

## **Trustees Annual Report for the year ended 31 March 2025**

The charitable object of Hazelwood Parent Staff Association (HPSA) is to advance the education of all pupils at Hazelwood Infant and Junior schools.

The Association aims to raise funds for the school and build community spirit among all members of the school's community. The Association relies on volunteers from within the school community and support from the wider local community.

HPSA's Executive Committee consists of the Chair, Vice Chair, Secretary and Treasurer with roles often being shared. All positions are proposed, seconded and voted upon at the AGM. The HPSA Committee was voted in at the AGM on 8<sup>th</sup> July 2024.

Current trustees (as at 31<sup>st</sup> March 2025) are:

Anna Morris – Chair (appointed 12/07/2022)

Amy Sheehan – Treasurer (appointed 12/07/2022)

Josh Newham – Headteacher, Hazelwood Schools (appointed 12/07/2022)

HPSA's main fundraising activities during the year were: Summer fete, Christmas fete, Quiz night, Spare change challenge, Break the rules day, school discos and movie nights.

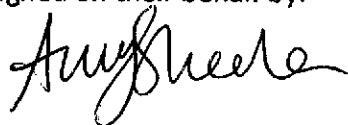
Total receipts for the year was £39,851. This year we made no donations to the school due to the school planning significant expenditure events in Summer 2025 (children's learning kitchen) for which funds are being saved. The Association's cash reserves remain healthy, with a balance at the year-end of £47,520.

For the future, the Association is committed to the continued funding of equipment and resources, as identified by the school leadership team. It also committed to continue to support clubs, garden areas, sports and small funding requests as discussed and agreed at regular open meetings.

The trustees and executive committee members would like to thank the staff, pupils and parents of Hazelwood Schools, as well as the wider community, for their continued support.

These accounts were approved by the trustees on 7<sup>th</sup> July 2025.

And signed on their behalf by:



Amy Sheehan, HPSA Treasurer (appointed July 2022)

Registered charity in England and Wales No.296649

Registered Address: Hazelwood School, Hazelwood Lane, London N13 5HE

**Hazelwood Parent Staff Association**  
**Registered Charity Number 296649**

**Receipts and Payments Account for the year ended 31 March 2025**

	2024/2025	2023/2024
	Unrestricted funds	Unrestricted funds
<u>Receipts</u>	£	£
Summer Fete	9,568	8,770
Christmas Fete	9,413	7,806
Halloween	-	109
Party Pack	14.16	14
Quiz Night	2,441.07	1,526
Pantomimr	918.70	650
School discos	1,374.00	1,162
Movie night	1,008.11	2,220
Ice creams	773.50	507
Christmas cards	421.00	300
Easy Fundraising	17.26	-
Amazon Fundraising	0.00	139
Floats	4,500	4,500
Merchandise	99.66	15
Costume sale	68.37	12
Summer picnic	589.36	447
Hazelwood's Got Talent	1,352.89	673
Musical bingo	-	699
Year 6 show	-	130
Astra Recycling bin	168.90	395
Crazy Hair Day	336.88	413
Festival of lights	-	310
Parents' Evening	355.32	179
Christmas trees	2,747.89	-
Break the rules day	1,099.90	-
Iftar	513.48	-
Spare change challenge	1,781.23	-
Asda cashpoint	288.66	-
<b>Total receipts</b>	<b>39,851</b>	<b>30,976</b>
<u>Payments</u>		
Summer fete	2950.16	2,008
Xmas bazar	2810.51	1,402
Panto	110.04	-
PTA(insurance)	162	153
Discos	450	475
Donation to school	-	9,685
Other payments	-	12
Floats	4,500	4,500
Movie night	60.42	482
Bank charges	169.97	173
Equipment	-	815
Merchandise	99.66	1,735
Ice creams	479.96	552
Musical bingo	-	370
Summer picnic	27.48	108
Crazy Hair Day	12.97	21
Hazelwood's Got Talent	131.22	112
Festival of lights	-	71
Christmas trees	1804.86	-
Iftar	43.18	-
Parents evening	12.24	-
Quiz night	444	-
<b>Total payments</b>	<b>14,269</b>	<b>22,675</b>
<b>Total Net Receipts</b>	<b>25,582</b>	<b>8,302</b>
<b>Cash Funds Brought Forward</b>	<b>21,937</b>	<b>13,635</b>
<b>Cash Funds Carried Forward</b>	<b>47,520</b>	<b>21,937</b>

*Amy Sheelan*

Hazelwood Parent Staff Association  
Registered Charity Number 296649

Statement of Assets and Liabilities as at 31 March 2025

	31-Mar-25 Unrestricted Funds £	31-Mar-24 Unrestricted Funds £
<u>Cash funds</u>		
Current account	47498.56	21916.36
Petty cash	21	21
Total cash funds	47519.56	21937.36
Liabilities	-	-
Total funds	47,520	21,937

Signed on behalf of all trustees by



Print name

AMY SHEEHAN

Date of approval

7/7/25

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Amy Sheehan – Treasurer (appointed 12/07/2022)

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Signed on behalf of all trustees by



Print name

AMY SHEEHAN

Date of approval

7/7/25



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Charity Name

HAZELWOOD PARENTS STAFF ASSOCIATION

On accounts for the year  
ended

31 MARCH 2025

Charity no  
(if any)

296649

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~\*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*M. Muncaster*

Date:

01/07/2025

Name:

MRS LUNA MUNCASTER

Relevant professional  
qualification(s) or body

ASSOCIATE CHARTERED ACCOUNTANT (ICAEW)



(if any):

Address:

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.