

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2022
for
The Bristol Soup Run Trust
(A Company Limited by Guarantee)

Dunkley's
Woodlands Grange
Woodlands Lane
Bradley Stoke
Bristol
BS32 4JY

Contents of the Financial Statements
for the Year Ended 31 March 2022

	Page
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 10

Report of the Trustees
for the Year Ended 31 March 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Mission Statement

Our mission is to ensure that food, drinks and other essential supplies are provided to homeless people as well as others in need in Bristol City centre, every night of the year. We also aim to signpost homeless people to accommodation and other support services to ensure they are given the help they need to break the cycle of homelessness.

2021-22 Report

This report covers April 2021 to March 2022. We continue to operate a daily soup run during this period, seeing an average of 40 people each night and giving out over 15,000 food portions over the year.

During 2021 and 2022, we have continued to implement our COVID risk assessment and safety policies to ensure the safety of our volunteers and also those that we serve. Our policy continuation has specifically included provision of PPE, if desired by volunteers (masks, gloves) and hygiene products (hand wash, gel, spray) to support safe preparation and distribution of food and drink products. We have also ensured training to our team leaders and their teams on social distancing and how to ensure safe delivery of our services to our clients.

We have continued to engage and collaborate through social media platforms with other homelessness charities in Bristol to ensure transparency across Bristol on the services offered to people in need. This has helped better signposting to other services for our clients and has promoted communication within the groups involved in providing these services. We continue to operate a storage unit, which we use to distribute essential supplies to our teams.

Public benefit

We provide benefit to the public through the provision of food, drinks and other essential supplies for homeless people and others in need.

The trustees confirm they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Volunteers

Operating the daily soup run, combined with the logistics of procuring, preparing and serving over 15,000 food portions over the course of the year has only been possible thanks to the hard work of our army of volunteers. We are reliant on our teams of volunteers who go out onto the streets of Bristol every night of the year to undertake the soup run. Without these wonderful volunteers, our work would not be possible. We would like to take this opportunity to thank our talented and dedicated teams for everything they do to help those in need in Bristol; we are so proud of them.

Report of the Trustees
for the Year Ended 31 March 2022

OBJECTIVES AND ACTIVITIES

To ensure we continue to operate a daily soup run, we have partnered with a number of volunteer organisations (mostly local churches, but also independent teams) who operate each daily soup run. As the umbrella charity, we have implemented a rota to coordinate the activities of these teams. To govern the charity, and to promote consistency of service delivery, we have implemented a Code of Practice for volunteer teams, outlining the rules for safely operating a soup run.

Each team generally operates in the same way; they prepare food and hot drinks, which they will then distribute at two designated points, at the same time of evening, in the city centre. Each team is expected to report back via a social media platform, with a summary of the evening's activity, including numbers of people fed, to facilitate planning for the next night's team. Each team is responsible for the recruitment and induction of all volunteers, including a health and safety briefing to all new volunteers.

We expect team leaders to ensure that any volunteer supporting a soup run also signs a form to confirm they have read and understood the Code of Practice before they participate. Team leaders are also responsible for ordering food and drink for each run, and for submitting receipts for reimbursement to the Bristol Soup Run Trust.

We undertake charitable fundraising activities in order to fund the provision of supplies for each soup run. We operate a central storage facility in order to provide access to essential supplies such as cold weather clothing, sleeping bags and ambient food products. We facilitate communication between each team and link with other charities working with homeless people in Bristol.

During 2022 we were able to collaborate with one other homelessness charity, Help Bristol Homeless, to continue to build our reach and connections with organizations across Bristol. This included making a charitable donation of £20,000 to their organization towards the provision of a housing unit (a converted shipping container). Help Bristol Homeless have also supplied us with hot food in the latter part of 2022 to support food provision for our teams on a Saturday evening.

We have decided to continue the Volunteer Coordinator role in 2022 due to the success of the position in organising and supporting our teams, and facilitating communication, reporting and coordination between each group. Key responsibilities of this role include: responding to general enquiries; developing positive links with local businesses and local authority representatives or members of the public; monitoring social media communications between teams and managing social media platforms for the charity; collecting or receiving donations, maintaining contact lists; updating or creating policies; maintaining documentation; liaison with Bristol City Council, Bristol Homeless Forum and other homelessness charities; attending the soup runs when possible; maintaining good relationships with soup run team leaders; recruitment, training and assignment of other volunteers to support activities. We will continue to assess the benefit of this role, and have created a rolling one-year contract for the position, currently based on 18 hours per week employment.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
02205600 (England and Wales)

Registered Charity number
298819

Registered office
38 Woodbridge Road
Bristol
BS4 2EU

Trustees
Mrs K Woods
A N Coletto
D G Cussans
Mrs N Oliver
R C Price
Mrs S Price

Report of the Trustees
for the Year Ended 31 March 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Dunkley's

Woodlands Grange

Woodlands Lane

Bradley Stoke

Bristol

BS32 4JY

Approved by order of the board of trustees on 21 December 2022 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'K Woods', with a stylized flourish at the end.

Mrs K Woods - Trustee

Independent Examiner's Report to the Trustees of
The Bristol Soup Run Trust

Independent examiner's report to the trustees of The Bristol Soup Run Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Dobbins
FCA
Dunkley's
Woodlands Grange
Woodlands Lane
Bradley Stoke
Bristol
BS32 4JY

21 December 2022

The Bristol Soup Run Trust

Statement of Financial Activities
for the Year Ended 31 March 2022

	Notes	31.3.22 Unrestricted fund £	31.3.21 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies		31,391	40,629
Investment income	2	-	78
Total		<u>31,391</u>	<u>40,707</u>
EXPENDITURE ON Charitable activities			
Charitable activities		26,117	35,513
NET INCOME		5,274	5,194
RECONCILIATION OF FUNDS			
Total funds brought forward		106,580	101,386
TOTAL FUNDS CARRIED FORWARD		<u><u>111,854</u></u>	<u><u>106,580</u></u>

The notes form part of these financial statements

Balance Sheet

31 March 2022

	Notes	31.3.22 Unrestricted fund £	31.3.21 Total funds £
CURRENT ASSETS			
Cash at bank		112,827	106,930
CREDITORS			
Amounts falling due within one year	6	(973)	(350)
NET CURRENT ASSETS		<u>111,854</u>	<u>106,580</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		111,854	106,580
NET ASSETS		<u>111,854</u>	<u>106,580</u>
FUNDS	7		
Unrestricted funds		<u>111,854</u>	<u>106,580</u>
TOTAL FUNDS		<u>111,854</u>	<u>106,580</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21 December 2022 and were signed on its behalf by:



K Woods - Trustee

Notes to the Financial Statements
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

	31.3.22	31.3.21
	£	£
Deposit account interest	-	78
	<u> </u>	<u> </u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.22	31.3.21
	£	£
Auditors' remuneration	250	100
	<u> </u>	<u> </u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	40,629
Investment income	78
Total	40,707
EXPENDITURE ON	
Charitable activities	
Charitable activities	35,513
NET INCOME	5,194
RECONCILIATION OF FUNDS	
Total funds brought forward	101,386
TOTAL FUNDS CARRIED FORWARD	106,580

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22 £	31.3.21 £
Social security and other taxes	123	-
Accrued expenses	850	350
	973	350

7. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	106,580	5,274	111,854
TOTAL FUNDS	106,580	5,274	111,854

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

7. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	31,391	(26,117)	5,274
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>31,391</u>	<u>(26,117)</u>	<u>5,274</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	101,386	5,194	106,580
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>101,386</u>	<u>5,194</u>	<u>106,580</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	40,707	(35,513)	5,194
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>40,707</u>	<u>(35,513)</u>	<u>5,194</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	101,386	10,468	111,854
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>101,386</u>	<u>10,468</u>	<u>111,854</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	72,098	(61,630)	10,468
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>72,098</u>	<u>(61,630)</u>	<u>10,468</u>

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.