



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 December 2020

To 30 November 2021

Charity name: Ilketshall St Andrew Village Hall

Charity registration number: 298372

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Ilketshall St Andrew Village Hall exists for the use of the inhabitants of the Parish of Ilketshall St. Andrew , Suffolk and the wider community without distinction of political, religious or other opinions.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Meetings, lectures and classes and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the local inhabitants.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are aware of the Charity Commission guidance on public benefit and take it into account when making decisions about grant applications, spending and events organisation.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Between Dec 1st 2020 and Nov 31st 2021</p> <p>The Plant Sale in April 2021 was a wonderful post lock-down event, enjoyed by many and raising £491. This event was very popular with local residents, the wider public, local gardeners and plant suppliers as a rare outing after the Covid restrictions.</p> <p>Other popular fund raising events were the Jumble sale in June 2021, raising £594 and enjoyed by local and more distant people as a bargain event and a chance to socialise.</p> <p>The Christmas Fayre in Nov 2021, organised in partnership with St Andrew's church raised £459 for the Hall and slightly more for the church.</p> <p>We received £17,073 in Covid Support grants from the District Council and £3,000 in other Local Government Community Grants, which we ring-fenced to pay for supplying and fitting of new roof tiles and membrane.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	On 31 st Nov 2021 our financial position was good. We had sufficient funds to pay for the roofing work, which was delayed by our roofer until next financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We normally hold running reserve of £3000 in hand to cover unforeseen emergencies and a further £3000 on target for planned maintenance and improvement costs. We had £15,191 balance at the end of Nov 2021. The balance in excess of our normal reserve was in anticipation of paying the roofer when work was complete in early 2022.
Amount of reserves held	Para 1.22	£9,000 in excess of £6000 reserve target
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Committee of trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Volunteers of Ilketshall St Andrew residents, including representatives of regular hirers and the parish council.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Ilketshall St Andrew Village Hall
Other name the charity uses	Ilketshall St Andrew Village Hall Management Committee
Registered charity number	298372
Charity's principal address	c/o 1 Took's Common Ilketshall St Andrew Beccles Suffolk NR34 8HY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pauline McCarthy	Booking Clerk		
2	Lucia Privitera			
3	Andrew Moore	Vice chairman		
4	Brian Andrews	Chairman		
5	Lionel Andrews			
6	Melanie Thompson	Secretary		
7	Anne Law	Treasurer		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	A. Moore	
Full name(s)	ANDREW MOORE	
Position (eg Secretary, Chair, etc)	VICE CHAIRMAN	
Date	29/07/2022	

ILKETSHALL ST ANDREW VILLAGE HALL
CHARITY REG: 298372

RECEIPTS AND PAYMENTS ACCOUNTS

Summary of receipts and payments for the year ended 30th November 2021

RECEIPTS	2021
	£
Donations and grants	20,158.67
Fundraising	2,358.17
Hire of hall	3,550.25
Interest on deposit account	0.68
Total Receipts	26,067.77

PAYMENTS	£
Water, rates and sewerage	498.16
Light and heating	691.87
Insurance and licences	962.41
Printing, postage and stationery	87.61
Cleaning and PPE	895.85
Refreshments	493.91
General repairs and maintenance	827.92
Building repairs	8,548.32
Professional fees	673.79
	13,679.84

NET RECEIPTS	12,387.93
Cash funds b/fwd from 30/11/2020	2,803.42
Cash funds c/fwd 30/11/2021	15,191.35

STATEMENT OF ASSETS AND LIABILITIES

As at 30th November 2021

CASH FUNDS	2021
	£
Community bank account*	3,137.77
Bank deposit account	11,928.10
Cash in hand	125.48
	15,191.35

* Cash funds at the year end include £124.36 held for Community Council Funds.

Signed on behalf of all the trustees

TREASURER Anne Law Date 28/9/22

ILKETSHALL ST ANDREW VILLAGE HALL
INDEPENDENT EXAMINER'S REPORT
YEAR ENDED 30 NOVEMBER 2021

Independent examiner's report to the trustees of Ilketshall St Andrew Village Hall

I report on the accounts of the Charity for the year ended 30th November 2021, which are the Summary of Receipts and Payments and the Statement of Assets and Liabilities.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:..........

Name: Leslie Newman FCA

Address: Newman & Co,
7 Hungate,
Beccles,
Suffolk,
NR34 9TT

Date:.....29.9.2022.....