



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees’ Annual Report for the period

From Period start date 15th Aug 2024 To 14th Aug 2025 Period end date

Charity name: The Westgate School Parent Staff Association

Charity registration number: 298873

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Developing effective relationships between the staff, parents and others associated with the school. Engaging in activities and providing facilities or equipment which support the school and advance the education of pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Raising these funds are beneficial to the Westgate School community now and in the future through the advancement of education of current and future pupils. During the year the charity has run numerous events and sales which have funded much needed equipment, and also supported wellbeing activities within the school. The PSA are able to provide investment in areas that are impossible for the school to fund, and whilst the funds raised benefit the Westgate school community, the events held benefit the wider community with many events being open to them as well as the school community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Decisions are based on the trustees having regard to the guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	Activities are organised and delivered by volunteers, mainly parents and carers of current pupils, staff at the school and also the pupils themselves. They give up their time to staff and organise fundraising events or wider school activities.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This year the PSA held two main annual events, the Christmas fair and the Summer Fair - community wide events supported by parents, staff and pupils from across the whole school.</p> <p>Other events of the year included:</p> <ul style="list-style-type: none"> • Christmas raffle – tickets were sold online and the draw held at school and published online. • Christmas trees were sold and delivered to the families of pupils and the local community. • Christmas cards and gifts printed with the pupils' festive pictures. • Christmas wreath making. • Quiz nights • A disco for the pupils of the lower school. • School uniform sales. • Cake sales. <p>From funds raised in the year, the PSA have been able to support the school through the provision of:</p> <ul style="list-style-type: none"> • Contribution to the Cathedral Christmas carol concert • Hardship fund • Pearson reading app • Presentation evenings

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position at the end of the period was very strong, cash reserves increased significantly during the year to August 14 th 2025, increasing from £30,190 to £57,993 or £27,803 in the year to 14 th August 2025.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The PSA will hold reserves such that the following expenses can be met: - Standing commitments to the school for example, Canopy commitment, Cathedral service, prefect ties, prom. - Working capital to fund next events Other funds may be held in reserve pending a large purchase where funds need to be accumulated in order to provide the agreed provisions.
Amount of reserves held	Para 1.22	£57,993
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected members at the AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Westgate School Parent Staff Association
Other name the charity uses	
Registered charity number	298873
Charity's principal address	The Westgate School Cheriton Road Winchester SO22 5AZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Devlin	Chair	From 10 October 2024	PSA Members
2	Julia Knock	Co Vice Chair	From 10 October 2024	PSA Members
3	Caleb Lewington	Treasurer	From 10 October 2024	PSA Members
4	Aysha Day	Trustee	From 15 August 2024	PSA Members
5	Jenny Harvie	Co Secretary	Resigned Dec 2025	PSA Members
6	Matthew Lowe	Co Vice Chair	From 06 November 2025	PSA Members
7	Hannah Porter	Co Secretary	From 06 November 2025	PSA Members
8	Kate Brook	Ex Treasurer	Up to 10 October 2024	PSA Members
9	Charlie Demant	Ex Chair	Up to 10 October 2024	PSA Members
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

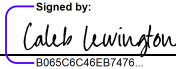

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<div>Signed by:  <small>B065C6C46EB7476</small></div>	<div>Signed by:  <small>4E37478D1B864D8</small></div>
Full name(s)	Caleb Lewington	Anna Devlin
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	3/23/2026	3/23/2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Westgate School Parent Staff Association

298873

Receipts and payments accounts

CC16a

For the period
from

Period start date
15/08/2024

To

Period end date
14/08/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	3,137	4,533	-	7,670	6,601
Fundraising sales and events	47,236	-	-	47,236	36,466
Gift Aid	1,992	-	-	1,992	88
Interest	366	-	-	366	427
Sponsorships	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	52,731	4,533	-	57,264	43,582
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	52,731	4,533	-	57,264	43,582
A3 Payments					
Raising funds costs	13,793	-	-	13,793	9,277
Charitable activities	9,431	4,533	-	13,964	53,392
IT Software and consumables	354	-	-	354	217
Other	1,350	-	-	1,350	838
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	24,928	4,533	-	29,461	63,724
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	24,928	4,533	-	29,461	63,724
Net of receipts/(payments)	27,803	-	-	27,803	- 20,142
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	30,190	-	-	30,190	50,332
Cash funds this year end	57,993	-	-	57,993	30,190

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	41,658	-	-
	Deposit account and Petty Cash	100	-	-
	32 day term deposit account	16,235	-	-
	Total cash funds	57,993	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Signed by:
Caleb Lewington
B05C6C4EB7476...
Signed by:
[Signature]
4E37478DDB864D8...

Caleb Lewington
Anna Devlin

3/23/2026
3/23/2026
12/03/2026



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Report to the trustees/
members of

Charity Name

The Westgate School Parent Staff Association

On accounts for the year
ended

14th August 2025

Charity no
(if any)

298873

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 14 08 2025

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

26/3/26

Name:

TUBY MCCARTHE

Relevant professional
qualification(s) or body
(if any):

FELLOW OF CHARTERED CERTIFIED ACCOUNTANTS (FCCA)
MEMBERSHIP NO: 0407340

Address:

2 BOSCOBEL RD

WINCHESTER

SO22 6RY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.