

# CRABTREE SCHOOL PARENTS' ASSOCIATION

England & Wales · Charity number 297330

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1987-08-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Crabtree School  
Crabtree Lane  
Harpenden  
Hertfordshire  
AL5 5RD

**Phone** 01582623501

**Email** [admin@crabtreejm.herts.sch.uk](mailto:admin@crabtreejm.herts.sch.uk)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS AT THE SCHOOLS BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOLS (NOT NORMALLY PROVIDED BY THE LOCAL EDUCATION AUTHORITY).

**Activities:** Providing facilities for the Crabtree Juniors and Infants Schools: funding IT equipment for both schools, provision of an extra curricular music teacher for the Junior school and other sundry funding as requested for the educational benefit of the children.

## Classification

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- **How:** Provides Other Finance
- **What:** Education/training
- **Who:** Children/young People

## Geography

- **Area of benefit:** HARPENDEN
- Hertfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£68,946	£103,896	-	-
2024-07-31	£79,282	£57,518	-	-
2023-07-31	£67,512	£28,767	-	-
2022-07-31	£69,665	£41,174	-	-
2021-07-31	£33,939	£2,518	-	-

## Trustees

Name	Role	Appointed
<b>Kulvir Chambore</b>	Chair	2025-03-03
Louise Wherity		2024-03-03
Rebecca Louise Randall		2022-11-08
Victoria Blanden		2025-09-03

**CRABTREE SCHOOL PARENTS' ASSOCIATION**

England & Wales - Charity number 297330

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# Accounts

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# Crabtree Schools' Parents' Association

Registered Charity No: 297330

## Annual Report and Accounts

For the year ended 31 July 2025

### Report of the Committee

#### Constitution

The Committee presents the Annual Report and Accounts to the Association. The Association was formed in 1967 and became a Registered Charity on 6 August 1987. The Association operates under a Constitution that was drawn up to clarify the Association's aims and objectives. It was adopted on 2 October 1986. The Constitution was revised in 1998 and was adopted in its revised form on 19 October 1998.

The object of the Crabtree Schools' Parents' Association is to advance the education of the pupils in both schools. To achieve this, the Association attempts to:

1. Develop more extended relationships between the staff, parents and others association with the schools;
2. Engage in activities that support the Schools and advance the education of the children attending them;
3. Provide and assist in the provision of such facilities or items for education at the schools (not provided from statutory funds) as the Committee in the consultation with the Governing Body shall from time to time determine.

#### Committee

Members servings on the Committee during the year ended 31 July 2025 were as follows:

Kulvir Chambore (Co-chair)	Elected 25 November 2024
Charlotte McHugh (Co-chair)	Re-elected 25 November 2024
Louise Wherity (Treasurer)	Elected 25 November 2024
Jen Rayner Cotgreave (Secretary)	Re-elected 25 November 2024
Jenny Elworthy	Elected 25 November 2024 (resigned 27 March 2025)
Kat Larkin	Elected 25 November 2024
Nicola Parker	Re-elected 25 November 2024
Becky Randall	Re-elected 8 November 2023
Emma Tobin	Elected 25 November 2024
Lucy Healy	Re-elected 8 November 2023 (resigned 25 Nov 2024)
Dave Cox	Elected 27 September 2019 (resigned 25 Nov 2024)

Where constitutionally necessary, those Committee members happy to continue have put themselves forward for re-election.

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Funds Raised During the Year

The net amount of funds raised during the year amounted to £41,061 (2023/24: £52,028). A detailed analysis of funds raised has been provided in the notes to the accounts.

### Monies Allocated and Paid to the Schools

During the year a total of £76,269 (2023/24: £30,265) was paid to the Schools.

Funds totalling £40,904 were paid to the Juniors (2023/24: £11,853) over the year, to pay for the balance of the toilets refurbishment (£39,960), SENCO learning software (£687) and for an equipment shed in juniors (£258). A further £195 was committed to fund the equipment shed.

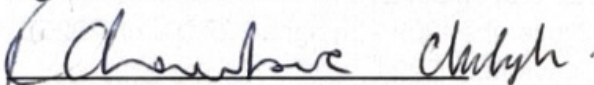
Funds totalling £35,365 were paid to the Infants (2023/24: £2,670) over the year, to pay for the balance of the toilets refurbishment (£33,164) and the reception playground upgrades (£2,201). At the year-end a further £8,842 had been committed for the reception playground refurbishment.

Unrestricted funds at 31 July 2025 totalled £33,728 (2023/24: nil), allocated to the Infants £15,507 (2023/24: nil) and the Juniors £18,222 (2023/24: nil) which together with a reserve held for general trading of £3,500 (2023/24: £3,500) has been carried forward to the 2024/25 financial year.

### Honorary Independent Examiner

Mrs Rachel Cheal was elected as the Independent Examiner examined the Report and Accounts for the year ended 31 July 2025.

Signed on behalf of the Committee



Charlotte McHugh and Kulvir Chambore

Co-chairs

Crabtree Junior School

Crabtree Lane

Harpenden AL5 5PU

14/01/26      21-01-26

Date

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Independent Examiner's Report to the Trustees of Crabtree Schools' Parents' Association

I report on the accounts of the charity for the year ended 31 July 2025 which are set out on the following pages.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

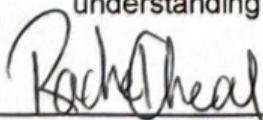
#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

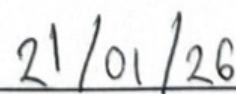
#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rachel Cheal  
Crabtree Junior School, Crabtree Lane  
Harpenden AL5 5PU



Date

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Receipt and Payments Account for the year ended 31 July 2025

	Notes	Unrestricted Funds	
		2024/25 £	2023/24 £
<b>Receipts</b>			
Operating activities to generate funds	2	67,645	68,841
Interest received on cash balances		23	33
Donations		1,279	8,028
Total receipts		68,946	76,902
<b>Payments</b>			
Payments for generating funds	2	(27,465)	(24,732)
Management and administration	3	(162)	(140)
Total net receipts		41,318	52,028
Unrestricted funds brought forward at 31 July 2023		-	-
Unrestricted funds spent by schools during the year	4	(3,145)	(30,265)
Funds transferred to Toilet Refurbishment Reserve	8	<u>(4,445)</u>	<u>(55,772)</u>
<b>Unrestricted funds as at 31 July 2025</b>		<b><u>33,728</u></b>	<b><u>Nil</u></b>

For the year ending July 2024 it was agreed that the balance of the unrestricted funds for both the infant and junior schools at the end of the financial year would be allocated to the toilet refurbishment project, in order to complete toilet refurbishments across all toilet blocks in both Schools. Accordingly, £55,772 was allocated to the toilet refurbishment reserve. For the year ending July 2025 a further £4,445 was allocated to the toilet refurbishment reserve to cover the balance of the toilet refurbishment.

# Crabtree Schools' Parents' Association

Registered Charity No: 297330

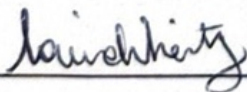
## Statement of Assets and Liabilities as at 31 July 2025

	Notes	Unrestricted Funds	
		2024/25 £	2023/24 £
<b>Assets</b>			
Cash at bank – current accounts		35,912	64,620
Cash at bank – deposit account		-	-
Cash in hand		1,316	7,559
		<u>37,228</u>	<u>72,129</u>
Debtors and prepayments	5	0	0
Total assets		<u>37,228</u>	<u>72,129</u>
<b>Liabilities</b>			
Creditors	6	0	0
<b>Total assets less liabilities</b>		<u><b>37,228</b></u>	<u><b>72,129</b></u>

### Financed by funds available to schools:

<b>Unrestricted funds</b>			
Funds committed	7	9,037	0
Funds uncommitted		<u>24,692</u>	<u>0</u>
Reserves held for general trading	8	3,500	3,500
Reserves held for Toilet Refurbishment	8	-	68,679
<b>Total funds and reserves of the association</b>		<u><b>37,228</b></u>	<u><b>72,129</b></u>

The accounts on pages 4 to 8 were approved by the Committee and signed on its behalf by:

  
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**Louise Wherity**

Treasurer

14/1/25  
\_\_\_\_\_

Date

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Notes to the Accounts for the year ended 31 July 2025

#### 1. Accounting policies

The accounts have been prepared on the receipts and payments basis in compliance with the legal requirements.

Funds raised and general donations are allocated and made available to the schools in the following ratios in proportion to the number of classes:

Junior school:	4 sevenths
Infant school:	3 sevenths

Donations for specific use are allocated to the relevant school and recorded in restricted reserves. Events that are run specifically to raise funds for the toilet refurbishment are allocated to the Toilet Refurbishment reserve.

#### 2. Analysis of income and expenditure for the year ended 31 July 2025

	2024/25			2023/24
	Gross income £	Expenses and costs £	Net income £	Net income £
Fireworks display	22,279	(10,760)	11,520	13,919
Summer Ball	15,412	(8,834)	6,578	8,308
Summer Fayre	16,149	(3,194)	12,955	12,047
Sale of school uniforms	823	-	823	477
Christmas Fayre	7,832	(1,432)	6,401	5,386
Cinema Nights	1,316	(105)	1,211	1,211
Comedy Night	-	-	-	984
Quiz Night	1,326	(47)	1,278	1,538
Other small fundraisers	2,193	(761)	1,433	1,627
Miscellaneous	314	(2,333)	(2,158)	(1,389)
General Donations	1,279	-	1,279	1,760
Toilet donations	-	-	-	6,268
	68,923	(27,465)	41,458	52,135
Interest receivable on cash balances	23	-	23	33
Management and administration expenses (note 3)	-	(162)	(162)	(140)
Net receipts/payments for the year	68,946	(27,627)	41,318	52,028

**Crabtree Schools' Parents' Association**  
Registered Charity No: 297330

**Notes to the Accounts for the year ended 31 July 2024 (cont'd)**

**3. Management and administration expenses**

	2023/24 £	2022/23 £
Parentkind membership	162	140
	162	140

**4. Analysis of funds spent by schools**

Unrestricted reserves:

	Infants £	Juniors £	Total £
Balance of toilet refurbishment	33,164	39,960	73,124
EYFS playground	2,201	-	2,201
Juniors equipment shed	-	258	258
Nessy Learning	-	687	687
	35,365	40,904	76,269

**5. Debtors and prepayments**

	2024/25 £	2023/24 £
	-	-
	-	-

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Notes to the Accounts for the year ended 31 July 2024 (cont'd)

**6. Creditors and accruals**

	2024/25	2023/24
	£	£
-	-	-
	-	-

**7. Funds committed but not spent at 31 July 2025**

Funds committed and not spent consist of £8,842 for the Infants School and £195 for the Junior School.

**8. Analysis of funds by school**

	Infants	Juniors	Total
	£	£	£
Unrestricted funds as at 1 August 2024	-	-	-
Income raised during the year	17,708	23,610	41,318
Funds spent by the schools during the year	(2,201)	(944)	(3,145)
Funds allocated to toilet refurbishment	-	(4,445)	(4,445)
Unrestricted funds as at 31 July 2025	15,507	18,222	33,728
Add reserves held for general funding	1,500	2,000	3,500
Add reserves held for toilet refurbishments			-
<b>Total funds and reserves at 31 July 2025</b>			<b>37,228</b>

**CRABTREE SCHOOL PARENTS' ASSOCIATION**

England & Wales - Charity number 297330

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# Accounts

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Crabtree Schools' Parents Association

Registered Charity No. 297330



Annual Report and Accounts

For the year ended

31 July 2024

# Crabtree Schools' Parents' Association

Registered Charity No: 297330

## Annual Report and Accounts

For the year ended 31 July 2024

### Report of the Committee

#### Constitution

The Committee presents the Annual Report and Accounts to the Association. The Association was formed in 1967 and became a Registered Charity on 6 August 1987. The Association operates under a Constitution that was drawn up to clarify the Association's aims and objectives. It was adopted on 2 October 1986. The Constitution was revised in 1998 and was adopted in its revised form on 19 October 1998.

The object of the Crabtree Schools' Parents' Association is to advance the education of the pupils in both schools. To achieve this, the Association attempts to:

1. Develop more extended relationships between the staff, parents and others association with the schools;
2. Engage in activities that support the Schools and advance the education of the children attending them;
3. Provide and assist in the provision of such facilities or items for education at the schools (not provided from statutory funds) as the Committee in the consultation with the Governing Body shall from time to time determine.

#### Committee

Members serving on the Committee during the year ended 31 July 2024 were as follows:

Laura Hubbleday	Re-elected 8 November 2023
Jenny Cooper	Re-elected 8 November 2022 (resigned 8 November 2023)
Rachel Appleton	Re-elected 8 November 2023
Dave Cox	Elected 27 September 2019 (resigned 25 November 2024)
Nicola Parker	Re-elected 8 November 2023
Charlotte McHugh (Chair)	Re-elected 8 November 2023
Becky Randall (Secretary)	Re-elected 8 November 2023
Lucy Healy (Treasurer)	Re-elected 8 November 2023 (resigned 25 November 2024)
Catherine Kennedy	Elected 3 November 2021
Katherine Scott	Elected 8 November 2023
Alice Falkiner	Elected 8 November 2023
Molly Coyne	Elected 8 November 2023

**Crabtree Schools' Parents' Association**

Registered Charity No: 297330

Where constitutionally necessary, those Committee members happy to continue have put themselves forward for re-election.

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Funds Raised During the Year

The net amount of funds raised during the year amounted to £52,028 (2022/23: £38,745). A detailed analysis of funds raised has been provided in the notes to the accounts.

### Monies Allocated and Paid to the Schools

During the year a total of £30,265 (2022/23: £28,416) was paid to the Schools.

Funds totalling £11,853 were paid to the Juniors (2022/23: £11,637) over the year, to pay for iPads (£9,228), Amazon wish list items (£1,419), SENCO resources (£476) and learning software (£730). No further funds were committed as all funds at the end of the year have been allocated to the toilet refurbishments.

Funds totalling £2,670 were paid to the Infants (2022/23: £16,778) to pay for the balance of the upgrade of reception classrooms. At the year-end no further funds were committed as all funds at the end of the year have been allocated to the toilet refurbishments.

Unrestricted funds at 31 July 2024 totalled nil (2022/23: £34,009), allocated to the Infants nil (2022/23: £12,507) and the Juniors nil (2022/23: £21,503) which together with a reserve held for general trading of £3,500 (2022/23: £3,500), and a reserve for Toilet refurbishments of £68,679 (2022/23: £12,906) has been carried forward to the 2024/25 financial year.

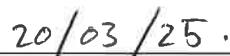
### Honorary Independent Examiner

Mr Adam Bellamy was elected as the Independent Examiner examined the Report and Accounts for the year ended 31 July 2024. Mrs Rachel Cheal offers herself for election as the new Independent Examiner at the AGM.

Signed on behalf of the Committee



Charlotte McHugh  
Chair  
Crabtree Junior School  
Crabtree Lane  
Harpenden AL5 5PU



Date

**Crabtree Schools' Parents' Association**  
Registered Charity No: 297330

**Independent Examiner's Report to the Trustees of Crabtree Schools' Parents' Association**

I report on the accounts of the charity for the year ended 31 July 2024 which are set out on the following pages.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

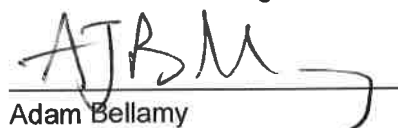
**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Adam Bellamy  
Crabtree Junior School, Crabtree Lane  
Harpenden AL5 5PU

11<sup>th</sup> MARCH 2025  
Date

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Receipt and Payments Account for the year ended 31 July 2024

	Notes	Unrestricted Funds	
		2023/24 £	2022/23 £
<b>Receipts</b>			
Operating activities to generate funds	2	71,221	67,000
Interest received on cash balances		33	28
Donations		8,028	484
Total receipts		79,282	67,512
<b>Payments</b>			
Payments for generating funds	2	(27,113)	(28,627)
Management and administration	3	(140)	(140)
Total net receipts		52,028	38,745
Unrestricted funds brought forward at 31 July 2023		34,009	34,503
Unrestricted funds spent by schools during the year	4	(30,265)	(28,416)
Funds transferred to Toilet Refurbishment Reserve	8	<u>(55,772)</u>	<u>(10,823)</u>
<b>Unrestricted funds as at 31 July 2024</b>		<b><u>Nil</u></b>	<b><u>34,009</u></b>

It was agreed that the balance of the unrestricted funds for both the infant and junior schools at the end of the financial year (year ending July 2024) would be allocated to the toilet refurbishment project, in order to complete toilet refurbishments across all toilet blocks in both Schools. Accordingly, £55,772 was allocated to the toilet refurbishment reserve.

# Crabtree Schools' Parents' Association

Registered Charity No: 297330

## Statement of Assets and Liabilities as at 31 July 2024

	Notes	Unrestricted Funds	
		2023/24 £	2022/23 £
<b>Assets</b>			
Cash at bank – current accounts		64,620	50,717
Cash at bank – deposit account		-	-
Cash in hand		7,559	459
		<u>72,179</u>	<u>51,176</u>
Debtors and prepayments	5	0	400
Total assets		<u>72,179</u>	<u>51,576</u>
<b>Liabilities</b>			
Creditors	6	0	(1,160)
		<u>72,179</u>	<u>50,415</u>
<b>Total assets less liabilities</b>		<b><u>72,179</u></b>	<b><u>50,415</u></b>
 <b>Financed by funds available to schools:</b>			
<b>Unrestricted funds</b>			
Funds committed	7	0	25,000
Funds uncommitted		<u>0</u>	<u>9,009</u>
Reserves held for general trading	8	3,500	3,500
Reserves held for Toilet Refurbishment	8	68,679	12,906
		<u>72,179</u>	<u>50,415</u>
<b>Total funds and reserves of the association</b>		<b><u>72,179</u></b>	<b><u>50,415</u></b>

The accounts on pages 4 to 8 were approved by the Committee and signed on its behalf by:



Lucy Healy

Treasurer

18 / 3 / 2025

Date

# Crabtree Schools' Parents' Association

Registered Charity No: 297330

## Notes to the Accounts for the year ended 31 July 2024

### 1. Accounting policies

The accounts have been prepared on the receipts and payments basis in compliance with the legal requirements.

Funds raised and general donations are allocated and made available to the schools in the following ratios in proportion to the number of classes:

Junior school: 4 sevenths  
 Infant school: 3 sevenths

Donations for specific use are allocated to the relevant school and recorded in restricted reserves. Events that are run specifically to raise funds for the toilet refurbishment are allocated to the Toilet Refurbishment reserve.

### 2. Analysis of income and expenditure for the year ended 31 July 2024

	2023/24			2022/23
	Gross income £	Expenses and costs £	Net income £	Net income £
Fireworks display	24,140	(10,221)	13,919	14,956
Summer Ball	16,154	(7,846)	8,308	4,794
Summer Fayre	14,938	(2,891)	12,047	9,712
Sale of school uniforms	477	-	477	-
Christmas Fayre	6,595	(1,208)	5,386	4,693
Cinema Nights	1,261	(50)	1,211	-
Comedy Night	2,613	(1,630)	984	1,384
Quiz Night	2,821	(1,283)	1,538	1,581
Other small fundraisers	2,222	(595)	1,627	2,096
Miscellaneous	-	(1,376)	(1,376)	(843)
General Donations	1,760	-	1,760	484
Toilet donations	6,268	-	6,268	-
	79,249	(27,100)	52,149	38,857
Interest receivable on cash balances	33	-	33	29
Management and administration expenses (note 3)	-	(153)	(153)	(140)
Net receipts/payments for the year	79,282	(27,253)	52,028	38,745

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Notes to the Accounts for the year ended 31 July 2024 (cont'd)

#### 3. Management and administration expenses

	2023/24 £	2022/23 £
Parentkind membership	153	140
	153	140

#### 4. Analysis of funds spent by schools

Unrestricted reserves:

	Infants £	Juniors £	Total £
iPads	-	9,228	9,228
Amazon Wish Lists (books, playground equipment, stationery)	-	1,419	1,419
SENCO Resources	-	476	476
Reception classrooms	2,670	-	2,670
Nessy Learning	-	731	731
	2,670	11,853	14,523

#### 5. Debtors and prepayments

	2023/24 £	2022/23 £
Money due from summer fair sponsorship	-	400
	-	400

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Notes to the Accounts for the year ended 31 July 2024 (cont'd)

#### 6. Creditors and accruals

	2023/24	2022/23
	£	£
Summer Ball expenses paid after year end	-	157
Summer Fair expenses paid after year end	-	503
Coronation day expenses paid after year end	-	500
	-	(1,160)

#### 7. Funds committed but not spent at 31 July 2024

Funds committed and not spent consist of nil for the Infants School and nil for the Junior School. All fund remaining were allocated to the toilet refurbishment reserve.

#### 8. Analysis of funds by school

	Infants	Juniors	Total
	£	£	£
Unrestricted funds as at 1 August 2023	12,506	21,503	34,009
Income raised during the year	22,298	29,731	52,028
Funds spent by the schools during the year	(2,670)	(11,853)	(14,253)
Funds allocated to toilet refurbishment	(32,135)	(39,381)	(71,515)
Unrestricted funds as at 31 July 2024	-	-	-
Add reserves held for general funding	1,500	2,000	3,500
Add reserves held for toilet refurbishments			68,679
Total funds and reserves at 31 July 2024			72,179

**CRABTREE SCHOOL PARENTS' ASSOCIATION**

England & Wales - Charity number 297330

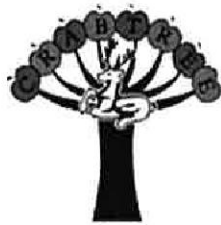
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# Accounts

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Crabtree Schools' Parents Association

Registered Charity No. 297330



Annual Report and Accounts

For the year ended

31 July 2023

# Crabtree Schools' Parents' Association

Registered Charity No: 297330

## Annual Report and Accounts

For the year ended 31 July 2023

### Report of the Committee

#### Constitution

The Committee presents the Annual Report and Accounts to the Association. The Association was formed in 1967 and became a Registered Charity on 6 August 1987. The Association operates under a Constitution that was drawn up to clarify the Association's aims and objectives. It was adopted on 2 October 1986. The Constitution was revised in 1998 and was adopted in its revised form on 19 October 1998.

The object of the Crabtree Schools' Parents' Association is to advance the education of the pupils in both schools. To achieve this, the Association attempts to:

1. Develop more extended relationships between the staff, parents and others association with the schools;
2. Engage in activities that support the Schools and advance the education of the children attending them;
3. Provide and assist in the provision of such facilities or items for education at the schools (not provided from statutory funds) as the Committee in the consultation with the Governing Body shall from time to time determine.

#### Committee

Members serving on the Committee during the year ended 31 July 2023 were as follows:

Laura Hubbleday	Re-elected 8 November 2022
Allison Hilton	Elected 3 November 2021 (resigned 31 July 2022)
Jenny Cooper	Re-elected 8 November 2022
Rachel Appleton	Re-elected 8 November 2022
Dave Cox	Elected 27 September 2019
Helen Unger	Elected 15 December 2020 (resigned July 2023)
Nicola Parker	Re-elected 8 November 2022
Charlotte McHugh (Chair)	Re-elected 8 November 2022
Becky Randall	Elected 8 November 2022
Lucy Healy	Elected 8 November 2022
Catherine Kennedy	Elected 3 November 2021

Where constitutionally necessary, those Committee members happy to continue have put themselves forward for re-election.

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Funds Raised During the Year

The net amount of funds raised during the year amounted to £38,742 (2021/22: £41,174). A detailed analysis of funds raised has been provided in the notes to the accounts.

### Monies Allocated and Paid to the Schools

During the year a total of £28,416 (2021/22: £3,843) was paid to the Schools.

Funds totalling £11,637 were paid to the Juniors (2021/22: nil) over the year, to pay for Chromebooks (£7,000), IT equipment (£4,000) and learning software (£637). A further £4,000 was committed for IT equipment, and the remaining £10,000 of committed funds will be allocated to the toilet refurbishment.

Funds totalling £16,778 were paid to the Infants (2021/22: £3,843) to pay for Chromebooks (£4,000) and E-readers (£1,360), and to contribute to the outdoor classroom (£8,685) and the upgrade of reception classrooms (£2,734). At the year end funds totalling £11,000 were committed for refurbishment of the reception classrooms.

Unrestricted funds at 31 July 2023 totalled £34,009 (2021/22: £34,503), allocated to the Infants £12,507 (2021/22: £15,312) and the Juniors £21,503 (2021/22: £19,191) which together with a reserve held for general trading of £3,500 (2021/22: £3,500), and a reserve for Toilet refurbishments of £12,906 (2021/22: £1,758) has been carried forward to the 2023/24 financial year.

### Honorary Independent Examiner

Mr Adam Bellamy was elected as the Independent Examiner examined the Report and Accounts for the year ended 31 July 2023 and offers himself for re-election as Independent Examiner at the AGM.

Signed on behalf of the Committee



Charlotte McHugh  
Chair  
Crabtree Junior School  
Crabtree Lane  
Harpenden AL5 5PU

09.11.23

Date

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Independent Examiner's Report to the Trustees of Crabtree Schools' Parents' Association

I report on the accounts of the charity for the year ended 31 July 2023 which are set out on the following pages.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

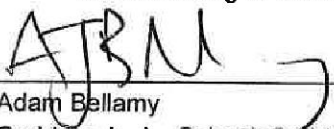
#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Adam Bellamy  
Crabtree Junior School, Crabtree Lane  
Harpenden AL5 5PU

31/10/23  
Date

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Receipt and Payments Account for the year ended 31 July 2023

	Notes	Unrestricted Funds	
		2022/23	2021/22
		£	£
<b>Receipts</b>			
Operating activities to generate funds	2	67,000	64,239
Interest received on cash balances		28	3
Donations		484	5,424
Total receipts		67,512	69,665
<b>Payments</b>			
Payments for generating funds	2	(28,627)	(28,363)
Management and administration	3	(140)	(128)
Total net receipts		38,745	41,174
Unrestricted funds brought forward at 31 July 2022		34,503	10,944
Unrestricted funds spent by schools during the year	4	(28,416)	(3,843)
Funds transferred to Toilet Refurbishment Reserve	8	(10,823)	(13,772)
<b>Unrestricted funds as at 31 July 2023</b>		<b>34,009</b>	<b>34,503</b>

It was agreed that the balance of the unrestricted funds for both the infant and junior schools at the end of the previous financial year (year ending July 2022) would be allocated to the toilet refurbishment project. Accordingly, £10,823 was allocated to the toilet refurbishment reserve.

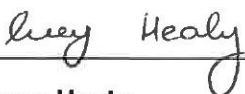
# Crabtree Schools' Parents' Association

Registered Charity No: 297330

## Statement of Assets and Liabilities as at 31 July 2023

	Notes	Unrestricted Funds	
		2022/23	2021/22
		£	£
<b>Assets</b>			
Cash at bank – current accounts		50,717	33,832
Cash at bank – deposit account		-	2,537
Cash in hand		459	-
		<u>51,176</u>	<u>36,369</u>
Debtors and prepayments	5	400	3,478
Total assets		<u>51,576</u>	<u>39,848</u>
<b>Liabilities</b>			
Creditors	6	(1,160)	(86)
<b>Total assets less liabilities</b>		<u><b>50,415</b></u>	<u><b>39,762</b></u>
 <b>Financed by funds available to schools:</b>			
<b>Unrestricted funds</b>			
Funds committed	7	25,000	23,000
Funds uncommitted		<u>9,009</u>	<u>11,504</u>
Reserves held for general trading	8	3,500	3,500
Reserves held for Toilet Refurbishment	8	12,906	1,758
<b>Total funds and reserves of the association</b>		<u><b>50,415</b></u>	<u><b>39,762</b></u>

The accounts on pages 4 to 8 were approved by the Committee and signed on its behalf by:



Lucy Healy

Treasurer

9.11.2023

Date

# Crabtree Schools' Parents' Association

Registered Charity No: 297330

## Notes to the Accounts for the year ended 31 July 2023

### 1. Accounting policies

The accounts have been prepared on the receipts and payments basis in compliance with the legal requirements.

Funds raised and general donations are allocated and made available to the schools in the following ratios in proportion to the number of classes:

Junior school: 4 sevenths  
Infant school: 3 sevenths

Donations for specific use are allocated to the relevant school and recorded in restricted reserves. Events that are run specifically to raise funds for the toilet refurbishment are allocated to the Toilet Refurbishment reserve.

### 2. Analysis of income and expenditure for the year ended 31 July 2023

	2022/23			2021/22
	Gross income	Expenses and costs	Net income	Net income
	£	£	£	£
Fireworks display	24,133	(9,177)	14,956	14,715
Summer Ball	15,231	(10,437)	4,794	5,289
Summer Fayre	12,631	(2,919)	9,712	7,656
Sale of school uniforms	-	-	-	-
Christmas Fayre	5,541	(848)	4,693	3,458
Cinema Nights	-	-	-	1,064
Comedy Night	3,256	(1,872)	1,384	1,533
Quiz Night	3,319	(1,738)	1,581	-
Other small fundraisers	2,757	(662)	2,096	3,095
Miscellaneous	131	(974)	(843)	(924)
General Donations	484	-	484	841
Toilet donations	-	-	-	4,583
	<u>67,483</u>	<u>(28,627)</u>	<u>38,857</u>	<u>41,300</u>
Interest receivable on cash balances	29	-	29	3
Management and administration expenses (note 3)	-	(140)	(140)	(128)
Net receipts/payments for the year	<u>67,512</u>	<u>(28,767)</u>	<u>38,745</u>	<u>41,174</u>

**Crabtree Schools' Parents' Association**  
Registered Charity No: 297330

**Notes to the Accounts for the year ended 31 July 2023 (cont'd)**

**3. Management and administration expenses**

	2022/23 £	2021/22 £
Parentkind membership	140	128
	140	128

**4. Analysis of funds spent by schools**

Unrestricted reserves:

	Infants £	Juniors £	Total £
Chromebooks and E-Readers	5,360	7,000	12,360
IT Equipment	-	4,000	4,000
Outdoor Classroom	8,685	-	8,685
Reception classrooms	2,734	-	2,734
Nessy Learning	-	637	637
	16,778	11,637	28,416

**5. Debtors and prepayments**

	2021/22 £	2021/22 £
Money due from Go Fund Me	-	2,192
Prepayment to Ticket tailor	-	185
Fireworks deposit	-	1,101
Money due from summer fair sponsorship	400	-
	400	3,478

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Notes to the Accounts for the year ended 31 July 2023 (cont'd)

#### 6. Creditors and accruals

	2022/23	2021/22
	£	£
Summer Ball expenses paid after year end	157	-
Summer Fair expenses paid after year end	503	-
Coronation day expenses paid after year end	500	-
Sundry creditors	-	(86)
	(1,160)	(86)

#### 7. Funds committed but not spent at 31 July 2023

Funds committed and not spent consist of £11,000 for the Infants School and £14,000 for the Junior School.

For the Infants School the funds are committed to refurbishment of the reception classroom. For the Junior School the funds are committed for IT equipment (£4,000), with the remaining balance to be allocated to the toilet refurbishment reserve.

#### 8. Analysis of funds by school

	Infants	Juniors	Total
	£	£	£
Unrestricted funds as at 1 August 2022	15,313	19,191	34,503
Income raised during the year	16,605	22,140	38,745
Funds spent by the schools during the year	(16,778)	(11,637)	(28,415)
Funds allocated to toilet refurbishment	(2,633)	(8,191)	(10,823)
Unrestricted funds as at 31 July 2023	12,506	21,503	34,009
Add reserves held for general funding	1,500	2,000	3,500
Add reserves held for toilet refurbishments			12,906
Total funds and reserves at 31 July 2023			50,415

**CRABTREE SCHOOL PARENTS' ASSOCIATION**

England & Wales - Charity number 297330

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# Accounts

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Crabtree Schools' Parents Association

Registered Charity No. 297330



Annual Report and Accounts

For the year ended

31 July 2022



## **Crabtree Schools' Parents' Association**

Registered Charity No: 297330

### Annual Report and Accounts

For the year ended 31 July 2022

### Report of the Committee

#### **Constitution**

The Committee presents the Annual Report and Accounts to the Association. The Association was formed in 1967 and became a Registered Charity on 6 August 1987. The Association operates under a Constitution that was drawn up to clarify the Association's aims and objectives. It was adopted on 2 October 1986. The Constitution was revised in 1998 and was adopted in its revised form on 19 October 1998.

The object of the Crabtree Schools' Parents' Association is to advance the education of the pupils in both schools. To achieve this, the Association attempts to:

1. Develop more extended relationships between the staff, parents and others association with the schools;
2. Engage in activities that support the Schools and advance the education of the children attending them;
3. Provide and assist in the provision of such facilities or items for education at the schools (not provided from statutory funds) as the Committee in the consultation with the Governing Body shall from time to time determine.

#### **Committee**

Members serving on the Committee during the year ended 31 July 2022 were as follows:

Howard Dormer	Re-elected 15 December 2020 (resigned 31 August 2021)
Laura Hubbleday	Re-elected 3 November 2021
Allison Hilton	Re-elected 3 November 2021
Jenny Cooper (Chair)	Re-elected 15 December 2020
Rachel Appleton	Re-elected 3 November 2021
Lisa Scriven	Elected 27 September 2019 (resigned 31 August 2021)
Dave Cox	Elected 27 September 2019
Helen Unger	Elected 15 December 2020
Nicola Parker	Elected 3 November 2021
Charlotte McHugh	Elected 3 November 2021

Where constitutionally necessary, those Committee members happy to continue have put themselves forward for re-election.

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Funds Raised During the Year

The net amount of funds raised during the year amounted to £41,174 (2020/21: £31,421). A detailed analysis of funds raised has been provided in the notes to the accounts.

### Monies Allocated and Paid to the Schools

During the year a total of £26,575 (2020/21: £54,734) was paid to the Schools.

No funds were paid to the Juniors (2020/21: £29,082) over the year, but at the year end funds totalling £11,000 were committed for field play equipment (£2,000), Chromebooks (£7,000) and IT equipment (£2,000).

Funds totalling £3,843 were paid to the Infants (2020/21: £25,652) to pay for phonics and reading equipment. A further £12,000 was committed, but not spent by the year end, to fund Chromebooks (£4,000) and towards a new outside classroom (£8,000).

In addition, £22,732 was paid to the schools from the Toilet refurbishments reserve to support the refurbishment of two toilet blocks.

Unrestricted funds at 31 July 2022 totalled £34,503 (2020/21: £10,944), allocated to the Infants £15,312 (2020/21: £7,412) and the Juniors £19,191 (2020/21: £3,532) which together with a reserve held for general trading of £3,500 (2020/21: £3,500), and a reserve for Toilet refurbishments of £1,758 (2020/21: £10,719) has been carried forward to the 2022/23 financial year.

### Honorary Independent Examiner

Mr Adam Bellamy was elected as the Independent Examiner examined the Report and Accounts for the year ended 31 July 2022 and offers himself for re-election as Independent Examiner at the AGM.

Signed on behalf of the Committee

DocuSigned by:  


Jenny Cooper

Chair

Crabtree Junior School

Crabtree Lane

Harpenden AL5 5PU

1/17/2023

Date

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Independent Examiner's Report to the Trustees of Crabtree Schools' Parents' Association

I report on the accounts of the charity for the year ended 31 July 2022 which are set out on the following pages.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

*Adam Bellamy*

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Adam Bellamy

Crabtree Junior School, Crabtree Lane  
Harpenden AL5 5PU

1/16/2023

Date

**Crabtree Schools' Parents' Association**

Registered Charity No: 297330

**Receipt and Payments Account for the year ended 31 July 2022**

	Notes	Unrestricted Funds	
		2021/22	2020/21
		£	£
<b>Receipts</b>			
Operating activities to generate funds	2	64,239	32,789
Interest received on cash balances		3	3
Donations		5,424	1,147
Total receipts		69,665	33,939
<b>Payments</b>			
Payments for generating funds	2	(28,363)	(2,395)
Management and administration	3	(128)	(123)
Total net receipts		41,174	31,421
Unrestricted funds brought forward at 31 July 2021		10,944	38,899
Unrestricted funds spent by schools during the year	4	(3,843)	(54,734)
Funds transferred from School Field Reserve to unrestricted reserve	8	-	6,076
Funds transferred to Toilet Refurbishment Reserve	8	<u>(13,772)</u>	<u>(10,719)</u>
<b>Unrestricted funds as at 31 July 2022</b>		<b><u>34,503</u></b>	<b><u>10,944</u></b>

During the year, two fundraising events (Comedy night and Summer fair) were specifically raising funds to support toilet refurbishment in the school. Money raised from these events, as well as donations directly to the toilet refurbishment project totalled £13,722 and this amount was allocated to the toilet refurbishment reserve.

**Crabtree Schools' Parents' Association**

Registered Charity No: 297330


**Statement of Assets and Liabilities as at 31 July 2022**

	Notes	Unrestricted Funds	
		2021/22 £	2020/21 £
<b>Assets</b>			
Cash at bank – current accounts		33,832	14,341
Cash at bank – deposit account		2,537	2,535
Cash in hand		-	-
		<u>36,369</u>	<u>16,876</u>
Debtors and prepayments	5	3,478	8,437
Total assets		<u>39,848</u>	<u>25,313</u>
<b>Liabilities</b>			
Creditors	6	(86)	(150)
<b>Total assets less liabilities</b>		<u><b>39,762</b></u>	<u><b>25,163</b></u>

**Financed by funds available to schools:**

<b>Unrestricted funds</b>			
Funds committed	7	23,000	3,843
Funds uncommitted		<u>11,504</u>	<u>7,101</u>
Reserves held for general trading	8	3,500	3,500
Reserves held for Toilet Refurbishment	8	1,758	10,719
<b>Total funds and reserves of the association</b>		<u><b>39,762</b></u>	<u><b>25,163</b></u>

The accounts on pages 4 to 8 were approved by the Committee and signed on its behalf by:

DocuSigned by:  
  
 6034CE7DE390423

**Laura Hubbleday**

Treasurer  
 1/16/2023

\_\_\_\_\_  
 Date

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Notes to the Accounts for the year ended 31 July 2022

#### 1. Accounting policies

The accounts have been prepared on the receipts and payments basis in compliance with the legal requirements.

Funds raised and general donations are allocated and made available to the schools in the following ratios in proportion to the number of classes:

Junior school:	4 sevenths
Infant school:	3 sevenths

Donations for specific use are allocated to the relevant school and recorded in restricted reserves. Events that are run specifically to raise funds for the toilet refurbishment are allocated to the Toilet Refurbishment reserve.

#### 2. Analysis of income and expenditure for the year ended 31 July 2022

	2021/22			2020/21
	Gross income £	Expenses and costs £	Net income £	Net income £
Fireworks display	23,432	(8,716)	14,715	-
Summer Ball	15,794	(10,505)	5,289	-
Summer Fayre	10,235	(2,579)	7,656	4,628
Sale of school uniforms	-	-	-	230
Christmas Fayre	6,189	(2,731)	3,458	3,415
Cinema Nights	1,257	(193)	1,064	-
Comedy Night	3,603	(2,070)	1,533	-
Other small fundraisers	3,729	(634)	3,095	2,412
Miscellaneous	1	(935)	(924)	9
General Donations	841	-	841	1,147
Toilet donations	4,583	-	4,583	-
Sponsored bike ride	-	-	-	8,981
Sponsored run (toilet fundraiser)	-	-	-	10,719
	69,663	(28,363)	41,300	31,541
Interest receivable on cash balances	3	-	3	-
Management and administration expenses (note 3)	-	(128)	(128)	(123)
Net receipts/payments for the year	69,666	(28,491)	41,174	31,421

**Crabtree Schools' Parents' Association**

Registered Charity No: 297330

**Notes to the Accounts for the year ended 31 July 2022 (cont'd)****3. Management and administration expenses**

	2021/22 £	2020/21 £
Parentkind membership	128	123
	<u>128</u>	<u>123</u>

**4. Analysis of funds spent by schools**

Unrestricted reserves:

	Infants £	Juniors £	Total £
Phonics and reading equipment	3,843	-	3,843
	<u>3,843</u>	<u>-</u>	<u>3,843</u>

Toilet refurbishments:

	Total £
Year 5 and 6 boys toilet block	13,762
Year 3 Cedar toilets	8,970
	<u>22,732</u>

**5. Debtors and prepayments**

	2021/22 £	2020/21 £
Money due from Go Fund Me	2,192	8,137
Prepayment to Ticket tailor	185	-
Fireworks deposit	1,101	300
	<u>3,478</u>	<u>8,437</u>

**Crabtree Schools' Parents' Association**

Registered Charity No: 297330

**Notes to the Accounts for the year ended 31 July 2022 (cont'd)****6. Creditors and accruals**

	2021/22	2020/21
	£	£
Sundry creditor	<u>(86)</u>	<u>(150)</u>

**7. Funds committed but not spent at 31 July 2022**

Funds committed and not spent consist of £12,000 for the Infants School and £11,000 for the Junior School.

For the Infants School the funds are committed to Chromebooks (£4,000) and towards a new outside classroom (£8,000). For the Junior School the funds are committed for IT equipment (£2,000), Chromebooks (£7,000) and field play equipment (£2,000).

**8. Analysis of funds by school**

	Infants	Juniors	Total
	£	£	£
Unrestricted funds as at 1 August 2021	7,412	3,532	10,944
Income raised during the year *	11,744	15,658	27,402
Funds spent by the schools during the year	(3,843)	-	(3,843)
Unrestricted funds as at 31 July 2022	15,313	19,191	34,503
Add reserves held for general funding	1,500	2,000	3,500
Add reserves held for toilet refurbishments			1,759
Total funds and reserves at 31 July 2022			39,762

\* excludes income of £13,772 which was allocated to the Toilet Refurbishment project.

**CRABTREE SCHOOL PARENTS' ASSOCIATION**

England & Wales - Charity number 297330

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# Accounts

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Crabtree Schools' Parents Association

Registered Charity No. 297330



Annual Report and Accounts

For the year ended

31 July 2021



## **Crabtree Schools' Parents' Association**

Registered Charity No: 297330

### Annual Report and Accounts

For the year ended 31 July 2021

### Report of the Committee

#### **Constitution**

The Committee presents the Annual Report and Accounts to the Association. The Association was formed in 1967 and became a Registered Charity on 6 August 1987. The Association operates under a Constitution that was drawn up to clarify the Association's aims and objectives. It was adopted on 2 October 1986. The Constitution was revised in 1998 and was adopted in its revised form on 19 October 1998.

The object of the Crabtree Schools' Parents' Association is to advance the education of the pupils in both schools. To achieve this, the Association attempts to:

1. Develop more extended relationships between the staff, parents and others association with the schools;
2. Engage in activities that support the Schools and advance the education of the children attending them;
3. Provide and assist in the provision of such facilities or items for education at the schools (not provided from statutory funds) as the Committee in the consultation with the Governing Body shall from time to time determine.

#### **Committee**

Members servings on the Committee during the year ended 31 July 2021 were as follows:

Howard Dormer	Re-elected 15 December 2020 (resigned 31 August 2021)
Kelly Evans	Resigned 31 August 2020
Laura Huddleday	Re-elected 15 December 2020
Allison Hilton	Re-elected 15 December 2020
Jenny Cooper (Chair)	Re-elected 15 December 2020
Rachel Appleton	Elected 27 September 2019
Lisa Scriven	Elected 27 September 2019
Dave Cox	Elected 27 September 2019
Helen Unger	Elected 15 December 2020

Where constitutionally necessary, those Committee members happy to continue have put themselves forward for re-election.

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Funds Raised During the Year

The net amount of funds raised during the year amounted to £31,421 (2019/20: £30,296). A detailed analysis of funds raised has been provided in the notes to the accounts.

### Monies Allocated and Paid to the Schools

During the year a total of £54,734 (2019/20: £13,867) was paid to the Schools.

Funds totalling £29,082 were paid to the Juniors (2019/20: £13,867) for provision of a Music teacher, an additional PE resource and to provide various equipment via the school's Amazon Wishlist. In addition, £1,000 was paid to the school for Chromebooks from a restricted reserve that held funds specifically donated to the Parents Association for this purpose.

Funds totalling £25,652 were paid to the Infants (2019/20: £0) to pay for toilet refurbishment, support woodland learning, provide phonics equipment and improve classroom reading areas as well as providing various items via the school's Amazon Wishlist.

Unrestricted funds at 31 July 2021 totalled £10,943 (2019/20: £38,899), allocated to the Infants £7,412 (2019/20: £21,587) and the Juniors £3,532 (2019/20: £17,312) which together with a reserve held for general trading of £3,500 (2019/20: £3,500), and a reserve for Toilet refurbishments of £10,719 (2019/20: £0) has been carried forward to the 2021/22 financial year.

### Honorary Independent Examiner

Mr Adam Bellamy was elected as the Independent Examiner examined the Report and Accounts for the year ended 31 July 2021 and offers himself for re-election as Independent Examiner at the AGM.

Signed on behalf of the Committee

DocuSigned by:  


Jenny Cooper

Chair

Crabtree Junior School

Crabtree Lane

Harpenden AL5 5PU

10/13/2021

\_\_\_\_\_  
Date

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Independent Examiner's Report to the Trustees of Crabtree Schools' Parents' Association

I report on the accounts of the charity for the year ended 31 July 2021 which are set out on the following pages.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

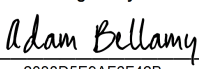
#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:  
  
Adam Bellamy

Crabtree Junior School, Crabtree Lane  
Harpenden AL5 5PU

10/7/2021

Date

**Crabtree Schools' Parents' Association**

Registered Charity No: 297330

**Receipt and Payments Account for the year ended 31 July 2021**

	Notes	Unrestricted Funds	
		2020/21 £	2019/20 £
<b>Receipts</b>			
Operating activities to generate funds	2	32,789	37,224
Interest received on cash balances		3	29
Donations		1,147	8,520
Total receipts		33,939	45,773
<b>Payments</b>			
Payments for generating funds	2	(2,395)	(15,355)
Management and administration	3	(123)	(122)
Total net receipts		31,421	30,296
Unrestricted funds brought forward at 31 July 2020		38,899	22,470
Funds spent by schools during the year	4	(54,734)	(13,867)
School Field Grants Received		-	10,000
Donations for specific use		-	1,500
Funds transferred to School Field Reserve		-	(10,000)
Funds transferred to Restricted reserve		-	(1,500)
Funds transferred from School Field Reserve to unrestricted reserve	8	6,076	-
Funds transferred to Toilet Refurbishment Reserve	8	(10,719)	-
<b>Unrestricted funds as at 31 July 2021</b>		<b>10,943</b>	<b>38,899</b>


**Crabtree Schools' Parents' Association**

Registered Charity No: 297330

**Statement of Assets and Liabilities as at 31 July 2021**

	Notes	Unrestricted Funds	
		2020/21 £	2019/20 £
<b>Assets</b>			
Cash at bank – current accounts		14,341	42,932
Cash at bank – deposit account		2,535	2,532
Cash in hand		-	360
		<u>16,876</u>	<u>45,824</u>
Debtors and prepayments	5	8,437	3,833
		<u>25,313</u>	<u>49,657</u>
<b>Total assets</b>			
<b>Liabilities</b>			
Creditors	6	(150)	(181)
		<u>25,163</u>	<u>49,476</u>
<b>Total assets less liabilities</b>			
<b>Financed by funds available to schools:</b>			
<b>Unrestricted funds</b>			
Funds committed	7	3,843	29,323
Funds uncommitted		<u>7,101</u>	<u>9,577</u>
Reserves held for general trading	8	3,500	3,500
Reserves held for the School Field Project	8	-	6,076
Reserves held for specific use	8	-	1,000
Reserves held for Toilet Refurbishment	8	10,719	
		<u>25,163</u>	<u>49,476</u>
<b>Total funds and reserves of the association</b>			

The accounts on pages 4 to 8 were approved by the Committee and signed on its behalf by:

DocuSigned by:  
  
 6034CE7DE390423...

**Laura Hubbleday**

Treasurer  
 10/7/2021

Date

## Crabtree Schools' Parents' Association

Registered Charity No: 297330

### Notes to the Accounts for the year ended 31 July 2021

#### 1. Accounting policies

The accounts have been prepared on the receipts and payments basis in compliance with the legal requirements.

Funds raised and general donations are allocated and made available to the schools in the following ratios in proportion to the number of classes:

Junior school:	4 sevenths
Infant school:	3 sevenths

Donations for specific use are allocated to the relevant school and recorded in restricted reserves. Events that are run specifically to raise funds for the toilet refurbishment are allocated to the Toilet Refurbishment reserve.

#### 2. Analysis of income and expenditure for the year ended 31 July 2021

	2020/21			2019/20
	Gross income £	Expenses and costs £	Net income £	Net income £
Fireworks display	-	-	-	4,944
Summer Ball	-	-	-	(500)
Summer Fayre	5,111	(483)	4,628	4,560
Sale of school uniforms	230	-	230	620
Christmas Fayre	4,769	(1,354)	3,415	5,212
Quiz evening	-	-	-	2,369
Cinema Nights	-	-	-	986
Comedy Night	-	-	-	2,615
Other small fundraisers	2,739	(327)	2,412	326
Miscellaneous	90	(81)	9	737
General Donations	1,147	-	1,147	8,520
Sponsored bike ride	8,981	-	8,981	-
Sponsored run (toilet fundraiser)	10,869	(150)	10,719	-
	33,936	(2,395)	31,541	30,390
Interest receivable on cash balances	3	-	-	29
Management and administration expenses (note 3)	-	(123)	(123)	(122)
Net receipts/payments for the year	33,939	(2,518)	31,421	30,297

**Crabtree Schools' Parents' Association**

Registered Charity No: 297330

**Notes to the Accounts for the year ended 31 July 2021 (cont'd)****3. Management and administration expenses**

	2020/21 £	2019/20 £
Parentkind membership	123	122
	<u>123</u>	<u>122</u>

**4. Analysis of funds spent by schools**

Description of expenditure:

	Infants £	Juniors £	Total £
Music teacher for 2019/20	-	13,928	13,928
Toilet improvements	13,999		13,999
Reading area improvements	900		900
Phonics equipment	496		496
Woodland learning	10,000		10,000
Additional PE resource		14,000	14,000
Amazon wish lists	257	1,154	1,411
	<u>25,652</u>	<u>29,082</u>	<u>54,734</u>

**5. Debtors and prepayments**

	2020/21 £	2019/20 £
Money due from Go Fund Me	8,137	3,595
Stationary Shop Sales	-	239
Summer fair band deposit	300	-
	<u>8,437</u>	<u>3,834</u>

**Crabtree Schools' Parents' Association**

Registered Charity No: 297330

**Notes to the Accounts for the year ended 31 July 2021 (cont'd)****6. Creditors and accruals**

	2020/21	2019/20
	£	£
Sundry creditor	<u>(150)</u>	<u>(181)</u>

**7. Funds committed but not spent at 31 July 2021**

Funds committed and not spent consist of £3,843 for the Infants School which is committed to phonics and reading equipment.

**8. Analysis of funds by school**

	Infants	Juniors	Total
	£	£	£
Unrestricted funds as at 1 August 2020	21,587	17,312	38,899
Income raised during the year	8,872	11,830	20,702
Funds released from school field reserve	2,604	3,472	6,076
Funds spent by the schools during the year	(25,652)	(29,082)	(54,734)
Unrestricted funds as at 31 July 2021	7,412	3,532	10,944
Add reserves held for general funding	1,500	2,000	3,500
Add reserves held for toilet refurbishments			10,719
Total funds and reserves at 31 July 2021			25,163