

# FOREST PARK COMMUNITY ASSOCIATION

England & Wales · Charity number 298690

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1988-02-26

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Forest Park Community Centre  
12 Horndean Road  
Bracknell  
Berkshire  
RG12 0XQ

**Phone** 01344451439

**Email** [forestparkcc@live.co.uk](mailto:forestparkcc@live.co.uk)

**Website** [www.forestparkcommunitycentre.org.uk](http://www.forestparkcommunitycentre.org.uk)

## Activities

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**Objects:** TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE FOREST PARK AREA AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF SEX OR POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING THE INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

**Activities:** We provide facilities for the community to hire and a venue for community groups to meet.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- **Area of benefit:** FOREST PARK AREA
- Bracknell Forest

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£32,656	£32,359	-	-
2024-03-31	£32,367	£29,084	-	-
2023-03-31	£36,437	£25,869	-	-
2022-03-31	£31,981	£24,393	-	-
2021-03-31	£33,573	£22,828	-	-

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## Trustees

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Name	Role	Appointed
Robert Scott Fulton		2022-07-25

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**FOREST PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 298690

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# Accounts

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## Trustees' Annual Report for the period

From **1/4/2024** Period start date To **31/3/2025** Period end date

**Charity name: Forest Park Community Association**

**Charity registration number: 298690**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Promote the benefit of the inhabitants of Forest Park (hereinafter called the "area of benefit"), without distinction of sex, sexual orientation, nationality, age, disability, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation, and leisure-time occupation with the object of improving the conditions of life for the said inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	(a) Co-operate with other voluntary organisations, statutory authorities and individuals; (b) Establish or support a local forum of representatives on community groups, voluntary organisations, statutory authorities and individual involved in community work; (c) Promote and develop or to assist in the promotion and development of community organisations and community social enterprises in the area of benefit; (d) Acquire and distribute funds to assist in the provision of grants to community organisations in the area of benefit
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes the charity is run for public benefit in accordance with the charity's objectives

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers hold position of Chairperson and Secretary
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity, Forest Park Community Association (FPCA) runs the local community centre for community groups to come together to meet friends/colleagues in their respective groups and organisations</p> <p>This year FPCA has replaced blinds and deep cleaned carpets. A gardener has tidied the garden and Centre Supervisor has been very active keeping both the inside and outside of the centre clean and tidy and making it feel welcoming to our hirers</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the financial year ending March 2025 FPCA was in a healthy financial position
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	After the Covid Pandemic, the committee decided to keep a reserve account.
Amount of reserves held	Para 1.22	£20K plus interest.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Hire of Community Centre
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Any situation where the Community Centre cannot be hired out. Ie pandemic.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are volunteers who have an interest in the Community and who go through a DBS check

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We are one of many Community Centres in Bracknell Forest. Regular network meetings with other Community Centres are held, organised by an employee of the Borough Council. Our Centre Manager, and sometimes the Secretary attends these meetings.
Relationship with any related parties	Para 1.51	We rent the Community Centre from Bracknell Forest Borough Council and run it on their behalf
Other		

### Reference and Administrative details

Charity name	Forest Park Community Association
Other name the charity uses	
Registered charity number	298690
Charity's principal address	Forest Park Community Centre Horndean Road Forest Park Bracknell, Berks RG120XQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Scott Fulton	Chairperson		
2	Debbie Evans	Secretary		
3				
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20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Deborah Jane Evans	Scott Fulton
Position (eg Secretary, Chair, etc)	Secretary	Chair

Date 7/8/2025

FOREST PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025

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GENERAL INFORMATION

Chair Mr Scott Fulton

Address Horndean Road  
Forest Park  
Bracknell  
Berkshire  
RG12 0XQ

ACCOUNTANT'S REPORT

TO FOREST PARK COMMUNITY ASSOCIATION

FOR THE YEAR ENDED 31ST MARCH 2025

Community Association, which comprises the Profit & Loss Account, Balance Sheet and related notes, have been compiled from the accounting records, information and explanations that you have provided.

The financial statements have been compiled on the accounting basis set out in note 1 to the financial statements. The financial statements are not intended to achieve full Compliance with the provision of UK Generally Accepted Accounting Principles.

This report is made to you. The work that has been undertaken has been that necessary to compile the financial statements, report to you on them and to state any matters to you in this report and for no other purpose. No responsibility is accepted or should be assumed to anyone other than Forest Park Community Association for that work or for this report.

You have approved the financial statements for the year ended 31st March 2025 and have acknowledged your responsibility for them, for the appropriateness of the accounting basis and for providing all information and explanations necessary for their compilation.

The accuracy and completeness of the accounting records and the information and explanations provided by you has not been verified and therefore no opinion is expressed on or statement appended to the financial statements.

Katherine Carter  
SKD Accounting Ltd  
62 Westmorland Drive  
Warfield  
Berkshire  
RG42 3QP

Date .....09/07/2025.....

CLIENT APPROVAL CERTIFICATE

In accordance with the terms of engagement of SKD Accounting Ltd, I approve the financial statements for the year ended 31st March 2025 which comprises the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my accounting basis as set out in note 1, and for providing SKD Accounting Ltd with all information and explanations necessary for their compilation.

.....  
S.Fulton

Date .....

**PROFIT & LOSS ACCOUNT**

For the Year Ended 31 March 2025

	2025		2024	
	£	£	£	£
<b>Income:</b>				
Hall Hire	32,280		31,815	
Grants	0		0	
Interest Earned	301		241	
Lottery	76		311	
	<u>32,656</u>		<u>32,367</u>	
<b>Expenditure:</b>				
Wages	Note*3	19,801	17,301	
Water rates & rent	Note*1	856	(96)	
Insurance		506	498	
Light & Heat		5,368	5,208	
Telephone		558	555	
Postage, printing & Stationery		36	355	
Repairs & Renewals		202	89	
Cleaning, gardening and waste disposal		2,416	2,112	
Sundry Expenses	Note*2	135	572	
Premises Expenses		503	854	
Accountancy		1,829	1,634	
Bad Debt		150		
		<u>32,359</u>	<u>29,084</u>	
		<u>297</u>	<u>3,283</u>	
<b>Renovations, Fixtures &amp; Fittings:</b>				
Office Equipment		0	0	
<b>NET PROFIT/(LOSS)</b>		<u><u>297</u></u>	<u><u>3,283</u></u>	

**Notes:**

\*1 - Received refund from Castle Water in Jan 2024, which is why 2024 is so much lower than 2025.

\*2 - Sundry expenses includes Advertising and Office & General Admin Expenses

\*3 - Wages including casual labour and holiday cover, staff trivial benefits and pension costs.

**BALANCE SHEET**  
**At 31 March 2025**

	Notes	2025		2024	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets		4,120	<u>4,120</u>	4,120	<u>4,120</u>
<b>CURRENT ASSETS</b>					
Debtors		2,540		2,618	
Prepayments	*1	455		79	
Current Account		10,950		11,389	
Savings Account		20,571		20,270	
Cash in Hand		0		0	
Over/Underpayments	*2	(28)	<u>34,488</u>		<u>34,355</u>
<b>CURRENT LIABILITIES</b>					
Accrued Expenses		0		0	
Uncleared Cheques		0		0	
Creditors		19		212	
Pensions		29		0	
		<u>48</u>	<u>34,440</u>	<u>212</u>	<u>38,263</u>
<b>NET ASSETS</b>					
			<u><u>38,560</u></u>		<u><u>38,263</u></u>
<b>FINANCED BY:</b>					
<b>CAPITAL ACCOUNT</b>					
			<u><u>38,560</u></u>		<u><u>38,263</u></u>

**Notes:**

\*1 Refunds of income tax (PAYE/NI)

\*2 Bank account used for over and underpayments by both us and customers.

FOREST PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2025

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GENERAL INFORMATION

Chair Mr Scott Fulton

Address Horndean Road  
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RG12 0XQ

ACCOUNTANT'S REPORT

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FOR THE YEAR ENDED 31ST MARCH 2025

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You have approved the financial statements for the year ended 31st March 2025 and have acknowledged your responsibility for them, for the appropriateness of the accounting basis and for providing all information and explanations necessary for their compilation.

The accuracy and completeness of the accounting records and the information and explanations provided by you has not been verified and therefore no opinion is expressed on or statement appended to the financial statements.

Katherine Carter  
SKD Accounting Ltd  
62 Westmorland Drive  
Warfield  
Berkshire  
RG42 3QP

Date .....09/07/2025.....

CLIENT APPROVAL CERTIFICATE

In accordance with the terms of engagement of SKD Accounting Ltd, I approve the financial statements for the year ended 31st March 2025 which comprises the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my accounting basis as set out in note 1, and for providing SKD Accounting Ltd with all information and explanations necessary for their compilation.

.....  
S.Fulton

Date .....

**PROFIT & LOSS ACCOUNT**

For the Year Ended 31 March 2025

	2025		2024	
	£	£	£	£
<b>Income:</b>				
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Lottery	76		311	
	<u>32,656</u>		<u>32,367</u>	
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Accountancy		1,829	1,634	
Bad Debt		150		
		<u>32,359</u>	<u>29,084</u>	
		<u>297</u>	<u>3,283</u>	
<b>Renovations, Fixtures &amp; Fittings:</b>				
Office Equipment		0	0	
<b>NET PROFIT/(LOSS)</b>		<u><u>297</u></u>	<u><u>3,283</u></u>	

**Notes:**

\*1 - Received refund from Castle Water in Jan 2024, which is why 2024 is so much lower than 2025.

\*2 - Sundry expenses includes Advertising and Office & General Admin Expenses

\*3 - Wages including casual labour and holiday cover, staff trivial benefits and pension costs.

**BALANCE SHEET**  
**At 31 March 2025**

	<b>2025</b>		<b>2024</b>	
Notes	£	£	£	£
<b>FIXED ASSETS</b>				
Tangible Assets	4,120	<u>4,120</u>	4,120	4,120
<b>CURRENT ASSETS</b>				
Debtors	2,540		2,618	
Prepayments	*1 455		79	
Current Account	10,950		11,389	
Savings Account	20,571		20,270	
Cash in Hand	0		0	
Over/Underpayments	*2 (28)	<u>34,488</u>		<u>34,355</u>
<b>CURRENT LIABILITIES</b>				
Accrued Expenses	0		0	
Uncleared Cheques	0		0	
Creditors	19		212	
Pensions	29		0	
		<u>48 34,440</u>	<u>212 38,263</u>	
<b>NET ASSETS</b>				
		<u>38,560</u>	<u>38,263</u>	
<b>FINANCED BY:</b>				
<b>CAPITAL ACCOUNT</b>				
		<u>38,560</u>	<u>38,263</u>	

**Notes:**

\*1 Refunds of income tax (PAYE/NI)

\*2 Bank account used for over and underpayments by both us and customers.

**FOREST PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 298690

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# Accounts

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## Trustees' Annual Report for the period

From April 2023 (Period start date) To March 2024 (Period end date)

Charity name: Forest Park Community Association

Charity registration number: 298690

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Promote the benefit of the inhabitants of Forest Park (hereinafter called the "area of benefit"), without distinction of sex, sexual orientation, nationality, age, disability, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation, and leisure-time occupation with the object of improving the conditions of life for the said inhabitants
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	(a) Co-operate with other voluntary organisations, statutory authorities and individuals; (b) Establish or support a local forum of representatives on community groups, voluntary organisations, statutory authorities and individual involved in community work; (c) Promote and develop or to assist in the promotion and development of community organisations and community social enterprises in the area of benefit; (d) Acquire and distribute funds to assist in the provision of grants to community organisations in the area of benefit
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes the charity is run for public benefit in accordance with the charity's objectives

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers hold the positions of Chair and Secretary
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity, Forest Park Community Association (FPCA) runs the local community centre for community groups to come together to meet friends/colleagues in their respective groups and organisations</p> <p>This year FPCA has replaced the blinds, and the signage outside has been updated and replaced.</p> <p>A gardener has tidied the garden and Centre Supervisor has been very active keeping both the inside and outside of the centre clean and tidy and making it feel welcoming to our hirers.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the financial year ending March 2024 FPCA was in a healthy financial position
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	After being closed for approx. 18 months during COVID the committee decided to hold some money in reserve for emergencies
Amount of reserves held	Para 1.22	£20K
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We obtain our income from hiring out the Community Centre
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Pandemic. Any situation where the hall cannot be hired out.
Other		

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are volunteers who have an interest in the Community and who go through a DBS check

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We are a small Community Association running our Community Centre on behalf of the local council. Our Trustees have traditionally been the Officers on the committee who are all volunteers and have an interest in the community centre. We attend regular meetings in which the finances are discussed and we have a Business Plan which sets out our expected income/expenditure for the year. All Officers have a copy of the Constitution
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We are one of many Community Centres in Bracknell Forest. Regular network meetings with other Community Centres are held, organised by an employee of the Borough Council. Our Centre Manager, and sometimes the Secretary attends these meetings.
Relationship with any related parties	Para 1.51	We rent the Community Centre from Bracknell Forest Borough Council and run it on their behalf
Other		

### Reference and Administrative details

Charity name	Forest Park Community Association
Other name the charity uses	
Registered charity number	298690

Charity's principal address	Forest Park Community Centre Horndean Road Forest Park Bracknell, Berks RG120XQ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Debbie Evans	Secretary		
2	Scott Fulton	Chair		
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4				
5				
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7				
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20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

#### Reason for non-disclosure of key personnel details

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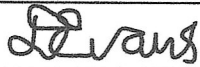
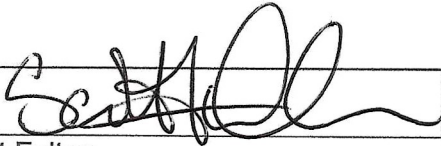
### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Debbie Evans	Scott Fulton
Position (eg Secretary, Chair, etc)	Secretary	Chair
Date	21/10/24	

FOREST PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

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GENERAL INFORMATION

Chair Mrs Pamela Walde

Address Horndean Road  
Forest Park  
Bracknell  
Berkshire  
RG12 0XQ

ACCOUNTANT'S REPORT

TO FOREST PARK COMMUNITY ASSOCIATION

In accordance with your instructions, the financial statements of Forest Park Community Association, which comprises the Profit & Loss Account, Balance Sheet and related notes, have been compiled from the accounting records, information and explanations that you have provided.

The financial statements have been compiled on the accounting basis set out in note 1 to the financial statements. The financial statements are not intended to achieve full Compliance with the provision of UK Generally Accepted Accounting Principles.

This report is made to you. The work that has been undertaken has been that necessary to compile the financial statements, report to you on them and to state any matters to you in this report and for no other purpose. No responsibility is accepted or should be assumed to anyone other than Forest Park Community Association for that work or for this report.

You have approved the financial statements for the year ended 31st March 2022 and have acknowledged your responsibility for them, for the appropriateness of the accounting basis and for providing all information and explanations necessary for their compilation.

The accuracy and completeness of the accounting records and the information and explanations provided by you has not been verified and therefore no opinion is expressed on or statement appended to the financial statements.

Katherine Carter  
SKD Accounting Ltd  
62 Westmorland Drive  
Warfield  
Berkshire  
RG42 3QP

Date .....09/07/2024.....

CLIENT APPROVAL CERTIFICATE

In accordance with the terms of engagement of SKD Accounting Ltd, I approve the financial statements for the year ended 31st March 2024 which comprises the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the financial statements, including the appropriateness of the accounting basis as set out in note 1, and for providing SKD Accounting Ltd with all information and explanations necessary for their compilation.

Pamela Walde

P. Walde

Date 22 / 7 / 24

**PROFIT & LOSS ACCOUNT**  
**For the Year Ended 31 March 2024**

	2024		2023	
	£	£	£	£
<b>Income:</b>				
Hall Hire	31,815		35,376	
Grants	0		0	
Interest Earned	241		29	
Lottery	311		1,033	
		32,367		36,437
 <b>Expenditure:</b>				
Wages	17,301		16,770	
Water rates & rent	(96)	Note*1	899	
Insurance	498		474	
Light & Heat	5,208		2,908	
Telephone	555		534	
Postage, printing & Stationery	355		126	
Repairs & Renewals	89		138	
Cleaning, gardening and waste disposal	2,112		1,918	
Sundry Expenses	572	Note*2	505	
Premises Expenses	854		157	
Accountancy	1,634		1,440	
		29,084		25,869
		3,283		10,569
 <b>Renovations, Fixtures &amp; Fittings:</b>				
Office Equipment		0		0
 <b>NET PROFIT/(LOSS)</b>		<b>3,283</b>		<b>10,569</b>

**Notes:**

\*1 - Received refund from Castle Water in Jan 2024 of £825.32 for estimated bills.

\*2 - Sundry expenses includes the music licence for the year.

**BALANCE SHEET**  
At 31 March 2024

Notes	2024		2023	
	£	£	£	£
<b>FIXED ASSETS</b>				
Tangible Assets	4,120	<u>4,120</u>	3,586	3,586
<b>CURRENT ASSETS</b>				
Debtors	2,618		3,149	
Prepayments	79		68	
Current Account	11,389		8,164	
Savings Account	20,270		20,029	
Cash in Hand	0	<u>34,355</u>	0	<u>31,410</u>
<b>CURRENT LIABILITIES</b>				
Accrued Expenses	0		0	
Uncleared Cheques	0		0	
Creditors	212	<u>212</u>	16	<u>16</u>
		<u>38,263</u>		<u>34,980</u>
<b>NET ASSETS</b>				
		<u>38,263</u>		<u>34,980</u>
<b>FINANCED BY:</b>				
<b>CAPITAL ACCOUNT</b>				
		<u>38,263</u>		<u>34,980</u>

Notes:

FOREST PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

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GENERAL INFORMATION

Chair Mrs Pamela Walde

Address Horndean Road  
Forest Park  
Bracknell  
Berkshire  
RG12 0XQ

ACCOUNTANT'S REPORT

TO FOREST PARK COMMUNITY ASSOCIATION

In accordance with your instructions, the financial statements of Forest Park Community Association, which comprises the Profit & Loss Account, Balance Sheet and related notes, have been compiled from the accounting records, information and explanations that you have provided.

The financial statements have been compiled on the accounting basis set out in note 1 to the financial statements. The financial statements are not intended to achieve full Compliance with the provision of UK Generally Accepted Accounting Principles.

This report is made to you. The work that has been undertaken has been that necessary to compile the financial statements, report to you on them and to state any matters to you in this report and for no other purpose. No responsibility is accepted or should be assumed to anyone other than Forest Park Community Association for that work or for this report.

You have approved the financial statements for the year ended 31st March 2022 and have acknowledged your responsibility for them, for the appropriateness of the accounting basis and for providing all information and explanations necessary for their compilation.

The accuracy and completeness of the accounting records and the information and explanations provided by you has not been verified and therefore no opinion is expressed on or statement appended to the financial statements.

Katherine Carter  
SKD Accounting Ltd  
62 Westmorland Drive  
Warfield  
Berkshire  
RG42 3QP

Date .....09/07/2024.....

CLIENT APPROVAL CERTIFICATE

In accordance with the terms of engagement of SKD Accounting Ltd, I approve the financial statements for the year ended 31st March 2024 which comprises the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the financial statements, including the appropriateness of the accounting basis as set out in note 1, and for providing SKD Accounting Ltd with all information and explanations necessary for their compilation.

Pamela Walde

P. Walde

Date 22 / 7 / 24

**PROFIT & LOSS ACCOUNT**  
**For the Year Ended 31 March 2024**

	2024		2023	
	£	£	£	£
<b>Income:</b>				
Hall Hire	31,815		35,376	
Grants	0		0	
Interest Earned	241		29	
Lottery	311		1,033	
		32,367		36,437
 <b>Expenditure:</b>				
Wages	17,301		16,770	
Water rates & rent	(96)	Note*1	899	
Insurance	498		474	
Light & Heat	5,208		2,908	
Telephone	555		534	
Postage, printing & Stationery	355		126	
Repairs & Renewals	89		138	
Cleaning, gardening and waste disposal	2,112		1,918	
Sundry Expenses	572	Note*2	505	
Premises Expenses	854		157	
Accountancy	1,634		1,440	
		29,084		25,869
		3,283		10,569
 <b>Renovations, Fixtures &amp; Fittings:</b>				
Office Equipment		0		0
 <b>NET PROFIT/(LOSS)</b>		<b>3,283</b>		<b>10,569</b>

**Notes:**

\*1 - Received refund from Castle Water in Jan 2024 of £825.32 for estimated bills.

\*2 - Sundry expenses includes the music licence for the year.

**BALANCE SHEET**  
**At 31 March 2024**

Notes	2024		2023	
	£	£	£	£
<b>FIXED ASSETS</b>				
Tangible Assets	4,120	<u>4,120</u>	3,586	3,586
<b>CURRENT ASSETS</b>				
Debtors	2,618		3,149	
Prepayments	79		68	
Current Account	11,389		8,164	
Savings Account	20,270		20,029	
Cash in Hand	0	<u>34,355</u>	0	<u>31,410</u>
<b>CURRENT LIABILITIES</b>				
Accrued Expenses	0		0	
Uncleared Cheques	0		0	
Creditors	212	<u>212</u>	16	<u>16</u>
		<u>38,263</u>		<u>34,980</u>
<b>NET ASSETS</b>				
		<u>38,263</u>		<u>34,980</u>
<b>FINANCED BY:</b>				
<b>CAPITAL ACCOUNT</b>				
		<u>38,263</u>		<u>34,980</u>

Notes:

**FOREST PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 298690

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# Accounts

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## Trustees' Annual Report for the period

**From: Period start date April 2022 To: Period end date March 2023**

**Charity name: Forest Park Community Association**

**Charity registration number: 298690**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Promote the benefit of the inhabitants of Forest Park (hereinafter called the "area of benefit"), without distinction of sex, sexual orientation, nationality, age, disability, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation, and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	(a) Co-operate with other voluntary organisations, statutory authorities and individuals;  (b) Establish or support a local forum of representatives on community groups, voluntary organisations, statutory authorities and individual involved in community work;  (c) Promote and develop or to assist in the promotion and development of community organisations and community social enterprises in the area of benefit;  (d) Acquire and distribute funds to assist in the provision of grants to community organisations in the area of benefit
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes the charity is run for public benefit in accordance with the charity's objectives.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers hold the positions of Chair, Vice Chair, Treasurer and Secretary
Other		

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity, Forest Park Community Association (FPCA) runs the local community centre for community groups to come together to meet friends/colleagues in their respective groups and organisations</p> <p>This year we have replaced chairs and tables and helped a couple of regular groups who meet at the hall. We have replaced some equipment and waived rent for a couple of months to help with their finances</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<b>n/a</b>
Investment performance against objectives	Para 1.41	<b>n/a</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the financial year FPCA was in a healthy financial position
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We survived through the COVID pandemic by receiving grants, and so the Committee decided to hold a reserve amount of £20k to protect us from any such event in the future
Amount of reserves held	Para 1.22	£20K
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We obtain our income from hiring out the Community Centre
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	An event such as the recent pandemic where we are unable to open the Centre and hire it out
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are volunteers who go through a DBS check and who have an interest in the Community Centre

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We are a small Community Association running our Community Centre on behalf of the local council. Our Trustees have traditionally been the Officers on the committee who are all volunteers and have an interest in the community centre. We attend regular meetings in which the finances are discussed and we have a Business Plan which sets out our expected income/expenditure for the year. All Officers have a copy of the Constitution
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We are one of many Community Centres in Bracknell Forest. Regular network meetings with other Community Centres are held, organised by an employee of the Borough Council. Our Centre Manager, and sometimes the Secretary attends these meetings.
Relationship with any related parties	Para 1.51	We rent the Community Centre from Bracknell Forest Borough Council and run it on their behalf
Other		

### Reference and Administrative details

Charity name	Forest Park Community Association
Other name the charity uses	
Registered charity number	298690
Charity's principal address	Forest Park Community Centre Horndean Road Forest Park Bracknell, Berks RG120xQ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Debbie Evans	Secretary		
2	Jacky McKay	Treasurer		
3	Pamela Walde	Chair	25 <sup>th</sup> July 2022	
4	Scott Fulton	Vice Chair	25 <sup>th</sup> July 2022	
5				
6				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

--

**Other optional information**

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**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	Full name	Position (eg Secretary, Chair, etc)
	Pam Walde	Chair
	Scott Fulton	Vice Chair
	Debbie Evans	Secretary
	Jacky McKay	Treasurer

DATE

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Chair

Mrs Pamela Walde

Address

Horndean Road  
Forest Park  
Bracknell  
Berkshire  
RG12 0XQ

ACCOUNTANT'S REPORT

TO FOREST PARK COMMUNITY ASSOCIATION

In accordance with your instructions, the financial statements of Forest Park Community Association, which comprises the Profit & Loss Account, Balance Sheet and related notes, have been compiled from the accounting records, information and explanations that you have provided.

The financial statements have been compiled on the accounting basis set out in note 1 to the financial statements. The financial statements are not intended to achieve full Compliance with the provision of UK Generally Accepted Accounting Principles.

This report is made to you. The work that has been undertaken has been that necessary to compile the financial statements, report to you on them and to state any matters to you in this report and for no other purpose. No responsibility is accepted or should be assumed to anyone other than Forest Park Community Association for that work or for this report.

You have approved the financial statements for the year ended 31st March 2022 and have acknowledged your responsibility for them, for the appropriateness of the accounting basis and for providing all information and explanations necessary for their compilation.

The accuracy and completeness of the accounting records and the information and explanations provided by you has not been verified and therefore no opinion is expressed on or statement appended to the financial statements.

Katherine Carter  
SKD Accounting Ltd  
62 Westmorland Drive  
Warfield  
Berkshire  
RG42 3QP

Date .....24/07/2023.....

CLIENT APPROVAL CERTIFICATE

In accordance with the terms of engagement of SKD Accounting Ltd, I approve the financial statements for the year ended 31st March 2023 which comprises the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the financial statements, including the appropriateness of the accounting basis as set out in note 1, and for providing SKD Accounting Ltd with all information and explanations necessary for their compilation.

*Patricia Walde*

P. Walde

Date

*24/7/23*

**PROFIT & LOSS ACCOUNT**  
**For the Year Ended 31 March 2023**

	<b>2023</b>		<b>2022</b>	
	£	£	£	£
<b>Income:</b>				
Hall Hire	35,376		26,773	
Grants	0		5,174	
Interest Earned	29			
Lottery	1,033		33	
		<u>36,437</u>		<u>31,981</u>
<b>Expenditure:</b>				
Wages	16,770		15,605	
Water rates & rent	899		598	
Insurance	474		462	
Light & Heat	2,908		2,527	
Telephone	534		547	
Postage, printing & Stationery	126		368	
Repairs & Renewals	138		812	
Cleaning, gardening and waste disposal	1,918		1,719	
Sundry Expenses	505	Note*1	136	
Premises Expenses	157		0	
Accountancy	1,440		1,620	
		<u>25,869</u>		<u>24,393</u>
		<u>10,569</u>		<u>7,587</u>
<b>Renovations, Fixtures &amp; Fittings:</b>				
Office Equipment		Note*2	0	0
<b>NET PROFIT/(LOSS)</b>		<b>10,569</b>		<b>7,587</b>

**Notes:**

\*1 - Sundry expenses includes the music licence for the year.

\*2 - New tables and chairs purchased - cost shown in balance sheet.

**BALANCE SHEET**  
**At 31 March 2022**

	Notes	2023		2022	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	*3	3,586		549	
			<u>3,586</u>		549
<b>CURRENT ASSETS</b>					
Debtors		3,149		2,893	
Prepayments		68		67	
Current Account		8,164		21,022	
Savings Account		20,029		0	
Cash in Hand		0		83	
			<u>31,410</u>		<u>24,065</u>
<b>CURRENT LIABILITIES</b>					
Accrued Expenses		0		0	
Uncleared Cheques		0		0	
Creditors		16		51	
		<u>16</u>	<u>34,980</u>	<u>51</u>	<u>24,562</u>
<b>NET ASSETS</b>					
			<u><u>34,980</u></u>		<u><u>24,562</u></u>
<b>FINANCED BY:</b>					
<b>CAPITAL ACCOUNT</b>					
			<u><u>34,980</u></u>		<u><u>24,562</u></u>

**Notes:**

\*3 - includes computer equipment and cost of new tables and chairs purchased in this financial year 2022/23.

FOREST PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

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GENERAL INFORMATION

Chair

Mrs Pamela Walde

Address

Horndean Road  
Forest Park  
Bracknell  
Berkshire  
RG12 0XQ

ACCOUNTANT'S REPORT

TO FOREST PARK COMMUNITY ASSOCIATION

In accordance with your instructions, the financial statements of Forest Park Community Association, which comprises the Profit & Loss Account, Balance Sheet and related notes, have been compiled from the accounting records, information and explanations that you have provided.

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Katherine Carter  
SKD Accounting Ltd  
62 Westmorland Drive  
Warfield  
Berkshire  
RG42 3QP

Date .....24/07/2023.....

CLIENT APPROVAL CERTIFICATE

In accordance with the terms of engagement of SKD Accounting Ltd, I approve the financial statements for the year ended 31st March 2023 which comprises the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the financial statements, including the appropriateness of the accounting basis as set out in note 1, and for providing SKD Accounting Ltd with all information and explanations necessary for their compilation.

*Patricia Walde*

P. Walde

Date

*24/7/23*

**PROFIT & LOSS ACCOUNT**  
**For the Year Ended 31 March 2023**

	<b>2023</b>		<b>2022</b>	
	£	£	£	£
<b>Income:</b>				
Hall Hire	35,376		26,773	
Grants	0		5,174	
Interest Earned	29			
Lottery	1,033		33	
		<u>36,437</u>		<u>31,981</u>
<b>Expenditure:</b>				
Wages	16,770		15,605	
Water rates & rent	899		598	
Insurance	474		462	
Light & Heat	2,908		2,527	
Telephone	534		547	
Postage, printing & Stationery	126		368	
Repairs & Renewals	138		812	
Cleaning, gardening and waste disposal	1,918		1,719	
Sundry Expenses	505	Note*1	136	
Premises Expenses	157		0	
Accountancy	1,440		1,620	
		<u>25,869</u>		<u>24,393</u>
		<u>10,569</u>		<u>7,587</u>
<b>Renovations, Fixtures &amp; Fittings:</b>				
Office Equipment		Note*2	0	0
<b>NET PROFIT/(LOSS)</b>		<b>10,569</b>		<b>7,587</b>

**Notes:**

\*1 - Sundry expenses includes the music licence for the year.

\*2 - New tables and chairs purchased - cost shown in balance sheet.

**BALANCE SHEET**  
At 31 March 2022

	Notes	2023		2022	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible Assets	*3	3,586		549	
			<u>3,586</u>		549
<b>CURRENT ASSETS</b>					
Debtors		3,149		2,893	
Prepayments		68		67	
Current Account		8,164		21,022	
Savings Account		20,029		0	
Cash in Hand		0		83	
			<u>31,410</u>		<u>24,065</u>
<b>CURRENT LIABILITIES</b>					
Accrued Expenses		0		0	
Uncleared Cheques		0		0	
Creditors		16		51	
		<u>16</u>	<u>34,980</u>	<u>51</u>	<u>24,562</u>
<b>NET ASSETS</b>					
			<u><u>34,980</u></u>		<u><u>24,562</u></u>
<b>FINANCED BY:</b>					
<b>CAPITAL ACCOUNT</b>					
			<u><u>34,980</u></u>		<u><u>24,562</u></u>

**Notes:**

\*3 - includes computer equipment and cost of new tables and chairs purchased in this financial year 2022/23.

FOREST PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2023

**FOREST PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 298690

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# Accounts

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## Trustees' Annual Report for the period

**From: Period start date April 2021 To: Period end date March 2022**

**Charity name: Forest Park Community Association**

**Charity registration number: 298690**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Promote the benefit of the inhabitants of Forest Park (hereinafter called the "area of benefit"), without distinction of sex, sexual orientation, nationality, age, disability, race or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation, and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>(a) Co-operate with other voluntary organisations, statutory authorities and individuals;</p> <p>(b) Establish or support a local forum of representatives on community groups, voluntary organisations, statutory authorities and individual involved in community work;</p> <p>(c) Promote and develop or to assist in the promotion and development of community organisations and community social enterprises in the area of benefit;</p> <p>(d) Acquire and distribute funds to assist in the provision of grants to community organisations in the area</p>

		of benefit
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes the charity is run for public benefit in accordance with the charity's objectives.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers hold the positions of Chair, Vice Chair, Treasurer and Secretary
Other		

### **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity, Forest Park Community Association (FPCA) runs the local community centre for community groups to come together to meet friends/colleagues in their respective groups and organisations</p> <p>This year we applied and received a grant for one our groups to replace some of their equipment</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<b>n/a</b>
Investment performance against objectives	Para 1.41	<b>n/a</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the financial year FPCA was in a healthy financial position
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We survived through the COVID pandemic by receiving grants, and so the Committee decided to hold a reserve amount of £20k to protect us from any such event in the future
Amount of reserves held	Para 1.22	£20K
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We obtain our income from hiring out the Community Centre
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	An event such as the recent pandemic where we are unable to open the Centre and hire it out
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are volunteers who go through a DBS check and who have an interest in the Community Centre

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We are a small Community Association running our Community Centre on behalf of the local council. Our Trustees have traditionally been the Officers on the committee who are all volunteers and have an interest in the community centre. We attend regular meetings in which the finances are discussed and we have a Business Plan which sets out our expected income/expenditure for the year. All Officers have a copy of the Constitution
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We are one of many Community Centres in Bracknell Forest and before COVID regular network meetings with other Community Centres were held which our Centre Manager Attended. We hope these meetings will be re-instated soon
Relationship with any related parties	Para 1.51	We rent the Community Centre from Bracknell Forest Borough Council and run it on their behalf
Other		

### Reference and Administrative details

Charity name	Forest Park Community Association
Other name the charity uses	
Registered charity number	298690
Charity's principal address	Forest Park Community Centre Horndean Road Forest Park Bracknell, Berks RG120xQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Debbie Evans	Secretary		
2	Jacky MacKay	Treasurer		
3	Pamela Walde	Chair	25 <sup>th</sup> July 2022	
4	Scott Fulton	Vice Chair	25 <sup>th</sup> July 2022	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

<b>Director name</b>		

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

### Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg  
Secretary, Chair, etc)

--	--

Date

--

FOREST PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2022

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## GENERAL INFORMATION

Proprietor

P Craven

Address

Horndean Road  
Forest Park  
Bracknell  
Berkshire  
RG12 0XQ

ACCOUNTANT'S REPORT

TO FOREST PARK COMMUNITY ASSOCIATION

In accordance with your instructions, the financial statements of Forest Park Community Association, which comprises the Profit & Loss Account, Balance Sheet and related notes, have been compiled from the accounting records, information and explanations that you have provided.

The financial statements have been compiled on the accounting basis set out in note 1 to the financial statements. The financial statements are not intended to achieve full Compliance with the provision of UK Generally Accepted Accounting Principles.

This report is made to you. The work that has been undertaken has been that necessary to compile the financial statements, report to you on them and to state any matters to you in this report and for no other purpose. No responsibility is accepted or should be assumed to anyone other than Forest Park Community Association for that work or for this report.

You have approved the financial statements for the year ended 31st March 2022 and have acknowledged your responsibility for them, for the appropriateness of the accounting basis and for providing all information and explanations necessary for their compilation.

The accuracy and completeness of the accounting records and the information and explanations provided by you has not been verified and therefore no opinion is expressed on or statement appended to the financial statements.

Sandra Douglas  
SKD Accounting Ltd  
62 Westmorland Drive  
Warfield  
Berkshire  
RG42 3QP

Date .....22/07/2022.....

CLIENT APPROVAL CERTIFICATE

In accordance with the terms of engagement of SKD Accounting Ltd, I approve the financial statements for the year ended 31st March 2022 which comprises the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the financial statements, including the appropriateness of the accounting basis as set out in note 1, and for providing SKD Accounting Ltd with all information and explanations necessary for their compilation.

.....  
P Craven

Date .....

PROFIT & LOSS ACCOUNT  
For the Year Ended 31 March 2022

	2022		2021	
	£	£	£	£
Income:				
Hall Hire	26,773		10,486	
Grants	5,174		23,061	
Lottery	33		26	
		<u>31,981</u>		<u>33,573</u>
Expenditure				
Wages	15,605		16,253	
Water rates & rent	598		1,046	
Insurance	462		465	
Light & Heat	2,527		1,585	
Telephone	547		360	
Postage, printing & Stationery	368		624	
Repairs & Renewals	812		224	
Cleaning, gardening and waste disposal	1,719		675	
Sundry Expenses	136		677	
Accountancy	1,620		370	
		<u>24,393</u>		<u>22,279</u>
		<u>7,587</u>		<u>11,293</u>
Renovations, Fixtures & Fittings				
Office Equipment		0		549
NET PROFIT/(LOSS)		<u><u>7,587</u></u>		<u><u>10,744</u></u>

BALANCE SHEET  
At 31 March 2022

Notes	2022		2021	
	£	£	£	£
<b>FIXED ASSETS</b>				
Tangible Assets	549	<u>549</u>	0	0
<b>CURRENT ASSETS</b>				
Debtors	2,893		0	
Prepayments	67		138	
Current Account	21,022		16,234	
Cash in Hand	83	<u>24,065</u>	120	<u>16,492</u>
<b>CURRENT LIABILITIES</b>				
Accrued Expenses	0		0	
Uncleared Cheques	0		0	
Creditors	51	<u>51</u>	66	<u>66</u>
		<u>24,562</u>		<u>16,426</u>
<b>NET ASSETS</b>				
		<u><u>24,562</u></u>		<u><u>16,426</u></u>
<b>FINANCED BY:</b>				
<b>CAPITAL ACCOUNT</b>				
		<u><u>24,562</u></u>		<u><u>16,426</u></u>

FOREST PARK COMMUNITY ASSOCIATION

FINANCIAL STATEMENTS

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Warfield  
Berkshire  
RG42 3QP

Date .....22/07/2022.....

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.....  
P Craven

Date .....

PROFIT & LOSS ACCOUNT  
For the Year Ended 31 March 2022

	2022		2021	
	£	£	£	£
Income:				
Hall Hire	26,773		10,486	
Grants	5,174		23,061	
Lottery	33		26	
		<u>31,981</u>		<u>33,573</u>
Expenditure				
Wages	15,605		16,253	
Water rates & rent	598		1,046	
Insurance	462		465	
Light & Heat	2,527		1,585	
Telephone	547		360	
Postage, printing & Stationery	368		624	
Repairs & Renewals	812		224	
Cleaning, gardening and waste disposal	1,719		675	
Sundry Expenses	136		677	
Accountancy	1,620		370	
		<u>24,393</u>		<u>22,279</u>
		<u>7,587</u>		<u>11,293</u>
Renovations, Fixtures & Fittings				
Office Equipment		0		549
NET PROFIT/(LOSS)		<u><u>7,587</u></u>		<u><u>10,744</u></u>

BALANCE SHEET  
At 31 March 2022

Notes	2022		2021	
	£	£	£	£
<b>FIXED ASSETS</b>				
Tangible Assets	549	<u>549</u>	0	0
<b>CURRENT ASSETS</b>				
Debtors	2,893		0	
Prepayments	67		138	
Current Account	21,022		16,234	
Cash in Hand	83	<u>24,065</u>	120	<u>16,492</u>
<b>CURRENT LIABILITIES</b>				
Accrued Expenses	0		0	
Uncleared Cheques	0		0	
Creditors	51	<u>51</u>	66	<u>66</u>
		<u>24,562</u>		<u>16,426</u>
<b>NET ASSETS</b>				
		<u><u>24,562</u></u>		<u><u>16,426</u></u>
<b>FINANCED BY:</b>				
<b>CAPITAL ACCOUNT</b>				
		<u><u>24,562</u></u>		<u><u>16,426</u></u>

**FOREST PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 298690

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# Accounts

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**Forest Park Community Association**

**CHAIRMAN'S REPORT**

**APRIL 2020- MARCH 2021**

In accordance to Government Guidelines, the Community Centre was closed in March 2020, due to the COVID 19 pandemic.

Our first committee meeting due in May 2020 was postponed indefinitely. During this time Lynn and Debbie worked closely with Bracknell Forest Borough Council (BFBC) to update some of our paper work and procedures. A Business Plan was written and membership was clarified.

Government guidelines advised us that we could open on July 4<sup>th</sup> 2020 for certain supervised activities, but not for ad- hoc parties.

A small committee group met on 1<sup>st</sup> July to prepare the hall to open as a COVID safe venue. Notices were put up, one way system put in place and Lynn H did a thorough job cleaning before opening. We did a risk assessment using ACRE (Action for Communities in Rural England) guidelines and worked closely with BFBC. All user groups also had to complete a risk Assessment. Some groups choose not to return, but it was agreed to keep their slots open at no charge until they could return.

Thanks to Lynn J for arranging WI Fi to be installed, and for applying for a grant of £10k which we were very grateful to receive. This allowed us to manage our finances, while our income was much reduced this year.

We held a committee meeting in the hall in August 2020. All expenditure was put on hold for the time being.

The Centre was only open for a few months and then we had to shut again on the 5<sup>th</sup> November as we went back into Lockdown. The officers of the committee met on Zoom on 23<sup>rd</sup> November to discuss the current situation. Both Lynn Jenkins and Lynn Haddon are now on partial furlough working reduced hours. Lynn J continued to carry out all the required safety checks and expenditure was reduced to a minimum.

In March 2021, Debbie and Lynn J had an online meeting with BFBC to clarify some issues. We also applied and received another 10K grant at the end of March 2021.

Sadly, Jackie Poole, our Treasurer for over 15 years resigned to ill-health, and we would like to record our thanks to Jackie for her work with the Community Centre.

As an interim measure Sandra Douglas, our bookkeeper agreed to take over our accounts and to computerise them.

Thanks for everyone who has worked to keep the Centre going during this very difficult year.

Signed .....

Paul Craven

Chair FPCA

FOREST PARK COMMUNITY ASSOCIATION

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FOR THE YEAR ENDED 31ST MARCH 2021

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Bracknell  
Berkshire  
RG12 0XQ

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TO FOREST PARK COMMUNITY ASSOCIATION

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You have approved the financial statements for the year ended 31st March 2021 and have acknowledged your responsibility for them, for the appropriateness of the accounting basis and for providing all information and explanations necessary for their compilation.

The accuracy and completeness of the accounting records and the information and explanations provided by you has not been verified and therefore no opinion is expressed on or statement appended to the financial statements.

Sandra Douglas  
SKD Accounting Ltd  
62 Westmorland Drive  
Warfield  
Berkshire  
RG42 3QP

Date .....28/07/2021.....

CLIENT APPROVAL CERTIFICATE

In accordance with the terms of engagement of SKD Accounting Ltd, I approve the financial statements for the year ended 31st March 2021 which comprises the Profit and Loss Account, the Balance Sheet and the related notes. I acknowledge my responsibility for the financial statements, including the appropriateness of the accounting basis as set out in note 1, and for providing SKD Accounting Ltd with all information and explanations necessary for their compilation.

.....  
P Craven

Date .....

PROFIT & LOSS ACCOUNT  
For the Year Ended 31 March 2021

	2021		2020	
	£	£	£	£
Income:				
Hall Hire	10,486		40,738	
Grants	23,061		0	
Lottery	26		0	
		<u>33,573</u>		<u>40,738</u>
Expenditure				
Wages	16,253		17,638	
Water rates & rent	1,046		772	
Insurance	465		465	
Light & Heat	1,585		3,674	
Telephone	360		577	
Postage, printing & Stationery	624		450	
Repairs & Renewals	224		1,273	
Cleaning, gardening and waste disposal	675		758	
Sundry Expenses	677		930	
Accountancy	370		250	
		<u>22,279</u>		<u>26,788</u>
		<u>11,293</u>		<u>13,951</u>
Renovations, Fixtures & Fittings			26,372	
Office Equipment		549		
NET PROFIT/(LOSS)		<u><u>10,744</u></u>		<u><u>(12,421)</u></u>

BALANCE SHEET  
At 31 March 2021

Notes	2021		2020	
	£	£	£	£
<b>FIXED ASSETS</b>				
Tangible Assets	0	<u>0</u>		
<b>CURRENT ASSETS</b>				
Debtors	0		2,377	
Prepayments	138		0	
Current Account	16,234		7,175	
Cash in Hand	120	<u>16,492</u>	(125)	<u>9,427</u>
<b>CURRENT LIABILITIES</b>				
Accrued Expenses	0		250	
Uncleared Cheques	0		30	
Creditors	66	<u>66</u>	427	<u>427</u>
		<u>16,426</u>	<u>707</u>	<u>8,720</u>
<b>NET ASSETS</b>				
		<u><u>16,426</u></u>		<u><u>8,720</u></u>
<b>FINANCED BY:</b>				
<b>CAPITAL ACCOUNT</b>				
		<u><u>16,426</u></u>		<u><u>8,720</u></u>



**Section A Independent Examiner's Report**

**Report to the trustees/ members of**

Charity Name  
Forest Park Community Association

**On accounts for the year ended**

31 <sup>st</sup> March 2021	<b>Charity no (if any)</b>	298690
-----------------------------	----------------------------	--------

**Set out on pages**

6-7  
(remember to include the page numbers of additional sheets)

**Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2021**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

28/07/2021

**Name:**

Sandra Douglas

**Relevant professional qualification(s) or body (if any):**

ACMA - Chartered Institute of Management Accountants

**Address:**

62 Westmorland Drive, Warfield, Bracknell, Berkshire, RG42 3QP

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

