



Carlisle School Association

Annual Report 2024

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About us

- **Charity name:** Carlisle School Association, also known as the “CSA”
- **Registration number:** 297676
- **Registered address:** Carlisle Infant School, Broad Lane, Hampton TW12 3AJ
- **Website:** carliseschoolassociation.org.uk
- **Trustees:**
 - Chair: Louise Bloom
 - Secretary: Emma Goodden (until 16 May 2024) & Emma Waight (from 16 May 2024)
 - Treasurer: Andrew Brooman
 - Trustees:
 - Emma Webb (until 16 May 2024)
 - Emma Waight
 - Charlotte Brown
 - Alexandra Powley (from 16 May 2024)

Objectives and activities

The CSA's purpose is to advance the education of pupils at Carlisle Infant School, in particular by:

- **developing effective relationships between the staff, parents and others associated with the school and**
- **engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.**

The trustees have regard to the guidance issued by the Charity Commission on public benefit in delivering the CSA's purpose and planning and implementing its activities.

All of the CSA activities and events are made possible through the hard work, time and efforts of the parents, carers, teachers and staff that make up the CSA community

Objectives and activities

- The main activities in relation to the CSA's purpose are:
 - **Providing funds and facilities to the school** - totalling £21,669 for this financial year (2023: £23,184). See [“Achievements and performance”](#) section for more information.
 - **Organising events and extra-curricular activities** throughout the year that are accessible to the whole school community, developing staff, parent and pupil relationships.

For 2023-24 these included...



Objectives and activities

- ...providing coordinated communications between the school and parents
- ...delivering refreshments at parent events such as new joiner sessions and workshops
- ...supporting Dig Days where volunteers from the community help improve the school grounds.
- ...offering free extra curricular activities such as a halloween trail, a Spring activity pack to all children, free book swap for World Book Day, and year 2 leavers multi-sports event.



Report from the Chair

The CSA has had another busy and successful year, bringing together the joyful school community, and together raising over £38,000 - a record amount, for school. Throughout the year, we've had a dedicated Committee in place, along with many other volunteers, to bring our activities and busy calendar to life.

Our popular events were run again this year, including the Fireworks night, Winter Wonderland fair, Quiz night, Movie afternoon, Summer Fair and Camping weekend. We were also able to continue our annual activities such as free Halloween trail, children's Christmas card art projects, pre-loved uniform sales, Krispy Kreme and ice-lolly sales in the summer months, and a leavers yearbook for the year 2's who moved up to junior school.

With the skill and effort of a several parents, new events were also able to take place this year, generating over a third of our annual fundraising proceeds. These included a wreath making workshop, alternative class photos, pizza kits to take home, and a sponsored half-marathon - run by 16 parents and teachers raising almost £5k! We also worked with many more local businesses this year to generate fundraising from advertising and also involved them in providing free spring activity packs at Easter and water bottles in the summer.

The Carlisle community always comes together with incredible spirit, supporting the school and having family fun whilst doing it! A huge thank you to all the families, teachers, staff, and local community members whose efforts make it all possible!

Louise Bloom, CSA Chair 2023-24



Achievements and performance

During **2023-2024, the CSA raised £52,169** (2023: 31,737) with fundraising and other costs being £14,100 (2023: £12,608)

The key events in the year raised the following (net of costs):

Event	2023-2024	Previous year
Fireworks	£6,567	£6,408
Christmas Fair	£2,667	£1,833
Sponsored Run	£4,893	£1,212
Quiz Night	£1,985	£1,600
Summer Fair	£7,627	£5,151
Uniform sales	£776	£757
Movie afternoon	£646	£434
Advertising	£1,295	n/a
Camping	£2,019	n/a
Wreath making	£1,077	n/a
Alternative class photos	£1,813	n/a



Achievements and performance

During 2023-2024, the CSA **provided £21,669** (2023: £23,184), which has supported the school and advanced the education of the pupils by funding, amongst other things, the following activities and facilities:

- Ground improvements project (£6,000)
- Balance bikes and training (£2,182)
- Reading scheme and toolkit (£2,491)
- Learning equipment and materials (£2,853)
- Theatre trip (£2,500)
- Medical room flooring (£1,075)
- Trips to Bocketts Farm and Tower of London (£1,100)

Post balance sheet items include further donations of £1,290 towards Y1 trip to Natural History Museum and Active Learning Zone resources.



Financial review

	As at 31 July 2024	As at 31 July 2023
Unrestricted cash funds	£30,651	£14,102
Restricted cash funds	£1,729	£1,878
Total cash funds	£32,380	£15,980

Liabilities

	As at 31 July 2024	As at 31 July 2023
Liabilities	-	-

The increase in cash funds available at 31 July 2024 is primarily because the School had not, at year end, decided how it wished to spend additional funds raised. Since year end, the Committee has agreed to fund several larger capital projects such as new iPads, playground resurfacing, a sandpit and new projector screen in the hall, which should be incurred during the 2024-2025 financial year.

Policy on reserves: The CSA aims to maintain reserves of £5,000 for general contingency purposes, to cover one third of annual amounts typically pledged to the school, if fundraising efforts do not return sufficient money. The CSA will monitor the actual level of reserves and compare with the target level no less than once a year.



Section A

Independent Examiner's Report

Report to the trustees

Carlisle School Association

On accounts for the year
ended

31 July 2024

Charity no
(if any)

297676

Set out on pages

13 - 14

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

5 APRIL 2025

Name:

DARREN GUY LANE

Relevant professional
qualification(s) or body
(if any):

ICAEW, CHARTERED ACCOUNTANT

Address:

[Redacted address]

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Receipts and payments accounts

CC16a

For the period
from

01/08/2023

To

31/07/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies and grants	5,630	3,706	-	9,335	1,220
Charitable activities	42,833	-	-	42,833	30,517
Other trading activities	-	-	-	-	-
Investments	-	-	-	-	-
Separate material items of income	-	-	-	-	-
Other trading activities	-	-	-	-	-
Sub total (Gross income for AR)	48,463	3,706	-	52,169	31,737
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	48,463	3,706	-	52,169	31,737
A3 Payments					
Cost of fundraising events	13,378	-	-	13,378	11,970
Insurance	153	-	-	153	140
Charitable activities	17,814	3,855	-	21,669	23,184
Other	569	-	-	569	498
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	31,914	3,855	-	35,769	35,792
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	31,914	3,855	-	35,769	35,792
Net of receipts/(payments)	16,549	- 149	-	16,400	- 4,055
A5 Transfers between funds			-	-	-
A6 Cash funds last year end	14,102	1,878	-	15,980	20,035
Cash funds this year end	30,651	1,729	-	32,380	15,980

Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestricted
funds
to nearest £

Restricted
funds
to nearest £

Endowment
funds
to nearest £

B1 Cash funds

Cash at bank or in hand	30,651	1,729	-
	-	-	-
	-	-	-
Total cash funds	30,651	1,729	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

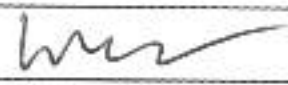

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

 LOUISE BLOOM
 ANDREW BLOOMMAN

 1/4/25
 1/4/25

Structure, governance and management

Type of governing document: constitution adopted September 1984, as amended on 2 October 2023 and further amended on 27 February 2025.

How the charity is constituted: unincorporated association

Trustee selection methods: trustees are appointed or reappointed annually at the Annual General Meeting, or otherwise co-opted throughout the year if permitted by the constitution. All parents, guardians or carers of any current pupil and any teaching or non-teaching staff currently employed or volunteering at the school are encouraged to volunteer to be trustees.

Thank you!

The CSA would like to thank all pupils, family members and staff for their assistance in activities during the year. In particular, we would like to thank:

- Mrs. Zoe Brittain, Federation Headteacher
- Mr. David Wells, Head of School
- Mrs. Baines and Ms. Day in the School office,

for their assistance with the CSA throughout the year



Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature

Full name

Position

Date



Louise Bloom

Chair

1/4/25



Andrew Brooman

Treasurer

1/4/25