

PATE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales · Charity number 298307

Details

Status Registered

Legal form Other

Registered 2012-01-26

Register [View on the Charity Commission register](#)

Contact

Address Pates Grammar School
Princess Elizabeth Way
Cheltenham
Gloucestershire
GL51 0HG

Phone 01242523169

Email pachair@patesgs.org

Website www.patesgs.org

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOL (NOT NORMALLY PROVIDED BY THE LOCAL EDUCATION AUTHORITY).

Activities: TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOL [NOT NORMALLY PROVIDED BY THE LOCAL EDUCATION AUTHORITY].

Classification

- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** CHELTENHAM
- Gloucestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£42,387	£59,491	-	-
2024-07-31	£42,476	£9,059	-	-
2023-07-31	£40,588	£44,625	-	-
2022-07-31	£57,351	£39,085	-	-
2021-07-31	£25,075	£25,366	-	-
2020-07-31	£39,701	£37,290	-	-

Trustees

Name	Role	Appointed
Beth Wycherley		2025-11-06
Chloe Murphy		2023-08-11
Jinny Gupta		2025-11-06
Katie Elizabeth Endacott		2023-08-11
Lucinda OGorman		2024-11-07
Nayana Ghosh		2023-08-11
Rachel Frances Webb		2022-11-15
Steini Sigurdsson		2025-11-06
Vinod Kumar Chhillar		2025-11-06

PATE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 298307

Accounts

PATES GRAMMER SCHOOL PARENTS ASSOCIATION

Credits

£37,799.59

Debits

£3659.69

Charity Donations

£52,000

Pates Business Premium ME

Credits

£4,587.57

Debits

£3,831.75

Total for both accounts

Credits

£42,387.16

Debits

£7,491.44

Charitable Donations

£52,000

PATE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 298307

Accounts



Pate's Grammar School Parents' Association – Trustee Governing Document (November 2024)

1. Purpose:

The purpose of Pate's Parents' Association (PPA) is to advance the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school, specifically those not normally provided by the local education authority.

This is achieved through supporting school events and holding other fundraising activities. In the year this included: the provision of a nearly new uniform shop; two online raffles; biennial spring fair; annual quiz night; 100 Club lottery, and providing refreshments at school-organised concerts, performances and cultural events.

2. Public Benefit

Decisions regarding the allocation of funds generated by PPA fundraising activities are taken at PPA meetings (attended in person and digitally by committee members, 2 x school representatives and wider PPA membership). The school (through its representatives and the student council) request financial support for facilities that advance the education of students. These requests are discussed and voted on by those trustees present at the meeting (quorum is always observed).

Trustees always ensure that:

- The request falls within the PPA's purpose and students and their education will benefit from these requests
- That the funding could not be provided by the local education authority
- If relevant, the trustees will prioritise the funding requests.

3. Financial Review and Reserves

In the year (up to 31 July 2024), PPA fundraising activities generated £42,476. Once expenses and other deductions were considered, there was a surplus of £33,418. The PPA donated £24,500 to the school. This consisted of money to purchase equipment for the climbing wall (£9,500) and the development of the Student Support Centre (£15,000). These are facilities that are available to all students throughout the year. Plans for the remaining surplus are being considered in conjunction with the school and will be aligned to its vision.

At the year end, the charity had reserves of £52,799 (in 2023 reserves were £43,881). The trustees aim to hold reserves of at least £5,500. Trustees are aware that the charity currently holds reserves above this amount. Excess reserves will be donated to the school when appropriate projects have been identified.

4. Achievements and Performance

In addition to the financial review provided in Section 3, this document will highlight 3 activities that the trustees believe best represent the PPA's achievements and performance over the last year. These are the provision of a nearly new uniform shop, biennial spring fair, and online raffles.

The nearly new uniform shop is much more than a significant income generator for the PPA (£7,310 in the featured year). It provides parents with quality school uniform items at affordable prices and promotes sustainability throughout the school community.

The biennial spring fair is a popular event that is well-supported by both the local community and the school, particularly by the students in Years 7 and 8. This year, the fair raised £5,246. Local businesses and charities were represented; thus, growing connections and students' awareness of wider societal issues. Year 7 and Year 8 students practise their entrepreneurial skills by providing stalls at the event.

Two online raffles have become a regular fundraising activity for the PPA, raising a total of £7,826. Again, there is an emphasis on community with parents joining together, usually within tutor groups to provide prizes, and local businesses donating prizes. Tickets are priced at £1 each, making it possible for most families to purchase tickets and support their child's educational experience at Pate's.

5. Overview of Charity's Trusts

As an unincorporated association, we adhere to a constitution (adopted September 1986 and amended September 1987). Trustees are all volunteers and are appointed annually through an in-person election at the charity's annual general meeting (usually held in November). The trustee committee consists of 8 people: chairperson, vice-chairperson, treasurer and secretary. The other 4 roles are currently: nearly new uniform, volunteer coordinator, marketing/communication, and 100 Club. All parents, guardians, or carers of current students are members of the PPA, can stand in the trustee election, and can vote in the appointment trustees at the annual general meeting.

Additional Information

All trustees obtain DBS clearance following their appointment and complete/renew safeguarding training on an annual basis. PPA trustees are supported in their fundraising activities by a pool of approximately 20 regular event volunteers. All parents, guardians and carers are invited to become volunteers.

Reference and Administrative Details

The charity is referred to as Pate's Parents' Association or PPA by the school community.

Charity number: 298307

Principal Address:

Pates Grammar School
Princess Elizabeth Way
CHELTENHAM
Gloucestershire
GL51 0HG

Trustees

All trustees have been in place since the 2023 AGM (8 November 2023). There have been no in year resignations and appointments.

Appointment	Name
Chairperson	Fiona Crouch
Vice-chairperson	Chloe Murphy
Treasurer	Emilie Taylor
Secretary	Elizabeth Mary Flackett
Nearly New Uniform	Emma Brazier
Volunteer Coordinator	Katie Elizabeth Endacott
Marketing/Communication	Nayana Ghosh
100 Club Lottery	Rachel Frances Webb

Declarations

The Trustees declare that they have approved the Trustee Governing Document report above.

Signed by:

(Name and Position):

Date:

Signed by:

(Name and Position):

Date:



Pate's Grammar School Parents' Association
Income and expenditure account for the year ended 31 July 2024

Unrestricted funds	2024	2023
Income	£	£
PA Events		
House music	2,999	3,241
Autumn concert	631	588
House drama	3,639	3,921
Sweeney Todd	0	1,412
School of Rock	1,402	0
Leavers concert	561	951
Other events	1,715	2,397
Pizza evening	0	2,107
Book Sales	1,098	0
Spring Fair	5,246	0
Quiz night - Tickets	800	680
Quiz night - Bar	904	1,214
	<u>18,996</u>	<u>16,510</u>
Nearly new uniform		
Nearly new uniform sales	<u>7,310</u>	<u>5,627</u>
	<u>7,310</u>	<u>5,627</u>
Raffles		
Christmas raffle	4,736	5,075
Summer raffle	<u>3,090</u>	<u>3,096</u>
	<u>7,826</u>	<u>8,171</u>
Miscellaneous PA income		
Benevity	2,630	2,066
Amazon smile	0	910
Terracycle	269	575
Donation - Ecclesiastical	0	300
Donation - Lloyds match funding	500	556
Other	0	53
	<u>3,399</u>	<u>4,461</u>

100 Club		
Membership	4,690	5,730
Interest	255	89
	<u>4,945</u>	<u>5,819</u>
Total income	<u>42,476</u>	<u>40,588</u>
Unrestricted funds		
Expenditure		
PA Expenditure		
Bar purchases	-3,836	-3,464
Stock movement	-384	238
Pizza evening - expenses	0	-1,235
Raffle expenses	-243	-158
Book purchases	-844	0
Spring fair expenses	-910	0
Operating expenses	-42	-106
	<u>-6,259</u>	<u>-4,725</u>
100 Club		
Prizes	-2,800	-3,300
	<u>-2,800</u>	<u>-3,300</u>
Total expenditure (ex donations to school)	<u>-9,059</u>	<u>-8,025</u>
Surplus for year (before donations to school)	33,418	32,563
Donation to school	-24,500	-36,601
Surplus/(Deficit for year)	8,918	-4,037



Pate's Grammar School Parents' Association	2024	2023
Balance Sheet as at 31 July 2024	£	£
Current account	30,344	23,196
100 Club account	20,785	17,440
Bar stock	71	455
Cash	490	490
Accrual for bar purchases	-837	-1,200
Prepayment for income recognised	4,245	4,601
Accrual for 100 club winner payments	-2,300	-1,100
Total balances	<u><u>52,799</u></u>	<u><u>43,881</u></u>
 Represented by		
Balances at 1 August 2023	43,881	47,919
Surplus/(Deficit for year)	<u>8,918</u>	<u>-4,037</u>
Balance at now	<u><u>52,799</u></u>	<u><u>43,881</u></u>

Signed by the following trustees on behalf of all trustees:

Signature approval	Name printed	Date

Signature approval	Name printed	Date



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Pate's Grammar School Parents' Association

On accounts for the year
ended

31 July 2024

Charity no
(if any)

298307

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/7/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Caroline Ryman

Date:

Name:

Caroline Ryman

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant

Address: 11 Aggs Close, Gotherington, Cheltenham, Glos, GL52 9HD

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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PATE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 298307

Accounts



Pate's Grammar School Parents' Association
Balance Sheet as at 31 July 2023

Current account	23,196	23,391
100 Club account	17,440	23,821
Bar stock	455	217
Cash	490	490
Accrual for bar purchases	(1,200)	-
Prepayment for income recognised	4,601	-
Accrual for 100 club winner payments	(1,100)	-
Total balances	43,881	47,919
Represented by		
Balances at 1 August 2022	47,919	27,753
Surplus/(Deficit for year)	(4,037)	20,166
Balance at 31 July 2023	43,881	47,919



Pate's Grammar School Parents' Association
Income and expenditure account for the year ended 31 July 2023

Income	2023 £	2022 £
PA Events		
House music	3,241	
Autumn concert	588	
House drama	3,921	
Sweeney Todd	1,412	19,914
Leavers concert	951	
Other events	2,397	
Pizza evening	2,107	
Quiz night - Tickets	680	900
Quiz night - Bar	1,214	
	<u>16,510</u>	<u>20,814</u>
Nearly new uniform		
Nearly new uniform sales	5,627	5,220
	<u>5,627</u>	<u>5,220</u>
Raffles		
Christmas raffle	5,075	
Summer raffle	3,096	20,906
	<u>8,171</u>	<u>20,906</u>
Miscellaneous PA income		
Benevity	2,066	
Amazon smile	910	
Terracycle	575	
Donation - Ecclesiastical	300	4,168
Donation - Lloyds match funding	556	
Other	53	
	<u>4,460</u>	<u>4,168</u>

100 Club		
Membership	5,730	6,240
Interest	89	3
	<u>5,819</u>	<u>6,243</u>
Total income	<u>40,588</u>	<u>57,351</u>
Expenditure		
PA Expenditure		
Bar purchases	(3,464)	(7,246)
Stock movement	238	
Pizza evening - expenses	(1,235)	
Raffle expenses	(158)	
Operating expenses	(106)	(539)
	<u>(4,725)</u>	<u>(7,785)</u>
100 Club		
Prizes	(3,300)	(3,300)
	<u>(3,300)</u>	<u>(3,300)</u>
Total expenditure (ex donations to school)	<u>(8,025)</u>	<u>(11,085)</u>
Surplus for year (before donations to school)	32,563	46,266
Donation to school	(36,601)	(28,000)
Surplus/(Deficit for year)	(4,037)	18,266



Pate's Grammar School Parents Association

Treasurer's Report for year ending 31st Jul 2023 – Presented to AGM 8th Nov 2023

Commentary

This school year saw a return to “near normal” activities after the recent anomalous times caused by the Covid-19 pandemic. This meant that we had consciously opted to be involved in a few less events than the previous year which had been possibly overly hectic for committee members as people were so enthusiastic to return to in-person events. One of the key themes that has run throughout the year has been the “cost of living crisis” which has affected both individuals’ and also schools’ finances. These factors resulted in both more targeted income generation efforts and an overall lower income generated.

Income

Total income for the year was just shy of £40.6k which for the reasons articulated above was a drop from the previous year's income of £57.3k.

Income from in person school events was £16.5k which was drop from £20.8k from the previous year, probably for the reasons highlighted above. We again supported a reasonable number of events while also putting most focus on the larger events which are most advantageous for ease of fund raising. The most popular events were:

- House Music £3.2k
- House Drama £3.9k
- Quiz night £1.9k
- Pizza evening £2.1k

Income from the Nearly New Uniform shop was £5.6k against the previous year's total of £5.2k. We believe the key drivers in the increase in income were the dedication and hard work from this part of the team and pressures of the costs of living crisis

The raffles saw the largest drop in income relative to the year prior. This year we generated £8.2k against the prior year total of £20.9k. Not with-standing the cost of living crisis, this represents a possible opportunity to consider if we can generate more from this income stream.

Miscellaneous income was £4.5k which was a small increase from £4.2k the previous year. The largest income generator was the Benevity funding scheme. This generated £2.1k and represents a possible way to encourage greater giving from those parents in a position to do so.

100 club income for the year was £5.8k which is a drop from £6.2k in the previous year. We have noted that a number of those enrolled in the 100 club have children who are now quite progressed through the school which could indicate a natural drop in income. The 100 club will also be adversely affected by the cost of living crisis.

Expenditure

The total expenditure for the PPA was £8.1k. The principal costs breakdown as follows:

- Drink & bar purchases of £3.5k. This represents a very healthy margin of 76% which also indicates that selling tea and coffee is an excellent way to generate funds. Although we could possibly generate a larger profit margin, we have been mindful of the cost of living crisis and have consciously restricted price increases where possible. Spending on stock was lower than the previous year which suggests a slightly tighter control of stock
- Pizza evening expenses of £1.2k which represents a 41% margin
- 100 club payouts were £3.4k. This includes an accrual for prizes awarded for June & July, but not paid until this financial year

Donations

During the school year we gave £36.6k to the school. This broke down as follows:

- £30.0k as a specific donation to the Pates Giving fund for explicit use for curriculum enrichment activities.
- £3.4k for portable goals
- £3.2k for an indoor bowling machine

In year deficit

The PPA generated a surplus before school donations of £33,663. After giving the donations to the school the full year deficit was £4.1k.

In light of the closing balances below, we are extremely comfortable with having an in-year deficit.

Closing balances

At the end of the period we had the following balances:

- Current account £23.2k
- 100 club account £17.4k
- Stock and cash £0.9k
- Accounting accruals and prepayments of £2.2. Most of this has since been paid, except for two 100 club winning balances for which we are trying to make payment.
- Net closing balance of £43,781

We have a minimum reserve balance holding level of £5.5k.

The accounts have been independently reviewed for reasonableness and accuracy by the Pate's Gramma School Bursar, Mr Stephen Locke

PATE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 298307

Accounts



Trustees' Annual Report for the period

Period start date			Period end date		
01	08	2021	31	07	2022
From			To		

Section A Reference and administration details

Charity name PATE'S GRAMMAR SCHOOL PARENTS' ASSOCIATION

Other names charity is known by PGSPA

Registered charity number (if any) 298307

Charity's principal address
 PATE'S GRAMMAR SCHOOL
 PRINCESS ELIZABETH WAY
 CHELTENHAM
Postcode GL51 0HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fiona Crouch	Chair		
2	Elizabeth Flackett	Vice-Chair		
3	Louise Hutchinson	Secretary		
4	Malgorzata Kula	Treasurer		
5	Emma Smith			
6	Eleanor Fee			
7	Emma Brazier			
8	Ping Thomas			
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant (Bursar)	Stephen Locke	Pate's Grammar School, Princess Elizabeth Way, Cheltenham GL51 0HG

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted 2/11/2011

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Elected by the Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees are named and elected members of the Committee.

The Committee works closely with the Bursar and the Head of the School to ensure that activities and expenditure are always in the best interests of the students.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of the school by providing and assisting in the provision of facilities of education at the school.

The main donations to school during the year were for:

Fitting out a new school Science Lab - £25,000

Contributions to the School Council - £3,000

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The main event of the year was the Spring Fair, which overall raised more than £10,000

Throughout the year, refreshments and bar sales across all events continued to be very successful, providing a necessary service and raising nearly £20,000

Raffles raised a total of £20,900

The popular annual Quiz Night made £900

The 100 Club continues to be a great source of income, bringing in over £6,000

Sales of second-hand uniform raised £5,200 during the year.

Section E Financial review

Brief statement of the charity's policy on reserves

We aim to spend the funds raised as quickly as possible in order to benefit the current students but always keep £3,000 in the Charity Account and £2,000 in the 100 Club Account in reserve

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Helen M Divett</i>	
Full name(s)	Helen M Divett	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	28.02.2023	

Pate's Grammar School Parents' Association
Income and Expenditure Account for the year ended 31 July 2022

	2022	2021
	£	£
Income		
100 Club		
Membership	6,240	7,050
Interest	3	3
Other activities		
Bar sales	19,552	104
Spring Fair	362	-
Donated Uniform sales	5,220	2,856
Quiz	900	1,774
Raffles	20,906	9,070
Donations/other	4,168	4,129
Collection of old coins	-	29
Christmas Bazaar	-	60
Total Income	57,351.09	25,075
Expenditure		
100 Club		
Prizes	3,300	2,250
Other activities		
Bar purchases	6,700	117
Spring Fair	197	20
Harry Potter Quiz	230	-
Quiz	119	200
Other inc bank charges,stock written off	539	307
	<u>7,785.42</u>	<u>644</u>
Total expenditure (excluding donations to school)	11,085.42	2,894
Surplus for year (before donations to school)	46,266	22,182
Donation to school	28,000	22,472
Surplus/-Deficit for year	18,266 -	291
Pate's Grammar School Parents' Association		
Balance Sheet as at 31 July 2021		
Current Account	23,391	8,069
100 Club account	21,621	18,677
Bar stock	217	222
Cash	490	485
Total balances	45,718.67	27,453
Represented by		
Balances at 1 August 2021	27,453	27,743
Surplus/-Deficit for year	18,266 -	291
Balances at 31 July 2022	45,718.67	27,453

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 JULY 2022

Independent Examiner's Report to the Trustees of the Pate's Parents Association (PPA).

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2022.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen Locke
Bursar
Pate's Grammar School

25 October 2022

PATE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 298307

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	08	2020	To	31	07	2021

Section A Reference and administration details

Charity name

Pate's Grammar School Parent's Association

Other names charity is known by

PGSPA

Registered charity number (if any)

298307

Charity's principal address

Pate's Grammar School
Princess Elizabeth Way
Cheltenham
Postcode **GL51 0HG**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Macey-Michael	Chair		
2	Bronwyn Syiek	Secretary		
3	Malgorzata Kula	Treasurer		
4	Anne Daly	Vice Chair		
5	Alex Collishaw			
6	Eleanor Fea			
7	Louise Hutchinson			
8	Ping Thomas			
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant (Bursar)	Stephen Locke	Pate's Grammar School, Princes Elizabeth Way, Cheltenham, GL51 0HG

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted 2/11/11

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Elected by the committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees are named and elected members of the committee.

The committee works closely with the Bursar and Head of the school to ensure that activities and expenditure are always in the best interest of the students.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of the school by providing and assisting in the provision of facilities of education at the school.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main donations to school during the year were for:

Upgrading School PE Department – £10,000

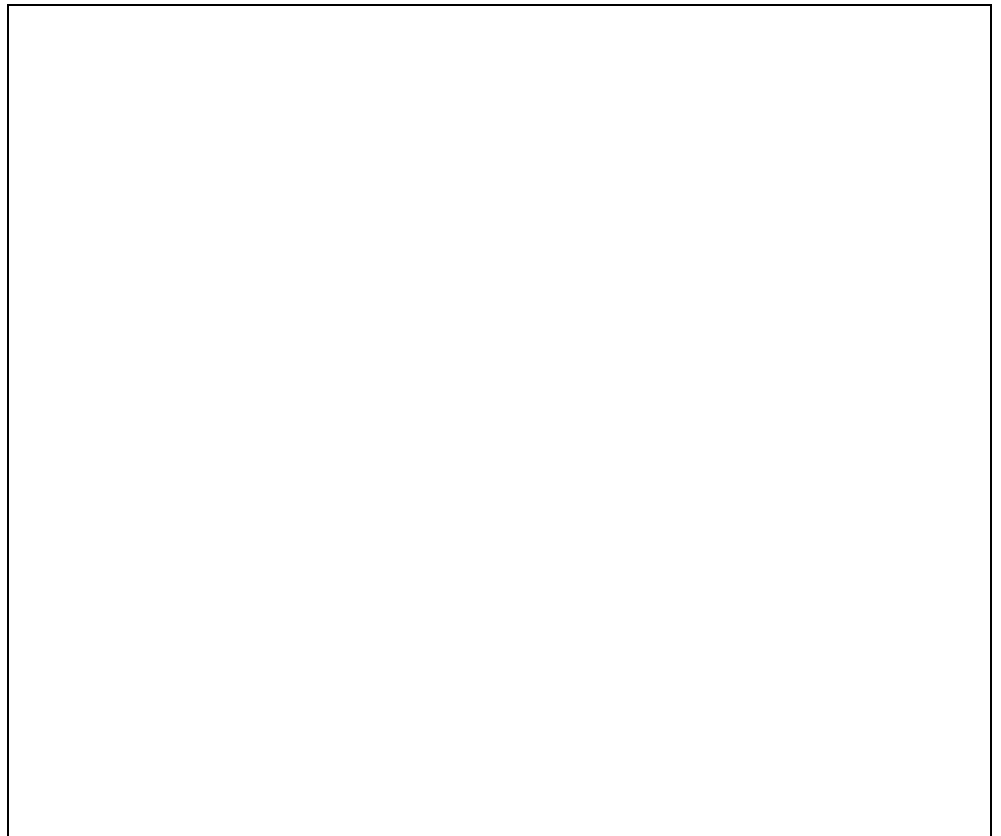
Planners for every pupil - £2,472

Purchase of school laptops and support to Covid-19 outgoings - £10,000

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The main event of the year was the Christmas Raffle which raised more than £9,000 for the school.

Our annual PA Quiz organised by the Parent's Association raised over £1,774

The 100 club continues to be a great source of income bringing in over £7000 this year.

Sales of second hand uniform is still very popular and raised £2,856 during the year.

PA Matchfunding efforts and increased donation via payroll seen raise in additional £3,300

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to spend the funds raised as quickly as possible in order to benefit the current children but always keep £3000 in the Charity account and £2500 in the 100 club account in reserve.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Malgorzata Kula	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	19.10.2021	

Pate's Grammar School Parents' Association
Income and Expenditure Account for the year ended 31 July 2021

	2021	2020
	£	£
Income		
100 Club		
Membership	7,050	7,780
Interest	3	18
Other activities		
Bar sales	104	8,636
Spring Fair	-	9,554
Donated Uniform sales	2,856	1,219
Quiz	1,774	1,168
Raffles	9,070	2,474
Donations/other	4,129	5,017
Collection of old coins	29	17
Christmas Bazaar	60	3,819
Total Income	25,075.26	39,701
Expenditure		
100 Club		
Prizes	2,250	2,400
Other activities		
Bar purchases	117	2,607
Spring Fair	20	330
Christmas Bazaar	-	365
Quiz	200	100
Other inc bank charges,stock written off	307	265
	644	3,667
Total expenditure (excluding donations to school)	2,893.68	6,067
Surplus for year (before donations to school)	22,182	33,634
Donation to school	22,472	31,223
Surplus/-Deficit for year	-291	2,411
Pate's Grammar School Parents' Association		
Balance Sheet as at 31 July 2021		
Current Account	8,069	13,008
100 Club account	18,677	13,874
Bar stock	222	376
Cash	485	485
Total balances	27,453	27,743
Represented by		
Balances at 1 August 2020	27,743	25,332
Surplus/-Deficit for year	-	2,411
Balances at 31 July 2021	27,453	27,743

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 JULY 2021

Independent Examiner's Report to the Trustees of Pate's Grammar School Parents Association

I report on the financial statements of the charity for the year ended 31 July 2021

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('the Act'). The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- The accounts did not accord with the accounting records; or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of the independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen Locke - Bursar – Pate's Grammar School

13 October 2021

PATE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 298307

Accounts



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	08	2019	To	31	07	2020

Section A Reference and administration details

Charity name

Pate's Grammar School Parent's Association

Other names charity is known by

PGSPA

Registered charity number (if any)

298307

Charity's principal address

Pate's Grammar School
 Princess Elizabeth Way
 Cheltenham
Postcode GL51 0HG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Macey-Michael	Chair		
2	Bronwyn Syiek	Secretary		
3	Malgorzata Kula	Treasurer		
4	Anne Daly	Vice Chair		
5	Alex Collishaw			
6	Eleanor Fea			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant (Bursar)	Stephen Locke	Pate's Grammar School, Princes Elizabeth Way, Cheltenham, GL51 0HG

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution adopted 2/11/11

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Elected by the committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees are named and elected members of the committee.

The committee works closely with the Bursar and Head of the school to ensure that activities and expenditure are always in the best interest of the students.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of the school by providing and assisting in the provision of facilities of education at the school.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main donations to school during the year were for:

Upgrading computers in one of the IT classrooms – £14,000

Planners for every pupil - £2,223

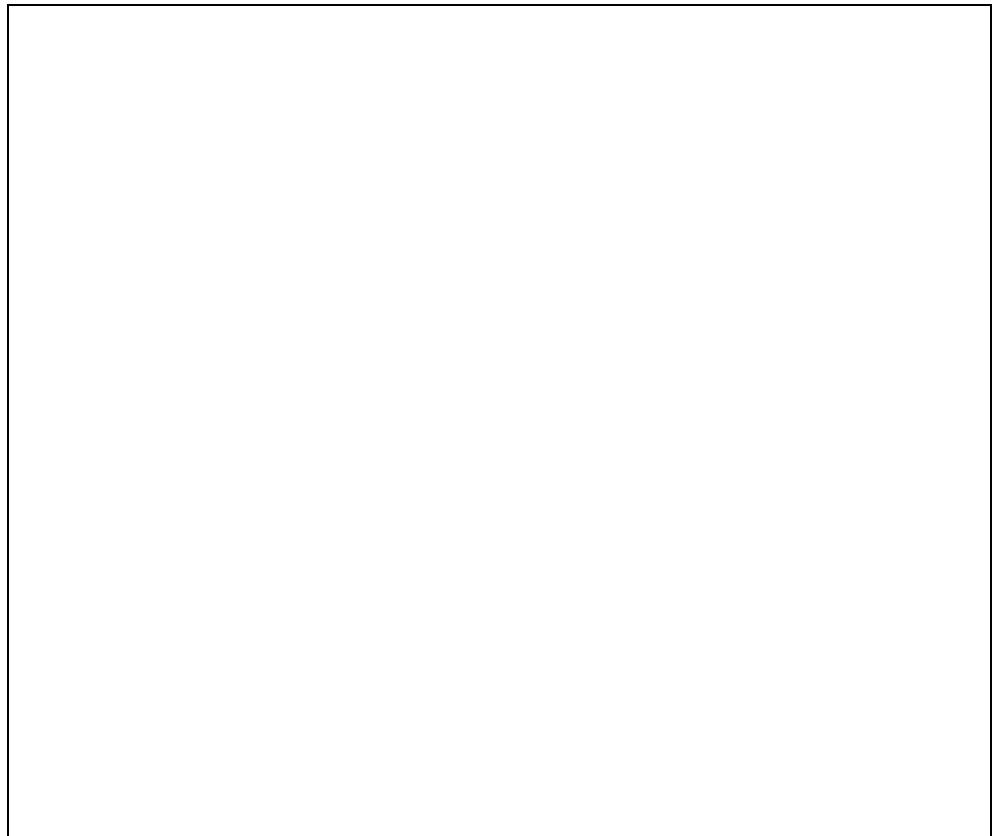
Purchase new English and Geography textbooks for students- £12,000

Water dispenser station & field boot brushes - £3,000

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The main event of the year was the Spring Fair which raised more than £9,500 for the school.

Refreshments and bar sales at school events also continued to be very successful raising more than £8,600 as well as providing a service to the school. Raffles at these events raised a further £2,474.

Our annual Christmas Bazaar organised by the Parent's Association raised over £3,800. The very popular annual quiz night made £1168.

The 100 club continues to be a great source of income bringing in over £5000 this year.

Sales of second hand uniform is still very popular and raised £1,219 during the year.

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to spend the funds raised as quickly as possible in order to benefit the current children but always keep £3000 in the Charity account and £2500 in the 100 club account in reserve.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

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Section F

Other optional information

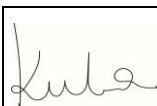
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Malgorzata Kula

Position (eg Secretary, Chair, etc)

Treasurer

Date

24.10.2020

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 JULY 2020

Independent Examiner's Report to the Trustees of Pate's Grammar School Parents Association

I report on the financial statements of the charity for the year ended 31 July 2020

Respective responsibilities of trustees and examiner

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- to state whether particular matters have come to my attention

Basis of independent examiner's statement

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Independent Examiner's Statement

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen Locke - Bursar – Pate's Grammar School

26 September 2020