

COMPANY REGISTRATION NUMBER: 02106677

CHARITY REGISTRATION NUMBER: 298673

The Aylsham Agricultural Show Association Limited
Company Limited by Guarantee
Unaudited financial statements
31 October 2023

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Financial statements

Year ended 31 October 2023

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The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report)

Year ended 31 October 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 October 2023.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Reference and administrative details

Registered charity name	The Aylsham Agricultural Show Association Limited
Charity registration number	298673
Company registration number	02106677
Principal office	Kingsbridge House North Farm Burgh Norwich Norfolk NR11 6TW
Registered office	Bankside 300 Peachman Way Broadland Business Park Norwich Norfolk NR7 0LB

The trustees

The trustees who served during the year and at the date of approval were as follows:

Mr M J W Gamble (Chairman)
Mr A W J Bambridge (Retired 16 January 2023)
Miss J A Coxford
Mr W E C De Feyter
Mr T J Elwes (Retired 16 January 2023)
Mrs C Gurney
Mr D A Hitcham BEM
Mr S P Hood (Appointed 16 January 2023)
Mr P J Hovesen
Ms F J Hunter (Appointed 16 January 2023)
Mr R D Long (President)
Mr R J Mitchell (Vice Chairman) (Appointed 16 January 2023)
Mr R H Norman
Miss A Panks
Mrs J B Ritchie
Miss M J Ritchie (Appointed 16 January 2023)
Mr N R Savory (Vice President) (Appointed 16 January 2023)
Miss H N Waterson
Mrs M L Williams (Retired 16 January 2023)

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 October 2023

Honorary Life Vice Presidents	M F Alexander C W L Barratt DL G R Bell M D Bush Mrs C C Buxton P Corfield G J Daniels M Daniels J Deane Mrs E Ellis M Ellis T J Elwes T S Evans C J Ewing Mrs G L Harley Mrs P A Hurn K G Leggett MBE Mrs D Mitchell R J M Mitchell A J Papworth M B Pollitt C R Popworth Miss A J Postle Mrs J H Rogers P J G Seaman Mrs A B Self C E Self MBE L G Todd H W van Poortvliet W J Watts Sir John W White Bt R L G Williams DL Mrs M L Williams A T Williams E J Wootten
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Independent examiner	Mark Proctor FCA DChA Lovewell Blake LLP Chartered accountants Bankside 300 Peachman Way Broadland Business Park Norwich NR7 0LB
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Bankers	Barclays Bank Plc Market Place Aylsham Norwich Norfolk NR11 6EW
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The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 October 2023

Objectives and activities

The Memorandum and Articles of Association are being revised and will state the primary objectives are:

- To promote all aspects of agriculture, by education, other activities, and in particular by holding an annual agricultural show.
- To promote the usage and improvements to Aylsham Recreation Ground.
- Surplus proceeds to be distributed as agreed by the Council, to mainly local charitable causes, and other charitable institutions.

Public benefit

The trustees have had due regard to the Charity Commission's guidance on public benefit. The trustees consider that the Charity meets the Charity Commission's public benefit requirements in the advancement of its objects, by promoting agriculture and the countryside, through the holding of the annual Aylsham Agricultural Show, which is open to the general public. The Charity makes grants to various charitable causes from a proportion of any surplus made from each show and ancillary events.

Achievements and performance

Many comments have been that 2023 was one of the best Aylsham Shows. However the attendance was £10,000 down on 2022 which we put down to the traffic problems in that year and which were rectified in 2023. There were many more families present with children and dogs and they stayed longer because of the good weather on the day and the entertainments taking place. It is our priority to do all we can to get the paying adults through the gate up to previous levels which is important for the future sustainability of the Show. The final result was a trading surplus of £27,749 after capital expenditure of £5,893 fully written off. Charitable donations of £15,000 from the 2022 Show reduce this figure leaving our reserves at £139,752. The Trustees have agreed to donate £21,850 to 55 organisations which will leave our Reserves at £117,902 (2022 £112,003).

Donations

During the year the charity made grants totalling £23,380 (2022: £11,550).

Financial review

As above the Gate was well down on 2022 for the reasons stated. Just about all other income was at record levels. For the first time ever we had to turn Trade Stands away. The total Sponsorship throughout the Show was £56,960 without which the Show would not be viable. Our total net income was nearly £15,500 higher than 2022. Our overall net expenses were really well controlled with showground expenses £3,500 down on 2022 and the total expenses only just under £500 higher than 2022. In the current climate the Trustees think this is a very creditable performance.

Overall surplus for the year amounted to £12,749 (2022: £12,860) with end year fund balance £139,752 (2022: £127,003).

Reserves policy

The Executive Committee, supported by the Show Council, wish to maintain the level of Unrestricted Reserves sufficient to cover a minimum of 50% of the Show Expenses, the remainder being covered by monies received before Show Day. The aim is to maintain a minimum Unrestricted Reserves bank balance of £100,000, and this continues to be achieved at the end of this financial year.

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 October 2023

Financial review *(continued)*

Investment policy

Aside from retaining a prudent amount in reserves, most of the charity's funds are distributed by way of donations, hence there are no funds for long term investment. Having considered the options available the Executive Committee have decided to invest the small amount that is available in bank deposit accounts.

Plans for future periods

The Association will continue to fulfil its objectives as previously stated, by organising the Annual Show and any relevant events during the year, promoting agriculture, the countryside and education of the public. Any surplus funds, with agreement by an Executive Panel, will be distributed to local charitable causes, having considered all charitable requests for donations, with the appropriate documentation.

Structure, governance and management

Governing document

The Aylsham Agricultural Show Association Limited is a charitable company limited by guarantee, incorporated on 5 March 1987 and registered as a charity on 24 February 1988. The charity was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association, which were amended on 21 January 2014. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of Executive Members

1. The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Executive Committee.
2. The President, Vice-President and the eight Show Co-ordinator roles are elected at the AGM. At the Council meeting following the AGM, the Chairman, Vice-Chairman and three further members from Council are appointed to form the Executive Committee along with the President, Vice-President and eight Co-ordinators.
3. Under the requirements of the Memorandum and Articles of Association, the three Council members of the Executive Committee are elected to serve for a period of three years. One of these three members will retire each year.

The members of the Executive Committee who served during the period are shown on page 1.

On 16 January 2023 the following Council members were elected:

C Attew	H Balls	A W J Bambridge	R P Corfield
Miss J A Coxford	Mrs C L Daniels	WEC De Feyter	J R Fowell
M Fuller	M J W Gamble	Miss E Germany	D W Gould
Mrs C Gurney	K Harper-Allison	H Harrison	Mrs E Harrod
Mrs A Haswell	A Hepburn	D A Hitcham BEM	S P Hood
Ms S Homfray-Davies	P J Hovesen	Ms F J Hunter	Mrs C L Key
R Lewis	M Little	R D Long	T O'Neill
R H Norman	Mrs A Ovenden	Miss A Panks	P Pearce
Miss B Pearson	Mrs S Peasley	G Ritchie	Mrs J B Ritchie
Miss M J Ritchie	Miss S Ritchie	N R Savory	J Spink
A Spinks	I D Stevenson	Miss H N Waterson	D C Willis MBE
G Youngs			

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Trustees' annual report (incorporating the directors' report) *(continued)*

Year ended 31 October 2023

Structure, governance and management *(continued)*

Executive Members induction and training

All members of the Executive Committee are provided with copies of:

- The Memorandum and Articles of Association of the charity.
- The latest accounts of the charity.

and encouraged to read the Charity Commission guidance notes CC3 - "The Essential Trustee - What you need to know, What you need to do".

In addition, trustees are encouraged to read Charity Commission and other newsletters and to attend courses designed to keep them abreast of their duties and responsibilities.

Risk management

The Executive Committee have identified the major risks to which the charity is exposed and have established systems to mitigate those risks.

Organisational structure

The Executive Committee meet a minimum of four times per year, and are responsible for managing the business of the charity. The Council also usually meet at least four times per year when a report by the Executive Committee is delivered. The Council may reserve power and authority over specific issues, by resolution and giving written notification to all directors. On the day of the show the Executive and Council Members are aided by volunteers who act as stewards and gate staff, and who also perform various other roles.

Independent examiner

A resolution to reappoint M Proctor FCA DChA of Lovewell Blake LLP as independent examiner will be proposed at the Annual General Meeting.

Small company provisions

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006.

The trustees' annual report (incorporating the directors' report) was approved on 15 January 2024 and signed on behalf of the board of trustees by:

Mr D A Hitcham BEM
Trustee

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Independent examiner's report to the trustees of The Aylsham Agricultural Show Association Limited

Year ended 31 October 2023

I report to the charity trustees on my examination of the financial statements of the company for the year ended 31 October 2023 which comprise the statement of financial activities (including income and expenditure account), balance sheet and the related notes.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Mark Proctor FCA DChA
Independent Examiner

Lovewell Blake LLP
Chartered accountants
Bankside 300
Peachman Way
Broadland Business Park
Norwich
NR7 0LB

25 January 2024

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Statement of financial activities (including income and expenditure account)

Year ended 31 October 2023

		2023		2022
		Unrestricted	Total funds	Total funds
	Note	funds	£	£
Income and endowments				
Donations and legacies	5	11,550	11,550	5,031
Charitable activities	6	326,280	326,280	304,085
Investment income	7	1,882	1,882	11
Total income		<u>339,712</u>	<u>339,712</u>	<u>309,127</u>
Expenditure				
Expenditure on charitable activities	8	(326,963)	(326,963)	(296,267)
Total expenditure		<u>(326,963)</u>	<u>(326,963)</u>	<u>(296,267)</u>
Net income and net movement in funds		<u>12,749</u>	<u>12,749</u>	<u>12,860</u>
Reconciliation of funds				
Total funds brought forward		127,003	127,003	114,143
Total funds carried forward		<u>139,752</u>	<u>139,752</u>	<u>127,003</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 9 to 15 form part of these financial statements.

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Balance sheet

31 October 2023

	Note	2023 £	£	2022 £	£
Fixed assets					
Tangible fixed assets	13		1		1
Current assets					
Cash at bank and in hand		149,751		133,612	
Creditors: Amounts falling due within one year	14	<u>(10,000)</u>		<u>(6,610)</u>	
Net current assets			139,751		127,002
Total assets less current liabilities			139,752		127,003
Net assets			<u>139,752</u>		<u>127,003</u>
Funds of the charity					
Unrestricted funds			139,752		127,003
Total charity funds	16		<u>139,752</u>		<u>127,003</u>

For the year ending 31 October 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 15 January 2024, and are signed on behalf of the board by:

Mr M J W Gamble

Mr R D Long

Company registration number: 02106677

The notes on pages 9 to 15 form part of these financial statements.

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Notes to the financial statements

Year ended 31 October 2023

1. General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Bankside 300, Peachman Way, Broadland Business Park, Norwich, Norfolk, NR7 0LB, while the charity address is Kingsbridge House, North Farm, Burgh, Norwich, Norfolk, NR11 6TW.

2. Statement of compliance

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

3. Accounting policies

(a) Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

(b) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

(c) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

(d) Income

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- the show income is recognised on the staging of the event.
- investment income is included when receivable.

Honorary Life Vice Presidents are exempt from membership subscriptions but can pay on a voluntary basis. These subscriptions are included in the financial statements if and when received.

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 October 2023

3. Accounting policies *(continued)* (e) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

(f) Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less accumulated depreciation.

The depreciation policy of the Charity is to fully depreciate the cost of show equipment in the year of purchase.

(g) Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

4. Limited by guarantee

The charity is a company limited by guarantee and as such does not have share capital. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

5. Donations and legacies

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Donations				
Donations and gifts	11,550	11,550	5,031	5,031

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 October 2023

6. Charitable activities

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Show income	303,729	303,729	281,971	281,971
Subscriptions and members enclosures	22,551	22,551	22,114	22,114
	<u>326,280</u>	<u>326,280</u>	<u>304,085</u>	<u>304,085</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Bank interest receivable	1,882	1,882	11	11

8. Expenditure on charitable activities

	Activities undertaken directly £	Support costs £	Total funds 2023 £	Total fund 2022 £
Grants payable	23,380	—	23,380	11,550
Show costs	273,475	—	273,475	261,808
Computer expenses	—	5,940	5,940	4,283
Subscriptions and affiliations	—	376	376	286
Postage and stationery	—	1,485	1,485	1,339
Sundry expenses	—	319	319	171
Bank charges and interest	—	1,706	1,706	4,080
Governance costs	—	20,282	20,282	12,750
	<u>296,855</u>	<u>30,108</u>	<u>326,963</u>	<u>296,267</u>

All expenditure was unrestricted in the current and prior year.

Analysis of governance costs

	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Accountancy and other services	2,762	2,762	3,750
Other professional fees	17,520	17,520	9,000
	<u>20,282</u>	<u>20,282</u>	<u>12,750</u>

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 October 2023

Expenditure on charitable activities (continued)

Grants payable

	2023	2022
	£	£
Anyone Can Run	250	—
Aylsham Band	250	—
Aylsham Boxing Club	800	250
Aylsham Care Trust	250	250
Aylsham Community Gym	250	250
Aylsham Community Trust	250	—
Aylsham Flower Club (Big C)	1,000	—
Aylsham Football Club	500	—
Aylsham Guides	300	250
Aylsham Heritage Centre	250	—
Aylsham Older People Association	250	250
Aylsham Recreation Ground	655	—
Aylsham Roman Project	250	250
Aylsham Rotary Club	800	250
Aylsham St Giles Cricket Club	250	—
Aylsham Table Tennis Club	250	—
Aylsham Tennis Club	250	—
Aylsham U3A	—	250
Aylsham Youth Club	250	250
Blood Wise	—	250
Buxton Primary School PFTA	—	250
Cawston Community Choir	250	—
EACH	850	—
Emmanuel Church Aylsham	250	—
Eves Hill Veg Co	500	—
Farms for City Children	—	100
Fishing 4 Schools	250	—
Food and Farming Discovery Trust	250	—
Friends of Erpingham School	250	—
Holt RFC	250	—
National Trust	7,850	8,450
Norfolk Churches Trust	250	—
Norfolk Hearts Trust	500	—
Norfolk Reading Project	500	—
North Norfolk Foodbank	250	—
North Norfolk Vikings SC	250	—
North Walsham Rugby Club	2,500	—
North Walsham YFC	250	—
Norwich and District RDA	300	250
Priscilla Bacon Hospice	500	—
Worstead RDA	250	—
Other grants of £250 and below	75	—
	<u>23,380</u>	<u>11,550</u>

9. Net income

Net income is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation of tangible fixed assets	<u>5,893</u>	<u>7,140</u>

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 October 2023

10. Independent examination fees

	2023 £	2022 £
Fees payable to the independent examiner for: Independent examination of the financial statements	3,600	3,750

11. Staff costs

No salaries or wages have been paid to employees during either the current or previous year.

The average head count of employees during the year was Nil (2022: Nil).

12. Trustee and executive committee remuneration and expenses

During the year the charity paid £12,000 (2022: £9,000) to Mr D A Hitcham, a trustee, for administration services.

Expenses were reimbursed to four trustees totalling £7,274 in the year (2022: eight trustees were reimbursed £3,433).

13. Tangible fixed assets

	Equipment £	Total £
Cost		
At 1 November 2022	46,134	46,134
Additions	5,893	5,893
At 31 October 2023	52,027	52,027
Depreciation		
At 1 November 2022	46,133	46,133
Charge for the year	5,893	5,893
At 31 October 2023	52,026	52,026
Carrying amount		
At 31 October 2023	1	1
At 31 October 2022	1	1

In addition to the show equipment above, the charity owns cups and trophies which have an insurance replacement value of £58,315.

14. Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	2,400	2,400
Accruals and deferred income	7,600	4,210
	10,000	6,610

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 October 2023

15. Deferred income

	2023 £	2022 £
At 1 November 2022	100	–
Amount released to income	(100)	–
Amount deferred in year	–	100
At 31 October 2023	–	100

Deferred income comprises the advance receipt of membership subscriptions.

16. Analysis of charitable funds Unrestricted funds

Year ended 31 October 2023

	At 1 November 2022 £	Income £	Expenditure £	At 31 October 2023 £
General funds	127,003	339,712	(326,963)	139,752

Year ended 31 October 2022

	At 1 November 2021 £	Income £	Expenditure £	At 31 October 2022 £
General funds	114,143	309,127	(296,267)	127,003

17. Analysis of net assets between funds

	Unrestricted Funds £	Total Funds 2023 £
Tangible fixed assets	1	1
Current assets	149,751	149,751
Creditors less than 1 year	(10,000)	(10,000)
Net assets	139,752	139,752

	Unrestricted Funds £	Total Funds 2022 £
Tangible fixed assets	1	1
Current assets	133,612	133,612
Creditors less than 1 year	(6,610)	(6,610)
Net assets	127,003	127,003

The Aylsham Agricultural Show Association Limited

Company Limited by Guarantee

Notes to the financial statements *(continued)*

Year ended 31 October 2023

18. Related parties

During the year show and subscription income of £920 was received from 16 trustees (2022: £1,334 received from 15 trustees).

Unrestricted donations totalling £5,800 were received from trustees.