

Good evening, everyone. It is my pleasure to welcome you all to our Annual General Meeting. Thank you for joining us.

For those who don't know me, my name is Emma Wreathall, and I am the Acting Chair of Little Teapots.

Our agenda today includes a chair report, the presentation of the accounts, play leaders report, a Q&A session and the resignation of the current committee.

I now declare the Annual General Meeting officially open.

Acting Chair Persons Report

Little Teapots is a registered charity run by a voluntary committee. The committee consists of a Chair, a Vice Chair, a Treasurer, a Secretary, and several other members, as well as Jenny, Lead Practitioner and Linda as Deputy. Emily Senco, Ali Deputy Senco and Room Leader and Faye, Kayla and Olivia and two members of staff covering lunch Jill and Emma. We operate from 8am to 4pm Monday to Thursday and 8am to 3pm on a Friday. We offer a breakfast club, morning session, lunch and an afternoon session.

We have achieved four Outstanding Ofsted inspections and follow the Early Years Framework. We have recently had an Ofsted inspection and the report should be made public within the next couple of weeks; our last Ofsted inspection was December 2019.

In September we saw the committee grow and a slight change in roles due to others stepping down due to children leaving Little Teapots.

Firstly we saw Paul join as chairperson from September 2024; Paul unfortunately resigned this September due to other commitments; we thank him for all that he did for Little Teapots. Our vice chairperson stepped down in June due to having to move her children to a different childcare setting so it was closer and easier for work reasons. I stepped up a vice chair for the remainder of the summer term.

I have now stepped up to acting chairperson due to Paul's resignation and will be hoping to be voted in as chairperson for the coming year!

We have had to say goodbye to some of our other committee members due to moving away or children leaving Little Teapots; I thank Trudy Chandler and Adam Pettitt for their contributions on behalf of Little Teapots.

This year we have seen some big improvements made within the setting; we purchased the wooden castle/fort for the garden which was made possible with the Tesco Blue Token Scheme.

We also had a new kitchen fitted during the summer holidays which was made possible with a donation from West Suffolk Council and also the donation of time from local tradespeople; mainly Scott Bilham and Josh Wreathall. Scott, Abbi and their two young children spent many a late night or weekend here at Little Teapots; and without them you wouldn't see the kitchen you see today. We also had an ex-parent do the painting; Terry Scott helped with the worktop and then we also had Edmundson Electrical, Plumb City and Abbeygate Tiles; all based in Bury St Edmunds donate all of the materials needed. I would like to say a massive thank you to everyone that contributed with this project.

We also made space for a Jabadao section (soft play) within the setting which has proven very popular with the children. The Jabadao approach champions free flow movement play as a key learning tool.

Fundraising; grants and donations this year has achieved a total of just over £8,000; which is made up of craft mornings, raffles, Santas grotto, sponsored jump, Mother's Day gifts, ice cream shop, Tesco blue tokens; Easyfundraising, leavers T-shirts, uniform sales and donations.

This coming year our focus as a committee is to recruit new committee members due to losing some of ours due to their children leaving Little Teapots and to also increase our fundraising efforts. Our next project which we are raising funds for is our outdoor learning hub; with limited space and break out rooms the learning hub is a valuable space; especially when trying to split the older and younger ones to do focussed learning and to get the older children school ready.

Finally I just want to thank all the committee for giving up their spare time and I look forward to the year ahead with lots of fundraising events planned for the next few months.

Many thanks for listening.

Emma Wreathall Acting Chair of Little Teapots

Profit and Loss

Little teapots pre school
For the year ended 31 August 2025

2025

Turnover

Donations	265.77
Fundraising	2,820.89
Grants	5,161.73
Interest Income	1,206.72
Sales	36,814.61
SCC Early Years Funding	154,396.12
SCC Locality Budget	2,500.00
SCC SEN and Inclusion Funding	1,065.00
Uniform Sales	428.68
Voluntary Charges	2,584.40
Total Turnover	207,243.92

Cost of Sales

Direct Wages	(19,357.63)
Total Cost of Sales	(19,357.63)

Gross Profit

226,601.55

Administrative Costs

Advertising & Marketing	140.00
Audit & Accountancy fees	324.00
Childrens Uniform	299.12
Cleaning Products	724.27
Employer Pensions Costs	2,610.90
Employers National Insurance and Tax	24,354.97
EYPP / Deprivation Spending	920.27
Family - transaction charge	268.56
FAMILY Software and Consumables	2,145.60
First Aid Supplies	2.95
Fundraising Expenses	257.82
Garden Repairs	5,506.23
General Expenses -Food	2,570.15
Insurance	1,432.04
Kitchen Appliances	664.68
Light, Power, Heating, water	3,287.64
Locality Budget Spend	2,035.99
Office Supplies	228.32
Presents and staff events	188.82
Printing & Stationery	616.39
Refuse Collection	497.22
Rent / Rates	3,240.00
Repairs & Maintenance	725.25
Resources	1,053.17
Resources - Setting	4,709.24
Salaries	151,682.73
Staff Training	1,364.99
Staff Uniform	183.13
Subscriptions	1,649.12
Telephone & Internet	1,116.10
Water	151.98
Total Administrative Costs	214,951.65

Operating Profit

11,649.90

Profit on Ordinary Activities Before Taxation

11,649.90

Profit after Taxation

11,649.90



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Little Teapots Pre-School

On accounts for the year ended

01/09/2024 – 31/08/2025

Charity no
(if any) 298057

Set out on pages

N/A

N/A (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Stefan V H Bransby-Zachary

Date: 06/10/2025

Name: Stefan V H Bransby-Zachary FCA

Relevant professional
qualification(s) or body (if
any):

Chartered Accountant

Address: B Z Alexander Ltd, The Old Post Cottage

Denston, Newmarket, Suffolk

CB8 8PW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE

