

THE RIALTO

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

THE RIALTO

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The following pages do not form part of the statutory financial statements:

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2021

Trustees Mr M Mackmin, Trustee
Mr N Stone, Trustee
Mr M Howard, Trustee

**Charity registered
number** 297553

Principal office 74 Britannia Road
Norwich
Norfolk
NR1 4HS

Secretary Michael Mackmin

Chief executive officer Michael Mackmin

Accountants MA Partners LLP
12 Church Street
Cromer
Norfolk
NR27 9ER

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their annual report together with the financial statements of the The Rialto for the 1 April 2020 to 31 March 2021.

Objectives and activities

a. Policies and objectives

The Charity's objectives are to create an opportunity for the reading of poetry, literature and criticism and to promote and encourage the appreciation, knowledge and understanding of these arts for the benefit and well being of the community. It also encourages the teaching and instruction of people in the craft of writing and publishes in magazines and books new verse by new and established poets.

The Charity also edits and publishes, three times a year, a magazine of poetry.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

The various lockdowns and restrictions in force to manage the coronavirus epidemic transformed the public life of the poetry community. Submissions to The Rialto magazine (our main activity) were almost entirely online (with only a small handful of poets using postal submissions). The main volume of submissions to our competitions was also online. The Covid restrictions also meant a nationwide suspension of poetry events and festivals. The last face to face event we took part in was the London Poetry Book Fair in February 2020. After this our events were either online or postponed.

However, we noticed an increase in both the quantity and quality of submissions to the magazine and are tempted conclude that we offered a useful public service in providing a platform for poets who needed to vent or reflect on feelings. We continued to publish the magazine and noted that subscriber numbers held up well during the year.

c. Main activities undertaken to further the charity's purposes for the public benefit

The 2019/20 Pamphlet Competition was judged and resulted in the publication of two pamphlets (in September 2020), *Fridge* by Selina Hill and *Queerfella* by Simon Maddrell. These two works were adjudged to be of equal merit and were announced as joint winners. *Fridge* was shortlisted for the Michael Marks Award (2020 event postponed until 2021).

The Nature and Place Single Poem Competition attracted a large national and international entry, and in fact resulted in prizewinners from South Africa and New Zealand. Our usual prizewinning event at our partner's (the Cambridge Conservation Initiative) building in Cambridge was transformed into a well attended online event - with a memorable reading by this year's judge Pascale Petit. We noted the potential for online events to attract large audiences for poetry performances. We launched a further Nature and Place Competition, with Daljit Nagra as a judge.

The Advisory Board continued to meet regularly via Zoom. The Trustees also maintained contact and met online. Congratulations go to Trustee Matt Howard on his appointment as the Douglas Caster Poetry Fellow at Leeds University.

Achievements and performance

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TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance (continued)

a. Main achievements of the charity

In October, we learned of the success of our Project Funding Grant Application. We are grateful to the Arts Council of England for this opportunity. This application is to fund several graduates from our Editor Development Programme to take charge of commissioning and producing either an edition of The Rialto magazine or a new Poetry Pamphlet. The application also supports the production of a Anthology of Poems to celebrate the 100th issue of the magazine. All these activities will involve performance events. Degna Stone began working on her edition of the magazine (Issue 96) in the early part of 2021.

b. Key performance indicators

The charity made a surplus of £39,015 (2020 deficit £6,998).

c. Review of activities

The results for the year and the charity's financial position at the year end are shown in the attached financial statements

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Structure, governance and management

a. Constitution

The Rialto is a registered charity, number 297553, and is a registered charity that publishes poetry books that are available by subscription and for purchase by the general public. The charity is governed by a trust deed dated 12 March 1987.

b. Methods of appointment or election of Trustees

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

c. Organisational structure and decision-making policies

The trustees communicate on a regular basis in order to monitor the progress of the charity, to make key decisions and to ensure the legal requirements such as those of the Charity Commission and other regulatory bodies are adhered to.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on
2/2/22 and signed on their behalf by:

Mr M Howard
Trustee



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INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2021

Independent Examiner's Report to the Trustees of The Rialto ('the charity')

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2021.

Responsibilities and Basis of Report

As the Trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated:

4/2/2022

Ian Barber

FCA

12 Church Street,
Cromer
Norfolk
NR27 9ER

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**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:				
Donations and legacies	2	28,875	28,875	606
Charitable activities	3	38,277	38,277	14,859
Total income		<u>67,152</u>	<u>67,152</u>	<u>15,465</u>
Expenditure on:				
Charitable activities	4	28,137	28,137	22,463
Total expenditure		<u>28,137</u>	<u>28,137</u>	<u>22,463</u>
Net movement in funds		<u>39,015</u>	<u>39,015</u>	<u>(6,998)</u>
Reconciliation of funds:				
Total funds brought forward		34,830	34,830	41,828
Net movement in funds		39,015	39,015	(6,998)
Total funds carried forward		<u>73,845</u>	<u>73,845</u>	<u>34,830</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 8 to 19 form part of these financial statements.

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**BALANCE SHEET
AS AT 31 MARCH 2021**

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	9	223	298
		<u>223</u>	<u>298</u>
Current assets			
Cash at bank and in hand		77,668	38,902
		<u>77,668</u>	<u>38,902</u>
Creditors: amounts falling due within one year	10	(4,046)	(4,370)
		<u></u>	<u></u>
Net current assets		<u>73,622</u>	<u>34,532</u>
Total assets less current liabilities		<u>73,845</u>	<u>34,830</u>
Net assets excluding pension asset		<u>73,845</u>	<u>34,830</u>
Total net assets		<u><u>73,845</u></u>	<u><u>34,830</u></u>
Charity funds			
Restricted funds	12	-	-
Unrestricted funds	12	73,845	34,830
		<u>73,845</u>	<u>34,830</u>
Total funds		<u><u>73,845</u></u>	<u><u>34,830</u></u>

The financial statements were approved and authorised for issue by the Trustees on 2/2/22 and signed on their behalf by:

.....
Mr M Howard
Trustee

The notes on pages 8 to 19 form part of these financial statements.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Rialto meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting policies (continued)

1.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Where the donated good is a fixed asset, it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset class and depreciated over the useful economic life in accordance with the charity's accounting policies.

On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the charity which is the amount it would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting policies (continued)

1.3 Expenditure (continued)

All expenditure is inclusive of irrecoverable VAT.

1.4 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, on a reducing balance basis.

Depreciation is provided on the following basis:

Office equipment	-	25% reducing balance
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1.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.7 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

1.8 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting policies (continued)

1.9 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

2. Income from donations and legacies

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Donations	105	105	606
Grants	28,270	28,270	-
Government grants	500	500	-
	<u>28,875</u>	<u>28,875</u>	<u>606</u>
<i>Total 2020</i>	<u>606</u>	<u>606</u>	

3. Income from charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Subscriptions and book sales	17,303	17,303	13,514
Competition income	20,974	20,974	1,345
	<u>38,277</u>	<u>38,277</u>	<u>14,859</u>
<i>Total 2020</i>	<u>14,859</u>	<u>14,859</u>	

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

4. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Subscriptions and book sales	20,464	20,464	19,629
Competition income	7,673	7,673	2,834
	<u>28,137</u>	<u>28,137</u>	<u>22,463</u>
<i>Total 2020</i>	<u>22,463</u>	<u>22,463</u>	

5. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Subscriptions and book sales	10,337	10,127	20,464	19,629
Competition income	7,673	-	7,673	2,834
	<u>18,010</u>	<u>10,127</u>	<u>28,137</u>	<u>22,463</u>
<i>Total 2020</i>	<u>13,536</u>	<u>8,927</u>	<u>22,463</u>	

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

5. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2021 £	Total funds 2020 £
Depreciation	75	100
Magazine production costs	4,328	4,104
Competitions costs	7,673	2,834
Poets fees	50	470
Postage and carriage	5,349	5,986
Stationery	535	42
	18,010	13,536

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

5. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2021 £	<i>Total funds 2020 £</i>
Administration support costs	1,031	1,012
Website, social media and membership	1,362	1,245
Accountancy, legal & professional fees	1,208	682
Sundry	124	127
Bank & paypal charges	402	361
Governance costs	6,000	5,500
	10,127	8,927

6. Independent examiner's remuneration

	2021 £	2020 £
Fees payable to the charity's independent examiner for the independent examination of the charity's annual accounts	708	684

7. Staff costs

	2021 £	2020 £
Wages and salaries	6,000	5,500
	6,000	5,500

The average number of persons employed by the charity during the year was as follows:

	2021 No.	2020 No.
Trustee	1	1

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

7. Staff costs (continued)

No employee received remuneration amounting to more than £60,000 in either year.

8. Trustees' remuneration and expenses

During the year, one or more Trustees has been paid remuneration or has received other benefits from an employment with the charity. The remuneration was paid as an Editors honorarium as in previous years. The value of Trustees' remuneration and other benefits was as follows:

		2021 £	2020 £
Mr M Mackmin	Remuneration	6,000	5,500

During the year ended 31 March 2021, no Trustee expenses have been incurred (2020 - £NIL).

9. Tangible fixed assets

	Office equipment £
Cost or valuation	
At 1 April 2020	2,138
At 31 March 2021	2,138
Depreciation	
At 1 April 2020	1,840
Charge for the year	75
At 31 March 2021	1,915
Net book value	
At 31 March 2021	223
At 31 March 2020	298

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

10. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	2,714	3,038
Accruals and deferred income	1,332	1,332
	<u>4,046</u>	<u>4,370</u>

11. Financial instruments

	2021 £	2020 £
Financial assets		
Financial assets measured at fair value through income and expenditure	<u>77,668</u>	<u>38,902</u>

Financial assets measured at fair value through income and expenditure comprise of cash and cash equivalents

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

12. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
Unrestricted funds				
General Funds - all funds	34,830	67,152	(28,137)	73,845

Statement of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Balance at 31 March 2020 £
Unrestricted funds				
General Funds - all funds	41,828	15,465	(22,463)	34,830

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

13. Summary of funds

Summary of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
General funds	34,830	67,152	(28,137)	73,845

Summary of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Balance at 31 March 2020 £
General funds	41,828	15,465	(22,463)	34,830

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

14. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	223	223
Current assets	77,668	77,668
Creditors due within one year	(4,046)	(4,046)
Total	73,845	73,845

Analysis of net assets between funds - prior year

	Unrestricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	298	298
Current assets	38,902	38,902
Creditors due within one year	(4,370)	(4,370)
Total	34,830	34,830

