

Marshfield Community Centre Association

Report and Accounts for the year ending 31 August 2024

Charity information

Registered charity number: 297306

Address: Marshfield Community Centre
Chippenham Road
Marshfield
Chippenham
SN14 8NZ

Holding Trustees: Mrs C Eden
Mr J Brookes
Mr G Greenwood

Charity Trustees: Mr G Snell (Chairperson)
Mr O Brason (Vice-Chair)
Mrs A Gent (Treasurer)
Mrs A Blake (Representative for Marshfield Pre-School)
Mrs D Brooks (Representative for Marshfield Community Friends)
Mrs A Colbourne (Representative for Marshfield & Cold Ashton WI)
Mrs J Spence (Representative for Marshfield Baby & Toddler Group)
Mr D Colbourne (Representative for Marshfield Players)
Mr T Davis (Representative for Marshfield Short Mat Bowls Club)
Mrs J Christie (Representative for Friday Lunch Club)
Mrs J Kitts (Representative for Yoga)
Mr M Phillips

Independent examiner: Mr T Jenkins

As at 31 August 2024 the post of Meetings Secretary was vacant. During the 2-year review of the Association's future Mr G Snell's role as a Holding Trustee is suspended whilst he acts as Chairperson. Mrs C Lavis acts as Bookings Secretary. Marshfield Community Friends was established as a Section of the Association on 1 June 2024. The other organisations listed above are Affiliated Groups, but are otherwise independent of the Association.

Structure, Governance and Trustees

The Association is an unincorporated charity. The Association's governing document is its Constitution, dated 27 July 1989.

The main object of the Association is to establish, maintain and manage a Community Centre for the benefit of residents of Marshfield and surrounding areas.

The following are entitled to become Members of the Association who would be entitled to one vote each at General Meetings: adults living in the Association's area of benefit; Affiliated Groups; Sections; Statutory Authorities in or near to the Association's area of benefit.

The Holding Trustees are the individuals in whom legal title to the Community Centre property and building is vested. The Charity Trustees are the members of the General Committee ("the Committee"). The Charity Trustees are responsible for managing the Community Centre in order to meet the Association's objects. They do this by making available for hire four different communal spaces – internal and outdoor areas dedicated to Marshfield Pre-School, a large sports and events hall, a smaller hall and a kitchen.

In their management of the Community Centre the Charity Trustees have regard to the Charity Commission's guidance on public benefit.

Law applicable to charities in England and Wales also requires the Charity Trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

The Charity Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and ensure that the financial statements comply with Part 8 of the Charities Act 2011. They are also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention of fraud and breaches of laws and regulations.

Activities during the year

The Charity Trustees are pleased to report that the relatively low usage levels at the start of 2023/24 increased significantly over the year and are continuing to increase into 2024/25. During 2023/24 a new section of the Association was established (Marshfield Community Friends), grant funded by South Gloucestershire to provide warm spaces and social activities. All the organisations listed above use the Community Centre regularly. Other activities in the Centre include local charity events, elections, vaccination clinics, Zumba and Line Dancing. The number of private bookings has also increased. We thank Marshfield Community Friends, all Affiliated organisations, and all other users for their continued support.

As well as the provision of communal spaces, the Community Centre itself ran a successful Boules Day in July 2024.

Overview of finances

The Charity Trustees are aware that, as the building is over 30 years old, significant repairs will continue to be required in the future. Their long-term policy is that part of the Association's reserves are designated as being available to improve and maintain the Community Centre, for the benefit of all current and future users, provided that the remaining free reserves amount to at least 60% of expected annual expenditure.

In 2023/24 rental income exceeded expenditure by £3,070.84. This outcome was more favourable than expected, due mainly to the increases in usage of the Centre as noted above. After taking into account the reserve of £4,962.00 held for Marshfield Community Friends and the retained free reserve of £15,000.00, the reserve held for improvements and major maintenance projects amounted to £59,769.47. As at 31 August 2024 the free reserves amounted to 64.3% of the previous year's expenditure.

Two-year review

In July 2023 the Charity Trustees commenced a two-year review of the Association's governance and business, prompted by the difficulties in recruiting and retaining Trustees and financial projections that indicated the Association would experience very significant operational deficits within 2-3 years. Most of the first year of this review involved extensive consultation with residents and community organisations in Marshfield and surrounding areas.

In the second year of the review plans for the Centre's future will be developed and proposed, and further consultation will take place. However in the meantime the Association's finances have improved to the extent that no operational deficit is projected in 2024/25 or 2025/26. This financial outcome has reduced the urgency, but not the importance, of the review.

**MARSHFIELD COMMUNITY CENTRE ASSOCIATION
RECEIPTS AND PAYMENTS ACCOUNT
ACCOUNTS FOR PERIOD TO 31 AUGUST 2024**

	Year to 31 August 2024	Year to 31 August 2023
	£	£
General Fund		
Receipts		
Donations and Grants	7,033.96	£12,315.93
Fundraising events	3,425.79	£1,267.56
Total voluntary sources	10,459.75	13,583.49
Pre-school Rent	5,199.96	6,999.96
Pre-school Energy Bill Payments	2,558.24	
Affiliation fees	579.80	450.00
Discounted affiliate members fees received	11,385.46	17,114.81
Full rate fees received	6,691.50	
Total trading activities	26,414.96	24,564.77
Interest received	512.29	63.44
Total income from assets	512.29	63.44
Feed in Tariff	3,062.87	2075.11
Miscellaneous income	615.00	£0.00
Total miscellaneous receipts	3,677.87	2,075.11
Total receipts for the year	41,064.87	40,286.81
Payments		
Fundraising events	466.52	556.35
Grant Expenditure (direct costs)	0.00	
Total cost of fund raising events	466.52	556.35
Heat, light and other power	5,189.82	5,066.12
Water and rates	1,348.68	1,043.97
Insurance	1,305.13	1,695.58
Cleaning and Gardening	3,696.89	4,661.33
Repairs & maintenance	9,356.58	8,416.87
Website, broadband, advertising and booking costs	2,426.02	2,050.00
Miscellaneous payments	21.00	265.33
Total Running Costs	23,344.12	£23,199.20
Total cost of Community Centre	23,810.64	23,755.55
Additions to Equipment	1,038.99	2,111.15
Major Renewals/Improvements	0.00	25,634.72
Total cost of improvements	1,038.99	27,745.87
Total payments for the year	24,849.63	51,501.42
Excess of receipts over payments	16,215.24	
Excess of payments over receipts		(11,214.61)
Cash balance at start of year	63,516.23	74,730.84
Cash balance at end of year	79,731.47	63,516.23

Statement of assets for year ended 31 August 2024

	31-Aug-24 £	31-Aug-23 £
Cash balances carried forward		
Lloyds Current Account 00144377	7,392.36	11,889.52
Lloyds Savings Account 07589978	45,135.47	24,506.60
Lloyds Current Account 4652560	130.00	27,120.11
Lloyds 95 Day Savings Account MCCGB00000	27,073.64	
Cash	0.00	-
Total cash balances	79,731.47	63,516.23
Liabilities due for payment	0	0
Future and contingent liabilities	0	0
Non-monetary assets held as investments	0	0
Non monetary assets held for charity's own use		
Freehold land and buildings at cost	521,592	521,592
Equipment at cost	42,123	43,031
	563,715	564,623

Notes to the accounts

Note 1 Summary

	2023/2024 £	2022/2023 £
Excess of rental income over expenditure	3,070.84	1,365.57
Feed in tariff	3,062.87	2,075.11
Net receipts from fundraising events	2,959.27	711.21
Net donations/grants	7,033.96	12,315.93
Interest received	512.29	63.44
Net cost of improvements	(1,038.99)	(27,745.87)
Miscellaneous payments	615.00	
Total	16,215.24	(11,214.61)

Note 2 – Cash balances

As at 31 Aug 2024, the charity trustees determined that the total cash balances be allocated as follows:

General reserve £15,000.00

Designated fund for Marshfield Community Friends £4,962.00

Designated fund for major projects (building improvements and maintenance) £59,769.47

Note 3 Repairs & maintenance

	2023/2024 £	2022/2023 £
Heating and plumbing repairs	1,062.18	3,409.47
Fire safety repairs	1,658.64	1,699.20
Lighting and other electrical	102.00	204.00
External repairs	5,932.80	1,831.60
Internal repairs	600.96	826.60
Other maintenance	-	446.00
Total	9,356.58	8,416.87

Note 4 - Insured Items

Current insured value as per insurance schedule	1,435,526	1,335,373
Outdoor bowling rink insured value	41,243	38,366

Note 5 Grants / Donation income

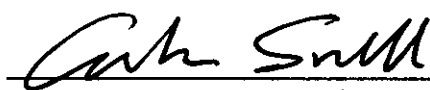
	2023/2024	2022/2023
Grants	£	£
Rotork Grant	-	250.00
Warm Spaces (Dec, Jan and Feb)- Grant income	1,000.00	2,815.00
Spring Warm Spaces - Grant income	-	1,000.00
Marshfield Community Friends Grant to April 2025	5,500.00	
BVD Grant	-	313.60
Grant Total	6,500.00	4,378.60

Donations		
Equipment Donations	75.00	50.00
Donation Boxes	-	51.39
Marshfield Community Friends	208.00	-
Private Donations	9.89	-
Inheritance	-	7,488.22
Library	188.07	197.72
Compost donation for green energy	-	150.00
WI Harvest Supper	53.00	
Private Donations		
Donation Total	533.96	7,937.33
Grant and Donations Total	7,033.96	12,315.93

Note 6 Fundraising Profit

	2023/2024	2022/2023
	£	£
Dona Subscription		(105.00)
Marshfield Boules Day	842.66	
Marshfield Ice Cream	-	(103.40)
Marshfield Cinemas	874.00	629.61
WI Quiz Fundraiser	500.00	250.00
Barn Dance	-	120.00
Thank you to helpers	-	(80.00)
Marshfield Breakfasts	742.61	
Total	2,959.27	711.21

Signed for the Charity Trustees:


Chairperson

Approved on behalf of the Holding Trustees:


Trustee

Date:

05-01-25

Independent examiner's report to the Charity Trustees

I report on the accounts of the Association for the year ended 31 August 2024, which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

As the Charity Trustees you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Act") and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Act), and to state whether particular matters have come to my attention.

Basis of independent examiner's report

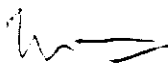
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Charity Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

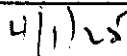
In connection with my examination, no matter has come to my attention:

- a. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Acthave not been met; or
- b. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:



TC Jenkins

82 High Street, Marshfield, Chippenham, SN14 8LS