

Charity registration No. 298510

THE POLISH UNIVERSITY ABROAD

TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 August 2023

THE POLISH UNIVERSITY ABROAD
Trustees Report & Accounts at 31 August 2023

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Prof W. Mier-Jędrzejowicz
Prof W. Gontarski
Prof M. Fleming
Prof G. Czubińska
Mrs M. Dowgiel
Mrs U. Lenik
Mr M. Borzęcki

Secretary

Mrs. H. Stochniol

Office Address

Third Floor 238-246 King Street, London W6 0RF

Bankers

Barclays Bank Plc, 75 King Street, London W6 9HY

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Independent Examiner's Report to the Trustees of the Polish University Abroad

I report on the accounts of The Polish University Abroad for the year ended 31st August 2023, which are set out on pages 4 -9.

Respective responsibilities of Trustees and Examiner.

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 and that an independent examination is sufficient.

It is my responsibility to:

- examine the accounts under Section 43 of the 1993 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under Section 43(b) of the 1993 Act and
- state, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and in comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination no matter have come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 41 of the 1993 Act and
- to prepare accounts which with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding or the accounts to be reached.

Signed:

Name: K. Muraszko

Date:

Relevant professional qualification or body: FCCA

Address:

THE POLISH UNIVERSITY ABROAD – Trustees Report

Structure, governance and management

The charity is an academic institution of higher education governed by a declaration of Trust dated 7th January 1988 as amended at the EGM of 26th June 1990 and at the EGM of 23rd August 2021 (uploaded on 10th December 2021).

The charity is managed by the Board of Trustees in all administrative matters. The University's Senate is responsible for academic matters with overall oversight and control exercised by the Board of Trustees.

The AGM of the Board of Trustees receives the Rector's annual report and reviews and approves all activities and future plans of the University.

The Senate consists of the following:

- The Rector, elected by the Senate members
- The Deputy Rectors, elected by the Senate members
- Deans, elected by their Faculties
- Two delegates from each Unit, elected by their Faculties
- The Secretary

There are four principal Academic Departments

- Faculty of Social Science
- Humanities
- Institute of European Culture
- Institute of Technical Sciences

According to the University Statute other departments may be created by the Senate if needed.

Administrative matters are handled by the Administration Department, chaired by the Rector, which consists of:

- The Rector
- The Deputy Rector
- The Secretary
- Administrative Assistants

The University has no special arrangements with any other charities.

The Board of Trustees have assessed the major risks to which the University is exposed and is satisfied that systems are in place to mitigate exposure to major risks.

THE POLISH UNIVERSITY ABROAD – Trustees Report (Cont.)

Objectives and Activities

The principal activity of the charity is that of an educational establishment, providing education in particular to students of Polish origin, by means permitted by charity law.

Achievements and Performance

Regular courses were run by PUNO as in the previous years. In addition the following events took place:

- Inauguration of the Academic Year – October 2022
- XIII April Conference – 29th April 2023 – Mikolaj Kopernik
- V June Conference – 24-25th June 2023 – AI in Science and Arts: Challenges and Dangers.
- PUNO was accepted as a partner in EU consortium project (four years) – Communités and Artistic Participation in Hybrid Environment. PUNO's grant was covered by UKRI's guarantee.

The Polish University Abroad received much support from volunteers including our professors, lecturers and friends.

Future Strategy

The charity plans to continue the activities as outlined in its objectives.

Financial Review

During the year donations of £ 8,124.64 were received from Polish community and from Polish organisations.

Basis of preparation of accounts

As the income of the charity is below £250,000, the Trustees have resolved that the accounts do not need to be audited, there is no provision in the Statute of the University requiring such an audit and no such audit has been requested. Additionally, the Trustees have resolved that in order to minimise administration, the Receipts and Payments basis of preparing the accounts should be used.

Related Party Transactions

No Trustees or any person connected with the Trustees has received any remuneration related to trustees' duties for the year directly or indirectly from the charity funds.

Independent Examination

The Trustees agreed to the engagement of Mr K Muraszko to act as Independent Examiner of the Charity on a pro bono basis.

Signed for and on behalf of the board of Trustees


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Date 17 May 2024

Prof W Mier-Jędrzejowicz, Rector

THE POLISH UNIVERSITY ABROAD – Statement of Financial Activities

Restricted Funds

University of the Third Age	2023	2022
	£	£
Fees for University of the Third Age	733	0
	-----	-----
Total receipts re: University to the Third Age	733	0
Payments re: University of the Third Age	64	0
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Net receipts re: University of the Third Age	669	0
Restricted Funds – University of the Third Age B/F	1,920	0
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Restricted Funds – University of the Third Age C/F	<u>2,589</u>	<u>1,920</u>
CAPHE Project (TICASS in 2022)	2023	2022
	£	£
Transfer from UKRI	19,822	15,975
	-----	-----
Total receipts re: CAPHE Project	19,822	15,975
Payments re: CAPHE Project	18,639	14,835
	-----	-----
Net receipts re: CAPHE Project	1,182	1,140
Restricted Funds – CAPHE Project B/F	0	(1,140)
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Restricted Funds – CAPHE Project C/F	<u>1,182</u>	<u>0</u>

THE POLISH UNIVERSITY ABROAD – Statement of Financial Activities

Unrestricted Funds – Receipts	2023	2022
	£	£
PhD Studies	6,950	5,750
Post Graduate Course in Psychology	2,850	3,000
Post Graduate Course in Polish as a Sec Language (with Lodz U)	1,320	2,575
Vocational "Doula" Course	17,302	-
NAWA Project	4,552	-
Publications	320	-
Conferences	-	460
Donations	8,125	9,337
Functions	1,585	1,824
Registration Fees	75	225
Total Unrestricted Funds – Receipts	43,079	23,171

THE POLISH UNIVERSITY ABROAD- Statement of Financial Activities

Unrestricted Funds – Payments	2023	2022
	£	£
PhD Studies	1,615	1,140
Post Graduate Course in Psychology	2,322	1,744
Post Graduate Course in Polish Language (with Lodz Uni.)	4,831	5,364
Vocational “Doula” Course	12,066	-
NAWA Project	4,566	-
Project Ukraine	1,650	8,922
Project Corona Helpline	-	3,179
Publications	2,273	1,354
Conferences	634	1,014
Function expenses	2,980	1,292
Office expenses	115	2,329
Secretariat	9,030	9,718
Media	958	3,956
Travel	274	55
Total Unrestricted Funds – Payments	43,314	40,067
Net Payments re: Unrestricted Funds	(235)	(16,896)
Unrestricted Funds B/F	<u>6,136</u>	<u>23,032</u>
Unrestricted funds C/F	<u>5,901</u>	<u>6,136</u>

THE POLISH UNIVERSITY – Statement of Assets and Liabilities

	2023	2022
Fixed assets	-	-
Current Assets		
Cash in hand	61	23
Cash at bank	1,182	-
Cash at bank	<u>8,429</u>	<u>8,033</u>
	9,672	8,056
Creditors	-	-
 Net current assets	 <u>9,672</u>	 <u>8,056</u>
Net assets	<u>9,672</u>	<u>8,056</u>
 Represented by:		
Restricted Funds- University of the Third Age	2,589	1,920
Restricted Funds – CAPHE Project	1,182	0
General unrestricted fund	<u>5,901</u>	<u>6,136</u>
	<u>9,672</u>	<u>8,056</u>

Signed for and on behalf of the board of Trustee

Wł. Mier-Jędrzejowicz

Prof W. Mier-Jędrzejowicz – Rector

Date: 17 May 2024