

Friends of Warden Park Primary

England & Wales · Charity number 298816

Details

Other names HEYWORTH SCHOOL ASSOCIATION, HEYWORTH SCHOOL PARENT-TEACHER ASSOCIATION, WARDEN PARK PRIMARY ASSOCIATION

Status Registered

Legal form Other

Registered 1988-08-12

Register [View on the Charity Commission register](#)

Contact

Address Warden Park Primary Academy
New England Road
Haywards Heath
RH16 3JS

Phone 01444451264

Email FOWPPA@wardenparkprimary.co.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL IN PARTICULAR BY: 1) DEVELOPING EFFECTIVE RELATIONSHIPS BETWEEN STAFF, PARENTS AND OTHER ASSOCIATED WITH THE SCHOOL. 2) ENGAGING IN ACTIVITIES OR PROVIDING FACILITIES OR EQUIPMENT WHICH SUPPORT THE SCHOOL AND ADVANCE THE EDUCATION OF THE PUPILS.

Activities: PARENT AND TEACHERS ASSOCIATION TO RAISE FUNDS FOR SCHOOL AND ORGANISE SOCIAL ACTIVITIES

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body
- **What:** Education/training
- **Who:** Children/young People

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£13,508	£13,369	-	-
2023-12-31	£16,379	£29,508	-	-
2022-12-31	£30,914	£29,440	-	-
2021-12-31	£11,612	£6,135	-	-
2020-12-31	£4,300	£3,079	-	-

Trustees

Name	Role	Appointed
Emma Callcott	Chair	2019-01-29
Adele Lees		2025-02-26
Clementine Burbidge		2026-04-29
Dr Philippa Sanniez		2022-04-28
Elizabeth Gear		2026-04-29
Hannah Brook		2023-02-28
Hannah Dedman		2022-04-28
Hannah Linklater-Johnson		2026-04-29
Harriet Chatwell		2026-04-29
Jessica Constable		2024-02-28
Katie Back		2020-02-06
Lucy Tate		2026-04-29
Lydia Martin		2025-02-26
Melanie Johnson		2026-04-29
Ratanjot Bains		2024-02-28
Sara Hewitt		2024-02-28
Sharon Grayson		2017-12-04
Susannah Riley		2025-02-26
Suzanne Bridger		2023-02-28
Victoria Barnes		2026-04-29

Friends of Warden Park Primary

England & Wales - Charity number 298816

Accounts

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name Charity No (if any)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the association is to advance the education of pupils in the school in particular by: Developing effective relationships between the staff, parents and others associated with the school. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	A summer and Christmas fair and two pupil discos each year, workshop and social events for parents and carers, 2nd hand uniform shop. During the 2022 year the school invested in its Outdoor Play and Learning scheme. The charity donated over 24k to purchase improved fencing, hard and soft landscaping, sheds and play equipment.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Supported the school in adopting the Outdoor Play and Learning Primary Program. The OPaL program helps pupils develop skills and behaviours during playtime. Secured a grant of over £13k from a local trust which will be used to build an outdoor classroom. This will enable the children to continue forest school lessons in poor weather. Events aimed at adults allow parents and carers an opportunity to meet and promote a sense of school community.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The final balance at year end was £27,460, this is £1,473 higher than at year end 2021. Alongside the secured grant of £13k we have agreed to donate at least £10k to the school in 2023 for the outdoor classroom.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A small reserve is held in case of unexpected costs.
Amount of reserves held	Para 1.22	Bank account balance not to go below £5,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Registered charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected during the AGM. Vacant positions are advertised in advance of the meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Friends of Warden Park Primary Academy
Other name the charity uses	
Registered charity number	298816
Charity's principal address	Warden Park Primary Academy New England Road Haywards Heath West Sussex RH16 3JR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katherine Shepherd	Chair	01/01/2021 - 28/02/2022	
2	Angela Wright	Secretary		
3	Emma Callcott	Treasurer	01/01/2021 - 28/02/2022	
4	Hazel Batchelar	Communications	01/01/2021 - 28/02/2022	
5	Laren Doe	Events		
6	Helen Thompson	Vice Treasurer	01/01/2021 - 28/02/2022	
7	Grace Downes			
8	Sharon Grayson			
9	Sally Williams		01/01/2021 - 28/02/2022	
10	Bettina Horne-Huller			
11	Jo Little			
12	Katie Back			
13	Sharon Teague		01/01/2021 - 28/02/2022	
14	Emma Callcott	Co-Chair	01/03/2022-31/12/2022	
15	Sally Williams	Co-Chair	01/03/2022-31/12/2022	
16	Katherine Shepherd	Treasurer	01/03/2022-31/12/2022	
17	Philippa Sanniez	Co-Secretary	01/03/2022-31/12/2022	
18	Louise Edwards		01/03/2022-31/12/2022	
19	Hannah Dedman		01/03/2022-31/12/2022	
20	Steve Davis	President		

Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S Bridger</i>	<i>Emma Callcott</i>
Full name(s)	SUZANNE BRIDGER	Emma Callcott
Position (eg Secretary, Chair, etc)	TREASURER.	School Business Chair.
Date	20.04.24	

**Friends of Warden Park Primary
Receipts and Payments Account
for the year ended 31 December 2022**

		2022
		£
Receipts	Grant	13,311
	School discos	2,636
	Fund Raising Events	9,043
	Xmas Fair (signage)	250
	Xmas Wreaths	1,300
	Uniform shop	475
	School Lottery	2,573
	Bag2School	668
	Easy Fundraising	409
	Amazon	91
	Donations (reach for the coins)	123
	Stikins	36
		<u>30,914</u>
Payments	Expenses (Autumn Social, Xmas Disco & Xmas Fair 2021)	415
	School discos	988
	Equipment (SumUps)	60
	Fund Raising Events Expenses	2,405
	Parentkind Membership	128
	Fees (PTA Events)	24
	Donation to WPPA for resources	24,491
	Xmas wreaths	759
	Uniform shop	150
	School Lottery	20

	<u>29,440</u>
Profit or Loss for the year	1,474
Balance at 1 January 2022	25,741
Balance at 31 December 2022	27,215
Held as	
current account	27,215
petty cash	245
PTA YEAR END BALANCE	<u>27,460</u>
Variance	<i>0</i>

Friends of Warden Park Primary



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

On accounts for the year ended Set out on pages	31 st December 2022	Charity no (if any)	298816
	1-2		

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2022**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Emma Chambers

Date: 1/3/2024

Name: EMMA CHAMBERS

Relevant professional qualification(s) or body

IER 1 Oct 2018

(if any): Deputy Finance Manager

Address: Warden Park Secondary Academy,
Broad Street, Cuckfield,
RH17 5DP

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).