

**Chesham Musical Theatre Company**

**Accounts**

**Year ended 30th June 2023**

## **Independent Examiner's Report to the Trustees of Chesham Musical Theatre Company**

I report on the accounts of the Charity for the year ended 30th June 2023, which are set out on pages 1 to 3.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 43(2) of the Charities Act 1993 does not apply.

It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charities Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes an examination of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 41 of the Charities Act 1993; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act,have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P. Jeffery  
17 Hampden Avenue  
Chesham  
Bucks. HP5 2HL

Date: 31st August 2023

# Chesham Musical Theatre Company

## Production Accounts

For Year ended 30th June 2023

	2023	2023	2022	2022
	<u>Sweeney</u>	<u>Celebration</u>	<u>My Fair</u>	<u>NONE</u>
	<u>Todd</u>	<u>of Musicals</u>	<u>Lady</u>	
<b>INCOME</b>				
Tickets (Elgiva)	16,508	6,447	17,881	0
Programme Sales	658	224	630	0
Programme Adverts	820	0	715	0
Show levies	3,000	1,290	3,010	0
Sponsorship	2,500	0	1,500	0
Librettos & scores	750	0	675	0
Costume sales/donations	0	0	110	0
Audition fees	90	0	30	0
Raffles	355	0	1,013	0
Donations	0	180	25	0
Sundry	13	0	73	0
	<u>24,694</u>	<u>8,141</u>	<u>25,662</u>	<u>0</u>
<b>OUTGOINGS</b>				
Director & MD	4,550	2,280	3,300	0
Orchestra	6,302	1,125	3,590	0
Pianists	0	0	220	0
Royalties & licence fees	3,704	309	3,310	0
Scenery - Set	2,517	0	1,559	0
Scenery Elgiva	96	53	158	0
Lighting (inc. Elgiva)	1,170	544	1,428	0
Sound	414	383	600	0
Properties	246	55	354	0
Costumes, wigs & makeup	537	105	969	0
Programme costs - printing	760	270	891	0
Marketing- leaflets/posters	1,597	0	1,031	0
Marketing- adverts	105	277	70	0
Marketing - Elgiva	366	0	128	0
Libretto & Scores	725	0	911	0
Photography	300	300	300	0
Venue costs - Elgiva Theatre	5,184	4,191	3,970	0
Rehearsal costs - Hall Hire	990	922	1,748	0
Ticket admin./ Foyer & tech cover	0	0	1,124	0
Sundry - T shirt	0	0	6	0
Sundry- NODA drinks	19	0	7	0
Admin - gifts	0	0	15	0
Bank/ card charges	66	8	60	0
	<u>29,648</u>	<u>10,822</u>	<u>25,749</u>	<u>0</u>
Profit/(loss)	<u>(4,954)</u>	<u>(2,681)</u>	<u>(87)</u>	<u>0</u>

**Chesham Musical Theatre Company****Income & Expenditure Account****For Year ended 30th June 2023**

	2023	2023	2022	2022
<b>PRODUCTIONS</b>				
Sweeney Todd	(4,954)		0	
Celebration of Musicals	(2,681)			
My Fair Lady			(87)	
		(7,635)		(87)
<b>OTHER INCOME</b>				
Member subscriptions	2,445		1,940	
Interest	0		0	
		2,445		1,940
Donations - Vice President	0		0	
- Patrons/ Others	0		0	
- Other	99		74	
Social Events	1,998		0	
Summer Ball	0		2,660	
		2,097		2,734
		(3,093)		4,587
<b>GENERAL OPERATING EXPENSES</b>				
Subscriptions - NODA	215		72	
Depreciation on equipment	119		269	
Insurance - NODA	848		882	
Rent - Scenery storage	0		400	
Rent - Costume Store	900		1,600	
Subscription-Radio Mic licence	135		0	
Refreshments/ T&C	358		130	
Postage & stationery	19		9	
Cloud Storage & Zoom	247		255	
Membermojo	75		66	
Bank charges	67		0	
Social Events	1,578		4,175	
Mic repairs	206		0	
Autumn Show - cheese & wine	0		79	
Gifts	248		79	
		5,015		8,016
<b>Surplus/(Deficit) for the year</b>		<u><u>(8,108)</u></u>		<u><u>(3,429)</u></u>

# **Chesham Musical Theatre Company**

## **Balance Sheet**

**For the Year ended 30th June 2023**

	<b>2023</b>	<b>2023</b>	<b>2022</b>	<b>2022</b>
FIXED ASSETS				
Equipment	2,620		2,620	
Additions (mics etc.)	207		0	
Less: accumulated depreciation	(2,469)		(2,350)	
	<u>          </u>	358	<u>          </u>	270
CURRENT ASSETS				
Debtors & prepayments	1,028		600	
Current Account	6,643		15,131	
Petty Cash & Float	156		292	
	<u>          </u>	7,827	<u>          </u>	16,023
CURRENT LIABILITIES				
Creditors & accruals	0		0	
	<u>          </u>	0	<u>          </u>	0
		<u>          </u>		<u>          </u>
		8,185		16,293
		<u>          </u>		<u>          </u>
Represented by				
ACCUMULATED FUND				
Balance brought forward		16,293		19,722
Surplus/(Deficit) for year		(8,108)		(3,429)
		<u>          </u>		<u>          </u>
Balance carried forward		8,185		16,293
		<u>          </u>		<u>          </u>

Steve Urry - Hon. Treasurer

On behalf of the board of trustees

# Treasurer Annual Report

## Overview and current position

I have been treasurer since 2019 AGM.

**At the start of the financial year 1<sup>st</sup> July 2022 the assets were as follows**

Current Account	£15,131
Building Society Account	£0
Petty Cash	£292
Debtors & Prepayments	£600

**Totalling £16,293**

**The unaudited assets as of the 30<sup>th</sup> June 2023 are as follows**

Current Account	£6,643
Bank Savings Account	£0
Petty Cash & Float	£156
Debtors & Prepayments	£1,028 (deposit for Best Little Whorehouse)

**Totalling £7,827**

**Fixed assets £358**

**Accumulated fund £8,815**

This shows a significant reduction in company assets and revenue and this will need to be taken into consideration moving forward for future productions. We have never expected to make profit on Spring productions but we should not be losing money on Autumn productions.

**Note:** Currently due to the low funds a savings account has not been opened with the Co-Op and just a day-to-day current account is in operation.

## Changes over the year

It has been a busy year with of £64,000 of transactions through the accounts compared to the previous couple of years where we were coming out of lockdown.

## Accounts Update

Banking is now solely through the Co-Operative community account all HSBC accounts are closed.

## Show Accounts

Celebrate the Musical returned a loss of £2,681

Sweeney Todd the Musical returned a loss of £4,954

**Total losses on shows £7,635**

## Gift Aid

Gift Aid claims in process for the last two years of fees, donations to the company, these will be in the coming years accounts.

## Memberships

Memberships subscriptions £2,445 are up with additional new members joining post My Fair Lady production.

## Social

A summer BBQ was held in September 2022, due to last minute drop outs after food had been ordered this resulted in a loss of £102

A Quiz Night in March made £772

A planned Summer Party at Chartridge Park Golf Club had been requested last year at the Celebration party, however having booked the venue there was a very poor take up of tickets and it had to be cancelled. This then forfeited the deposit of £250

Overall Social events show a profit of £420 on the year.

## General

Ivingswood Academy, is still proving ideal for rehearsals and social events such as the quiz night, the support from the school has been tremendous.

The Best Little Whorehouse in Texas has been booked for May 2024 and the initial deposit paid for the licence.

The school have indicated that the hourly rate for our long term (rehearsals) booking will be increased this coming year.

Having now relocated to Devon, the role of treasurer has continued fairly seamlessly. Steve Taylor as Assistant Treasurer handles the week-to-week transactions with card and cash at rehearsals and pays in cash to the account via the post office. This has worked very well.

Steve Urry

Hon. Treasurer Chesham Musical Theatre Company

4<sup>th</sup> September 2023

## Contact

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