

### **Chairman's report BVHT AGM 17<sup>th</sup> August 2021**

Since the last AGM, the hall has been closed during lockdown and open at other times only to those activities permitted by whatever regulations were currently in force. The hand sanitising stations that were installed outside the front door and by the entrance to the main hall during the first lockdown and the cleaning procedures that were put into place meant that the hall could be used safely.

Committee meetings were held on Zoom with their usual frequency though only the chair, vice chair, treasurer and secretary attended regularly.

Government grants have compensated for the dramatic fall in income and as a result the Village Hall remains in a strong position to continue serving the local community (see Treasurer's Report). Since reaching step 4 of the roadmap out of lockdown our regular users have started to return and we look forward to a return to the days before Covid when the Village Hall was rarely used less than six days a week.

Gavin Owen

### **Finance Report BVHT AGM 17<sup>th</sup> August 2021**

Report for the Year Ended 31<sup>st</sup> March 2021. The accounts were audited by A & N Accountancy Services and certified by them as a true record.

Far from a routine year as the effects of the Pandemic severely impacted our income from rentals.

Our income was very much assisted by government grants totalling over £21,000.

We benefitted again from a generous grant of £3,000 from Melksham Without Parish Council.

With money in the bank, we were able to proceed with important decorating, repairs, and maintenance while the Hall was closed.

At the close of the financial year and after completing these very necessary maintenance items we still had bank balances totalling £25,182.66. This was an extraordinarily strong position and better than the year before. This enables us to enter a period of recovery with confidence.

I am happy to offer the accounts for adoption by the AGM.

Christopher Sealy (Hon. Treasurer)

## **Bookings Report BVHT AGM 17<sup>th</sup> August 2021**

Due to the Coronavirus pandemic the use of the village hall has, naturally, taken a severe nosedive.

Total bookings since the introduction of the online booking system are as follows:

<b>Year</b>	<b>Total</b>	
2016	666	
2017	799	
2018	857	
2019	921	
2020	278	
2021	112	up to 11/8

At present use of the hall is being reserved for our regular user-groups with new bookings only being accepted from community service and health-related groups. We are not accepting private party bookings at this time.

Approximately half of our existing regular users have returned, with most of the remainder due back by the end of October. There are only two that have not given any indication of when they might return.

The Bowerhill Baby & Toddler Group and Craft, Chat & Coffee (now Craft, Coffee & Chat) will both be returning under new management in September. CC&C and Busy Bees will be coming in on the 16th of August to review their storage arrangements and Toddler Group on the 13th of September for a 'deep-clean' of their toys, etc.

I am receiving numerous enquiries regarding private party bookings, but these are being politely declined as the Executive Officers took the decision not to permit these types of bookings until the general public's response to the lifting of lockdown became clearer.

We currently have 19 regular user-groups on the books, of which nine are represented on the committee. The two dancing couples have left and BRAG do not currently have a nominated representative on the committee so are no longer entitled to the reduced hire rate.

The Covid-19 Special Conditions of Hire and the Cleaning Checklist are revised and updated in line with information received from our governing bodies and sent out to all hirers whenever there are major changes.

One-off hires of note:-

Melksham Without Parish Council have used the hall twice in recent months, once in May for their Annual Parish Meeting and a second time in July to facilitate a public meeting about the proposed Melksham bypass scheme.

Wiltshire Council used the hall as a Polling Station in May for the local Council elections, in July for the Melksham Neighbourhood Plan referendum, and will do so again in August for the Police & Crime Commissioner elections.

Hopefully the coming months will see an increase in usage with a return to something like our normal level of bookings next year.

Mark Harris  
Bookings Administrator

# Bowerhill Village Hall Trust

## Balance Sheet As of March 31, 2021

	TOTAL
Fixed Asset	
<b>Total Fixed Asset</b>	
Cash at bank and in hand	
Savings	21,450.58
Treasurers Account (0296)	3,732.08
<b>Total Cash at bank and in hand</b>	<b>£25,182.66</b>
Debtors	
Debtors	80.00
<b>Total Debtors</b>	<b>£80.00</b>
Current Assets	
Stock Asset	0.00
Uncategorised Asset	0.00
<b>Total Current Assets</b>	<b>£0.00</b>
<b>NET CURRENT ASSETS</b>	<b>£25,262.66</b>
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors	0.00
<b>Total Trade Creditors</b>	<b>£0.00</b>
Current Liabilities	
Booking deposit	0.00
Key Deposits	700.00
Payroll Liabilities	
HMRC	0.00
<b>Total Payroll Liabilities</b>	<b>0.00</b>
<b>Total Current Liabilities</b>	<b>£700.00</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£700.00</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£24,562.66</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£24,562.66</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£24,562.66</b>
Capital and Reserves	
Opening Balance Equity	0.00
Retained Earnings	18,369.72
Profit for the year	6,192.94
<b>Total Capital and Reserves</b>	<b>£24,562.66</b>

# Bowerhill Village Hall Trust

Profit and Loss  
April 2020 - March 2021

	TOTAL
Income	
Donations and legacies	24,211.08
Services	3,147.87
Uncategorised Income	40.16
<b>Total Income</b>	<b>£27,399.11</b>
GROSS PROFIT	<b>£27,399.11</b>
Expenses	
Advertising/Promotional	8.34
Community Charge	125.00
Dues and Subscriptions	100.00
Electricity	1,700.00
Gas	798.08
Insurances	961.72
Office/General Administrative Expenses	2,357.98
Other Miscellaneous Service Cost	241.22
Payroll Expenses	
Taxes	0.00
Wages	4,425.75
<b>Total Payroll Expenses</b>	<b>4,425.75</b>
Rent or Lease of Buildings	125.00
Repair and maintenance	7,744.06
Security	960.00
Telephone and WiFi	807.74
Uncategorised Expense	182.75
Water	672.97
<b>Total Expenses</b>	<b>£21,210.61</b>
NET OPERATING INCOME	<b>£6,188.50</b>
Other Income	
Lloyds Bank Savings Account	4.44
<b>Total Other Income</b>	<b>£4.44</b>
NET OTHER INCOME	<b>£4.44</b>
NET INCOME	<b>£6,192.94</b>

## Bowerhill Village Hall Trust

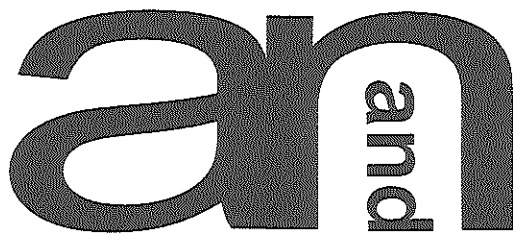
### Transaction Report April 2020 - March 2021

DATE	TRANSACTION TYPE	NO.	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT	BALANCE
Donations and legacies								
17/04/2020	Deposit		Melksham Without Parish Council	LOYD 64 FORE STREE	Donations and legacies	Treasurers Account (0296)	3,000.00	3,000.00
28/05/2020	Deposit		Wiltshire Council	WILTSHIRE COUNCIL 20044925102020	Donations and legacies	Treasurers Account (0296)	10,000.00	13,000.00
04/12/2020	Deposit		HMRC	HMRC JRS GRANT 475PH01501745	Donations and legacies	Treasurers Account (0296)	224.01	13,224.01
12/01/2021	Deposit		HMRC	HMRC JRS GRANT 475PH01501745	Donations and legacies	Treasurers Account (0296)	147.47	13,371.48
02/02/2021	Deposit		Wiltshire Council	WILTSHIRE COUNCIL 20047608572020	Donations and legacies	Treasurers Account (0296)	7,802.00	21,173.48
09/02/2021	Deposit		HMRC	HMRC JRS GRANT 475PH01501745	Donations and legacies	Treasurers Account (0296)	264.60	21,438.08
02/03/2021	Deposit			WILTSHIRE COUNCIL 20047906112020	Donations and legacies	Treasurers Account (0296)	467.00	21,905.08
16/03/2021	Deposit		Wiltshire Council	WILTSHIRE COUNCIL 20048078232020	Donations and legacies	Treasurers Account (0296)	2,096.00	24,001.08
18/03/2021	Deposit		HMRC	HMRC JRS GRANT 475PH01501745	Donations and legacies	Treasurers Account (0296)	210.00	24,211.08
Total for Donations and legacies							£24,211.08	
TOTAL							£24,211.08	

## Bowerhill Village Hall Trust

Transaction Report  
April 2020 - March 2021

DATE	TRANSACTION TYPE	NO.	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT	BALANCE
Repair and maintenance								
25/06/2020	Expense		The Prestige Decorating Company	THE PRESTIGE DECOR 400000000619933538 BVHT 422 309913 10 25JUN20 10:23	Repair and maintenance	Treasurers Account (0296)	3,409.60	3,409.60
21/08/2020	Expense			ROUNDSTONE 600000000638992762 46051 309875 10 21AUG20 14:54	Repair and maintenance	Treasurers Account (0296)	109.20	3,518.80
21/08/2020	Expense		The Prestige Decorating Company	THE PRESTIGE DECOR 400000000643914155 BVHT 437 309913 10 21AUG20 14:54	Repair and maintenance	Treasurers Account (0296)	2,936.59	6,455.39
02/09/2020	Expense			ROUNDSTONE 200000000642741778 46158 309875 10 02SEP20 15:39	Repair and maintenance	Treasurers Account (0296)	298.44	6,753.83
14/09/2020	Expense			R B POOLMAN 600000000649139219 15781 401717 10 14SEP20 13:43	Repair and maintenance	Treasurers Account (0296)	90.00	6,843.83
19/10/2020	Expense		Wright Electrical	WRIGHT ELECTRICAL 100000000662698477 1791 200506 10 19OCT20 09:07	Repair and maintenance	Treasurers Account (0296)	75.00	6,918.83
26/10/2020	Expense		The Prestige Decorating Company	THE PRESTIGE DECOR	Repair and maintenance	Treasurers Account (0296)	796.45	7,715.28
29/01/2021	Expense		Camera security services	CAMERA SECURITY SE 300000000712139169 23115 208458 10 29JAN21 12:08	Repair and maintenance	Treasurers Account (0296)	28.78	7,744.06
Total for Repair and maintenance							£7,744.06	
TOTAL							£7,744.06	



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Bowerhill Village Hall Trust  
Register Charity Number : 297945

I have examined the books of Bowerhill Village Hall Trust and certify that the Balance Sheet and Income and Expenditure Account to be in accordance herewith

Graham Hulbert

A & N Accountancy Services Ltd

5th May 2021