

Charity registration No. 298510

THE POLISH UNIVERSITY ABROAD

TRUSTEES' REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 August 2020

THE POLISH UNIVERSITY ABROAD
Trustees Report & Accounts at 31 August 2020

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Prof T. Kazmierski

Mrs J. Janczewska

Prof W. Mier-Jedrzejewicz

Mr K. Rowinski

Secretary

Mrs. H. Stochniol

Office Address

Third Floor 238-246 King Street, London W6 0RF

Bankers

Barclays Bank Plc, 75 King Street, London W6 9HY

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Independent Examiner's Report to the Trustees of the Polish University Abroad

I report on the accounts of The Polish University Abroad for the year ended 31st August 2020, which are set out on pages 4 -9.

Respective responsibilities of Trustees and Examiner.

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 and that an independent examination is sufficient.

It is my responsibility to:

- examine the accounts under Section 43 of the 1993 Act
- follow the procedures laid down in the general Directions given by the Charity Commission under Section 43(b) of the 1993 Act and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and in comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination no matter have come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 41 of the 1993 Act and
- to prepare accounts which with the accounting records and comply with the accounting requirements of the 1993 Act, have not been met or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding or the accounts to be reached.

Signed: 

Name: K. Muraszko

Date: 25/03/2021

Muraszko & Co Limited
Accountants & Tax Advisers
23 Wadsworth Business Centre
21 Wadsworth Road
Perivale
UB6 7LQ
Co Number: 6979057

THE POLISH UNIVERSITY ABROAD – Trustees Report

Structure, governance and management

The charity is an academic school of higher education governed by a declaration of Trust dated 7th January 1988 as amended at the AGM of 26th June 1990.

The charity is managed by its Senate, the executive body responsible for all academic, commercial and administrative matters. Senate meetings are convened by the Rector who is also obliged to convene a meeting at the request of three of its members.

The Annual General Meeting of Professors and Readers, appointed in accordance with the Statute, is convened by the Rector who is also obliged to convene a General Meeting at the request of 10 of its members.

The AGM receives the Rector's annual report and reviews all activities and future plans of the University. It also elects the Rector and Deputy Rector.

The Senate consists of the following:

- The Rector, elected by the AGM

- The Deputy Rector, elected by the AGM

- Deans, elected by their Departmental Councils

- Two delegates from each Department, elected by their Departmental Councils

- The Secretary

There are three principal Academic Departments

- Humanities

- Institute of European Culture

- Institute of Technical Sciences

According to the University Statute other departments may be created by the Senate if needed.

Administrative matters are handled by the Administration Department, chaired by the Rector, which consists of:

- The Rector

- The Deputy Rector

- The Secretary

- Administrative Assistants

The University has no special arrangements with any other charities.

The Senate and Trustees have assessed the major risks to which the University is exposed and are satisfied that systems are in place to mitigate exposure to major risks.

THE POLISH UNIVERSITY ABROAD – Trustees Report (Cont.)

Objectives and Activities

The principal activity of the charity is that of an educational establishment, providing education in particular to students of Polish origin, by means permitted by charity law.

Achievements and Performance

Regular courses were run by PUNO as in the previous years. In addition the following events took place:

- Inauguration of the Academic Year
- 80th Anniversary Celebrations

The Polish University Abroad received much support from volunteers including our professors, lecturers and friends.

Future Strategy

The charity plans to continue the activities as outlined in its objectives.

Financial Review

During the year donations of £33,486 were received from Polish community and from Polish organisations in addition to a Grant of £ 10,000 from Heritage Lottery Fund. As in the past the rest of the income, detailed in the following pages, was derived from providing lectures and courses.

Basis of preparation of accounts

As the income of the charity is below £250,000, the Trustees have resolved that the accounts do not need to be audited, there is no provision in the Statute of the University requiring such an audit and no such audit has been requested. Additionally, the Trustees have resolved that in order to minimise administration, the Receipts and Payments basis of preparing the accounts should be used.

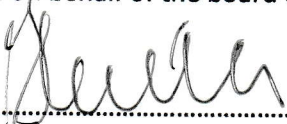
Related Party Transactions

No Trustees or any person connected with the Trustees has received any remuneration for the year directly or indirectly from the charity funds.

Independent Examination

The Trustees agreed to the engagement of Mr K Muraszko to act as Independent Examiner of the Charity on a pro bono basis.

Signed for and on behalf of the board of Trustees

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on: Date: 5/10/2020

Prof T. Kazmierski – Rector

THE POLISH UNIVERSITY ABROAD – Statement of Financial Activities

Restricted Funds

University of the Third Age	2020	2019
	£	£
Fees for University of the Third Age	665	965
	-----	-----
Total receipts re: University to the Third Age	665	965
Payments re: University of the Third Age	(660)	(1,020)
	-----	-----
Net receipts re: University of the Third Age	5	(55)
Restricted Funds – University of the Third Age B/F	1,595	1,650
	-----	-----
Restricted Funds – University of the Third Age C/F	<u>1,600</u>	<u>1,595</u>
TICASS Project	2020	2019
	£	£
Transfer from Akademia Sztuki	0	32,226
	-----	-----
Total receipts re: TICASS Project		32,226
Payments re: TICASS Project	7,674	42,137
	-----	-----
Net receipts re: TICASS Project	(7,674)	(9,911)
Restricted Funds – TICASS Project B/F	7,112	17,023
	-----	-----
Restricted Funds – TICASS Project C/F	<u>(562)</u>	<u>7,112</u>

THE POLISH UNIVERSITY ABROAD – Statement of Financial Activities

Unrestricted Funds – Receipts	2020	2019
	£	£
PhD in Humanities	-	2,342
PhD in Psychology	7,050	4,240
Post Graduate Course in Coaching	7,522	-
Post Graduate Course in Psychology	6,000	-
Post Graduate Course in Polish as a Sec Language (with Lodz U)	9,051	600
Workshops	411	1,575
Publications	383	2,267
Conferences	2,237	-
Donations	33,486	32,857
HLF Grant	10,000	-
Functions	2,086	1,272
Registration Fees	240	225
Total Unrestricted Funds – Receipts	78,466	45,378

THE POLISH UNIVERSITY ABROAD- Statement of Financial Activities

Unrestricted Funds – Payments	2020	2019
	£	£
PhD in Humanities	-	795
PhD in Psychology	2,691	680
Post Graduate Course in Coaching	6,425	-
Post Graduate Course in Psychology	4,622	-
Post Graduate Course in Polish Language (with Lodz Uni.)	10,878	-
Workshops	15	993
Polish Culture Course	320	920
Publications	390	6,784
Conferences	826	9,067
Symposiums	2,706	2,234
Function expenses	17,501	8,074
Office expenses	1,588	1,672
Secretariat	15,641	17,438
Media	14,104	699
Travel	593	1,046
Total Unrestricted Funds – Payments	78,300	50,402
 Net Payments re: Unrestricted Funds	 166	 (5,024)
Unrestricted Funds B/F	<u>14,030</u>	<u>19,054</u>
Unrestricted funds C/F	<u>14,196</u>	<u>14,030</u>

THE POLISH UNIVERSITY – Statement of Assets and Liabilities

Fixed Assets	2020	2019
Tangible fixed assets	-	-
Current Assets		
Cash in hand	1,088	14
Cash at bank	<u>14,146</u>	<u>22,723</u>
	15,234	22,737
Creditors	-	-
Net current assets	<u>15,234</u>	<u>22,737</u>
Net assets	<u><u>15,234</u></u>	<u><u>22,737</u></u>
Represented by:		
Restricted Funds- University of the Third Age	1,600	1,595
Restricted Funds – TICASS Project	(562)	7,112
General unrestricted fund	<u>14,196</u>	<u>14,030</u>
	<u><u>15,234</u></u>	<u><u>22,737</u></u>

Signed for and on behalf of the board of Trustee


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Prof T. Kazmierski – Rector

Date: 5/10/2020