonly been regarded as retirement age) who are still in active ministry, whether full-time or part-time, and those who through a combination of any or all of old age, sickness and frailty, both physical and mental, require dedicated care. It is also designated to cover the expenditure on its charitable activities such as the activities of St Bede's Pastoral Centre. Transfers are made to ensure the fund reflects the value of investments required to provide an income to cover the CJ communities' costs over their lifetime. The current value of the fund is £30,100,000 (£27,400,000 in 2022).

Fr Bill Broderick memorial fund

A fund was set up in 2005 sourced by donations in memory of Fr Bill Broderick SJ, who did much to set up training in Ignatian spirituality at St Bede's Pastoral Centre. The fund is used to subsidise attendance on courses in this subject offered at the Centre. The value of the fund as at 31 August 2023 was £9,877 (£11,955 in 2022).

**18. Summary of funds – 2023
Group**

			Designated Funds Support of CJ Members and their	Fr Bill Broderick Memorial Fund	Designated Funds Total	General Funds	Total
	Fixed Assets £	Property Maintenance £	ministries £	£	£	£	£
a) Analysis of Movements							
Balance at 1 September 2022	1,682,176	7,800,000	27,400,000	11,955	36,894,131	7,268,594	44,162,725
Income received							
- from investments	-	-	-	-	-	1,289,289	1,289,289
- from other sources	-	-	330,058	412	330,470	899,351	1,229,821
Expenditure	(227,435)	(113,308)	(393,168)	(2,490)	(736,401)	(2,490,960)	(3,227,361)
Transfers	555,836	1,213,308	2,763,110	-	4,532,254	(4,532,254)	-
Investment gains/(losses)	-	-	-	-	-	(997,035)	(997,035)
Balances at 31 August 2023	2,010,577	8,900,000	30,100,000	9,877	41,020,454	1,436,985	42,457,439

b) General Funds

The sum of £1,436,984 (£7,268,594 in 2022) is held as a general reserve. The Board consider that this level of general funds is an appropriate reserve for expenditure.

Congregation of Jesus Charitable Trust

Notes to the Financial Statements

For the year ended 31 August 2023

19. Summary of funds – 2022 Group

			Designated Funds				
			Support of CJ	Fr Bill	Designated	General	
	Fixed Assets	Property	Members and	Broderick	Funds	Funds	Total
	£	Maintenance	their	Memorial	Total	£	£
		£	ministries	Fund	£		
			£	£			
a) Analysis of Movements							
Balance at 1 September 2021	3,682,633	9,000,000	29,235,033	11,807	41,929,473	5,229,054	47,158,527
Income received							
- from investments	-	-	-	-	-	1,065,866	1,065,866
- from other sources	-	-	340,773	758	341,531	1,612,118	1,953,649
Expenditure	(250,257)	(137,185)	(905,704)	(610)	(1,293,756)	(2,098,023)	(3,391,779)
Transfers	(1,750,200)	(1,062,815)	(1,270,102)	-	(4,083,117)	4,083,117	-
Investment gains/(losses)	-	-	-	-	-	(2,623,538)	(2,623,538)
Balances at 31 August 2022	1,682,176	7,800,000	27,400,000	11,955	36,894,131	7,268,594	44,162,725

b) General Funds

The sum of £7,268,594 (£5,229,054 in 2021) is held as a general reserve. The Board consider that this level of general funds is an appropriate reserve for two years' day-to-day expenditure.

20. Analysis of Group Net Assets by Fund as at 31 August 2023

	General Fund	Fixed Assets	Property	Members &	Fr Bill	
	Fund	Fund	Maintenance	their	Broderick	Total
	£	£	Fund	Ministries	Memorial	£
			£	Fund	Fund	
				£	£	
Tangible fixed assets	-	2,010,577	-	-	-	2,010,577
Investments	727,753	-	8,900,000	30,100,000	-	39,727,753
Current assets	1,107,295	-	-	-	9,877	1,117,172
Current liabilities	(355,273)	-	-	-	-	(355,273)
Liabilities due after more than one year	(42,790)	-	-	-	-	(42,790)
Total net assets	1,436,985	2,010,577	8,900,000	30,100,000	9,877	42,457,439

21. Analysis of Group Net Assets by Fund as at 31 August 2022

	General Fund	Fixed Assets	Property	Members &	Fr Bill	
	Fund	Fund	Maintenance	their	Broderick	Total
	£	£	Fund	Ministries	Memorial	£
			£	Fund	Fund	
				£	£	
Tangible fixed assets	-	1,682,176	-	-	-	1,682,176
Investments	6,382,349	-	7,800,000	27,400,000	-	41,582,349
Current assets	1,380,190	-	-	-	11,955	1,392,145
Current liabilities	(450,755)	-	-	-	-	(450,755)
Liabilities due after more than one year	(43,190)	-	-	-	-	(43,190)
Total net assets	7,268,594	1,682,176	7,800,000	27,400,000	11,955	44,162,725