



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From April 2023 (Period start date) To March 2024 (Period end date)

Charity name: Forest Park Community Association

Charity registration number: 298690

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Promote the benefit of the inhabitants of Forest Park (hereinafter called the "area of benefit"), without distinction of sex, sexual orientation, nationality, age, disability, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation, and leisure-time occupation with the object of improving the conditions of life for the said inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	(a) Co-operate with other voluntary organisations, statutory authorities and individuals; (b) Establish or support a local forum of representatives on community groups, voluntary organisations, statutory authorities and individual involved in community work; (c) Promote and develop or to assist in the promotion and development of community organisations and community social enterprises in the area of benefit; (d) Acquire and distribute funds to assist in the provision of grants to community organisations in the area of benefit
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes the charity is run for public benefit in accordance with the charity's objectives

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers hold the positions of Chair and Secretary
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity, Forest Park Community Association (FPCA) runs the local community centre for community groups to come together to meet friends/colleagues in their respective groups and organisations</p> <p>This year FPCA has replaced the blinds, and the signage outside has been updated and replaced.</p> <p>A gardener has tidied the garden and Centre Supervisor has been very active keeping both the inside and outside of the centre clean and tidy and making it feel welcoming to our hirers.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the financial year ending March 2024 FPCA was in a healthy financial position
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	After being closed for approx. 18 months during COVID the committee decided to hold some money in reserve for emergencies
Amount of reserves held	Para 1.22	£20K
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We obtain our income from hiring out the Community Centre
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Pandemic. Any situation where the hall cannot be hired out.
Other		

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are volunteers who have an interest in the Community and who go through a DBS check

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We are a small Community Association running our Community Centre on behalf of the local council. Our Trustees have traditionally been the Officers on the committee who are all volunteers and have an interest in the community centre. We attend regular meetings in which the finances are discussed and we have a Business Plan which sets out our expected income/expenditure for the year. All Officers have a copy of the Constitution
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We are one of many Community Centres in Bracknell Forest. Regular network meetings with other Community Centres are held, organised by an employee of the Borough Council. Our Centre Manager, and sometimes the Secretary attends these meetings.
Relationship with any related parties	Para 1.51	We rent the Community Centre from Bracknell Forest Borough Council and run it on their behalf
Other		

Reference and Administrative details

Charity name	Forest Park Community Association
Other name the charity uses	
Registered charity number	298690

Charity's principal address	Forest Park Community Centre Horndean Road Forest Park Bracknell, Berks RG120XQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Debbie Evans	Secretary		
2	Scott Fulton	Chair		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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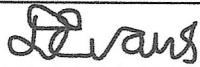
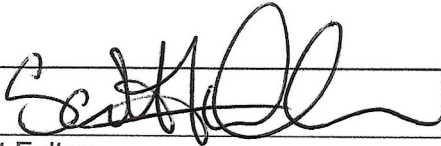
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Debbie Evans	Scott Fulton
Position (eg Secretary, Chair, etc)	Secretary	Chair
Date	21/10/24	

FOREST PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

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GENERAL INFORMATION

Chair Mrs Pamela Walde

Address Horndean Road
Forest Park
Bracknell
Berkshire
RG12 0XQ

ACCOUNTANT'S REPORT

TO FOREST PARK COMMUNITY ASSOCIATION

In accordance with your instructions, the financial statements of Forest Park Community Association, which comprises the Profit & Loss Account, Balance Sheet and related notes, have been compiled from the accounting records, information and explanations that you have provided.

The financial statements have been compiled on the accounting basis set out in note 1 to the financial statements. The financial statements are not intended to achieve full Compliance with the provision of UK Generally Accepted Accounting Principles.

This report is made to you. The work that has been undertaken has been that necessary to compile the financial statements, report to you on them and to state any matters to you in this report and for no other purpose. No responsibility is accepted or should be assumed to anyone other than Forest Park Community Association for that work or for this report.

You have approved the financial statements for the year ended 31st March 2022 and have acknowledged your responsibility for them, for the appropriateness of the accounting basis and for providing all information and explanations necessary for their compilation.

The accuracy and completeness of the accounting records and the information and explanations provided by you has not been verified and therefore no opinion is expressed on or statement appended to the financial statements.

Katherine Carter
SKD Accounting Ltd
62 Westmorland Drive
Warfield
Berkshire
RG42 3QP

Date09/07/2024.....

CLIENT APPROVAL CERTIFICATE

In accordance with the terms of engagement of SKD Accounting Ltd, I approve the financial statements for the year ended 31st March 2024 which comprises the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the financial statements, including the appropriateness of the accounting basis as set out in note 1, and for providing SKD Accounting Ltd with all information and explanations necessary for their compilation.

Pamela Walde

P. Walde

Date 22/7/24

PROFIT & LOSS ACCOUNT
For the Year Ended 31 March 2024

	2024		2023	
	£	£	£	£
Income:				
Hall Hire	31,815		35,376	
Grants	0		0	
Interest Earned	241		29	
Lottery	311		1,033	
		<u>32,367</u>		<u>36,437</u>
Expenditure:				
Wages	17,301		16,770	
Water rates & rent	Note*1 (96)		899	
Insurance	498		474	
Light & Heat	5,208		2,908	
Telephone	555		534	
Postage, printing & Stationery	355		126	
Repairs & Renewals	89		138	
Cleaning, gardening and waste disposal	2,112		1,918	
Sundry Expenses	Note*2 572		505	
Premises Expenses	854		157	
Accountancy	1,634		1,440	
		<u>29,084</u>		<u>25,869</u>
		<u>3,283</u>		<u>10,569</u>
Renovations, Fixtures & Fittings:				
Office Equipment		0		0
NET PROFIT/(LOSS)		<u><u>3,283</u></u>		<u><u>10,569</u></u>

Notes:

*1 - Received refund from Castle Water in Jan 2024 of £825.32 for estimated bills.

*2 - Sundry expenses includes the music licence for the year.

BALANCE SHEET
At 31 March 2024

	2024		2023	
Notes	£	£	£	£
FIXED ASSETS				
Tangible Assets	4,120		3,586	
		4,120		3,586
CURRENT ASSETS				
Debtors	2,618		3,149	
Prepayments	79		68	
Current Account	11,389		8,164	
Savings Account	20,270		20,029	
Cash in Hand	0		0	
		34,355		31,410
CURRENT LIABILITIES				
Accrued Expenses	0		0	
Uncleared Cheques	0		0	
Creditors	212		16	
	212	38,263	16	34,980
NET ASSETS		38,263		34,980
FINANCED BY:				
CAPITAL ACCOUNT		38,263		34,980

Notes:

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