

## Trustees' Annual Report & Accounts for the year ended 31<sup>st</sup> March 2021

### Section A Reference and Administrative Details

2<sup>nd</sup> CUDDINGTON (ROWE) SCOUT GROUP

Charity Registration Number 297571

Group Registration Number with The Scout Association 154 082 2575

Contact Name and Address Rodney Clarke, 147 Seaforth Gardens,  
Stoneleigh, EPSOM, Surrey KT19 0LW

#### TRUSTEES: *Ex-Officio – Appointment*

	Name
Group Scout Leader	Martin Gerrard
Beaver Scout Leader	Diana Baker
Cub Scout Leader	Julie Roberts
Scout Leadership Representative	Simon Digweed
Explorer Scout Leader	Jo Blackgrove
SASU Manager	Callum Mitchell

#### TRUSTEES: *Elected*

	Name
Group Secretary	Rodney Clarke
Group Treasurer	Tim Rogers
Parent	Fiona Baguley (until 3/6/20)
Parent	Jackie Durbridge
Parent	Michelle Matson
Parent	Clifford Abbott
Leader (YP)	Sam Hodgson

#### TRUSTEES: *Nominated – Appointment*

	Name
Group Chairman	Paul Nowak
Chairman – Headquarters Committee	Dave Pfeiffer
Chairman - Supporters' Committee	Shelley Hutton
Supporters' Committee	June Foster
Group Joint Quartermaster	Paul Nicholas
Group Joint Quartermaster	Robert Baker
Parent	David Roberts

CUSTODIAN TRUSTEES (if any) None

OTHER ADVISORS None

BANKERS: Barclays Bank, Worcester Park Branch  
PO Box No 283, SUTTON, Surrey SM1 1TB

## **Section B                      Structure, Governance and Management**

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the Charity Trustees of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of the Chairman, Treasurer and Secretary together with the Group Scout Leader, individual Section Leaders who have opted to take on the responsibility, and 11 other elected or nominated trustees, and it meets 5 times a year.

Members of the Group Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The safety and welfare of the young people and adults in the Group;
- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- As Data Controller for the Group, ensuring compliance with the GDPR;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

### **Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the Church and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fundraising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a

major reduction in income. The Committee could raise the level of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

## **Section C Objectives and Activities**

**The Purpose of Scouting** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

**The Values of Scouting** As Scouts we are guided by these values:

**Integrity** - We act with integrity; we are honest, trustworthy and loyal.

**Respect** - We have self-respect and respect for others.

**Care** - We support others and take care of the world in which we live.

**Belief** - We explore our faiths, beliefs and attitudes.

**Co-operation** - We make a positive difference; we co-operate with others and make friends.

**The Scout Method** Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

### **Our main activities in relation to these objects**

The object of the Group is to provide a Scouting training programme for young people in the Worcester Park, Stoneleigh and Cuddington areas. Through the Scout method, young people develop towards their full potential and there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously, and the benefits that Scouting activities provide far outweigh the risks.

**Public Benefit** The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

## **Section D Achievements and Performance**

See Attached - 2<sup>nd</sup> Cuddington (Rowe) Scout Group Annual Report 2020-21.

## Section E Financial Review

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year.

Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no-one should be excluded because of their inability to pay membership subscriptions.

### Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the Group's activities for Beaver Scouts, Cub Scouts, Scouts, and Explorer Scouts should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 6 months running costs, circa £15,000.

The Group held reserves of £51,227 against this at year end. This is well above the level required for operating expenses. In addition to the Group general reserve and the funds held by Sections, the Trustees have designated funds for transport, hall improvements and training.

### Investment Policy

Funds to cover operating costs are held in cash using only mainstream banks or building societies. A significant proportion of the Group's additional funds are invested in an ethical fund holding UK and overseas equities. This has the advantage of instant access and should generate income against future expenditure and enable subscriptions to be kept as low as possible. This is seen as a medium to long term investment which should mitigate against short term market fluctuations.

## Section F Other Information

The Group maintains a Development Plan for the next few years and the following projects are being planned at a cost of about £12,500:

- Redevelopment of the male and female toilet facilities.
- Major tree works and foliage clearance.

## Section G Declaration

The trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the charity's trustees



Paul Nowak  
Group Chairman



Martin Gerrard  
Group Scout Leader

Date 27<sup>th</sup> July 2021

## **Congratulations**

It is a pleasure to record the following outstanding achievements  
during the year ended 31<sup>st</sup> March 2021

### **Chief Scout's Platinum Award**

James Nicholas

### **Chief Scout's Silver Award**

Harry Cross   Logan Dane   Aaron Llewelyn   John Rogers   William Stammers

### **Chief Scout's Bronze Award**

Deano Poleviou   Ethan Ritchie   Matthew Russell   Leila Snell

### **Duke of Edinburgh's Gold Award**

David Louch

### **Duke of Edinburgh's Silver Award**

Charlie Hawkins   Becca Simpson

### **Duke of Edinburgh's Bronze Award**

James Nicholas   Anthony Pires de Silva

The following awards were made by the Chief Scout  
in recognition of adult service to Scouting

### **The Award for Merit**

*in recognition of outstanding service to Scouting*

Mark Pitcher

### **The Chief Scout's Commendation for Good Service**

Mike Gravatt

### **Chief Scout's 30 Year Service Award**

Ken Blackgrove

### **Chief Scout's 20 Year Service Award**

Adam Bassett   Janet Brown   Simon Digweed   Mark Pitcher

### **Chief Scout's 10 year Service Award**

Paul Digweed

### **Chief Scout's 5 Year Service Award**

Lawrence Carslake   Lucy Gosden   Emma de Whalley

# Annual Report 2020-21



## Group Chairman's Report

This last year has been a series of ups and downs. When the Group Executive met at the beginning of 2020 none of us expected to be in lockdown for as long and certainly not still at the end of the year.

As all members of the Group know it meant no 'face to face' Section meetings for a period with online meetings on Zoom and, later, outdoor meetings with reduced numbers, only to be followed by another lockdown and the return of Zoom meetings. I would like to thank all of the Section Leaders for their unstinting efforts over this period to provide the best experience that we could for our young people. Hopefully, we are now moving into a period of returning to normality after the coming school holidays.

The restrictions last year also meant that no physical camps could be organised but with the relaxations being introduced in 2021 all sections will be going on camp this summer.

The lack of meetings meant that we took the decision to park up the transport fleet last year to save on Road Tax and Insurance. This year has seen great efforts by the Transport team under the new management of Ruth Louch and Dee Willis to get them roadworthy again.

The restrictions last year blew a big hole in the Group Budget as neither the Beer Festival nor the Jumble Sales and Fairs could be put on. This has continued to date in 2021. At the same time the Group Executive recognised that Covid prevented us from offering outdoor or physical activities and made the decision to waive the half yearly membership fees due in April 2020 and to reduce that payable in October by 50%. A similar reduction was afforded in April this year.

The intention was to fund the shortfall from reserves, but we were lucky that we could apply for Local Government Business Support Grants, as we own Rowe Hall. These generated some £24,000 which helped offset the loss of fundraising and membership income. Additionally, we received a very generous bequest from the estate of Graham Manly who was a past and very supportive member of the Group. It was stipulated that his wish was that this money was invested in the fabric of Rowe Hall and it will enable us to fund improvements to the Headquarters which should take place this year.



We hope that, after a Zoom AGM last year, moving the 2021 AGM to September will allow an outdoor event where many people will attend.

Finally an appeal, as we move forward to more normal times fundraising events will start again. The Supporter's Sub-Committee are desperate to extend their team and the current Beer Festival Sub-Committee have said that without new members the 2022 event will have to be their last. These events contribute some 50% of our annual income and without them we will not be able to provide the current level of activities for our young people.

Please volunteer to help carry these events forward into the future even if you can only spare a few hours of your time. The more volunteers that we have the lighter the load of organisation. Just speak to me or any of the leader team and we will ensure your kind offer reaches the right ears.

I would like to thank all members of the Group Executive for their considerable efforts over the year where meetings and communication have generally been remote. The technology beat me on a couple of occasions for Group Executive meetings! Your support has been most appreciated in getting the Group through what has been a very difficult time.

Paul Nowak  
Group Chairman

# Volunteer

"For anyone thinking of  
becoming a Scout volunteer,  
I say, go for it, come and  
join the big adventure"

Bear



## Group Scout Leader's Report

The Covid pandemic is the one theme that is common to every Annual Report for 2020/21 regardless of the organisation to which that report refers. The impact on youth work in general and Scouting in particular has been significant and in many cases devastating for the organisations concerned. That 2<sup>nd</sup> Cuddington not only survived the first twelve months of the crisis but ended the reporting year stronger and larger than when it began is a triumph and a tribute to the quite fantastic team of volunteers that make up the leaders and supporters at the Group. More importantly we never closed and for a voluntary organisation that is a real tribute to the leader team.

An immediate reaction was to establish a fortnightly meeting of the five Section Leaders with the Group Scout Leader and this has continued throughout the pandemic.

It seems amazing that in April 2020 after the first month of lockdown I wrote *"This has been something of a steep learning curve as leaders rapidly adapted programmes and activities for 'indoor' Scouting whilst 'Zoom' and 'Microsoft Teams' have become the medium for delivering much of our programme. It is a real tribute to the leader team, every one of which is a volunteer, that they have adapted so swiftly and worked so hard to provide Scouting in these difficult times. It's been a challenging six weeks and there is little doubt that the situation is going to continue for a while yet"*. Little did we know for how long!

It was on the 16<sup>th</sup> March 2020 that Scout Headquarters issued a directive that all 'face to face' Scout meetings and activities were to cease immediately and all normal Group activity stopped at that time. All face to face Group, District and County events up to the 30<sup>th</sup> June



were cancelled or postponed and National Scout events were cancelled to the 1<sup>st</sup> September. This was the start of a constant stream of directives which has continued to this day and we soon became familiar with the red/amber/yellow/green coding for youth organisations and the various restrictions in each level. Sadly we still haven't got to green but we have made it to amber twice and are currently at yellow.

The immediate impact was on the Sectional programmes which went 'virtual' across the Group and saw a rapid learning curve for leaders attempting to find new and innovative ways of maintaining a distance programme and developing virtual activities. Online investitures, doorstep badge presentations, activity sheets and leaders travelling miles delivering materials door-to-door for Section meetings became the norm.

Parents rapidly became familiar with Online Scout Manager a system which provides the facility for parental access to Badge requirements and progress through the training awards which provided the opportunity for Activity badges to be done at home. Julie Roberts led the way by introducing a regular lockdown Newsletter for the Cub Pack using Online Scout Manager with other Sections following suit and leading to the introduction of a monthly Group update.

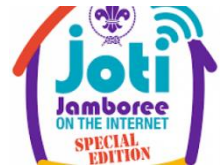




Meanwhile at County and District level, virtual activities were quickly being introduced - in the first County virtual challenge (to build a den) a 2<sup>nd</sup> Cuddington Cub (Matthew Ayling) was runner up from over 170 entries. Building a transport model from scrap was Challenge 2 and again 2<sup>nd</sup> Cuddington Cubs entered.



So what did the Sections actually do? The list of ingenious programmes for the weekly Section meetings devised by the hard-working leader team was really amazing and truly covered the alphabet. Just to prove it, during the year the Sectional programmes have included amongst a host of other games and activities: Armpit Fudge; 'Badges at Home'; Cooking; DofE Award; Escape Rooms and Expeditions; Fund raising; (St) George's Day and signalling; Hike to the Moon; Jamboree



on the Internet; Knotting (remember Baloo's challenge?); Lashings; Model Making and Marble Runs; Newspaper Hunt; Origami, Orienteering; Pantomime (remember Jack and the Beanstalk?); Quiz nights; Rope making and Remembrance; Scavenger Hunts; Transport models; Uniform care; VE Day; Wildlife ponds, Whirly Birds and woggle making; X ray vision game and eXercise evening; Yoga and more Zoom meetings

than we can count! Please don't hesitate to ask if you want to know more about any of these or all the other things the Sections managed to include in their programmes.

The end of lockdown #1 saw a break in virtual meetings when permission for outdoor meetings was given. Covid precautions were introduced at the HQ with risk assessments prepared and face to face outdoor meetings for half a Section resumed. Outdoor sheltered areas were provided and proved a



boon although juggling numbers each week to allow as many to attend as was legally allowed proved an added burden for the leader team. We had a brief late autumn where indoor meetings were allowed, again with limited numbers but the need to have all the doors and windows open resulted in some cold meetings! We continued to use the additional outdoor covered areas which enabled some flexibility as we could operate a second small outdoor 'bubble' safely. Sadly this opportunity ended when we entered the lockdown #2 and we were once again back to online meetings.

## Leader Team and SASU

The Leader Team were bolstered during the year by George King and Sam Featherstone becoming Section Assistants with the Troop and Colony respectively. Both were Young Leaders whilst they were in the Explorer Unit and it's great that they have stayed with their Sections on the move to an adult role. Tom de Whalley (SASU) has moved from helping with the Beaver Colony to the Explorer Unit as he is now working and unable to make the earlier meeting time for the Beavers.

The Scout Active Support Unit (SASU) continues to grow with David Bennington, Sam Featherstone and Louis Kift adding to their number during the year. The SASU does what it says on the tin – provides active support across all the Sections and to the Group as a whole. They also support the Scout District and County, both by staffing events and working on camp sites. Of all our Sections the SASU faced the longest lock-downs as they are all over 18 and consequently subject of the Covid restrictions on adult gatherings which lasted far longer than those for young people.

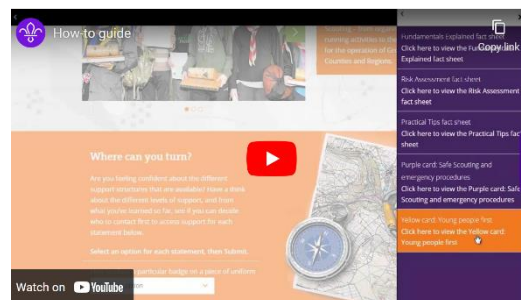
Beaver sleepovers, Pack, Troop and Explorer Scout camps and expeditions (with the exception of one weekend DofE expedition) were all cancelled due to Covid. The SASU summer expedition to the Netherlands also fell victim to the pandemic.



Our one expedition that did get away was in October in the lull between lock-downs when on a weekend of torrential rain and thick mud, four Explorer Scouts completed a Bronze DofE expedition. Even then the restrictions required them to hike for a day, pitch their tent, cook an evening meal and then ...go home. The following morning they returned, cooked breakfast, took the tent down and set off on the next day of the hike etc.!

## Leader Training

2<sup>nd</sup> Cuddington has an enviable reputation for having a 100% compliance record for adult training. With 121 adults (40 leaders, 23 SASU, 15 Group Supporters and 43 Occasional Helpers) at 2<sup>nd</sup> Cuddington recorded on Compass (the Scout Association Leader record system) on the 31<sup>st</sup> March 2021, it's a mammoth job ensuring everyone is up to date. It is important that all our leaders are fully trained and more importantly that it is up to date e.g. Safety, Safeguarding and First Aid training needs to be completed every three years. Sandra Gosden manages all our adult training and has been doing



a fantastic job contacting and encouraging individuals and conducting training validation interviews. Fortunately a lot of the adult training programme is now available online which coupled with the opportunity to validate training on Zoom has enabled us to maintain our record.

### **St George's Day**



Normally one of the most important days in the Scout calendar when members renew their promise and traditionally a day when we take the whole Group somewhere special for the ceremony. In 2020 St George's Day was celebrated at home with members being given the opportunity of renewing their promise either at the 'Clap for Carers' (St George's Day itself) or on the following Saturday when we would have had our Group St George's Day outing I had the

pleasure of renewing the promise with a Cub and Executive member who kindly came to see me to share the moment – and we had applause from passers-by!

### **The wider perspective**

Members of the Group have participated in 'Hike to the Moon', the Scout Association virtual challenge to raise money for Children in Need. The aim was to 'hike a mile, donate a pound' and collectively to cover the distance to the moon. The mile could be done indoors, outdoors, going up stairs or whatever. Over £240K was raised by Scouts across the country.

Sadly the European Jamboree, scheduled to be held in Poland in the summer of 2020, was initially postponed to 2021 and then cancelled, disappointing eight members of the Group who had been selected to attend.

Likewise we had a team from the SASU who were planning to take part in the County Explorer Belt Challenge to Luxembourg disappointed when news was received that Covid had also forced the postponement of that event.

The good news is that the expedition (and our team in it) will take place in 2022.



### **St Mary's Church**

Our valued link with our Parish Church remains strong although Covid meant that all our planned church parades in 2020/21 had to be cancelled, including our fabled Group Carol Service. Remembrance Day did produce an unusual experience when we were able to participate in the Remembrance Day Service at St Mary's. An odd experience as the service was held online with only six people allowed in the church (Three of us from 2nd Cuddington joined our Vicar, organist and trumpeter). Explorer Scout Kate Lewis read the lesson and



leader Ellie Hodgson was in charge of wreaths, laying them on behalf of both the Group and the Community. Meanwhile the rest of the Group had been invited to join the service on Zoom and to mark the two minutes silence by standing on their doorstep.

### **Duke of Edinburgh's Award**



The Group is also an operating centre for the Duke of Edinburgh's Award and thanks to the sterling work of Tracey de Whalley progress on awards has continued throughout the year. All those over 13 years 9 months are eligible to enter the award scheme and, despite Covid restrictions, awards at Bronze, Silver and Gold levels were achieved during the reporting year.

### **Supporters**

Our hardworking Supporters sub-committee led by Shelley Hutton were frustrated at almost every turn as Covid led to the cancellation of almost every fund raising event. But you can't defeat our Supporters team and they pulled out all the stops to run a very successful Christmas Draw culminating in a masked outdoor draw by torchlight. The draw necessitated tickets being delivered and collected by hand and they put a tremendous amount of work into our sole fund raising event.



Equally frustrated were the Beer Festival Team as both the original and a secondary date were cancelled by Covid followed by the need to abandon planning for 2021. But good news, the Beer Festival will be back on the 15th/16th July 2022!

### **Headquarters**

Every cloud has a silver lining and if Covid prevented physical meetings it did mean the Headquarters wasn't being used and under Dave Pfeiffer's leadership the opportunity was taken to complete all sorts of work. Roy Turner spent much of the first lockdown working alone at the HQ on the upstairs training room which now has a magnificent set of new cupboards all along one side of the room.



At other times Clifford Abbott trod an equally solitary path in the loft rewiring the hall lights and replacing all the units with LEDs. The HQ Maintenance Team were able to continue their

monthly working parties (third Thursday of the month 9.30 – 12 everyone is welcome!) which is why the grass and grounds continue to look so good.



Obviously the building had to be made Covid compliant and automatic hand gel and soap dispensers were installed in five places and with appropriate signage being added to the building. Outside new handrails were installed outside the rear fire exit.

#### **And at the end of the reporting year.....**

It is no surprise that nationally membership of all youth organisations has declined over the last year as a result of lock-down. The Scout Association was no exception and experienced a drop of 23.9% nationally although in Surrey the fall has been limited to 13.6%. Epsom and Ewell District fell by 5%. Against this background and thanks to the absolutely brilliant team at the Group, 2nd Cuddington triumphed over Covid and increased its membership over the year! The County Commissioner was the first to send a message to the Group congratulating them on the achievement. We are so fortunate to have such an enthusiastic and committed team of leaders and supporters at 2nd Cuddington who have ensured that the Group has flourished despite all the rigours of the pandemic. A fantastic team leading a fantastic Group – my thanks for all that you do.

Martin Gerrard  
Group Scout Leader

### **Group Membership 2021**

As at the 31<sup>st</sup> March 2021, the Group membership comprised:

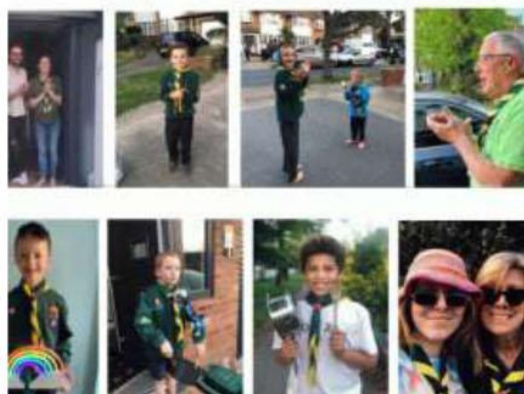
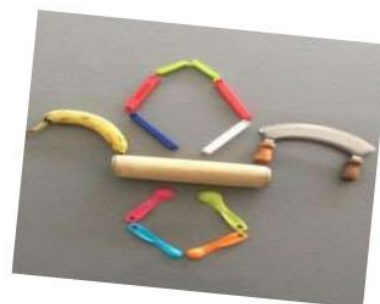
<b>Section</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>
Beaver Scouts	24	25	26	29	19
Cub Scouts	40	39	29	30	26
Scouts	35	27	33	35	39
Explorer Scouts	15	25	21	28	33
Active Support Unit (SASU)	23	22	19		
Leader Team and SASU*	40	36	38	54*	55*
<b>Total</b>	<b>177</b>	<b>174</b>	<b>166</b>	<b>176</b>	<b>172</b>

\* includes Scout Active Support Unit

## Group Leader Team as at 31 March 2021

<b>Group Scout Leader</b>	Martin Gerrard*
Deputy Group Scout Leaders (Leader Training)	Sandra Gosden
(Headquarters and Events)	Dave Pfeiffer*
<b>Beaver Scout Colony</b>	
Beaver Scout Leader	Diana Baker*
Assistant Beaver Scout Leaders	Brogan Aldred, Sue Blackgrove
Section Assistants	Frances Cummins, Callum Mitchell* (SASU), Lucy Gosden (SASU)
Young Leaders	Sam Featherstone, Kate Lewis
<b>Cub Scout Pack</b>	
Cub Scout Leader	Julie Roberts*
Assistant Cub Scout Leaders	Jane Carter, Tom Hutton, Paul Nicholas*, Carol Priddy
Section Assistants	Rod Clarke*, Lillian Carter, Gemma Gosden (SASU) Amy Gravatt (SASU), Roy Turner, Emma de Whalley (SASU)
Young Leaders	Thomas Dowley, Russell Dane
<b>Scout Troop</b>	
Scout Leader (shared)	Simon Digweed*, Mark Pitcher, James Turner, Jane Weller
Assistant Scout Leaders	Mark Hodgson, Karl Nicholas
Section Assistants	Ellie Hodgson, Sam Hodgson*, Nick Lennon, Jack Roche, Corinne Snell, Lee Tarron
Young Leaders	Douglas Hookey, George King, Becca Simpson
<b>Explorer Unit</b>	
Explorer Scout Leader	Jo Blackgrove*
Assistant Explorer Scout Leaders	(Adam Bassett), Adrian Murphy
Section Assistants	Lawrence Carslake, Paul Digweed, Stuart Duffell (SASU), Dave Simms, Tom de Whalley (SASU)
<b>Active Support Unit Manager</b>	Callum Mitchell*
<b>Duke of Edinburgh's Award Adviser</b>	Tracey de Whalley
<b>Quartermasters</b>	Robert Baker*, Paul Nicholas*
<b>Group Executive Committee</b> – Trustees of the 2 <sup>nd</sup> Cuddington Scout Group*	
Chairman	Paul Nowak
Secretary	Rod Clarke
Treasurer	Tim Rogers
Members	Clifford Abbott, Robert Baker, Jackie Durbridge, June Foster, Sam Hodgson, Shelley Hutton, Michelle Matson, Paul Nicholas, Dave Pfeiffer, David Roberts
Ex-officio members	Group Scout Leader and Section Leaders
<b>Supporters Sub-Committee</b>	Shelley Hutton* (Chair), Clifford Abbott, Janet Brown, Jane Carter, Paul Carter, Roberta Carslake, Frances Cummins, Jackie Durbridge, June Foster*, Richard Pilgrim, Wendy Pilgrim, Jan Winter, Maureen Turner
<b>Maintenance Sub-Committee</b>	Dave Pfeiffer* (Chair), Clifford Abbott, Ken Blackgrove, Richard Priddy, Roy Turner





# Receipts and payments

Receipts	2020/21				2019/20
	Unrestricted funds	Restricted funds	Designated funds	Total funds	Total funds
<b>Donations, legacies and similar income</b>					
Membership subscriptions	3,745	-	-	3,745	14,038
Less: Membership subscriptions paid on (National/County/Area/District)	(5,292)	-	-	(5,292)	(4,679)
Less: Transferred to sections (Beavers/Cubs/Scouts/Explorers)	-	-	-	-	(2,552)
Net membership subscriptions retained	(1,547)	-	-	(1,547)	6,807
Donations	606	-	-	606	391
Gift Aid	1,769	-	-	1,769	2,697
Transport income	-	-	-	-	6,510
<b>Sub total</b>	<b>828</b>	<b>-</b>	<b>-</b>	<b>828</b>	<b>16,404</b>
<b>Activities</b>					
Beavers	-	-	3	3	1,480
Cubs	-	-	500	500	6,668
Scouts	-	-	493	493	7,544
Explorers	-	-	15	15	5,170
SASU	-	-	1,022	1,022	3,920
Group	-	-	-	-	1,220
Euro Disney	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>2,033</b>	<b>2,033</b>	<b>26,001</b>
<b>Fundraising (gross)</b>					
Supporters	2,211	-	-	2,211	9,688
Beer Festival	1,396	-	-	1,396	29,289
<b>Sub total</b>	<b>3,607</b>	<b>-</b>	<b>-</b>	<b>3,607</b>	<b>38,977</b>
<b>Investment income</b>					
Bank interest	9,498	-	-	9,498	4,060
Hall Hire	1,185	-	-	1,185	4,195
Other income	43,711	-	-	43,711	189
<b>Sub total</b>	<b>54,394</b>	<b>-</b>	<b>-</b>	<b>54,394</b>	<b>8,443</b>
<b>Total Gross Income</b>	<b>58,829</b>	<b>-</b>	<b>2,033</b>	<b>60,862</b>	<b>89,826</b>





## Receipts and payments

	2020/21				2019/20
<b>Payments</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Designated funds</b>	<b>Total funds</b>	<b>Total funds</b>
<b>Charitable Payments</b>					
Beavers	-	-	161	161	1,565
Cubs	-	-	1,980	1,980	6,672
Scouts	-	-	438	438	7,187
Explorers	-	-	280	280	4,824
SASU	-	-	1,875	1,875	3,149
Group	(740)	-	-	(740)	4,557
Euro Disney	-	-	-	-	-
Adult support and training	-	-	-	-	1,299
Badges	720	-	-	720	896
Water and Sewerage	65	-	-	65	119
Electricity and Gas	1,965	-	-	1,965	2,658
Insurance	1,319	-	-	1,319	1,359
Repairs and Renewals	3,025	-	-	3,025	63,939
Materials and equipment	504	-	-	504	850
Printing and photocopying	538	-	-	538	1,831
Telecoms	603	-	-	603	589
T-Shirts & Sweatshirts	-	-	-	-	(373)
Transport	2,331	-	-	2,331	10,958
Other Expenditure	2,991	-	-	2,991	923
<b>Sub total</b>	<b>13,320</b>	<b>-</b>	<b>4,734</b>	<b>18,054</b>	<b>113,002</b>
<b>Fundraising expenses</b>					
Supporters	217	-	-	217	1,917
Beer Festival	-	-	-	-	16,850
<b>Sub total</b>	<b>217</b>	<b>-</b>	<b>-</b>	<b>217</b>	<b>18,767</b>
<b>Total Gross Expenditure</b>	<b>13,536</b>	<b>-</b>	<b>4,734</b>	<b>18,270</b>	<b>131,768</b>
<b>Net of receipts/(payments)</b>	<b>45,292</b>	<b>-</b>	<b>(2,701)</b>	<b>42,591</b>	<b>(41,943)</b>
<b>Transfers between funds</b>	<b>(23,381)</b>	<b>-</b>	<b>23,381</b>	<b>-</b>	<b>-</b>
<b>Cash funds last year end</b>	<b>29,396</b>	<b>250</b>	<b>28,248</b>	<b>57,894</b>	<b>99,836</b>
<b>Cash funds this year end</b>	<b>51,307</b>	<b>250</b>	<b>48,928</b>	<b>100,485</b>	<b>57,894</b>

# Statement of assets and liabilities at the end of the year

	31 March 2021			31 March 2020	
	Unrestricted funds	Restricted funds	Designated funds	Total funds	Total funds
<b>Cash funds</b>					
Sectional bank accounts (Beavers/Cubs/Scouts/Explorers/SASU)	-	-	8,539	8,539	10,380
Supporters bank account	2,582	-	-	2,582	696
Scout Shop	79	-	-	79	(140)
Beer Festival bank account	3,376	-	-	3,376	1,980
Bank current account	7,240	-	-	7,240	7,025
Bank deposit account	43,655	-	-	43,655	15,647
COIF account	(4,770)	250	41,377	36,857	27,367
Petty cash and uncleared receipts	1,203	-	40	1,243	2,463
Prepayments (2021-2022 subs paid prior to 1 April)	(1,680)	-	-	(1,680)	-
<b>Total cash funds</b>	<b>51,686</b>	<b>250</b>	<b>49,956</b>	<b>101,891</b>	<b>65,418</b>
<b>Non-monetary assets for charity's own use</b>					
T-Shirt stock	382	-	-	382	382
Beer Festival stock	1,253	-	-	1,253	1,253
Land and buildings	705,706	-	-	705,706	704,297
Motor vehicles	-	-	11,070	11,070	11,070
Scouting equipment, furniture, etc.	35,458	-	-	35,458	35,352
<b>Sub total</b>	<b>742,800</b>	<b>-</b>	<b>11,070</b>	<b>753,870</b>	<b>752,355</b>
<b>Liabilities</b>					
Uncleared cheques	379	-	1,027	1,406	7,524
<b>Sub total</b>	<b>379</b>	<b>-</b>	<b>1,027</b>	<b>1,406</b>	<b>7,524</b>

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 26 May 2021 and signed on their behalf by

Signature	Print Name
	Paul Nowak      Group Chair
	Tim Rogers      Group Treasurer

## Notes to Accounts

### Notes to Cash Funds

#### **General Fund (unrestricted funds; balance at 31 March 2021 of £51,307)**

The general fund is the main reserve of the charity and can be used for any approved charitable purpose.

#### **Sectional Funds (designated; balance at 31 March 2021 of £7,542)**

The sectional funds represent money held to cover the cost of forthcoming activities, meetings and camps.

#### **Transport Fund (designated; balance at 31 March 2021 of £18,005)**

In 2015, a designated transport fund was created to accumulate funding required to replace vehicles.

#### **Graham Manly Fund (designated; balance at 31 March 2021 of £23,381)**

This fund contains a legacy that is earmarked to pay for improvements to Rowe Hall.

#### **Training Fund (restricted; balance at 31 March 2021 of £250)**

The training fund contains donations restricted to paying for sailing courses.



## Independent Examiner's Report to the Trustees of the

2nd Cuddington (Rowe).....SCOUT GROUP/DISTRICT/COUNTY/AREA SCOUT COUNCIL

I report on the accounts of the Group/District/County/Area for the year ended 31 March 2021

which comprise the Statement of Financial Activities, the Balance Sheet and related notes set out on pages.....

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

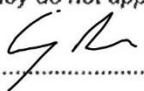
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*):

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply

Name: GARY DIXON   
Qualification: ACA CTA  
Address: 4 PARK VIEW, HODSOLL STREET  
SEVENOAKS, KENT TN15 7LN  
Date: 13/08/2021

LT900006