Marshfield Community Centre Association
Report and Accounts for the year ending 31 August 2020

Charity information

Registered charity number: 297306

Address:	Marshfield Community Centre Chippenham Road Marshfield Chippenham SN14 8NZ
Trustees for the Charity:	Mrs C Eden Mr J Brookes Mr G Greenwood Mr G Snell
Charity Trustees:	Mrs K Mumgaard (Chairperson) Mrs J Convey (Treasurer) Mrs A Gent (Membership Secretary) Mrs D Brooks
Affiliated Groups	1st Marshfield Scout Group Marshfield & Cold Ashton WI Marshfield Baby & Toddler Group Marshfield Library Marshfield Netball Club Marshfield Players Marshfield Pre-School Marshfield School of Dancing Marshfield Short Mat Bowls Club Jo Kitts Yoga Simon Says Fitness

Independent examiner: Mr T Jenkins

Objects of the Association

The main object of the Association is to establish, maintain and manage a Community Centre for the Parish of Marshfield.

Members of the Association

The following are entitled to become Members of the Association who would be entitled to one vote each at General Meetings: adults living in the Association's area of benefit; Affiliated Groups; Statutory Authorities in or near to the Association's area of benefit.

Trustees' responsibilities

The Trustees for the Charity ("the Trustees") are the individuals in whom legal title to the Community Centre property and building is vested. The Charity Trustees are the officers of the General Committee ("the Committee").

Law applicable to charities in England and Wales requires the Charity Trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

The Charity Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and ensure that the financial statements comply with Part 8 of the Charities Act 2011. They are also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention of fraud and breaches of laws and regulations.

Activities during the year

The Community Centre continues to be used by a wide range of organisations, which co-operate to ensure the building is used as flexibly as possible and meets the needs of all users. Most of the organisations that use the Community Centre on a regular basis are Affiliated Groups who play a role in its management, through representation on the Committee. The approach of the Committee is to encourage a wide range of usage to cater for the needs of many local community groups.

The main part of the Community Centre building comprises two separate halls, which are available for users to rent. There is also an extension, the interior of which is managed by Marshfield Pre-School as its own dedicated space, together with dedicated gardens to the front and rear of the extension. This enables it to provide local facilities for the education and care of pre-school children. Marshfield Pre-School was responsible for raising the funds for the extension and associated

This year, the Covid pandemic has significantly impacted activities at the community centre. The centre closed for all activities in March 2020 and cautiously reopened in July 2020 with a reduced programme, social distancing measures and increased hygiene. The management committee extends its grateful thanks to Oliver Brason and Kathryn Barrow for their sterling efforts to ensure the community centre is not only Covid secure and compliant with all the latest measures but also Wi-Fi enabled.

As a local charity the centre was eligible for financial support via South Gloucestershire Council in the form of business rate relief of £678 and £10,000 small business support grant. MCCA is also grateful for the continued support of local councillors Ben Stokes and Steve Reade who have awarded MCCA several MAF grants during 2019/20. The first contributed £250 towards the new digital signage screens located at the community centre and at central stores in the heart of the village. During the first half of the year, the community centre improved physical access to the centre by installing automatic doors. This represented a significant investment in the building infrastructure and was funded by a second MAF award of £2,000, a £1,000 grant from Marshfield Parish Council and matched by a £3,000 grant from Morrisons Foundation.

Finally, the community centre has received generous support this year from organisations and individuals and the Committee gives thanks for that support. Donations have been received through a new fundraising initiative with PayPal of £209. Marshfield and Cold Ashton WI raised £402.50 towards future planned updates at the Community Centre from proceeds of their quiz. Last but certainly not least, Marshfield Community Centre's stalwart champions, Dawn & Louis Brooks raised over £400 at their birthday barn dance.

Overview of finances

The Committee and the Trustees are aware that, as the building is 25 years old, significant [illegible]

will continue to be required in the future. Their long term policy is that part of the General Fund may [illegible]

3 The repairs, maintenance and equipment breakdown is:

	2019/20	2018/19
	£	£
Heating and plumbing repairs	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]
Lighting and other electrical	99	1,027
External repairs	-	983
Internal repairs	472	325
Other Maintenance	-	123
Total	**2,841**	**3,375**

4 The main asset of the Association is the Community Centre, which was built in 1992 and extended in 2003/04. In order to build the extension the Association entered into an agreement with Marshfield Pre-School. In accordance with this agreement the Association owns this extension and rents the space to Marshfield Pre-School, under the terms of a lease dated 19 January 2004. The current insured value of the Community Centre is £1,052,444.

5 The other significant asset is an artificial outdoor bowling rink built in 1998, which has an insured value of £32,145.

6 The charity received financial support from South Gloucestershire Council in the form of business rate relief of £678 and £10,000 small business support grant. The Council also awarded two MAF grants during the year, £250 towards the new digital signage screens and £2,000 towards the automatic doors. Marshfield Parish Council donated £1,000 and Morrisons Foundation granted £3,000 towards the automatic doors.

7 Donations have been received from Paypal of £209. Marshfield and Cold Ashton WI raised £403 towards future planned updates at the Community Centre from proceeds of their quiz. Dawn & Louis Brooks raised over £400 at their birthday barn dance.

8 As at 31 August 2020 the Association holds a ring-fenced reserve of £3,303 (£3,303 as at 31 August 2019) of donations made specifically for improving the acoustics of the larger hall.

Signed for the Charity Trustees: _____ Treasurer

Independent examiner's report to the Charity Trustees

I report on the accounts of the Association for the year ended 31 August 2020, which are set out on pages 1 to 6.

Respective responsibilities of trustees and examiner

As the Charity Trustees you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Act") and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Act), and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Charity Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a