

CHIEVELEY RECREATIONAL CENTRE

England & Wales · Charity number 296892

Details

Other names	CHIEVELEY HALL
Status	Registered
Legal form	Other
Registered	1987-06-12
Register	View on the Charity Commission register

Contact

Address	12 Sowbury Park Chieveley Newbury Berkshire RG20 8TZ
Phone	07795 956 584
Email	chieveleyvillagehall@gmail.com

Activities

Objects: THE PROVISION AND MAINTENANCE OF A VILLAGE HALL AND RECREATION GROUND FOR USE OF THE INHABITANTS OF THE PARISH OF CIEVELEY WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE LIFE OF THE SAID INHABITANTS.AID INHABITANTS.

Activities: Provision and maintenance of Village Hall and Recreation Grounds for regular User Groups, village residents and others to enjoy.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** CHIVELEY
- Oxfordshire
- West Berkshire
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£105,454	£58,017	-	-
2024-04-30	£184,105	£244,922	-	-
2023-04-30	£56,539	£45,648	-	-
2022-04-30	£85,944	£37,892	-	-
2021-04-30	£60,625	£37,685	-	-

Trustees

Name	Role	Appointed
Neal Courtney	Chair	2023-06-14
Anthea Armitage		2005-07-26
Chris Miller		2024-01-08
Christopher Armitage Mr		2020-11-04
Derek Brown		2020-02-12
Elizabeth Jane Brown		2024-11-27
JEAN POCOCK		2015-09-04
Kimberley Ragousis		2021-06-30
MARK HUTCHISON		2009-07-13
Patricia Brown		2017-06-20
Philip Kinzett-Evans		2023-11-29
Rebecca Couzens		2024-09-11
Richard Brant		2019-12-11
Rosalind Byrne		2023-06-14

CHIEVELEY RECREATIONAL CENTRE

England & Wales - Charity number 296892

Accounts

Charity registration number: 296892

Chieveley Recreational Centre

Annual Report and Financial Statements

for the Year Ended 30 April 2025

Chieveley Recreational Centre

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Chieveley Recreational Centre

Reference and Administrative Details

Chairman	Neal Courtney
Trustees	Neal Courtney Phil Kinzett-Evans Chris Miller Anthea Armitage Derek Brown Mark Hutchinson Elizabeth Brown Richard Brant Kimberley Ragousis Rebecca Couzens Patricia Brown Christopher Armitage Rosalind Byrne Jean Pocock
Charity Registration Number	296892
Principal Office	Chieveley Village Hall High Street Chieveley Berkshire RG20 8TZ
Independent Examiner	Michael Weeks Down End Chieveley Berkshire RG20 8TS

Chieveley Recreational Centre

Trustees' Report

The Trustees of Chieveley Recreational Centre are pleased to present their Annual Report for the year ending 30 April 2025. This year has marked a period of significant progress and renewed community engagement, underpinned by the strategic direction of the Vision 2050 initiative and the continued dedication of our Executive Committee, volunteers, and staff.

The charity's core objectives remain the provision and maintenance of a village hall and recreation ground for the benefit of all inhabitants of Chieveley parish, without distinction. This includes hosting meetings, classes, and recreational activities aimed at improving the quality of life for our community.

2025 saw a substantial increase in total income, rising by 68% to £105,454, driven by higher hall and ground rents, successful fundraising efforts, and generous grant support. Notably, grant income quadrupled, with £31,000 allocated to the Vision 2050 project. Expenditure decreased significantly to £58,017, following the completion of major capital works in the previous year, resulting in a net surplus of £47,437. This financial stability has enabled the Centre to strengthen its reserves and prepare for future investment.

Operationally, the Centre has flourished. The Booking Manager reported steady bookings, with children's parties remaining popular and new efforts underway to attract weddings and celebrations. Weekday usage of the main hall is near capacity, and weekend and evening slots-particularly in the Clubroom-are being actively promoted. The launch of new activities such as yoga classes and the Chieveley Table Tennis Club has broadened our community offering, with strong initial interest and growth potential.

The Chairman's report highlighted several key developments, including the plans for installation of a new roof with solar panels, the removal of asbestos, and the refurbishment of the ladies' toilets. These improvements will not only enhance the user experience but also contribute to long-term sustainability. Additional upgrades will include blackout blinds in the main hall, improved Wi-Fi (scheduled for Q4), and the creation of a wilding area and nature trail. Plans are also underway to explore the viability of a Chieveley Community Café, with a potential launch in 2026.

The "Friends of Chieveley Village Hall" volunteer scheme has been a resounding success, with 20 new helpers supporting hall and grounds maintenance, including our annual markets. This initiative has significantly bolstered our operational capacity and community spirit.

Financially, the Centre remains in a robust position. Funds to £199,331, and new designated funds were established to support capital and strategic projects. The Treasurer introduced depreciation accounting for long-term assets, enhancing financial transparency and governance.

Looking ahead, the Trustees are focused on securing funding for further improvements, including full insulation, eco-friendly heating, rewiring, acoustic soundproofing, and refurbishment of the gent's toilets. These projects are essential to future-proofing the Centre and ensuring it remains a vibrant hub for generations to come.

The Trustees extend their heartfelt thanks to all volunteers, staff, and community members who have contributed to this year's successes. The continued support from Chieveley Parish Council and local event organisers has also been invaluable.

In conclusion, 2025 has been a formative year for Chieveley Recreational Centre. With strong financial foundations, a clear strategic vision, and an engaged community, the Trustees are confident in the Centre's continued growth and relevance. We remain committed to inclusivity, sustainability, and excellence in service to our parish.

Chieveley Recreational Centre

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 7/12/25 and signed on its behalf by:



.....
Neal Courtney
Chairman and trustee

Chieveley Recreational Centre

Independent Examiner's Report to the trustees of Chieveley Recreational Centre

I report to the trustees on my examination of the accounts of Chieveley Recreational Centre for the year ended 30 April 2025.

Responsibilities and basis of report

As the charity trustees of Chieveley Recreational Centre you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Chieveley Recreational Centre's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Chieveley Recreational Centre as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
Michael Weeks

Down End
Chieveley
Berkshire
RG20 8TS

Date: 3/12/2025
.....

Chieveley Recreational Centre

Statement of Financial Activities for the Year Ended 30 April 2025

	Note	Unrestricted funds £	Restricted funds £	Total 2025 £
Income and Endowments from:				
Day to day activities	2	51,843	-	51,843
Grants received	3	31,643	5,184	36,827
Fundraising	4	16,700	-	16,700
Gift aid claims		84	-	84
Total income		<u>100,270</u>	<u>5,184</u>	<u>105,454</u>
Expenditure on:				
Charitable activities	5	<u>(55,104)</u>	<u>(2,913)</u>	<u>(58,017)</u>
Total expenditure		<u>(55,104)</u>	<u>(2,913)</u>	<u>(58,017)</u>
Net income		45,166	2,271	47,437
Gross transfers between funds		5,450	(5,450)	-
Net movement in funds		50,616	(3,179)	47,437
Reconciliation of funds				
Total funds brought forward		<u>129,988</u>	<u>21,906</u>	<u>151,894</u>
Total funds carried forward	11	<u>180,604</u>	<u>18,727</u>	<u>199,331</u>
	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Day to day activities	2	41,196	-	41,196
Grants received	3	-	8,169	8,169
Fundraising	4	12,427	-	12,427
Gift aid claims		840	-	840
Total income		<u>54,463</u>	<u>8,169</u>	<u>62,632</u>
Expenditure on:				
Charitable activities	5	(41,776)	(3,074)	(44,850)
Playground project (net of donations received)		-	(78,599)	(78,599)
Total expenditure		<u>(41,776)</u>	<u>(81,673)</u>	<u>(123,449)</u>
Net income/(expenditure)		<u>12,687</u>	<u>(73,504)</u>	<u>(60,817)</u>
Net movement in funds		12,687	(73,504)	(60,817)
Reconciliation of funds				
Total funds brought forward		<u>117,301</u>	<u>95,410</u>	<u>212,711</u>
Total funds carried forward	11	<u>129,988</u>	<u>21,906</u>	<u>151,894</u>


All of the charity's activities derive from continuing operations during the above two periods.

The notes on pages 7 to 14 form an integral part of these financial statements.

Chieveley Recreational Centre
(Registration number: 296892)
Balance Sheet as at 30 April 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	8	1,808	-
Current assets			
Cash at bank and in hand	9	200,589	153,829
Creditors: Amounts falling due within one year	10	<u>(3,066)</u>	<u>(1,935)</u>
Net current assets		<u>197,523</u>	<u>151,894</u>
Net assets		<u>199,331</u>	<u>151,894</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	11	18,727	21,906
Unrestricted income funds			
Unrestricted funds		<u>180,604</u>	<u>129,988</u>
Total funds	11	<u>199,331</u>	<u>151,894</u>

The financial statements on pages 5 to 14 were approved by the trustees, and authorised for issue on 7/12/25 and signed on their behalf by:



 Neal Courtney
 Chairman and trustee

Chieveley Recreational Centre

Notes to the Financial Statements for the Year Ended 30 April 2025

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Chieveley Recreational Centre meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Tangible fixed assets

Individual fixed assets costing £100.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	20% straight line basis

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Chieveley Recreational Centre

Notes to the Financial Statements for the Year Ended 30 April 2025 (continued)

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

2 Income from day to day activities

	Unrestricted funds General £	Total 2025 £
Hall and ground rents	44,243	44,243
Bank interest received	5,806	5,806
Clothing bank receipts	1,400	1,400
Market rents	371	371
Pole wayleave	23	23
	51,843	51,843
	51,843	51,843
	Unrestricted funds General £	Total 2024 £
Hall and ground rents	36,034	36,034
Other rents received	1,905	1,905
Bank interest received	1,258	1,258
Clothing bank receipts	1,207	1,207
Market rents	320	320
Pole wayleave	23	23
Sundry income	449	449
	41,196	41,196
	41,196	41,196

Chieveley Recreational Centre

Notes to the Financial Statements for the Year Ended 30 April 2025 (continued)

3 Income from grants received

	Unrestricted funds General £	Restricted funds £	Total 2025 £
Multi use games area	-	1,940	1,940
Playground and grounds	-	3,244	3,244
Sundry	643	-	643
General capital	10,000	-	10,000
Vision 2050	21,000	-	21,000
	31,643	5,184	36,827
		Restricted funds £	Total 2024 £
Multi use games area		1,940	1,940
Playground and grounds		6,229	6,229
		8,169	8,169

4 Income from fundraising

	Unrestricted funds General £	Total 2025 £
200 Club (net of proceeds)	2,850	2,850
Cuppa n Cake (net proceeds)	891	891
Fireworks (net proceeds)	11,252	11,252
Village fete (net proceeds)	362	362
Donations	735	735
Easter Market	610	610
	16,700	16,700
	Unrestricted funds General £	Total 2024 £
200 Club (net of proceeds)	1,877	1,877
Cuppa n Cake (net proceeds)	505	505
Fireworks (net proceeds)	9,245	9,245
Village fete (net proceeds)	130	130
Donations	670	670
	12,427	12,427

Chieveley Recreational Centre

Notes to the Financial Statements for the Year Ended 30 April 2025 (continued)

5 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2025 £
Wages	18,673	-	18,673
Cleaning supplies	3,581	-	3,581
Electricity (net of refunds)	8,886	-	8,886
Rates	247	-	247
Water	1,197	-	1,197
Insurance	3,680	-	3,680
Telephone and internet	828	-	828
Postage, stationery and computer costs	865	-	865
Hall maintenance	4,431	-	4,431
Subscriptions	189	-	189
Sundry (inclusive of data protection and training costs)	925	-	925
Skate ramp and MUGA	-	2,172	2,172
Grounds maintenance	6,453	-	6,453
Playground maintenance	494	741	1,235
Licences	600	-	600
Advertising	436	-	436
Audit and accountancy	708	-	708
Bank fees	14	-	14
Entertainment	113	-	113
Vision 2050 project	2,547	-	2,547
Depreciation	237	-	237
	<u>55,104</u>	<u>2,913</u>	<u>58,017</u>

Chieveley Recreational Centre

Notes to the Financial Statements for the Year Ended 30 April 2025 (continued)

	Unrestricted funds General £	Restricted funds £	Total 2024 £
Wages	11,236	-	11,236
Cleaning supplies	4,452	-	4,452
Electricity (net of refunds)	3,266	-	3,266
Rates	244	-	244
Water	876	-	876
Insurance	4,237	-	4,237
Telephone and internet	651	-	651
Hall maintenance	4,939	-	4,939
Subscriptions	180	-	180
Sundry (inclusive of data protection and training costs)	1,594	-	1,594
Skate ramp and MUGA	-	417	417
Grounds maintenance	8,905	2,473	11,378
Playground maintenance	123	184	307
Licences	1,073	-	1,073
	41,776	3,074	44,850

6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year, in respect of their roles as trustee.

Where trustees incur costs directly on behalf of the Hall, these expenses are reimbursed against the production of a valid receipt.

7 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Chieveley Recreational Centre

Notes to the Financial Statements for the Year Ended 30 April 2025 (continued)

8 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
Additions	2,045	2,045
At 30 April 2025	2,045	2,045
Depreciation		
Charge for the year	237	237
At 30 April 2025	237	237
Net book value		
At 30 April 2025	1,808	1,808

9 Cash and cash equivalents

	2025 £	2024 £
Bank current accounts	38,899	17,381
Bank deposit accounts	161,690	136,448
	200,589	153,829

10 Creditors: amounts falling due within one year

	2025 £	2024 £
Refundable damage deposits	3,066	1,935
	3,066	1,935

Chieveley Recreational Centre

Notes to the Financial Statements for the Year Ended 30 April 2025 (continued)

11 Funds

	Balance at 1 May 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 30 April 2025 £
Unrestricted funds					
Day to day fund	15,299	69,270	(48,157)	(1,497)	34,915
Replacement and regeneration reserves fund	16,000	-	-	(16,000)	-
Refurbishment fund	98,689	-	-	16,000	114,689
Playground and grounds fund	-	-	(6,947)	6,947	-
General capital fund	-	10,000	-	-	10,000
Vision 2050 fund	-	21,000	-	-	21,000
	<u>129,988</u>	<u>100,270</u>	<u>(55,104)</u>	<u>5,450</u>	<u>180,604</u>
Restricted funds					
Skate ramp and MUGA fund	16,456	1,940	(2,172)	-	16,224
Playground capital fund	5,450	3,244	(741)	(5,450)	2,503
Total restricted funds	<u>21,906</u>	<u>5,184</u>	<u>(2,913)</u>	<u>(5,450)</u>	<u>18,727</u>
Total funds	<u>151,894</u>	<u>105,454</u>	<u>(58,017)</u>	<u>-</u>	<u>199,331</u>
	Balance at 1 May 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 30 April 2024 £
Unrestricted funds					
<i>General</i>					
Day to day fund	2,612	54,463	(32,994)	(8,782)	15,299
Replacement and regeneration reserves fund	16,000	-	-	-	16,000
Refurbishment fund	98,689	-	-	-	98,689
Playground and grounds fund	-	-	(8,782)	8,782	-
	<u>117,301</u>	<u>54,463</u>	<u>(41,776)</u>	<u>-</u>	<u>129,988</u>
Restricted					
Skate ramp and MUGA fund	14,933	1,940	(417)	-	16,456
Playground capital fund	80,477	6,229	(81,256)	-	5,450
Total restricted funds	<u>95,410</u>	<u>8,169</u>	<u>(81,673)</u>	<u>-</u>	<u>21,906</u>
Total funds	<u>212,711</u>	<u>62,632</u>	<u>(123,449)</u>	<u>-</u>	<u>151,894</u>

Chieveley Recreational Centre

Notes to the Financial Statements for the Year Ended 30 April 2025 (continued)

12 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 30 April 2025 £
Tangible fixed assets	1,808	-	1,808
Current assets	181,862	18,727	200,589
Current liabilities	<u>(3,066)</u>	<u>-</u>	<u>(3,066)</u>
Total net assets	<u>180,604</u>	<u>18,727</u>	<u>199,331</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 30 April 2024 £
Current assets	131,923	21,906	153,829
Current liabilities	<u>(1,935)</u>	<u>-</u>	<u>(1,935)</u>
Total net assets	<u>129,988</u>	<u>21,906</u>	<u>151,894</u>

Chieveley Recreational Centre
Treasurer's Report to the AGM – 10 September 2025
Year ended 30 April 2025

Treasurer's Annual Report for the Year Ended 30 April 2025

I am pleased to present the Treasurer's Annual Report for Chieveley Recreational Centre for the financial year ending 30 April 2025. This report provides a comparative analysis of the Centre's financial performance over the past two years, highlighting key developments, trends, and the overall financial health of the charity.

Trust Charitable Objectives

First, I thought it might be worthwhile restating what are the objectives of the CRC, as set out in its constitution documents, so that we might have those in mind as we run through the accounts:

- The provision and maintenance of a village hall and recreation ground for use of the inhabitants of the parish of Chieveley
- without distinction of political, religious or other opinions,
- including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation,
- with the object of improving the life of the said inhabitants.

Overview

The financial year 2025 marked a significant period for the Centre following the exceptional expenditure in 2024 related to the playground project. Continuing with the momentum of improving the facility, focus began to turn to 'Vision 2050'.

Total income increased substantially from £62,632 in 2024 to £105,454 in 2025, representing a 68% rise. This growth was driven by higher hall and ground rents, increased fundraising proceeds, and substantial grant income, particularly for the Vision 2050 initiative.

Expenditure decreased markedly from £123,449 in 2024 to £58,017 in 2025, reflecting the absence of large capital projects and a more stable operational environment. As a result, the Centre recorded a net surplus of £47,437 in 2025, compared to a deficit of £60,817 in the previous year.

Income Analysis

Income from day-to-day activities rose from £41,196 in 2024 to £51,843 in 2025, largely due to increased hall and ground rents and higher bank interest, following my fixed rate investment of the reserve funds with Unity Trust Bank.

Fundraising income also saw a notable increase, rising from £12,427 to £16,700, with the Fireworks event contributing over £11,000. Gift Aid claims were modest at £84, down from £840 in 2024 but I am anticipating an increased amount in 2026, as the bench project resulted in further Gift Aid claims in the early part of the current year.

Grant income nearly quadrupled, increasing from £8,169 to £36,827. This included £31,000 for the Vision 2050 project, with £21,000 being restricted to specific purposes and £10,000 being available for general renovation funding, alongside the CPCs grants for the playground and multi-use games area (MUGA) which the Chair and I agreed with the CPC at the back end of 2024. The CPCs grant payments were lower for 30 April 2025 with the CPC deciding to retain the capital playground improvement amount in their own accounts.

Expenditure Analysis

Charitable expenditure fell significantly from £123,449 in 2024 to £58,017 in 2025. The previous year's figure included £78,599 for the playground project, which was not repeated in 2025. Operational costs such as wages, utilities, and maintenance remained consistent, with increases in wages and electricity costs, the former consistent with increased rates of pay and increased levels of work to support the increased activity from letting and as preparation for the Vision 2050 project.

The year-on-year 'increase' in electricity costs is remarkable, only because the 2024 year included reclaims of historically overpaid costs which were being held on account by Scottish Power. The reclaim of those reduced the annual cost in the P&L. In 2025 the costs paid have reflected the months electricity used through timely submission of meter readings and so no refunds were due in that year.

Grounds and playground maintenance costs were lower in 2025, and depreciation was introduced at £237, reflecting new asset additions. I have begun to account for items with a useful life of more than one year in the balance sheet, which has not been done in the past.

Restricted expenditure in 2025 was limited to £2,913, primarily for the skate ramp (which was successfully renovated thanks to the Grounds Manager's input) and playground maintenance (predominantly the cost of some vandalism to the flexi-glass on the see-saw and the cost of quarterly safety inspections) compared to £81,673 in 2024, which is hard to compare as this would have been playground replacement costs.

Fund Movements and Reserves

The Centre's total funds increased from £151,894 to £199,331, with unrestricted funds rising from £129,988 to £180,604. Restricted funds decreased slightly from £21,906 to £18,727 due to the completion of certain capital projects.

The unrestricted Day-to-Day Fund grew from £15,299 to £34,915, reflecting the strong operating surplus.

The Refurbishment Fund increased to £114,689 following a transfer of £16,000 from the Replacement and Regeneration Reserve, which was subsequently closed. That transfer was to consolidate the two funds into a single Refurbishment, Replacement and Regeneration Reserve.

New funds were established upon receipts of grants, for a General Capital Fund (£10,000) and Vision 2050 (£21,000), in anticipation of the investment in the Centre's infrastructure and strategic development through Vision 2050 roof replacement and solar power project, along with the refurbishment of the ladies toilets, and the need to be able to demonstrate the use of grants funds in these projects.

Balance Sheet and Financial Position

Cash at bank and in hand increased from £153,829 to £200,589, demonstrating improved liquidity which was very welcome ahead of the Vision 2050 project. Creditors rose modestly from £1,935 to £3,066, primarily due to holding more significant sums in refundable damage deposits due to increased activity at the Hall.

Tangible fixed assets were recorded at £1,808 following new equipment purchases (a key safe, the dog bag dispenser and its post; and 14 deckchairs for use at Hall events).

The reconciliation of Cash to Net Funds is as shown in the accounts:

	Note	2025 £
Fixed assets		
Tangible assets	8	1,808
Current assets		
Cash at bank and in hand	9	200,589
Creditors: Amounts falling due within one year	10	<u>(3,066)</u>
Net current assets		<u>197,523</u>
Net assets		<u>199,331</u>

The Centre remains in a strong financial position, with sufficient reserves to support ongoing operations and future projects. The trustees continue to manage funds prudently, ensuring sustainability and alignment with the charity's objectives.

Conclusion

The financial year 2025 has been one of growth for Chieveley Recreational Centre. The Centre has successfully begun to diversify its income streams, and laid the groundwork for future development through strategic grant funding.

The trustees remain committed to maintaining financial stability while investing in facilities and services that benefit the local community.

I would like to thank all trustees, volunteers, and friends of the Hall for their continued dedication and contributions throughout the year.

In particular I would like to thank the welcome efforts of our Chairman, who drives the thing forward; and to make a special mention and thanks to Allin Miles, who despite having moved out of the Village has continued to give his support through the year, and continuing into the next, on the Vision 2050 project.



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Chieveley Recreational Centre

On accounts for the year ended

30 April 2025

Charity no (if any)

296892

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 April 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

03/12/2025

Name:

Mike Weeks

Relevant professional qualification(s) or body

[Empty box]

(if any):

--

Address:

SEE ACCOUNTS

--

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Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

CHIEVELEY RECREATIONAL CENTRE

England & Wales - Charity number 296892

Accounts

Chieveley Village Hall and Recreational Centre

AGM

11 September 2024 at 7:30pm in the club room

Present

Neal Courtney , Jean Pocock, Pat Brown, Anthea Armitage, Michelle Passmore, Mark Hutchison, Chris Armitage, Derek Brown, Phil Kinzett-Evans, Rebecca Couzens and Helen Singleton

1 Apologies for absence have been received from:

Kimberley Ragousis, Allin Miles, Robyn Hamilton, Sallie-Anne Arlington, Rosalind Byrne, Chris Miller

2 Approval of minutes from the 2023 AGM

The minutes of this meeting had been circulated prior to the meeting. There were no comments from those present and so the minutes were accepted as an accurate record.

3 Matters arising from the minutes of the 2023 AGM

There were no matters arising.

4 Chairman's Report (attached)

PKE thanked the Chair, NC, for his commitment, enthusiasm and input to the 2050 vision. All agreed.

5 Treasurer's Report (attached)

HS commented that it maybe we need to contact John Cole from the Clothes bank for an updated payment. It was always sent but his system for remitting isn't particularly robust. HS will send PKE his email details. **Action:HS**

NC asked what a "Clean Plan Service" was. PKE thought it was a deep clean for the kitchen. HS commented that she had advised AM that the last deep clean was possibly 2019 and a regular clean should be considered and this was probably now part of the cleaning schedule.

6 Booking Officer (attached)

MMP asked if the start date for the hall refurbishments was now early June as per the report. NC confirmed that it was July not June as stated.

7 Election of current elected members

Chairman	Neal Courtney
Treasurer	Phil Kinzett-Evans
Bookings Officer	Rosalind Byrne
Risk Assessments	Derek Brown

Hall Manager Allin Miles

The re-election of the present office holders was proposed by Mark Hutchison and Seconded by Pat Brown. All were in favour and so all were duly re-elected.

NC then advised that HS was stepping down as Secretary and Rebecca Couzens (RC) has kindly agreed to take on this role and would need to be elected on as a trustee. Proposed by Jean Pocock and Seconded by Phil Kinzett-Evans.

8 Election of Representative members

Cricket Club	Mark Hutchison
Bridge Club	Chris Armitage
Pilates	Sallie-Anne Arlington
Cold Ash FC	Chris Miller
Textile Art	Pat Brown
WI	Jean Pocock
Gardening Club	Kimberley Ragousis
Short Mat Bowls	Anthea Armitage
Whist Club	Richard Brandt

As all were willing to stand the re-election of the representative members above was proposed by Phil Kinzett-Evans and seconded by Derek Brown. All voted in favour so the members are duly re-elected.

Appointment of Representatives

The Chairman reminded all those present of the need to complete the trustee form and thanked those who has brought theirs with them to the meeting. RC will now pull the rest together.

9 Any Other Business

In concurrence with the comments made earlier by PKE, MH also wanted to re-iterate that he feels that the current strong position of the executive with NC at the helm was an excellent mix of professionalism and placing people and relationships with them at the forefront.

10 Date of Next Annual General Meeting

The date for the next AGM was set as Wednesday 10 September 2025.

Chairman's AGM Report 2024

This AGM marks one year in the chair and a point to reflect on what has been achieved over that time and the priorities that we are addressing now and those which we will focus on in the coming year.

Firstly, I would like to offer my thanks to the dedicated team that make up the CRC Executive and the hard work that they invest to maintain and develop the facilities for the Chieveley community, not least when they have assisted with door to door visiting to promote the 200 Club and the Vision 2050 Project.

Thanks also to the employee team of Rosalind (our Bookings Manager), Dean (our grounds assistant) and Debbie (who keeps the hall clean and tidy).

This year has seen a number of Executive member changes and our thanks go to David Cook, Simon Lamb, Sarah Hutchison, Angus Robinson, Allin Miles (who will stay on for our Vision 2050 Project) and probably one of the longest standing members – Helen Singleton who has been very supportive to my role and the changes that I have instigated.

Joining us were, Philip Kinzett-Evans as Treasurer, Chris Miller (CAFC Representative), Robyn Hamilton (Publicity Manager) and lastly Rebecca Couzens who is now taking on the very important role as CRC Secretary.

Looking back on the year there have been a number of significant developments that can be summarised into a few main initiatives as follows:

- Developing revenue for the CRC which has included; reviewing all income streams and increasing pricing, encouraging new clubs in the hall and grounds, promoting the 200 club and increasing membership, creation of quarterly market events, hosting of the Chieveley Fete, and depositing funds to maximise available interest.
- Simplifying administration and management of the Executive's and employee's time with increased focus on decision making and action implementation.
- Focusing on clear, concise and easily manageable financial accounting with excellent access to current status information for bookings, receipts, debtors and liabilities.
- Review of required insurances for the CRC facilities, asset values, and ensuring that we are monitoring and evidencing all risk issues associated with the hall and grounds operations.
- Carrying out key grounds maintenance activities to ensure that all the facilities are up to date on safety and resilient for the future.

Within the above are a myriad of actions which have been efficiently executed by the Executive Team, working together, without fuss and in the interests of creating an overall better experience for users.

Notably within this I would like to specifically highlight a few of the team:

Mark Hutchison has devoted his time as always to both the grounds and other user issues that have surfaced over the year; Phil has brought a much needed and simplified approach to our accounting which I know has involved a lot of work behind the scenes; Chris Miller, who only joined earlier this year, has already made a significant impact in his role; Derek Brown with involvement of Jane Brown have helped enormously with the risk management aspects of our operations; Allin Miles has kept the hall running perfectly throughout the year; and Rosalind Byrne has ensured that the bookings system for the hall and grounds runs with quiet efficiency for all hirers.

Moving on to current issues and the future it is still clear that we have a lot to do as an Executive. So, our focus currently is to ensure that the CRC has the necessary income stream to be sustainable now and, in the future, and reflects the needs of the village and user community. We are doing this through a questionnaire that has already received well over 200 responses so far and from this it is already apparent that, not only is the hall held in high regard, but also that there are new ideas which we need to consider and several volunteers willing to help.

This brings me on neatly to the future.....

It is clear from the conversations that I had during my first few weeks in the role, that the Executive had a number of great ideas of how the facilities should be improved and developed but lacked a cohesive vision of how this could all be achieved. So, in the Autumn of 2023 we set up the "Big Project" which has latterly become the "Chieveley Rec Vision 2050" project with a remit of creating a reinvigorated and sustainable facility for the village community and users for the next couple of decades. The plan is to modernise the hall and grounds ensuring that they are energy and ecologically efficient and sustainable for the future, not only reducing running costs, but envisioning what users may need from the facilities going forward. This project will require considerable grant funding combined with the use of CRC accrued funds, and the plan is that the major hall works will be scheduled for July and August 2025 subject to the necessary funding being in place.

Our working team who are focussed on this project is comprised of individuals with a broad mix of the relevant skills required: Allin Miles (buildings/facilities), Mark Hutchison (grounds/parking/solar/EV charging), Phil Kinzett-Evans (financials/IT etc), Sallie-Anne Arlington (Eco considerations/aesthetics), Robyn Hamilton (market research) and Greg Cima (grant applications). My thanks to all the above for the considerable time that they are investing in bringing this important project to fruition.

Lastly, although current activity is focused on defining the works required at the hall for optimal energy consumption and securing grant funding, as the project progresses, we will undoubtedly require further skills and we therefore welcome conversations with anyone interested in being involved.

Neal Courtney
Chairman CRC

Chieveley Recreational Centre
Treasurer's Report to the AGM – 11 September 2024
Year ended 30 April 2024

Overview – Annual accounts

Once again, the annual accounts have been prepared on an income and expenditure cash basis, to avoid any confusion. It is likely this will be reviewed in future to move to an accruals basis.

Copies of the Accounts for the Chieveley Recreational Centre for the year ended 30 April 2024 will be made available at the Annual General Meeting. These will also be published to the website after they have been independently reviewed and submitted to the Charities Commission.

Income

Rental income receipts in the year increased significantly, by circa 44.6%, from £26,404 (2023) to £38,186. Whilst it is expected that an increase in fees charged per service line would have an impact on receipts, it seems more likely the increase in receipts is down to additional use in the year combined with a slowdown in payments in Q4 2023 and Q1 2024. This would explain the dip in last year's income, and the jump in receipts this year.

As the policy for taking deposits and monitoring invoice collection has been tightened, we would not expect to see similar peaks and troughs other than normal seasonal fluctuations.

Bank interest received increased from £353 to £1,258 with the use of a deposit savings account which at the year-end was paying 1.30%.

Other small amounts of income were also received of a miscellaneous nature, but not worthy of detailed commentary.

Clothes bank receipts fell from £1,883 to £1,206 with no obvious explanation. As a good passive source of income, it may be worth reminding the community of the facility to generate more use.

All-in-all income generated by the facility is strong, but as always there is capacity for additional use and increased rental yield.

Expenditure

The Hall's largest costs in 2024 were grounds maintenance, wages, cleaning, electricity (net of refunds), insurance and maintenance.

Grounds maintenance

In year costs on grounds maintenance have remained at a high level, being £11,378 and representing 25% of total revenue expenditure, with key items being as follows :-

- Scofell landscapes – grass cutting - £4,669
- P Savill – repaving - £3,157
- Advance Marking services – pitch-marking - £780
- M Hutchison (reimbursed expenditure) – topsoil and grass seed - £719
- Crescent signs – signage - £396.00
- Other small items (aggregated total) - £1,657

The cost of maintaining the facility's grounds, which extend beyond simply the recreational ground to the areas surrounding the Hall building, to an appropriate standard capable of use by adults, both able-bodied and disabled, as well as other vulnerable persons including children, is not likely to decrease significantly below the current level if at all.

Wages

Wages have increased to £11,236, a 43% increase from £7,837 in the prior year. The Centre pays wages to the bookings manager (Rosalind), cleaner (Debbie) and grounds maintenance worker (Dean) who do an excellent job of handling the day-to-day running needs of the Hall and grounds. Inevitably increased activity at the Hall and the tightening of deposit and payment collection will have increased the work carried out by the Bookings Manager, and use leads to a need for additional cleaning and maintenance. It is understandable that these have increased directly in line with income and at the same approximate rate.

Cleaning

Costs in relation to cleaning increased by approximately 37% from 2023 to £4,452 in the year. Some of this change may be down to differentiation in classification of expenditure between treasurers, as some items sit easily in different categories, but more likely the impact of rising costs and increased use.

Electricity

Two issues have impacted electricity figures, which are down to £3,266 compared to £9,738 in the previous year.

The first is the receipt of a large refund as a credit was built up on account that was lying in surplus, so this was received in the year and offsets costs. Payments made were £8,526 which was offset by a refund of a credit on account of £5,143 which has accrued over several years.

Since June 2023, the Hall's electricity payments have been by fixed Direct Debit totalling £747 per month. Having fixed payment amounts has helped to lessen the impact of

fluctuating bill amounts, utilising surplus on account where credit was available, and then building up credit in times of less use.

However, there has been very little overall credit build up for some time and it is expected that the annual cost of electricity will settle at around 17,500KWh at £0.42 per KWh (includes standing charge and VAT), which is around £7,350 per annum.

This is relatively comparable with the previous year.

Insurance

Insurances were incurred for the Hall and grounds (£2,745); Skate Ramp (£1,086), Defibrillator (£198) and some miscellaneous small amounts including top-up cover. The main year-on-year movement in insurance cost is the addition of the Skate Ramp cover which prior to 2024 was not included as a separate line item.

Hall maintenance

Hall maintenance has fallen from £6,559 to £4,939, and this is explained by a change in some contractor payments now being brought 'on-payroll'.

Generally, the cost of maintenance of the Hall itself has been minor with the only big-ticket item being a 'Clean Plan Service' at £3,840. All other costs have been miscellaneous repairs and general maintenance.

Expenditure summary

Overall expenditure borne is relative to income and increases in usage from year-to-year, as well as inflation rises, and these increases are not a cause for concern as long as revenue remains strong.

Fund Raising

Fund raising in the year to 30 April 2024 was broadly similar to that in the prior year.

The marquee event of the year in terms of revenue raising remains the annual fireworks display which raised £9,245 net of costs for the year, slightly down on the prior year which stood at £9,650. The net for 2024 comprised receipts of £20,723 (2023- £21,757) less costs of £11,478 (2023- £12,107).

The hugely popular 200 Club raffle, organised expertly by Alan Hall, raised an amount net of prizes, of which there were 13 totalling £850, of £1,877, up from £1,730 in the prior year.

Other smaller but important community projects included the village fete, cuppa n cake, some donations in respect of the playground.

However, to maintain consistency in presentation, I have left net playground expenditure of £78,599 under fundraising. This represents the excess of cost over funds raised for the Project in the year.

The £78,599 of spending is funded out of the playground replacement fund brought forward of £80,477, leaving a balance carried forward of £1,878. When added to the in-year grants of £1,572 in respect of the playground, the retained balance carried forward is £5,450 (there is a rounding difference of £1 in the sheet). See later re reserves.

Grants

Chieveley Parish Council grants received during the year were in line with previous years and computed in line with formulae that have been applied for many years. Amounts received were as follows: -

- Grounds maintenance £2,357
- Playground £3,872
- Multi-Use Games Area ("MUGA") £1,940

TOTAL £8,169

As in previous years the funds have been treated as restricted and are retained for future use.

Comparing these to the actual expenditure on these items in the accounts, grants made up 20% of the total costs of maintaining the Recreational grounds including not only the grass areas, but also the areas around the outside of the building and car park areas; the playground amount is carried forward for future capital replacement as and when that is required being £3,872 versus actual minor repair costs to the new facility of £307, and the MUGA amount similarly is in excess of costs for the year at £417 and is being retained for future capital refurbishment or replacement of that facility.

See below in respect of retained reserves held at 30 April 2024.

Gift Aid

Gift aid was reclaimed of £840 on donations under Gift Aid. This was in respect of total donations of £3,360, some of which were general and the majority in respect of the Playground Project.

Net Income versus Expenditure (ex. Playground)

Excluding items relating to the Playground, total income for the year was £62,632, comprising Hall and general income of £41,443, fund-raising of £12,180, grants of £8,169 and gift aid of £840.

Against that income, general running costs were incurred of £44,850, giving a surplus of £17,782. These funds are allocated as follows:-

- Day-to-day funds £21,469
- Playground – capital fund £3,572
- MUGA funds - £1,523
- Minus: grounds and playground maintenance costs -£8,782

Annual deficit (including Playground)

Considering the spend on the Playground, the annual deficit of expenditure over income was £60,817, with the net spend on the Playground in the year being £78,599.

The deficit is funded from the playground replacement capital funds, and day-to-day funds.

Summary of Reserves

In the year, unrestricted playground and grounds funds brought forward of £10,080 were utilised. The playground replacement fund, which stood at £80,477 on 1 May 2023, was reduced to £nil by 30 April 2024 and so the only funds remaining under that header are in year grants.

The Hall refurbishment fund of £98,689 remains untouched and will be retained for the Big Project 2050 (“BP50”) which has commenced in the current year and will be reported on in due course.

The Trust financial position remains healthy having total reserves for all matters of £151,894. These are comprised:

- Day-to-day funds - £15,299 (unrestricted funds)
- Replacement and regeneration reserves - £16,000 (unrestricted and include use for skateboard ramp)
- Hall refurbishment and replacement fund (unrestricted) - £98,689
- MUGA - £16,456 (restricted funds)
- Playground and grounds - £5,451 (restricted funds)
- Rounding difference - £(1)

We look ahead to another successful year and the aforementioned Big Project 2050, details of which can be viewed on the Hall website and via local stations in Ye Olde Red Lion, Londis and the Hall.

Booking Officer AGM Report – September 2024

Firstly, a huge thank you to Debbie and Dean for looking after the Hall and the grounds so well and keeping the standards so high. Also, a big thank you to Gill Love and the “dropper inners” (Allin, Derek and Sallie Anne), for making my job easier ensuring that all new customers are welcomed (which is very much appreciated by them).

Bookings:

All our regular weekly bookings are operating as normal. We continue to have our large bank of valued dog club customers. A couple of new regular hirers have come on board, and we have had the usual kiddies birthday parties throughout the summer; however I have noticed not many bookings for adult parties like we had last year.

Two large cat shows will be held at the hall next year. They are both newcomers and if all goes well, they have said they will be using our facilities for their yearly shows.

There is a mobile medical service that now park their van once a week on Sunday to provide check-ups/medicals for lorry drivers, taxi drivers etc. They are happy to pay a monthly donation of £50 to use the Rec car park.

Returning in October will be the Breast Screening Mobile Service who will also park their van at the Rec. They will be with us for a total of 8 weeks to provide this invaluable service to the local community.

Chieveley Easter Market & Summer Fete

The Easter market held at the Rec appeared to be a big success this year with all market stall holders saying it was worth their while setting up a stall with us.

Thank you to Robyn for keeping the market up and running and all the organising she has done for this event.

Another hugely successful day this year was the Chieveley Fete, which for the first time, was held at the Rec. Kirsty Heath who leads the operation advised us numbers were up by a large percentage compared to previous years when held at The Manor. We are now looking forward to 2025 when once again, Chieveley Recreation Centre will be playing host.

Pricing:

A 7% increase in costs to hire our facilities was introduced in January with all users being happy to accept the new charges.

Booking System:

Everything is running smoothly with regards to Hallmaster. PKH is trying to make things a little tidier and simpler his end, which in turn will help us both (and possibly cut down on some of the admin). This is an ongoing procedure, which still needs a few tweaks here and

there. Some of the problems experienced are people being slow at paying the 25% deposit to hold their slot(if they pay it at all), and one or two very late payers.

Although I will chase late payers etc, both Phil and I are looking at other ways that we can keep the books looking healthy with zero late payments.

Refurbishment

The major refurbishment planned for 3 months next year starting in early June, will be quite an upheaval for our hirers.

With Mark and Neals help, I have produced some written statements to send to hirers warning of the closure which hopefully won't cause too much disruption for them. Either way we are all determined to make this process as painless as possible for all involved.

The temporary closure notification will also go onto the front page of our website when the time comes which will stop any one-off bookings.

I will be on hand to speak to any hirer after we break the news and will advise and help in anyway I can.

Thank you

Finally, I would like to say a big thank you to NC, AM and MH for always being available when I have had questions or needed some sort of back up. Also thank you to PKH for dealing quickly and efficiently with reimbursing damage deposit refunds to customers and keeping me on my toes when necessary.

Thank you also to Gerald for all the work he has done in updating the website.

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Section A Independent Examiner's Report

Report to the trustees Charity Name Chieveley Recreational Centre

On accounts for the year ended 30 April 2024 Charity no (if any) 296892

Set out on pages (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2024

Responsibilities and basis of report As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: [Signature] Date: 25/02/2025

Name: Mr Michael Weeks

Relevant professional qualification(s) or body (if any):

Address: HOLLY BERRY COTTAGE CHIEVELEY NEWBURY

DOWN END, CHINEVELEY
BERKS RG20 8TS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CHIEVELEY RECREATIONAL CENTRE								
ACCOUNTS								
YEAR ENDED 30 APRIL 2024								
					2024	2023		
INCOME								
	Hall & ground rents (net of refunds)				36,034	23,577		
	Other rents received				1,905	2,827		
	Refundable damage deposits (net of refunds)				-	-		
	Bank interest received				1,258	353		
	Clothes bank receipts				1,206	1,883		
	Market rents				320	440		
	Insurance claim				-	-		
	Pole wayleave				23	-		
	Sundry				449	23		
					41,196	29,103		
EXPENDITURE								
	Wages			11,236		7,837		
	Cleaning/supplies			4,452		3,251		
	Electricity (net of refunds)			3,266		9,738		
	Rates			244		412		
	Water			876		428		
	Insurance			4,237		2,412		
	Telephone & internet			651		572		
	Postage stationery & computer costs			-		299		
	Hall maintenance			4,939		6,559		
	Subscriptions			180		180		
	Sundry - incl. data protection and training			1,594		337		
	Equipment							
	Multi use games area expenditure	417				450		
	Grounds maintenance expenditure	11,378				12,104		
	Playground maintenance expenditure	307				317		
				12,102		12,871		
	Planning fees			-		14		
	Bank charges			-		739		
	Licences			1,073		44,850		
					44,850	45,649		
OPERATING (DEFICIT)/SURPLUS					-	3,654	-	16,546
FUND RAISING								
	Village fete (net proceeds)			130		-		
	Donations			670		6		
	200 Club (net proceeds)			1,877		1,730		
	Cuppa n cake (net)			505		675		
	Playground project (inc donations)		-	78,599		7,335		
	Fireworks (net proceeds)			9,245		9,650		
	Benches project			-		-699		
					-	66,172	18,697	
GRANTS RECEIVED								
	Chieveley parish council							
	Multi use games area			1,940		1,940		
	Playground			3,872		3,842		
	Grounds			2,357	8,169	2,958		
					8,169	8,740		
GIFT AID CLAIMS					840		-	
EXCESS OF EXPENDITURE OVER INCOME FOR THE YEAR					-£	60,817	£	10,891

ALLOCATION OF EXCESS OF INCOME/EXPENDITURE						
	Day to day funds				21,469	7,687
	Playground - capital fund				3,572	4,409
	Muga				1,523	1,490
	Grounds & playground maintenance				- 8,782	- 10,030
	Playground replacement fund				- 78,599	7,335
	SURPLUS/DEFICIT FOR THE YEAR				-£ 60,817	£ 10,891
RECONCILIATION OF FUNDS						
	DAY TO DAY FUNDS					
	Opening balance				2,612	4,955
	Surplus for the year				21,469	7,687
	Transfers to playground and grounds fund				- 8,782	- 10,030
	Transfer from/(to) refurbishment fund				-	-
	Transfer to replacement & regeneration reserve				-	-
					15,299	2,612
	REPLACEMENT AND REGENERATION RESERVES					
	Opening balance				16,000	16,000
	Transfer from day to day fund				-	-
	Closing balance				16,000	16,000
	NB the above unrestricted reserves, relate to the skate ramp playground and other non-hall capital replacement					
	PLAYGROUND GROUNDS & MUGA FUNDS					
	MUGA - restricted funds					
	Opening balance 1 May 2023				14,933	13,443
	CPC grants received	Multi use games area	1,940			1,940
	Multi use games area maintenance expenses		417			- 450
	Allocation of excess attributable to Muga				1,523	1,490
					16,456	14,933
	PLAYGROUND & GROUNDS					
	Capital fund - restricted					
	Opening balance 1 May 2023				26,657	22,248
	CPC grants received	Playground	3,872			3,842
	CPC grants received	Grounds	2,357			2,958
					6,229	6,800
	CPC Ground maintenance expenditure		2,473			2,201
					3,756	4,599
	Actual playground expenditure		-307			- 317
	Attributable to CPC 60%			- 184		- 190
					3,572	4,409
					30,229	26,657
	Playground replacement fund				1,879	53,820
	Playground replacement funds utilised				- 26,657	-
	RESTRICTED FUNDS				5,451	80,477
	PLAYGROUND & GROUNDS REVENUE - UNRESTRICTED					
	Opening balance 1 May 2023				-	
	Playground expenditure attributable to CRC					
		-307 x 40%		- 123		127
	Grounds maintenance attributable to CRC			8,905		9,903
				8,782		10,030
	Transfer from day to day funds to cover			- 8,782		- 10,030
					-	-

<u>REFURBISHMENT FUND - UNRESTRICTED</u>						
Opening balance					98,689	98,689
Transfer (to)/from day to day fund					-	-
Closing balance					98,689	98,689
<u>TOTAL FUNDS CARRIED FORWARD</u>					£ 151,894	£ 212,711
REPRESENTED BY:						
					<u>2024</u>	<u>2023</u>
Bank current account				17,381		72,278
Bank deposit accounts				136,448		140,189
Paypal bank account				0		1,244
					153,829	213,711
Less: refundable damage deposits				-	1,935	-1,000
<u>TOTAL FUNDS CARRIED FORWARD</u>					£ 151,894	£ 212,711
<u>ASSETS RETAINED FOR THE CHARITY'S OWN USE</u>						
Freehold land & property						
Plant & machinery						
Fixtures and fittings						
Computer equipment						
P Kinzett-Evans - Treasurer						
Date						

CHIEVELEY RECREATIONAL CENTRE

England & Wales - Charity number 296892

Accounts

CHIEVELEY VILLAGE HALL & RECREATIONAL CENTRE

Club Room at the Village Hall

Wednesday 14TH June 2023 at 7:30pm

ANNUAL GENERAL MEETING

Present:

Anthea Armitage, Chris Armitage, Pat Brown, Mike Belcher, Denis Butcher, Neal Courtney, Mark Hutchison, Sarah Hutchison, Simon Lamb, Angus Robinson, William Hooper (Chair) Meg Hooper (Note taker).

Agenda

1. Welcome and Apologies

William Hooper welcomed everyone to the meeting. He introduced Neal Courtney as the prospective Chair. As usual, there were to be two meetings, first the AGM, then the Meeting of Trustees.

Apologies : Rosalind Byrne, Michelle Corr, Jean Pocock, David Cook. Derek Brown, Sallie-Anne Arlington, Allin Miles, Helen Singleton.

2. Approval of Minutes of 2022 AGM

The minutes had been on the Hall website for the last 11 months. There were no amendments put forward and were adopted as a true record of the meeting.

3. Matters arising from 2022 AGM

No matters were noted as arising from the previous AGM

4. Chairman's Report

Last year started with tentative emergence from the virus. In the year under review we celebrated the Queen's jubilee, then mourned her passing. The King's Coronation was just after the end of our reporting year.

For the Hall, our largest project has been the playground renewal. I am immensely grateful to Mark Hutchison for leading this, and his able supporting group. I am immensely proud of that group's work and the results we are now seeing from it. Mark will tell us more of this shortly, so I will say no more on it.

The Year Passed

The usual series of projects was undertaken. We are indebted to all who made this happen.

We have a new container, thanks to Simon Lamb and Coldash Football club. No longer do we have an array of buckets to capture the rain falling through the roof.

Mark arranged the replacement of our signage, supported by Dean in installation. The new are both accurate and look far better.

David Cook pursued new arrangements for energy purchasing. This has been horribly expensive.

Allin brought energy and focus in his role as Hall manager, overseeing many maintenance projects including the work on the main hall floor, installation of the water softener which should help with the dish-washer. We had reports of the men's lavatories blocking. Allin is seeing this to completion.

Our new web site went live together with the Hallmaster on-line booking system. Thanks to Gerald Thomas and to Vodafone for web design and to Michelle Corr for her huge data-transfer and implementation efforts for bookings. We had some glitches as we brought our previous practice and policy in line with the way the system works, but they were few.

Sallie-Anne has led our consideration of environmental impact, which under the heading of our "greening agenda" influences all our decisions. We are working on increasing the recycling of rubbish and hope shortly to plan to insulate the Hall.

The 200 club has blossomed under Alan Hall's care. He has great ambitions for it and the drive to succeed. It is showing superb results that with the Fireworks, led by Andrew Gravatt, allow us to remain viable in the face of costs being higher than our rental income.

Thanks

We rely on an able and dedicated group to keep this Hall and grounds functioning.

My thanks to the counsel and action of your executive. We aim to consult widely through the meeting of trustees to follow; the Executive is charged with daily management and the doing, some of which I have referred to just now. We come at issues from different perspectives, make a decision and get on with it. I value the input of all and respect the choices made.

We are indebted to Debbie and Dean for the care they show, week in, week out.

Mark's contribution is huge and ongoing. He is wise, passionate, selfless and active. The Hall and the village as a whole owe him a huge debt.

Allin has quickly and quietly established himself, getting to grips with all aspects of the operation with gentle efficiency and dedication.

Helen does a huge amount behind the scenes. She has taken some time out this year as she prepares for her daughter's wedding. It is typical of her that she has gently provided assistance during her sabbatical.

David keeps us financially in order, bringing quiet efficiency and order to a vital part of our operations and stepping in when needed.

Michelle joined us when Liz's health was failing. She took over bookings and efficiently sorted out aspects that had become beyond Liz's attention. She brought drive and energy to a central part of our operations, then with the migration to Hallmaster, made it efficient. She told us in December that she needed to move on. She was not easy to replace! Mark and I looked high and low, thinking on several occasions that we had a worthy successor (and announcing victory more than once). The Exec instructed me to write and express our gratitude to her for her contributions. I repeat those now.

After a long search, we found Rosalind Byrne, who unfortunately cannot be with us tonight. Rosalind's style differs from Michelle's. She has quickly, quietly and efficiently got to grips with what needs to be done and I hope that you and she will meet in time. She is a great asset to us and I am thankful for her joining us. We had thought that Simon Lamb would be leaving Executive committee but we are glad that he will be staying on representing Cold Ash Football Club for this year.

Lesley Derry was replaced by Sarah Hutchison as parish council representative. Thank you, Lesley and welcome, Sarah.

Forward

I have reluctantly informed you and the Executive of my need to stand down as your chair at this meeting. This is because of the demands of my business. I found that I was not devoting sufficient time and attention to the Hall to do the job well. Your executive led a search for a replacement. This led to discussions with Neal Courtney, who I am delighted to report has accepted the role. Neal is an able fellow, an active member of the Tennis club and active supporter of the fireworks for many years. I commend him to you and shall shortly formally propose that you elect him to this role. Welcome, Neal. His approach will doubtless differ from mine, I respect his judgement and will offer him such support as I am able in assuming his duties. The Hall is in good hands under his leadership.

We have the normal list of projects underway. Currently featuring plumbing for the men's loos, replacing the vinyl floor in the club room, insulation and wiring. All these are designed to maintain the Hall to a high standard.

I shall be telling Neal that we also need to rise above the day-to-day. We need to develop the vision of the Hall. Over Covid, we had a shift outside. Within the Hall, the corner occupied by the old changing rooms is tired and under-used. What should we do with it? This should follow from a vision of what the Hall should be and the community of its users needs of it. That is not the same as it was when originally built.

Farewell

Sir Thomas's act was a daunting one to follow. I have on the whole greatly enjoyed my time as your chair. I could have done without the Gypsy incursion but remain thankful that we got off lightly and had the chance quickly to fortify lest a more aggressive bunch invade us.

The loss of the wonderful Liz Cottrell is one that many of us still mourn. We had to adapt to her departure and have done so by spreading responsibilities amongst many. We are more resilient as a result.

Some events were too demanding for us. We have carefully simplified and standardised our offering, acknowledging that some larger events were too complex and demanding of volunteer time for us to sustain. When customers ask for too many things that are not on the menu, we now carefully assess whether this event is one we can support. Liz was kind and generous. She told me that sometimes her generosity to one created unfairness in that others did not get the "special terms". Some "specials" took a great deal of trouble to unwind. I counsel against going that way again.

Covid was a major shock. The energy crisis has been another. We have survived, if bruised by the experience. I wish you and all you do success as you proceed as I leave the chair. I shall continue to support you as best I am able from the sidelines.

There remains one agenda item that I need to raise as your chair, a change to the governing document.

a. Proposed amendment to the Governing Document

William explained that there was a plan to pay the new bookings secretary a stipend in the hope that this will mean that this role will be fulfilled by the same person for some time. This will in turn improve the running of the Hall Charity having her on the executive and in the decision making. To this end the following wording would be added to the Recreational Centre constitution.

Under Section 185 of the Charities Act 2011, a trustee may receive proper remuneration for services delivered beyond the normal duties of a trustee,¹ but may not be paid for acting as a Trustee.

Our Governing Document is old and contains clause 14 which forbids payment to a Trustee for services. It currently states:

“14 Members not to be personally interested. Except in special circumstances with the approval in writing of the Commissioners no Member shall take or hold any interest in any property belonging to the Charity otherwise than as a trustee for the purposes thereof, or receive any remuneration, or be interested in the supply of work or goods, at the cost of the Charity.”

It is proposed to this AGM to amend this clause to state:

14 Limitation on Personal Interest. No Trustee is to be paid for fulfilling their role as a Trustee. Except in special circumstances with the approval in writing of the Commissioners no Member shall take or hold any interest in any property belonging to the Charity otherwise than as a trustee for the purposes thereof. Where properly authorised by the Trustees or Executive, and within the regulations contained by the Charities Act a Trustee may be remunerated for services delivered to the Charity and an organisation in which a Trustee has an interest may be engaged for the delivery of services to the Charity, where beyond those expected of a trustee and at no more than fair market rate.

Proposed by William Hooper and seconded by Simon Lamb, all were in agreement.

5. Treasurer's Report

In David Cook's absence, his report was read to the meeting.

Please see the appended report and Accounts.

a. Accounts for the Year Ended 30 April 2023

William Proposed that the accounts were accepted as accurate pending the Auditors report.

All were content to accept them.

b. Independent Examiner of the Accounts. William Hooper proposed that Mike weeks should be reappointed. All were in favour.

6. Booking Officer's Report

In Rosalind Byrne's absence, her report was read to the meeting.

¹ <https://www.legislation.gov.uk/ukpga/2011/25/part/9/crossheading/remuneration-of-charity-trustees-and-trustees-etc>

Sorry I can't be there tonight to introduce myself, but my name is Rosalind and I have now taken over as Booking Officer from Michelle.

I started at the beginning of May and am slowly coming up to speed. I hope to meet some of our more regular users of the hall on Wednesday 21st June, at an informal gathering as a way of putting a face to my name.

BOOKINGS

No great changes at the moment with the number of bookings we are getting. There is the possibility of a new weekly exercise class to begin in August. It involves the elderly and people that need to be seated whilst they exercise. I shall be finalising all the arrangements next week.

A couple of interested parties have come to look around the hall facilities with the hope of hosting wedding receptions later in the year.

I would like to end with a big thank you to Mark and William, who have been very generous with their time to welcome me aboard and answer any questions I might have, and all the other trustee's I have met who have made me feel so welcome.

7. Hall Manager's Report (Allin Miles)

None was submitted.

8. Playground Project

Mark Hutchison presented his report.

If you play the National Lottery, pay rates to West Berkshire Council, or attended Chieveley Fireworks back in 2021 - Thank you! All three have contributed to the £150,000 we have raised from 10 charities/organisations and 42 individual donations for the Chieveley Playground. Thank you all.

Special thanks to three donors in particular. Chieveley Parish Council, for all their generosity in funding and support and practical help in making this project happen. In addition to this we have been awarded a major grant from Greenham Trust to support the local community, and also a grant from West Berkshire Council which has been given towards local infrastructure projects (via the Community Infrastructure Levy (CIL).

We shortlisted four companies to tender, one withdrew so we assessed the remaining three by a number of demanding criteria. The result was that HAGS was appointed as the successful contractor.

We are building an exceptional playground that Chieveley will be truly proud of and benefit generations of children. The design has incorporated feedback from 185 school children and 85 others gathered via Survey Monkey. The new playground will have capacity for over 70 people at one time and contain a considerable amount of equipment for disabled youngsters. The project has tried to use materials whenever possible. We have also recycled the woodchips for two local charities as well as some equipment going to Quackers and Priors Court and we will be reusing the fencing.

This project would not have been possible without the hard work and patience of the New Playground Committee:

Greg Cima - Grants

Nicole Coulson and Gail Davis - Design

Lesley Derry from the Parish Council

Allin Miles - Technical and Site Manager

David Cook – Finance

We will be opening on **Sunday 2nd July at 14:00hrs** – further details to follow at

<http://www.mychieveley.co.uk/MyChieveley> and also at <https://www.chieveleyvillagehall.org>

Thank you to everyone for your support so far. Now the final push!

William Hooper thanked Mark Hutchison and the team for their exemplary delivery.

9. Election of Elected Members Chair

Neal Courtney to the role of Chairman

David Cook to the role of treasurer

Derek Brown

Allin Miles to the role of Hall manager

Rosalind Byrne to the role of Bookings Secretary

These appointments and reappointments were proposed by Chris Armitage and seconded by Angus Robinson. All were elected unanimously.

10. Election of Representative Members

Tennis Club– Helen Singleton

Cricket Club – Mark Hutchison

Dog Walkers – Angus Robinson

Bridge Club – Chris Armitage

Parish Council – Sarah Hutchison

Pilates - Sallie-Anne Arlington

Cold Ash Football Club – Simon Lamb

Textile Art 07 and Quilt and Sew – Pat Brown

WI – Jean Pocock

Gardening Club – Kimberley Ragousis

Short Mat Bowls – Anthea Armitage

Whist Club – Richard Brandt

William Hooper proposed the election of Representative members and this was seconded by Denis Butcher. All were in favour and the representatives were duly elected.

11. Appointment of Representatives: Signing of the declarations for the Minute Book.

12. Date of Next AGM.

Wednesday 10 July 2024 7.30

Any Other business – none.

The meeting was adjourned and all present were invited to stay for the meeting of Trustees.

CHIEVELEY RECREATIONAL CENTRE							
ACCOUNTS							
YEAR ENDED 30 APRIL 2023							
						2023	2022
INCOME							
	Hall & ground rents					23,577	30,457
	Meeting room hire					2,827	345
	Refundable damage deposits						700
	Bank interest received					353	14
	Clothes bank receipts					1,883	867
	Market rents					440	580
	Insurance claim						
	Sundry					23	23
						29,103	32,986
EXPENDITURE							
	Wages				7,837		7,350
	Cleaning/supplies			3,251			2,889
	Electricity			9,738			491
	Rates			412			262
	Water			428			1,332
	Insurance			2,412			2,303
	Telephone			572			816
	Postage stationery & computer costs			299			406
	Hall maintenance			6,559			5,841
	Subscriptions			180			357
	Sundry - incl. data protection and training			337			166
	Equipment						115
	Multi use games area expenditure	450					
	Grounds maintenance expenditure	12,104				13,964	
	Playground expenditure	317				1,127	
					12,871		15,091
	Planning fees						314
	Bank charges				14		7
	Licences				739		152
						45,648	37,892
OPERATING DEFICIT						- 16,546	- 4,906
FUND RAISING							
	Donations				6		551
	200 Club (net proceeds)			1,730			1,379
	Cuppa n cake (net)			675			583
	Playground project			7,335			38,486
	Fireworks (net proceeds)			9,650			6,351
	Benches project			-699			-3,863
						18,697	43,487
GRANTS RECEIVED							
	Chieveley parish council						
	Multi use games area			1,940			1,940
	Playground			3,842			1,163
	Grounds			2,958			2,523
				8,740			5,626
	West berkshire council - covid grant						2,667
	Hmrc job retention scheme grants						187
						8,740	8,480
GIFT AID CLAIMS							991
SURPLUS OF INCOME OVER EXPENDITURE FOR THE YEAR						£ 10,891	£ 48,052

ALLOCATION OF EXCESS OF INCOME OVER EXPENDITURE					
	Day to day funds			7,687	10,430
	Playground - capital fund			4,409	855
	Muga			1,490	1,940
	Grounds & playground maintenance			-10,030	-11,659
	Playground replacement fund			7,335	46,486
SURPLUS/DEFICIT FOR THE YEAR				10,891	48,052
RECONCILIATION OF FUNDS					
DAY TO DAY FUNDS					
	Opening balance			4,955	6,184
	Surplus for the year			7,687	10,430
	Transfers to playground and grounds fund			-10,030	-11,659
	Transfer from/(to) refurbishment fund				
	Transfer to replacement & regeneration reserve				
				2,612	4,955
REPLACEMENT AND REGENERATION RESERVES					
	Opening balance			16,000	16,000
	Transfer from day to day fund				
	Closing balance			16,000	16,000
NB the above unrestricted reserves, relate to the skate ramp playground and other non-hall capital replacement					
PLAYGROUND GROUNDS & MUGA FUNDS					
MUGA - restricted funds					
	Opening balance 1 May 2022			13,443	11,503
	CPC grants received	Multi use games area	1,940		1,940
	Multi use games area maintenance expenses		450		
	Allocation of excess attributable to Muga			1,490	1,940
				14,933	13,443
PLAYGROUND & GROUNDS					
Capital fund - restricted					
	Opening balance 1 May 2022			22,248	21,393
	CPC grants received	Playground	3,842		1,163
	CPC grants received	Grounds	2,958		2,523
			6,800		3,686
	CPC Ground maintenance expenditure		2,201		2,155
			4,599		1,531
	Actual playground expenditure	317			1,127
	Attributable to CPC 60%			-190	-676
				4,409	855
				26,657	22,248
	Playground replacement fund			53,820	46,486
RESTRICTED FUNDS				80,477	68,734
PLAYGROUND & GROUNDS REVENUE - UNRESTRICTED					
	Opening balance 1 May 2022			0	
	Playground expenditure attributable to CRC				
		317 x 40%	127		451
	Grounds maintenance attributable to CRC		9,903		11,208
			10,030		11,658
	Transfer from day to day funds to cover		-10,030		-11,658
				0	0
REFURBISHMENT FUND - UNRESTRICTED					
	Opening balance			98,689	98,689
	Transfer (to)/from day to day fund			0	0
	Closing balance			98,689	98,689
TOTAL FUNDS CARRIED FORWARD				£ 212,711	£ 201,821

REPRESENTED BY:							
					2023		2022
	Bank current account				72,278		61,656
	Bank deposit accounts				140,189		139,837
	Paypal bank account				1,244		328
					213,711		201,821
	Less: refundable damage deposits				1,000		
TOTAL FUNDS CARRIED FORWARD					£ 212,711		£ 201,821
ASSETS RETAINED FOR THE CHARITY'S OWN USE							
	Freehold land & property						
	Plant & machinery						
	Fixtures and fittings						
	Computer equipment						
	D J Cook - Treasurer						
Date	30 May 2023						

CHIEVELEY RECREATIONAL CENTRE

TREASURER'S REPORT TO THE AGM

14 JUNE 2023

(a) Annual Accounts.

As in the past, the accounts have been prepared on an income and expenditure basis so as to avoid unnecessary complications applicable to accruals basis accounting. However, by doing so some figures may be misleading as they represent only cash in and out. I will discuss the results of these anomalies in detail later.

Copies of the Accounts for the Chieveley Recreation Centre for the year ending 30 April 2023 will be made available at the meeting. A copy of the accounts is also available on the website. The accounts will be independently reviewed in due course.

Income

Hall & grounds rents together with meeting room hire decreased in the year ended 30 April 2023. The exact cause is not clear however, the current economic squeeze may have had an effect. This year, with the addition of a new booking software package, more club room hire was identified, hence the large increase in income compared to last. The adjustment to club/meeting room hire is from Hall & Grounds. If the two headings are added together for both years, the overall drop in hiring charges is approximately, 14%.

Refundable damage deposits are not income and merely reflect the amounts received yet to be refunded. Therefore, this year they are shown as a liability rather than income as in the past. Should the deposits be required for repairs at a later date, they will be treated as income at that time. Deposits for future lettings are treated as income when received.

With the increase in interest rates, the Centre has received £353 interest on deposit accounts compared with only £14 last year.

Clothes bank receipts rose considerably this year, more than doubling that compared to last year. Well done all who took the time and effort to sort out unwanted clothes and shoes. As can be seen, the effort is well rewarded and the income a welcome addition to the centre's funds.

Market rents are less this year. However, I am advised that funds yet to be banked as at 21 May 2023, amounted to £240. Had these rents been banked, the income would have exceeded that raised in the previous year. These events continue to be popular as a village social activity and are a welcome additional source of income.

Many thanks to all involved in contributing towards the income levels achieved again this year.

Expenditure

Wages have increased in line with inflation and statutory levels. There are now three employees and as a result it is expected the costs will rise again in the current year.

Cleaning charges have increased this year which reflects the general cost of living increases. Allin Miles, along with other projects, has been striving to source better rates for cleaning products.

The charge for electricity is one of those distorted by the cash basis of accounting mentioned earlier. The electricity contract required renewing with effect from 1 March 2023. With the assistance of Allin Miles and Chris Armitage, a new supplier was appointed. Unfortunately, the transfer did not go smoothly! Without going into too much detail our new supplier charged the Centre and took almost a whole year's fees in the first month. I am assured this will be refunded shortly. However, future annual costs are likely to be in the region of £7,000 based upon previous consumption.

Water charges decreased, following renegotiation of the contract with Castle Water.

Insurance charges increased in line with inflation.

The renegotiated telephone contract came into effect this year which, is reflected in the lower costs.

Hall maintenance costs increased by over 12% in the year compared to last. This is largely a random variation depending on the projects undertaken. The largest single expenditure was the repair and re-sanding of the main Hall floor. This is something that needs regular attention. Your Exec is of the view that maintaining the Hall in good order is essential.

The largest overhead continues to be grounds maintenance which accounts for approximately 27% of overall expenditure. However, this is down from 37% last year. These costs include £5,336, general maintenance provided by Scofell, secured after skilful renegotiation by Mark Hutchison, at the same price as last year. Other costs included post erections £1,093, signage £1,503, new container £2,900 and painting costs relating thereto.

The licences charge relates to performing rights fees, which were raised based upon the turnover of the previous year.

Once the overspend on electricity has been adjusted, the overall expenditure increased by approximately £2,000 or 5% compared to the previous year.

The operating deficit as at 30 April 2023 amounted to £16,546. However, once the additional market rents and overspent electricity are adjusted, this would have resulted in an operating deficit of approximately £10,500.

Fund Raising

Alan Hall has made a sterling effort and increased the 200 club net fees from £1,379 in 2022 to £1,730 in the current year. Alan continues to try to recruit new members and his contribution is much appreciated.

Cuppa n cake income increased again this year by over 13%. This income is much appreciated and helps to support the overall funds.

The Playground project had already raised a total of £68,734 by 30 April 2022. A further £7,335 was raised in the year to 30 April 2023, together with a further £4,409 from CPC grants. Further funds and grants are pledged. I have not gone into further detail here as I believe Mark Hutchison will be doing so later. A huge thank you to all involved in this project and especially Mark for bringing the whole venture together.

The fireworks evening continues to be a major fund raiser. Net proceeds, after making a deposit for 2023 of £6,000, amounted to £9,650, an increase over last year, of over 34%. A huge thank you to all those who assisted to make this event a success including all those who attended.

Overall fund-raising produced income of £18,697, which after excluding the aforementioned one-off playground project, amounts to 11,362 compared to £5,001 in 2022, an increase of over 100%

Well done to those involved in all Fund-raising activities, which again help to support the overall position.

Grants

The Centre wishes to thank Chieveley Parish Council for their continued support and provision of Grants amounting to £8,740 in the year. These grants reflect the significant contribution the Hall and Recreation Centre make to the delivery of services to parishioners.

Gift Aid Claims

No gift aid claims were made in the current year although there are numerous pledges relating to the Playground fund, which will be claimed once it is believed all have been received.

Surplus of Income over Expenditure

Overall, income exceeded expenditure in the year by £10,891 of which £7,335 related to the playground fund, as detailed in the allocation of the surplus shown on Page 2 of the accounts. Overall cash funds increased by £10,891 after providing for the refundable deposits, as detailed on page 3.

The Playground project has and continues to be the current centre of focus with funds still being pledged even though the project is now well under way.

As can be seen from the operating loss, it cannot be emphasised enough, how much the Centre relies upon fund raising and grants. Without these sources of income, the Centre would not be able to function as it does. Many thanks to all involved in helping to maintain the success of the Centre and its facilities.

(b) Future rental charges

These are to be discussed at the Meeting of Trustees following the AGM.

CHIEVELEY RECREATIONAL CENTRE							
ACCOUNTS							
YEAR ENDED 30 APRIL 2023							
						2023	2022
INCOME							
	Hall & ground rents					23,577	30,457
	Meeting room hire					2,827	345
	Refundable damage deposits						700
	Bank interest received					353	14
	Clothes bank receipts					1,883	867
	Market rents					440	580
	Insurance claim						
	Sundry					23	23
						29,103	32,986
EXPENDITURE							
	Wages				7,837		7,350
	Cleaning/supplies			3,251			2,889
	Electricity			9,738			491
	Rates			412			262
	Water			428			1,332
	Insurance			2,412			2,303
	Telephone			572			816
	Postage stationery & computer costs			299			406
	Hall maintenance			6,559			5,841
	Subscriptions			180			357
	Sundry - incl. data protection and training			337			166
	Equipment						115
	Multi use games area expenditure	450					
	Grounds maintenance expenditure	12,104				13,964	
	Playground expenditure	317				1,127	
					12,871		15,091
	Planning fees						314
	Bank charges				14		7
	Licences				739		152
						45,648	37,892
OPERATING DEFICIT						- 16,546	- 4,906
FUND RAISING							
	Donations				6		551
	200 Club (net proceeds)			1,730			1,379
	Cuppa n cake (net)			675			583
	Playground project			7,335			38,486
	Fireworks (net proceeds)			9,650			6,351
	Benches project			-699			-3,863
						18,697	43,487
GRANTS RECEIVED							
	Chieveley parish council						
	Multi use games area			1,940			1,940
	Playground			3,842			1,163
	Grounds			2,958			2,523
				8,740			5,626
	West berkshire council - covid grant						2,667
	Hmrc job retention scheme grants						187
						8,740	8,480
GIFT AID CLAIMS							991
SURPLUS OF INCOME OVER EXPENDITURE FOR THE YEAR						£ 10,891	£ 48,052

ALLOCATION OF EXCESS OF INCOME OVER EXPENDITURE					
	Day to day funds			7,687	10,430
	Playground - capital fund			4,409	855
	Muga			1,490	1,940
	Grounds & playground maintenance			-10,030	-11,659
	Playground replacement fund			7,335	46,486
SURPLUS/DEFICIT FOR THE YEAR				10,891	48,052
RECONCILIATION OF FUNDS					
DAY TO DAY FUNDS					
	Opening balance			4,955	6,184
	Surplus for the year			7,687	10,430
	Transfers to playground and grounds fund			-10,030	-11,659
	Transfer from/(to) refurbishment fund				
	Transfer to replacement & regeneration reserve				
				2,612	4,955
REPLACEMENT AND REGENERATION RESERVES					
	Opening balance			16,000	16,000
	Transfer from day to day fund				
	Closing balance			16,000	16,000
NB the above unrestricted reserves, relate to the skate ramp playground and other non-hall capital replacement					
PLAYGROUND GROUNDS & MUGA FUNDS					
MUGA - restricted funds					
	Opening balance 1 May 2022			13,443	11,503
	CPC grants received	Multi use games area	1,940		1,940
	Multi use games area maintenance expenses		450		
	Allocation of excess attributable to Muga			1,490	1,940
				14,933	13,443
PLAYGROUND & GROUNDS					
Capital fund - restricted					
	Opening balance 1 May 2022			22,248	21,393
	CPC grants received	Playground	3,842		1,163
	CPC grants received	Grounds	2,958		2,523
			6,800		3,686
	CPC Ground maintenance expenditure		2,201		2,155
			4,599		1,531
	Actual playground expenditure	317			1,127
	Attributable to CPC 60%			-190	-676
				4,409	855
				26,657	22,248
	Playground replacement fund			53,820	46,486
RESTRICTED FUNDS				80,477	68,734
PLAYGROUND & GROUNDS REVENUE - UNRESTRICTED					
	Opening balance 1 May 2022			0	
	Playground expenditure attributable to CRC				
		317 x 40%	127		451
	Grounds maintenance attributable to CRC		9,903		11,208
			10,030		11,658
	Transfer from day to day funds to cover			-10,030	-11,658
				0	0
REFURBISHMENT FUND - UNRESTRICTED					
	Opening balance			98,689	98,689
	Transfer (to)/from day to day fund			0	0
	Closing balance			98,689	98,689
TOTAL FUNDS CARRIED FORWARD				£ 212,711	£ 201,821

REPRESENTED BY:							
					2023	2022	
	Bank current account				72,278	61,656	
	Bank deposit accounts				140,189	139,837	
	Paypal bank account				1,244	328	
					213,711	201,821	
	Less: refundable damage deposits				1,000		
TOTAL FUNDS CARRIED FORWARD					£ 212,711	£ 201,821	
ASSETS RETAINED FOR THE CHARITY'S OWN USE							
	Freehold land & property						
	Plant & machinery						
	Fixtures and fittings						
	Computer equipment						
	D J Cook - Treasurer						
Date	30 May 2023						



Section A

Independent Examiner's Report

Report to the trustees/ members of

Chieveley Recreational Centre

On accounts for the year ended

30 April 2023

Charity no (if any)

296892

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2023

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 12 AUGUST 2023

Name: MICHAEL WEEKS

Relevant professional qualification(s) or body (if any):

[Empty box]

Address:

HOLLYBERRY COTTAGE, DOWNEND, CHIEVELEY, NEWBURY
BERKSHIRE, RG16 8TS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CHIEVELEY RECREATIONAL CENTRE

England & Wales - Charity number 296892

Accounts

Chieveley Village Hall and Recreational Centre

AGM

15 June 2022 at 7:30pm in the club room

Present

William Hooper, Derek Brown, Mike Belcher, Allin Miles, Jean Pocock, Sally-Anne Arlington, Anthea Armitage, Lesley Derry, Giles Derry, Mark Hutchison, Ann Beer (representing Pat Brown for Textile Art), Chris Armitage, Kimberley Ragousis, Angus Robinson, Meg Hooper (note taker)

1 Apologies for absence have been received from:

Pat Brown, Michelle Corr, Helen Singleton.

2 Approval of minutes from the 2021 AGM

The minutes of the meeting held on the 16 June 2021 had been circulated prior to the meeting. There were no comments from those present and so the minutes were accepted as an accurate record.

3 Matters arising from the minutes of the 2021 AGM

There were no matters arising.

4 Chairman's Report (attached)

5 Treasurer's Report (attached)

There were no questions or comments from those attending. Acceptance of the accounts was proposed by Allin Miles and seconded by Jean Pocock. All were in favour of accepting the accounts.

6 Booking Officer (attached)

7 Election of current elected members

Chairman	William Hooper
Treasurer	David Cook
Bookings Officer	Michelle Corr
Operations Manager	Derek Brown
Hall Manager	Allin Miles

The re-election of the present office holders was proposed by Mark Hutchison and Seconded by Mike Belcher. All were in favour and so all were duly re-elected.

8 Election of Representative members

Tennis Club	Helen Singleton
Cricket Club	Mark Hutchison
Dog Walkers	Angus Robinson
Bridge Club	Chris Armitage
Parish Council	Lesley Derry
Pilates	Sally-Ann Arlington
Cold Ash FC	Simon Lamb
Textile Art	Pat Brown
Women's Institute	Jean Pocock
Gardening Club	Kimberley Ragousis
Short Mat Bowls	Anthea Armitage
Whist Club	Richard Brandt

Simon Lamb was stepping down from the executive committee but remains as a trustee.

The re-election of the representative members above was proposed by David Cook and Seconded by Jean Pocock. All voted in favour so the members are duly re-elected.

Appointment of Representatives

The Chairman reminded all those present of the need complete the trustees form.

9 Any Other Business

Greening Agenda

Halls across the country are endeavouring to be greener and Allin Miles and Sally-Ann Arlington are looking at how Chieveley Recreational Centre might reduce their carbon foot-print by introducing such things as improved insulation. This is a developing theme that will come to affect much of what we do.

10 Date of Next Annual General Meeting

The date for the next AGM was set as Wednesday 14 June 2023.

Y RECREATIONAL CENTRE

CHAIR'S REPORT TO THE AGM

15 June 2022

This time last year, my first words to you were "The Virus". When it comes to apocalypse we now have so much more to choose from!

Having said that, when David comes to report the financial state to you, the picture will be "not at all bad, considering..."

The year under review was still heavily affected by the virus, but this is a lively facility that remains heavily used. We are now effectively back to normal. For this, I give hearty thanks.

The return has exposed some weaknesses. The floor of the main Hall was designed to be subject to 4-yearly refurbishment, last done in 2016. There is more than the removal of tape to repair. Kitchen equipment is showing its age. This is normal.

The playground project has, under Mark's superb leadership, done great things. The fund-raising is well on the way to getting where we think we need to be, although with the currently escalating rate of inflation, that is a rapidly moving target. We plan to be cutting ground in September.

I am personally much relieved that vital work to secure our grounds has been completed. Again, we have Mark to thank for delivering that one. A row of posts stands like ordered guardsmen to repel the insidious invader. The main entrance barrier has been greatly strengthened and is well able to fight back if anyone is silly enough to try driving too high a van underneath it. I do not enjoy the prospect of negotiating with invaders and the police again and am thankful this has been done. Thanks to the Parish Council for assisting in funding the work.

Last year we had a good go at standardising our pricing. We got most of it right, with a few anomalies that were well-intentioned, to be resolved. This year we have been looking at how we effectively identify and manage our more complex events, without the effort killing the volunteers that are charged with managing them. We have and will turn away some big events that are just too much for us. We are now much better at identifying the indications of trouble, like people asking to park on the field. The biggest exception event is the Fireworks. We can manage that because we have done it loads of times, have a strong team and around 50 volunteers to make it work. So knowing an event is exceptional is not a bar, just puts us on alert.

Thanks

Voluntary organisations like ours rely on those who stand up and deliver. I have already mentioned Mark. I am confident that only he and Sarah really know how much he does. He is involved in everything! He is a good counsellor too. Chieveley works because of what he and others like him do.

David keeps a careful watch on our finances. He has also gently tidied up aspects such as our compliance to keep us out of trouble. He thinks ahead, for which I am thankful.

Michelle has kept our administration of bookings in scrupulous order. She is our single-point of contact with customers, bringing them clarity. She has flagged things for resolution when need be, and they have quickly been resolved, generally happily. It works! We are about to launch a new web site and after discussion on the Exec, determined that the right route was to automate as much as possible of the bookings. Michelle has done much behind the scenes to prepare for the migration of systems.

We are utterly dependent on Debby and Dean, our two employees. They are completely reliable and everything happens as if by magic. This disguises their work over many and odd hours.

Nicky Sahota has done wonders on the management of suppliers. She prepared schedules of maintenance and together with Allin, documented what is where such that we are nowhere near as reliant on personal memory as we used to be. The project that started as "where is the stop-cock?" has paid great dividends. I was deeply saddened to hear that she and Mandhir are planning to retire to Gloucestershire. Her work has been calm, efficient and hugely effective. My thanks to her, you will be missed!

Helen has not only continued as our secretary (she sends apologies tonight) but has undertaken a lot of work behind the scenes too. I am personally grateful to her for keeping our records in order and in avoiding too many surprises in meetings.

A few years now after we lost Liz, we found that the operation could be more effectively aligned to the customer needs. We had known from the start that this was a critical role. Allin Miles has been a stalwart with Gill Love of droppers-in for a couple of years, and when approached to take on the greater role of Hall Manager, he accepted! I was delighted and mighty relieved, as I could not sustain the previous demands on me. Allin has started and is settling in. The droppers in remain. My thanks to Derek for coordinating staff rotas and his ongoing work on risk assessments.

The big project going on in the background this year has been the Playground replacement. Mark has led a strong and diverse group to drive this, with huge effect. We have assured governance through strong Executive representation on that group. They have engaged the community and suppliers, raised funds and shaped the requirement. From September, they should be getting started with the build. This reaches far beyond the normal Hall supporters and has greatly strengthened us overall. Thanks to Mark and the playground group.

Alan Hall has taken on the 200 Club with gusto. His efforts have shown a 30% increase in the contribution of this most useful fund-raiser. And I do not think he has stopped yet. Thank you Alan.

Projects have continued. I shall not name all who participated, but sincere thanks. In the year we have:

A new web site for the Hall (about to be launched)

Asbestos warnings, if not yet a register

Banking arrangements

Benches and tables installed outside

Boundary Protection / Bollards

Container (not complete yet, but looking hopeful)

Cupboard tidy-up and label

Doorbell

Extended Car-Parking spaces

Goalposts moved

Green agenda

Hallmark 2

Main sign on the roadside

Personal trainers and food resellers

Playground refurbishment

Remove the concrete flower pots and rubble

Risk assessments

Safeguarding

Tidying hedges and trees

During the year, or shortly after, Nic Hamlin joined the Exec and found that his family duties were incompatible with attending. Simon Lamb has stood down temporarily (we hope) from the Exec due to his postings to parts distant. Angus Robinson joined us as dog-walkers representative and Allin Miles was co-opted to reflect his taking over the coordination and reporting of operations. Newbury Dog Club left us to take up the copious spare capacity in Hermitage, and Iain Johnson resigned from the Exec when they left. Thank you all for your service.

Conclusion

Here I shall stray over the line of the year end to consider the sublime communal joy that the Jubilee brought to Chieveley. The celebrations were led by Simon Halliday, coordinating a broadly representative group. We had the lighting of the beacon on Thursday 2nd June. A mural prepared under the scouts leadership was attached to the wall on the road side. Then there was that “party in the park” on Sunday 4th. Who will forget the massed ranks of gazebos in the drizzle or the arrival of our own village queen Anna complete with marmalade sandwich, wheelbarrow, salmon and trout?

I have been told by village elders that this hall was erected by public subscription. Pretty much every household in the parish contributed a shilling a week. Mr Gerald Palmer of Bussock Main, a keen cricketer, contributed the other half. We remain in their debt. I think they would say we are using their legacy well. Thank you for your part in making this happen.

CHIEVELEY RECREATIONAL CENTRE

TREASURER'S REPORT TO THE AGM

15 JUNE 2022

(a) Annual Accounts.

Copies of the Accounts for the Chieveley Recreation Centre for the year ending 30 April 2022 were circulated prior to the meeting. A copy of the accounts is also available on the website. The accounts will be independently reviewed in due course.

Income

Hall & grounds rents together with meeting room hire have all increased this year in comparison with last, which was severely affected by the pandemic. Levels in 2022 are similar to those seen in 2020.

Letting deposits are not income and merely reflect the amounts received yet to be refunded.

Clothes bank receipts are again similar to the previous year although a further substantial amount was received just after the year end.

Market rents are less this year as the frequency of such events reduced from weekly to monthly. These events continue to be popular and are a welcome additional income source.

Many thanks to all involved in increasing the income levels in the year.

Expenditure

The slight reduction in wages this year reflects PAYE payments, which were less in 2022 than in 2021.

Cleaning charges have increased this year which reflects the additional measures taken in order to comply with pandemic regulations and general increased costs.

Electricity costs decreased due to renegotiation with the suppliers of a more cost-effective contract. However, due to recent events, charges are likely to substantially increase in the current year.

Water charges have increased and are the subject of renegotiation with Castle Water.

Recent correspondence suggests these costs are likely to reduce to £5 per month but this may prove to be too low.

The telephone contract was renegotiated in the year producing a slightly lower annual cost.

Hall maintenance costs decreased by nearly 15% in the year compared to last.

The largest cost continues to be grounds maintenance which accounts for approximately 37% of overall expenditure. These costs include £5,654 general maintenance provided by Scofell, car park matting £3,076, and post erections at a cost of £2,074.

Overall expenditure is similar to that incurred in 2021. The increase in income however, has decreased the operating deficit from £19,081 in 2021 to £4,906 in 2022.

Fund Raising

The Playground project had already raised nearly £38,500 as at the year end and has raised considerably more since. A huge thank you to Mark Hutchison and Greg Cima for all their efforts.

After missing a year, the fireworks evening went ahead this year and although the numbers were restricted due to the pandemic, still raised net proceeds of £6,351. 200 Club receipts also saw an increase in revenue largely due the efforts of Alan Hall in recruiting new members. Cup n cake receipts also increased substantially this year.

Overall fund-raising produced income of £43,487 compared to £7,402 in 2021.

Well done to those involved in all Fund-raising activities.

Grants

The Centre wishes to thank Chieveley Parish Council for continued support and provision of Grants amounting to £5,626 in the year. In addition, a huge thank you to West Berks Council for grants amounting to £2,667 in the year. Job retention scheme grants ceased in September 2021 and amounted to £187 in the year.

Gift Aid Claims

The charity is now registered to receive Gift aid payments, which are reclaimed from H M Revenue & Customs. Amounts received in the year to 30 April 2022 amounted to £991.

Surplus of Income over Expenditure

Overall, income exceeded expenditure in the year by £48,052. £46,486 of this figure relates to the Playground project as detailed in the allocation of the surplus shown on Page 2 of the accounts. Overall cash funds increased by the same figure as detailed on page 3.

Coronavirus restrictions, whilst relaxed substantially in the year ended 30 April 2022, continued to have an effect on Hall usage. However, the turnover has returned to pre pandemic levels, which hopefully means levels of income will continue to increase now all restrictions have been removed.

The Playground project is the current centre of focus with funds still being obtained. It is hoped this project will get underway by the autumn.

(b) Future rental charges

These are to be discussed at the Meeting of Trustees following the AGM.

ALLOCATION OF EXCESS OF INCOME/EXPENDITURE								
	Day to day funds					10,430	34,220	
	Playground - capital fund					855	129	
	Muga					1,940	1,828	
	Grounds & playground maintenance					-11,659	-13,237	
	Playground replacement fund					46,486		
	SURPLUS/DEFICIT FOR THE YEAR					48,052	22,940	
	RECONCILIATION OF FUNDS							
	DAY TO DAY FUNDS							
	Opening balance					6,184	201	
	Excess/Surplus for the year					10,430	34,220	
	Transfers to playground and grounds fund					-11,659	-13,237	
	Transfer from/(to) refurbishment fund						-10,000	
	Transfer to replacement & regeneration reserve						-5,000	
						4,955	6,184	
	REPLACEMENT AND REGENERATION RESERVES							
	Opening balance					16,000	11,000	
	Transfer from day to day fund						5,000	
	Closing balance					16,000	16,000	
	NB the above unrestricted reserves, relate to the skate ramp playground and other non-hall capital replacement							
	MUGA, PLAYGROUND & GROUNDS FUND							
	MUGA - restricted funds							
	Opening balance 1 May 2020					11,503	9,675	
	CPC grants received	Multi use games area		1,940			1,940	
	Multi use games area maintenance expenses						112	
	Allocation of excess attributable to Muga					1,940	1,828	
						13,443	11,503	
	PLAYGROUND & GROUNDS							
	Capital fund - restricted							
	Opening balance 1 May 2020					21,393	21,264	
	CPC grants received	Playground		1,163			1,135	
	CPC grants received	Grounds		2,523			2,166	
						3,686	3,301	
	CPC Ground maintenance expenditure					2,155	2,409	
						1,531	892	
	Actual playground expenditure		1,127				-1,272	
	Attributable to CPC 60%					-676	-763	
						855	129	
						22,248	21,393	
	Playground replacement fund					46,486		
	RESTRICTED FUNDS					68,734	32,896	
	PLAYGROUND & GROUNDS REVENUE - UNRESTRICTED							
	Opening balance 1 May 2020					0		
	Playground expenditure attributable to CRC							
		1,127 x 40%				451	509	
	Grounds maintenance attributable to CRC					11,208	12,729	
						11,659	13,237	
	Transfer from day to day funds to cover					-11,659	-13,237	
						0	0	
	REFURBISHMENT FUND - UNRESTRICTED							
	Opening balance					98,689	88,689	
	Transfer (to)/from day to day fund					0	10,000	
	Closing balance					98,689	98,689	
	TOTAL FUNDS CARRIED FORWARD					£ 201,821	£ 153,769	

REPRESENTED BY:							
						2022	2021
	Bank current account					61,656	28,945
	Bank deposit accounts					139,837	124,824
	Paypal bank account					328	
	TOTAL FUNDS CARRIED FORWARD					£ 201,821	£ 153,769
	ASSETS RETAINED FOR THE CHARITY'S OWN USE						
	Freehold land & property						
	Plant & machinery						
	Fixtures and fittings						
	Computer equipment						
	D J Cook - Treasurer						
	Date	10 June 2022					



Section A Independent Examiner's Report

**Report to the trustees/
members of**

CHIEVELEY RECREATIONAL CENTRE

**On accounts for the year
ended**

30 APRIL 2022

**Charity no
(if any)** 296892

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

3/12/2023

Name:

MICHAEL WEEKS

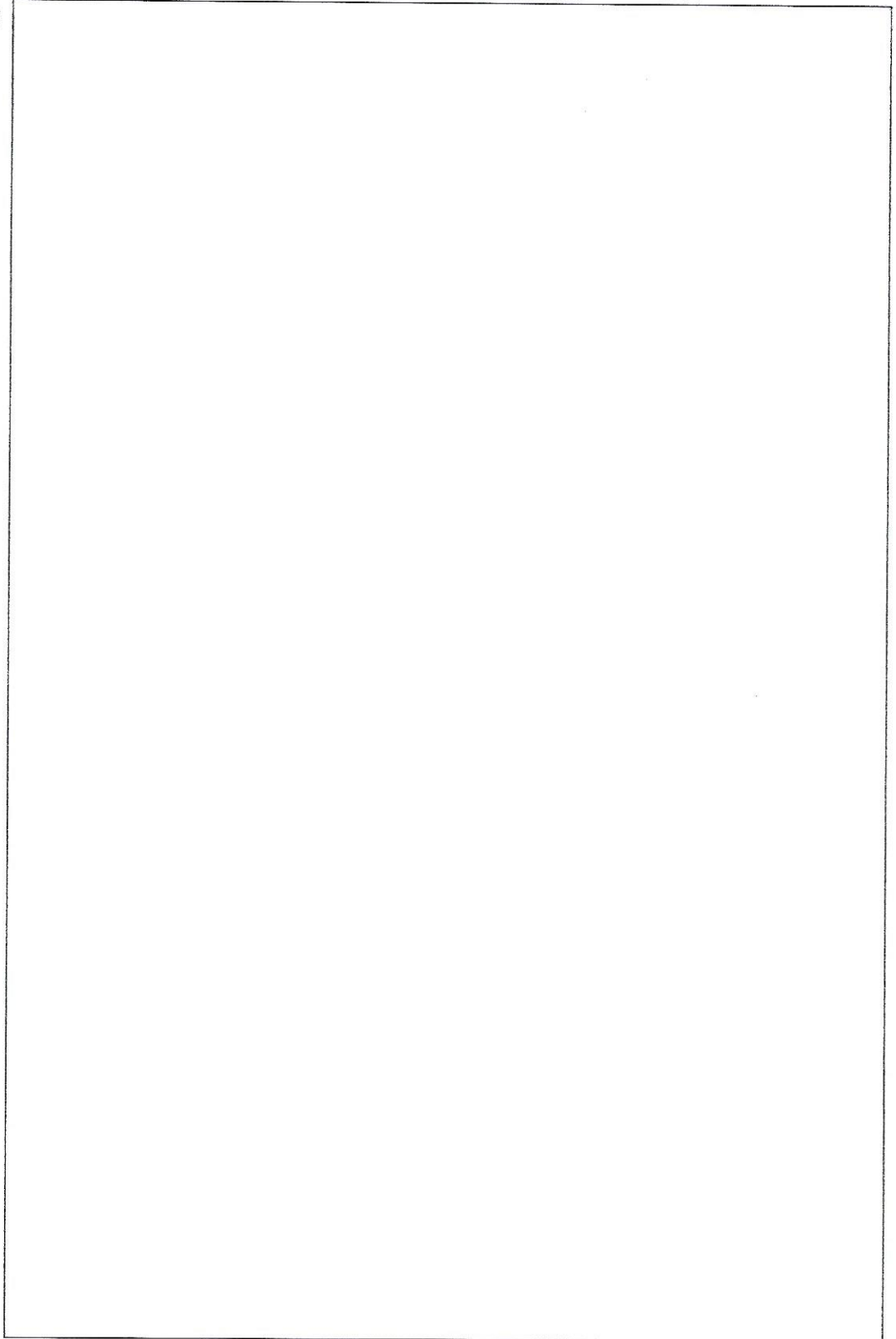
**Relevant professional
qualification(s) or body
(if any):**

Address:

HOLLYBERRY COTTAGE, DOWNEND, CHIEVELEY, NEWBURY
BERKSHIRE, RG16 8TS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHIEVELEY RECREATIONAL CENTRE

England & Wales - Charity number 296892

Accounts

**Chieveley Recreational Centre AGM
held on Zoom (Covid 19 Pandemic)
on 30th June 2021 at 7.30pm.**

Present

William Hooper	Executive	Chairman
David Cook	Executive	Treasurer
Mark Hutchison	Executive	Cricket Club
Iain Johnstone	Executive	Chieveley Dog Club
Mike Belcher	Executive	Parish Council
Helen Singleton	Executive	Tennis Club
Derek Brown	Executive	Hall Operations Manager
Michelle Corr	Executive	Bookings Officer
Sallie-Anne Arlington	Executive	Pilates
Jean Pocock	Trustee	Chieveley W.I.
Pat Brown	Trustee	Textile Art
Kimberley Ragousis	Trustee	Gardening Club

Non Trustees Present:

Ann Beer Textile Art

1. Apologies

Apologies were received from:

Anthea Armitage – Trustee and Short Mat Bowls
Chris Armitage – Executive and Bridge Club
Nic Hamlin
Nicky Sahota
Gill Love
Hilary Cole

2. Minutes of Meeting

WH proposed that the 2020 AGM Minutes are adopted and approved without amendment. All approved.

3. Matters Arising

There were no matters arising.

4. Chairman's report: attached

There were no comments following the report

5. Treasurers report: attached with the accounts

There were no comments following the report other than Jean Pocock asking for an explanation of the insurance claim. DC responded by explaining this was a one-off payment in response to a claim for the hall closure due to Covid 19.

6. Bookings Officer and Hall Coordinator Reports:

Booking Officer

Market: Since November and our last AGM our main booking was the Chieveley Saturday Market. This was treated as a booking and run with great success by Jo Teague. Many thanks to Jo for all her hard work and dedication. The market is now on the first Saturday of the month. Thanks to Nicky Sahota for taking over from Jo to keep the market going. Total income to date is £1260.

Bookings: Due to lockdown, in November we had just one booking, a charity for disabled children who were the only people allowed to use the Hall. We had three weeks of exercise and dance classes in December until we entered Tier 4, and then moved on to another National Lockdown in January. Dance Class returned on 12th April with exercise and dog classes returning after 17th May. We expect the remainder of our Clubs to all be back by September.

We have a few ad-hoc bookings returning over the next few months and hope we will return to some sort of normal with these come September.

Thank you to Nicky, Debbie and Dean for looking after the Hall so well and keeping the standards so high.

Hall Coordinator

The Hall usage is still restricted because of the Covid Pandemic, but the generally quiet conditions have allowed us to update our Risk Assessments. A professional Fire Risk Assessment has been carried out by the Red Box Company and the resulting recommendations put in place. The Risk Assessment for the Hall as a whole has been brought up to date in line with HSE guidance.

The Dropping In team have attended a revision session at the Hall, needed because of the lack of hiring's in the previous eighteen months, and are now ready to welcome hirers back as soon as the restrictions have eased. The team is ready to remove all Covid related items and warning signs when government clearance is given.

7. Election of Elected Members:

a) All the current elected members below have agreed to stand again.

William Hooper

David Cook

Michelle Corr
Derek Brown
Sallie-Anne Arlington

These were proposed by Helen Singleton and seconded by Mike Belcher. All were in favour and they were duly elected for the coming year until the AGM in 2022.

b) Election of any new elected members

WH advised that Nic Hamlin had agreed to become an elected member. And was nominated by Mike Belcher and seconded by Mark Hutchison. All were in favour and Nic was duly elected.

8. Election of Representative members

Tennis Club– Helen Singleton
Cricket Club – Mark Hutchison
Dog Club – Iain Johnstone
Bridge Club – Chris Armitage
Parish Council – Mike Belcher
Cold Ash Football Club – Simon Lamb
Textile Art – Pat Brown
WI – Jean Pocock
Gardening Club – Kimberley Ragousis

All of the representative members were nominated by Michelle Corr and seconded by Derek Brown. All in favour and they were duly re-elected.

Appointment of Representatives

HS advised that she was collating all trustee forms from individuals and will chase any not currently received. Once complete she will update the trustee membership list and circulate.

9. Date of next Annual General Meeting

Wednesday 15 June 2022 at the Village Hall at 7.30pm

CHIEVELEY RECREATIONAL CENTRE

CHAIR'S REPORT TO THE AGM

30 June 2021

The Virus

My report to you last year was delayed until November. Lockdown had started on 23 March 2020 and dominated that report. Some users returned between June and December 2020, many did not. Further lockdown arrangements have continued and are with us to some degree still. Many users are elderly and vulnerable and all must protect them.

Your executive reacted by constraining discretionary spending, maintaining safety, essential repairs and items where there was overwhelming advantage from proceeding. In times of serious hardship for some, the Hall became a food-bank. Thanks to Helen Singleton, Nicky Ager, Sarah and Mark Hutchison for leading Chieveley's response and for drawing on us.

Some of us became obsessed by the latest regulations and what they really meant. We learned not to trust Downing Street announcements, for what would later be seen in writing was often quite different. How could we do what was right to keep people safe without needlessly preventing the interaction our users craved? Derek Brown led our discussions of how to apply the rules and to manage the risks.

The market turned into an inspired reaction. Loaf had approached Michelle Corr who mobilised it. Jo Teague took it over and shone a ray of sunshine into a bleak time. It seemed to me to be a huge success for all concerned. Nicky Sahota is now maintaining it at a lower level.

Government has delivered support to many businesses and other organisations to sustain them when normal business was interrupted. Village halls have been entitled to grants. Not all organisations have. David will report on the grants, relief he has obtained and the insurance claim made. We are also thankful to West Berkshire and Chieveley Parish Councils for their grants and active support in sustaining us to deliver services to parishioners.

Sadly the Flower Club and Cinema Club have both closed, lacking the people to run them.

Thanks

There have been times when our cash-flow has been terrible. When the bills come in and the means to pay them does not. I have this year been profoundly grateful for the prescience of the committees and officers who precede us. They laid down reserves that have seen us through the dark days. We leave this year with them replenished. I thank David Cook our Treasurer for his careful guidance of our financial resources.

Michelle Corr has maintained our relations with users. Demands on her time for bookings may have been less than in other years, but she has conducted sometimes difficult discussions with grace. The quality of our systems has been enhanced to maintain control.

Anyone traversing the high-street will have been struck by the high levels of outside activity when inside could not function. There are training sessions for sport, much lycra has been seen, dogs and people walk and run. Informal gatherings around the benches have also been frequent and Chieveley folk have done much to sustain Prosecco and beer trades. Mark Hutchison assisted by Dean Bonsall have done much to lead this, re-imagining the relationship between the Rec and the village to make the best use of outside. Simon Lamb and Cold Ash Football have raised the quality of our playing field greatly. The high use has kept anti-social behaviour at low levels.

Every organisation relies on the diligence of the unseen. Nicky Sahota has quietly organised our suppliers and supported Dean and Debbie in maintaining cleanliness. She and Allin Miles are documenting our systems so we become more robust. Routine tasks such as inspections that had lapsed are being brought under control. The elements that we rely on for service to function just get done without fuss. I am immensely grateful.

Projects have continued apace. Do not assume that because normal service has been interrupted that the Hall has stood still! For many of these, Mark Hutchison has quietly got things done. We should also be grateful to the many others who have stepped forward. Some of those were:

Carpark kerbs and marking (some even manage to park in the bays now!)

Carpark extension.

Container.

Grounds working party.

Documenting the hall (where is the stop-cock).

The Christmas tree.

Re-pricing to bring us into line with the market.

Repairing holes in the carpark.

Lighting under the canopy. Outside lighting replaced. Replace the Hall lights.

Boundary protection and securing the grounds.

Playground replacement.

Benches! (thanks to donors).

Tennis club barrier hedge, Muga hedge (much watered).

Sorting out bank authorities and accounts.

Contracts of employment and NI.

Removal of a redundant telegraph pole.

Deep cleaning the kitchen.

Door seal replaced.

Tidying out the kitchen and cupboards.

Hallmark level 1 obtained.

Salt bin.

Clothes bank / shoe bank.

We Live On

As we look forward, your Exec is working on developments to keep us where we need to be. Derek is pulling together the operations and daily management. Sallie-Anne is leading our thinking in terms of environmental impact, that I hope will include increasing awareness amongst users of cycling or

walking to the Hall where possible, rather than driving. This is both to assist our environmental impact and to reduce congestion in the village: a down-side of a thriving and much used facility.

I have resolved to stop guessing what is to happen next. Your Executive does however make the best plans it can and designs for resilient operations. This is a vibrant and active Hall and grounds, a superb facility that hosts a wide variety of interests and passions. We aim to help all to relax, to achieve and to enjoy. I thank the Executive for their counsel throughout this challenging year and hope that you and your members will be around for many years to make use of it.

CHIEVELEY RECREATIONAL CENTRE

TREASURER'S REPORT TO THE AGM

30 JUNE 2021

(a) Annual Accounts.

Copies of the Accounts for the Chieveley Recreation Centre for the year ending 30 April 2021 were circulated prior to the meeting. A copy of the accounts is also available on the website. The accounts will be independently reviewed.

Due to the restrictions surrounding Covid 19, regular income was considerably reduced. On a like for like basis income reduced from 34,297 to £6,450 during the year. The additional income provided by market rents and the insurance claim, have helped the position. However, even including these items, the reduction in income amounted to £15,693. A huge thank you to all for the efforts made during the year to achieve the income received in very difficult circumstances.

Expenditure has been amended this year to include MUGA, Ground's maintenance, and playground expenditure. Comparatives have been amended to reflect these changes. On a like for like basis, expenditure has reduced from £65,429 in 2020 to £37,685 in 2021. Rates were reduced to nil, as part of the Covid 19 government assistance. Water charges increased but are based upon a monthly estimate, which can hopefully can be reduced once regular meter readings are provided. Ground's maintenance costs increased this year and include £4,987 relating to general maintenance provide by Scofell, removal of Cherry Trees £2,000, necessary car park repairs and maintenance, £3,672, and a contribution towards a barrier between the grounds and the tennis courts amounting to £1,525.

Fund raising remained a substantial source of income as detailed in the accounts. In March 2021, the cinema club made a donation of £1,797 representing the remaining funds held, after closing down. A huge thank you for this very generous donation. The 200 club continued to raise substantial funds and along with cup and cake proceeds amounted to over £1,200. Unfortunately, the fireworks evening was unable to go ahead, income from which was sorely missed. Contributions towards the benches' project amounted to £4,415 in the year. A huge thank you to Mark for all his efforts regarding this venture. Indeed, a huge thank you to all concerned in fund-raising activities.

Grants

The Centre wishes to thank Chieveley Parish Council for continued support and provision of Grants amounting to £5,241 in the year. In addition, a huge thank you to West Berks Council for grants amounting to £28,808 in the year, without which the use of reserves would have been required. Job retention scheme grants amounting to £570 were also received.

Overall, income exceeded expenditure in the year by £22,940, which has been allocated to respective accounts as shown on page 2 of the accounts. Overall cash funds have increased by £22,939 as detailed on page 3.

Coronavirus restrictions continue to severely reduce income. Where applicable, grants will continue to be requested. In addition, where possible, reductions in monthly charges have been obtained from suppliers.

Up until now, due to reductions in income, the Centre has adopted a policy of restricting expenditure to essential repairs and maintenance. As some users are now returning to the Hall and external outside grounds use has increased substantially, this policy may now require review.

As in the previous year, various projects are under consideration and if favourable terms can be obtained, may be considered. The Centre has considerable reserves and continues to be in a favourable position compared to others.

(b) Future rental charges

These are to be discussed at the Meeting of Trustees following the AGM ope that you and your members will be around for many years to make use of i

ALLOCATION OF EXCESS OF INCOME/EXPENDITURE							
	Day to day funds				34,220	-3,280	
	Playground - capital fund				129	448	
	Muga				1,828	-1,032	
	Grounds & playground maintenance				-13,237	-4,260	
	SURPLUS/DEFICIT FOR THE YEAR				22,940	-8,124	
RECONCILIATION OF FUNDS							
	DAY TO DAY FUNDS						
	Opening balance				201	4,241	
	Surplus for the year				34,220	-3,280	
	Transfers to playground and grounds fund				-13,237	-4,260	
	Transfer from/(to) refurbishment fund				-10,000	4,000	
	Transfer to replacement & regeneration reserve				-5,000	-500	
					6,184	201	
	REPLACEMENT AND REGENERATION RESERVES						
	Opening balance				11,000	10,500	
	Transfer from day to day fund				5,000	500	
	Closing balance				16,000	11,000	
	NB the above unrestricted reserves, relate to the skate ramp playground and other non-hall capital replacement						
	PLAYGROUND & GROUNDS FUND						
	MUGA - restricted funds						
	Opening balance 1 May 2020				9,675	10,707	
	CPC grants received	Multi use games area		1,940		1940	
	Multi use games area maintenance expenses			112		2,972	
	Allocation of excess attributable to Muga				1,828	-1,032	
					11,503	9,675	
	PLAYGROUND & GROUNDS						
	Capital fund - restricted						
	Opening balance 1 May 2020				21,264	20816	
	CPC grants received	Playground		1,135		1,107	
	CPC grants received	Grounds		2,166		2,328	
				3,301		3,435	
	CPC Ground maintenance expenditure			2,409		2,188	
				892		1,247	
	Actual playground expenditure		-1,272			-1,332	
	Attributable to CPC 60%			-763		-799	
					129	448	
					21,393	21,264	
	RESTRICTED FUNDS				32,896	30,939	
	PLAYGROUND & GROUNDS REVENUE - UNRESTRICTED						
	Opening balance 1 May 2020				0		
	Playground expenditure attributable to CRC						
		-1,272 x 40%		509		533	
	Grounds maintenance attributable to CRC			12,729		3,727	
				13,237		4,260	
	Transfer from day to day funds to cover			-13,237		-4,260	
					0	0	
	REFURBISHMENT FUND - UNRESTRICTED						
	Opening balance				88,689	92,689	
	Transfer (to)/from day to day fund				10,000	-4,000	
	Closing balance				98,689	88,689	
	TOTAL FUNDS CARRIED FORWARD				£ 153,768	£ 130,829	

REPRESENTED BY:							
						<u>2021</u>	<u>2020</u>
	Bank current account				28,945		20,394
	Bank deposit accounts				124,824		110,435
	<u>TOTAL FUNDS CARRIED FORWARD</u>				£ 153,768		£ 130,829
	<u>ASSETS RETAINED FOR THE CHARITY'S OWN USE</u>						
	Freehold land & property						
	Plant & machinery						
	Fixtures and fittings						
	Computer equipment						
	D J Cook - Treasurer						
	Date	28 June 2021					



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

CHIEVELEY RECREATIONAL CENTRE

**On accounts for the year
ended**

30 APRIL 2021

**Charity no
(if any)**

296892

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/4/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

30/10/2021

Name:

MICHAEL WEEKS

**Relevant professional
qualification(s) or body
(if any):**

Address:

HOLLYBERRY COTTAGE, DOWNEND, CHIEVELEY, NEWBURY

BERKSHIRE, RG16 8TS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

