

People for People

Minutes of 33rd ANNUAL GENERAL MEETING Held on Thursday 28th October 2021 Teams virtual meeting

Present:

Helen Rackham
Tanya D'souza
Dawn Mackie
Eilidh Naismith
Abi Wells

LEPRA (Acting Chairman)
Deafkidzinternational
Leonard Cheshire
AMREF
LEPRA

in attendance:-

Karen Vousden

Administrator/Secretary

Minutes of the 32nd AGM October 2020:

These were agreed and signed off.

Chairman's Report:

The latter end of this financial year brought with it, new board members, with roles and directorships to be sorted out. The review of the roles and positions which was drafted in January 2020 needs to be finalised. Along with the Information sheet (given to all new board representatives), Terms of Reference, the Articles of Association and a Data Protection Policy.

Annual Accounts:

The accounts were prepared by A J Carter and were presented at the AGM, the board approved them and Tanya D'souza will sign them and return them to the accountants.

Treasurers Report:

A new Treasurer is required with the departure of Alex Gray, Dawn Mackie from Leonard Cheshire has agreed to become the new treasurer, new forms will need to be completed. Tanya D'souza have completed all the necessary forms to be signatories on the bank account. The board agreed a total of £60,000 to its member charities in the financial year leaving a closing balance is £31,728.

Date and Venue of next AGM:

To be confirmed .

Signed..... Chairman

.....the2021

Signed..... Karen Vousden Administrator

.....the2021

WORLDWIDE PEOPLE FOR PEOPLE

Accounts – 31st August 2021

WORLDWIDE PEOPLE FOR PEOPLE

(A company limited by guarantee and not having a share capital)

Charity number: 297118
Company number: 2138394

Accounts – 31st August 2021

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WORLDWIDE PEOPLE FOR PEOPLE

**REPORT OF THE DIRECTORS
for the year ended 31st August 2021**

The Directors are pleased to present their annual report and financial statements of the charitable company for the year ended 31 August 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice (second edition) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102).

Reference and Administration Details

The charity's name is Worldwide People for People.

Charity Registration Number: 297118
Company Number: 2138394
Registered Office: 22b High Street
Witney
Oxfordshire
OX28 6RB

Directors and Trustees

The Directors of the charitable company (the charity) are its Trustees for the purposes of charity law. The Trustees and officers who served during the year and since the year end were as follows:

T D'Souza
A Gray

Objectives and Activities

The main objects of the charity are:

- a) The relief of poverty
- b) The advancement of education
- c) The enabling of member charities better to meet their respective charitable purposes.

Member Charities

The member charities are noted below:

AMREF	Amref Health Africa
LC	Leonard Cheshire
LEPRA	LEPRA Health in Action
DI	Deafkidz International

REPORT OF THE DIRECTORS
for the year ended 31st August 2021 (Continued)

Achievements and Performance

When planning the activities for the year the directors have considered the Charity Commission's guidance on public benefit. The company receives income through payroll giving and from that income make regular charitable donations to member charities noted above.

Financial Review

During the year the company received donations amounting to £65,471. The company made donations of £60,000 and incurred other expenditure of £12,479.

Reserves Policy

The directors have examined the charity's requirements for reserves taking account of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 4 months of expenditure. The directors consider that this should be £11,000 in general funds. The reserves are needed to meet the working capital requirement of the charity and the directors are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding. Income funds stand at £30,948 which is more than the intended funds.

The charity is a consortium of four charities and only meets up twice a year (normally) this is when disbursements are agreed.

Structure, Governance and Management**Governing Document**

Worldwide People for People is a company limited by guarantee governed by its Memorandum and Articles of Association dated 17 May 1987. It is registered as a charity with the Charity Commission. Members of the charitable company guarantee to contribute amounts not exceeding £1 to the assets of the charitable company in the event of winding up.

This report has been prepared in accordance with the special provisions relating to companies subject to the Small Companies Regime within part 15 of the Companies Act 2006

Approved by the directors on 28th October 2021 and signed on its behalf by:

T D'Souza

.....

Director

Witney

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of the Worldwide People for People charitable company for the year ended 31st August 2021, which are set out on pages 4 to 8.

Responsibilities and Basis of Report

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A Williams FCCA CTA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
Oxon
OX28 6RB

17th November 2021

STATEMENT OF FINANCIAL ACTIVITIES
(including an income and expenditure account)
for the year ended 31st August 2021

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
		£	£	£	£
Income from:					
Donations and legacies	3	65,471	-	65,471	71,210
Investments	4	8	-	8	37
Total incoming resources		<u>65,479</u>	<u>-</u>	<u>65,479</u>	<u>71,247</u>
Expenditure on:					
Raising funds	5	7,242	-	7,242	22,247
Charitable activities	6	65,237	-	65,237	35,197
Total expenditure		<u>72,479</u>	<u>-</u>	<u>72,479</u>	<u>57,444</u>
Net income/(expenditure) and net movement in funds for the year		(7,000)	-	(7,000)	13,803
Transfer between funds		-	-	-	-
Net movement in funds		<u>(7,000)</u>	<u>-</u>	<u>(7,000)</u>	<u>13,803</u>
Reconciliation of funds					
Total funds brought forward		<u>37,948</u>	<u>-</u>	<u>37,948</u>	<u>24,145</u>
Total funds carried forward		<u>£30,948</u>	<u>£-</u>	<u>£30,948</u>	<u>£37,948</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The notes on pages 6 to 8 form part of these financial statements

BALANCE SHEET
as at 31st August 2021

	Note	2021 £	2020 £
Current assets			
Debtors	9	-	-
Cash at bank and in hand		31,728	38,728
Total current assets		31,728	38,728
Liabilities			
Creditors falling due within one year	10	780	780
Net current assets		30,948	37,948
Total assets less current liabilities		30,948	37,948
Creditors: falling due after more than 1 year		-	-
Provisions for liabilities			
Total net assets	11	<u>£30,948</u>	<u>£37,948</u>
The funds of the Charity			
Restricted income funds		-	-
Unrestricted income funds	12	30,948	37,948
Revaluation reserve		-	-
Total unrestricted funds		30,948	37,948
Total charity funds		<u>£30,948</u>	<u>£37,948</u>

For the year ended 31st August 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors Responsibilities

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and

The directors acknowledge their responsibilities for complying with the requirements of the act with respect to the accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the special provisions relating to companies subject to the Small Companies Regime within part 15 of the Companies Act 2006.

These accounts were approved by the board of directors and authorised for issue on: 28th October 2021 and are signed on their behalf by:

T D'Souza

.....
Director

The notes on pages 6 to 8 form part of these financial statements

NOTES TO THE ACCOUNTS
for the year ended 31st August 2021

1. Accounting Policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The Financial Statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

b) Public Benefit Entity

Worldwide People for People meets the definition of a public benefit entity under FRS 102.

c) Going Concern

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

d) Income Recognition Policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Income received in advance of a specific performance or provision of other specified service is deferred until the criteria for income recognition are met.

e) Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

f) Expenditure and Irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

g) Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

NOTES TO THE ACCOUNTS
for the year ended 31st August 2021 (continued)

h) Creditors and Provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Legal Status of the Charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

3. Income from donations

	2021	2020
	£	£
Donations and fundraising	65,471	71,210
	<u>£65,471</u>	<u>£71,210</u>

4. Income from investments

	2021	2020
	£	£
Interest	8	37
	<u>£8</u>	<u>£37</u>

5. Analysis of expenditure on raising funds

	2021	2020
	Total	Total
	£	£
Charge from Professional Fundraising Organisation	7,128	22,161
Donor communication	114	86
Total	<u>£7,242</u>	<u>£22,247</u>

6. Analysis of expenditure charitable activities

	2021	2020
	Total	Total
	£	£
Donations to member Charities	60,000	30,000
Administration	4,457	4,417
Independent examination	780	780
Total	<u>£65,237</u>	<u>£35,197</u>

NOTES TO THE ACCOUNTS
for the year ended 31st August 2021 (continued)

7. Net income/(expenditure) for the year

	2021	2020
	£	£
<i>This is stated after charging:</i>		
Independent examiner's fee	780	780

8. Corporation tax

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

9. Debtors

	2021	2020
	£	£
Other debtors	-	-
	£-	£-

10. Creditors: amounts falling due within one year

	2021	2020
	£	£
Accruals	780	780
	£780	£780

11. Analysis of net assets between funds

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Cash at bank and in hand	31,728	-	-	31,728
Other net current assets/(liabilities)	(780)	-	-	(780)
Total	£30,948	£-	£-	£30,948

12. Analysis of charitable funds

Analysis of movements in unrestricted funds

	Balance 31.8.20 £	Incoming resources £	Resources expended £	Transfers £	Funds 31.8.21 £
General fund	37,948	65,479	(72,479)	-	30,948
Total	£37,948	£65,479	£(72,479)	£-	£30,948