

Foundation Christian Fellowship, Warminster

Unaudited financial statements

31 March 2021

Charity Registration 298891

Foundation Christian Fellowship, Warminster

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Foundation Christian Fellowship, Warminster

Legal and administrative information

Legal and Administrative Information

Constitution

Foundation Christian Fellowship is a Charity governed by a Trust Document dated 17 March 1988. The registered Charity number is 298891.

Trustees

The trustees of The Charity during the financial year being reported are:

Rev Lindsey Mann
Rev Janet Wood
Rev Stephen Wood

Appointment of Trustees

The Trustees, besides the powers conferred upon them by Statute may, by writing, appoint an additional Trustee or additional Trustees anytime. The minimum number of Trustees required shall be three. Every new Trustee shall sign an acknowledgement that he or she subscribes without reservation to the doctrines of The Charity. Every such additional Trustee so appointed shall have the same powers, authorities, and discretions as if he or she had been originally appointed as one of the Trustees of this Deed.

Registered Address

Foundation Christian Fellowship, 11 Martin Crest, Warminster, Wiltshire, BA12 8DR.

Independent Examiners

Berkeley Lifford Hall, Greengate House, Pickwick Road, Corsham, Wiltshire, SN13 9BY

Bankers

HSBC, 46 Fore Street, Trowbridge, Wiltshire, BA14 8EL.

Foundation Christian Fellowship, Warminster

Directors and other information (continued)

Trust Document Restrictions

Para. 15 (b) Of reasonable and proper remuneration to any member, officer or servant of "The Charity" (not being a Trustee of "The Charity") for any services rendered to "The Charity" save that STEPHEN WOOD while he is a Trustee of "The Charity" may be paid all reasonable and proper remuneration to which he would be entitled if he were not a Trustee of "The Charity" and such remuneration shall from time to time (subject to the provision of any agreement between him and "The Charity") be fixed by the Trustees and may be by way of fixed salary or by way of retiring salary or provision for pension provided that he shall not be entitled to vote on a Resolution of the Trustees which concerns his own appointment as a Trustee of "The Charity" or any such remuneration made or to be made to him.

Rev Stephen Wood receives this remuneration in his post as senior Pastor of the church.

Investment Powers Under the Trust Document, The Charity has the power to make any investment which the trustees think fit.

Foundation Christian Fellowship, Warminster

Trustees report Year ended 31 March 2021

Report of the Trustees for the year ending 31 March 2021

The Trustees are pleased to present their report together with the financial statements of The Charity for the year ending 31 March 2021

Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Trust Document and the Statement of Recommended Practice - Accounting and Reporting by Charities.

Objects of The Charity

The Trustees hold the capital and income of the Foundation Christian Fellowship Trust Fund upon Trust for:

- A. The advancement of the Christian Faith; and
- B. The relief of sickness and the preservation and protection of physical and mental health.
- c. The relief of poverty.

Organisation

A board of three Trustees, who meet bi-annually, administer The Charity. Rev Janet Wood and Rev Stephen Wood are appointed by the Trustees to manage the day-to-day operations of The Charity.

Mr Geoffrey Samways continues in the post of Assistant Pastor which includes administrative duties, thereby giving Revs Stephen and Janet Wood more freedom to fulfil their pastoral duties.

Financial Powers

The degree of financial powers given to the Rev Janet Wood and Rev Stephen Wood remain as determined by the Trustees that advance approval of the Trustees will now only be required if the sum exceeds £1000.00.

The Charity operates with a General Fund and a Building Fund within the accounts. The Building Fund is not designated and is used generally for building fund purposes, but the trustees retain the right to use the money elsewhere if necessary.

Related Parties

The Charity is a member of Churches Together in Warminster, and a recommended church through Kenneth Copeland Ministries within the United Kingdom.

Foundation Christian Fellowship, Warminster

Report of the Trustees Year ended 31 March 2021

Review of Charity Activities

Church Services

During this financial year, The Charity held regular Sunday worship services in the Sanctuary of Grace Christian Centre when Covid-19 restrictions allowed. Otherwise, Services and Bible Studies were held online.

The Charity had a number of visiting guest ministers from around the UK. Tony and Julie Sheard from Bath ministered in May 2020. Jesse and Cathy Duplantis from New Orleans ministered via Video in May 2020. Chris and Triss Horwood from Trowbridge ministered in June 2020. Bishop Keith Butler from Detroit ministered via Video in October 2020. David and Faith Dalley from Bath ministered in February 2021.

Registered for Marriages

On 23rd April 2012 Grace Christian Centre was fully registered as an official Place of Worship. It was also registered for the Solemnisation of Marriages on the same date.

During 2018, Pastors Stephen and Janet Wood and Assistant Pastor Geoff Samways, were listed with the Register Office as Registered Persons for the Solemnisation of Marriage.

The year's other events included:

Sadly, due to Covid-19 restrictions, no events were held.

Men's Meetings. There were no in person Men's meetings.

Churches Together in Warminster.

The church continues to play an active part in

C.T.W. Assistant Pastor Geoff Samways being the Treasurer.

The Street Pastors scheme continues in Warminster, Rev Stephen Wood is a Trustee and also the Treasurer.

Further Ministry to the people of Warminster.

The Charity is on a Rota of churches providing a Sunday Service slot on the local radio.

This radio now has a licence to transmit to the people of Warminster and the local area.

During Covid-19 restrictions the message was sent to the station for broadcast.

The visits to Henford House have been cancelled due to Covid-19 restrictions.

The Charity is involved with the Christian Aid Week in May.

This includes promoting the week and collecting donations in line with Covid-19 restrictions.

The Charity supports a venture in Warminster called Cornerstone.

This is an outreach to the disadvantaged in Warminster, providing them with support and guidance, including help with the use of online systems for benefits and claims.

Pastor Geoff Samways is one of the Trustees of the Cornerstone charity and is also onsite once every two weeks to assist any clients that call in to Cornerstone.

Much restricted during Covid-19 restrictions.

Foundation Christian Fellowship, Warminster

Report of the Trustees Year ended 31 March 2021

The Charity runs Precious Ones, a free weekly baby and toddler group for the community. This was not held during this reporting period.

The Charity now works with two charities called Neighbourly and Fareshare. Both charities allow us to collect surplus stock that is about to go out of date. The charity collects this surplus and delivers it to those in need in Warminster.

Neighbourly liaise with the Lidl food store where we collect food on a Friday. Fareshare provide a similar service on Sundays from the local Tesco and Waitrose stores. All this surplus food is gratefully received. Most of the year, we were still able to fulfil this and stay within Covid-19 restrictions.

Church-Run Courses.

The Life-Skills course run by The Charity is still being taught to many people both within and outside the church. These are life-changing for those attending. The course continues to be run by the Pastors and attendance will remain free of charge.

The Charity's own "Foundation Classes" course is still being offered to newcomers to church.

Conferences

There were no conferences during this reporting period.

Outreach

There was no outreach during this reporting period.

Income

Income from church members was £90,208.

This included online donations of £4,456.

Furlough Grant for Assistant Pastor Geoff Samways was £7,642.

The Inland Revenue Gift Aid return, received for the year was £20,146.

Total Income £118,001.

Gifts to the poor.

Giving to persons in necessitous circumstances this year totalled £508 which provided food and furniture for a number of families in need.

The church also runs its own Foodbank, those in need are supplied with food for their family.

Love Gifts.

Many love gifts to individuals were financial, totalling £1500, to bless people both within and outside the church. Both those who have been a blessing to the church and those in financial need.

What? - Warminster Help and Action Team

Established in October 2002, What? is an outreach of The Charity

A ministry that meets the needs of people including food, clothing, furniture, comfort etc. It is financed by the Gifts to the Poor account above.

Foundation Christian Fellowship, Warminster

Report of the Trustees Year ended 31 March 2021

Monthly Missions Support.

- . Action Aid and Dr Barnardos to help children in each case.

A bi-monthly offering is taken for Joseph Storehouse. A ministry based in Jerusalem and ministering to the poor there, including school supplies for children.

The total amount donated to Joseph Storehouse during the year was £1178.

- . The God Channel - Christian TV programme to support their ongoing ministry. Christian Aid collected and donated was £185. Carrot Tops Mission in India was £200.

Salaries

Rev Stephen Wood receives remuneration as the senior Pastor of the church.

The Trustees have set the salary of Rev Stephen Wood at £2500 per month.

Secretarial wages are currently set at £150 per week.

Assistant Pastor Geoffrey Samways is now receiving £28,104 per annum.

Assistant Pastor Geoffrey Samways was Furloughed from Nov 20 to the end of this period.

The Employers National Insurance contribution for the year was £1597.

This reduced figure is due to the Government allowance increasing to £4000.00

Pension Scheme - 5% from each employee plus 3% from FCF as the employer.

Vehicles. The Charity only has two vehicles now, the Minibus and the loan car, a Renault Modus which is used by church members in the event of their own vehicle being unavailable.

Church Building.

The building at Woodcock Road is called the Grace Christian Centre and is the home of FCF. A five year Lease has been agreed at £22,000 running from February 2020 to February 2025.

The maintenance charge was £3523 and the annual insurance cost, after a rebate from the previous year was £1762.

Health and Safety

The Trustees are conversant with the Health and Safety Executive guidelines and have instructed Rev Stephen and Rev Janet Wood to ensure these are implemented throughout The Charity. The Health and Safety Policy Statement is approved by the Trustees.

Foundation Christian Fellowship, Warminster

Report of the Trustees Year ended 31 March 2021

Risk Assessment.

The Trustees of The Charity acknowledge their responsibility in the identification, assessment, review and control of major risks faced by The Charity.
The Trustees confirm that a risk management strategy and plan is in place.

Child Protection Policy

The Charity has enrolled with the Churches Child Protection Agency Service as its Umbrella Body. Now known as Thirty-One Eight; to obtain Criminal Records Disclosures for those working with children.

A Child Protection Policy for The Charity has been approved by the trustees. -

Presentation of the Accounts

The Accounts for the year to 31 March 2021 were presented to the Trustees and approved.

Date of Approval: 12 December 2021 -

Signed by : -

Rev Lindsey Mann



Rev Janet Wood



Rev Stephen Wood



- -

Foundation Christian Fellowship,
Trustees responsibilities statement
Year ended 31 March 2021

Charity legislation requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Charity at the end of the financial year and of the surplus or deficit for the period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent; and
- ensure applicable accounting standards have been followed

The Trustees are responsible for maintaining adequate accounting records, for safeguarding the assets of the Charity and for preventing and detecting fraud and other irregularities. The Trustees are also required to indicate where the financial statements are prepared other than that the Charity is a going concern.

The Trustees in office throughout the period 1 April 2020 to 31 March 2021 were as follows :

Rev. Stephen Wood

Rev. Janet Wood

Rev. Lindsay Mann

Foundation Christian Fellowship, Warminster

Independent Examiner's Report to the Trustees of unaudited statutory financial statements of Foundation Christian Fellowship, Warminster Year ended 31 March 2021

I report on the accounts of the Trust for the year ended 31 March 2021, which are set out on pages 9 to 13.

Respective responsibilities of trustee and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) as that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the General Directives given by the Charities Commissioners (Under section 145(5)(b) and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement


In connection with my examination, no matter has come to my attention :

(1) which gives me reasonable cause to believe that, in any material respect the requirements :

to keep accounting records in accordance with section 130 of the Charities Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met : or

(2) to which , in my opinion , attention should have been drawn in order to enable a proper understanding of the accounts to be reached.

M A Moledina
Berkeley Lifford
Hall Greengate
House Pickwick
Road Corsham
SN13 9BY


26th January 2022

Foundation Christian Fellowship, Warminster
Detailed income statement
Year ended 31 March 2021

	2021	2020
	£	£
Incoming resources		
Income from giving (Note 4)	110,358	125,068
Events and Activities (Note 5)	1	423
Government Job support grant	7,643	-
Income from investments (Note 6)	-	1
	<u>118,002</u>	<u>125,492</u>
Resources expended		
Donations to charities and missions (Note 7)	(1,932)	(2,713)
Other donations relating to work of the church	(2,009)	(1,598)
Education and youth work	(21)	(186)
Training aid and books	(12)	(29)
Housing	(8,879)	(10,700)
Expenses	(4,769)	(5,471)
Church rent	(17,058)	(18,617)
Insurance	(2,783)	(2,473)
	<u>(37,463)</u>	<u>(41,787)</u>
Service expenses		
Salary	(58,104)	(58,104)
Transport costs	(1,934)	(2,666)
Hospitality	(120)	(2,498)
Events - visiting ministers	(958)	(4,901)
Depreciation of tangible assets	(809)	(962)
Revaluation of tangible assets	22	-
Administrative expenses		
Secretary's salary	(6,800)	(7,800)
Employer's social security contributions	(1,597)	(2,640)
Pension costs	(843)	(843)
Repairs and maintenance	(2,232)	(4,781)
Printing, postage and stationery	(367)	(368)
Advertising	-	(361)
Telephone	(3,294)	(2,875)
Computer costs	(354)	(441)
Legal and professional	(2)	(420)
Accountancy fees	(1,778)	(1,839)
Bank charges	(28)	(25)
General expenses	(11)	(99)
Subscriptions	(893)	(721)

Foundation Christian Fellowship, Warminster


Detailed income statement (continued)
Year ended 31 March 2021

	2021 £	2020 £
	(80,102)	(92,344)
	437	(8,639)
Net movement in funds	437	(8,639)
Total funds brought forward	7270	15909
Total funds carried forward	<u>7707</u>	<u>7270</u>

Foundation Christian Fellowship, Warminster

Statement of financial position
31 March 2021

	Note	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	1	4,315		4,971	
			4,315		4,971
Current assets					
Debtors	2	1,780		2,218	
Cash at bank and in hand		10,036		4,139	
		11,816		6,357	
Creditors: amounts falling due within one year	3	(8,424)		(4,058)	
Net current assets			3,392		2,299
Total assets less current liabilities			7,707		7,270
Net assets			7,707		7,270
Unrestricted Income Funds :					
General Purpose Fund	3	7,707		7,270	
		7,707		7,270	

Approved by the Trustees on 

And signed on their behalf by :

Chairman

Foundation Christian Fellowship, Warminster

Notes to the financial statements Year ended 31 March 2021

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through profit or loss.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Tangible assets

Tangible assets are initially recorded at cost, and are subsequently stated at cost less any accumulated depreciation and impairment losses.

Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other comprehensive income and accumulated in capital and reserves, except to the extent it reverses a revaluation decrease of the same asset previously recognised in profit or loss. A decrease in the carrying amount of an asset as a result of revaluation is recognised in other comprehensive income to the extent of any previously recognised revaluation increase accumulated in capital and reserves in respect of that asset. Where a revaluation decrease exceeds the accumulated revaluation gains accumulated in capital and reserves in respect of that asset, the excess shall be recognised in profit or loss.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

If there is an indication that there has been a significant change in depreciation rate, useful life or residual value of tangible assets, the depreciation is revised prospectively to reflect the new estimates.

1. Tangible assets

	Plant and machinery	Fixtures, fittings and equipment	Motor vehicles	Total
	£	£	£	£
Cost or valuation				
At 1 April 2020	4,149	19,061	2,501	25,711
Additions	-	131	-	131
Revaluation	-	22	-	22
At 31 March 2021	<u>4,149</u>	<u>19,214</u>	<u>2,501</u>	<u>25,864</u>
Depreciation				
At 1 April 2020	3,296	15,694	1,750	20,740
Charge for the year	127	494	188	809
At 31 March 2021	<u>3,423</u>	<u>16,188</u>	<u>1,938</u>	<u>21,549</u>
Carrying amount				
At 31 March 2021	<u>726</u>	<u>3,026</u>	<u>563</u>	<u>4,315</u>
At 31 March 2020	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Foundation Christian Fellowship, Warminster

Notes to the financial statements (continued)

Year ended 31 March 2021

2. Debtors

	2021	2020
	£	£
Other debtors	1,780	2,218

3. Creditors: amounts falling due within one year

	2021	2020
	£	£
Other creditors	8,424	4,058

3. Movement of unrestricted income funds

	General Purpose	Designated Building Fund	Total
	£	£	£
At 1 April 2020	7270	-	7270
Income resources	118002	-	118002
Resources expended	117564	-	117564
31 March 2021	7708	-	7708

Analysis of net assets by funds

	General Purpose	Designated Building Fund	Total
	£	£	£
Fixed assets	4315	-	4315
Net current assets	3393	-	3393
	7708	-	7708

Foundation Christian Fellowship, Warminster

Notes to the financial statements (continued)
Year ended 31 March 2021

4.

Income from giving

	2021 £	2020 £
Gift aid offerings		
Other offerings	71871	73711
Tax recovered	12588	17737
Sundry donations	20146	22884
Building fund donations	295	233
Hospitality donations	1000	220
Nochex	-	18
Sumup	3783	-
Wonderful	20	7744
	655	2520
	<u>110358</u>	<u>125067</u>

5.

Events and activities

	2021 £	2020 £
Fund raising income	<u>1</u>	<u>423</u>

6.

Investment income

	2021 £	2020 £
Interest received	<u>-</u>	<u>1</u>
	<u>-</u>	<u>1</u>

7.

Donations to Charities and Missions

	2021 £	2020 £
Dr Barnardos	240	240
Iraqi Christians	180	180
Sponsored Children	331	324
Others	1181	1969
	<u>1932</u>	<u>2713</u>

Other donations relating to the work of the church

These donations are comprised of many small sums paid to visiting speakers and to a number of people in immediate need of financial assistance.