

Compton & Shawford Community Association
Annual Report and Accounts
For the Year Ended 31st March 2022
Charity number 296640

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GENERAL INFORMATION

Registered Address:

Shawford Parish Hall
Pearson lane
Shawford
Winchester
Hampshire
SO21 2AA

Village Hall Address:

Shawford Parish Hall
Pearson Lane
Shawford
Winchester
Hampshire
SO21 2AA

Bank:

Lloyds Bank
49 High Street
Winchester
Hampshire
SO23 9BU

Independent Examiner:

Ledger Accounting Services Limited
12 West Links.
Tollgate
Chandlers Ford
Eastleigh
Hampshire
SO53 3TG

TRUSTEES' ANNUAL REPORT

The Trustees of the Compton & Shawford Community Association ("the Association") present their twenty third annual report together with financial statements for the year ended 31st March 2022.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The objects and powers of the Association together with the structure and operation of the Board of Trustees was adopted at its annual general meeting on 12th November 2004. The Association is a charity registered with the Charity Commission, registered number 296640. Its registered address and principal place of operation is shown on page 2

The following served as Trustees throughout the year unless otherwise stated:

Alison Witheyman	Chairman
Richard Sorsbie	Treasurer/Acting Chairman
Annie Woodward	Secretary
Mick Davies	
Myra Wilkinson	
Jean Millar	
Sophie Neyroud	
Elizabeth Betts	Secretary
Colin Jones	
Frances Strange	

Mrs Alison Witheyman resigned as Chairman in January 2022. Richard Sorsbie has agreed to act as Chairman until a new person is elected. Mrs Annie Woodward, Mrs Myra Wilkinson and Mrs Jean Millar resigned as Trustees on the 12th September 2022. Elizabeth Betts and Sophie Neyroud were appointed Trustees on the 12th September 2022. Colin Jones and Frances Strange were appointed Trustees on the 7th December 2022.

OBJECTS AND ACTIVITIES

The objects of the Association remain:

- (a) to promote the benefit of the inhabitants of the area of the civil parish of Compton & Shawford, without distinction of sex or political, religious or other opinions, by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation with the object of improving the condition of life of the said inhabitants,
- (b) to maintain and manage Shawford Parish Hall and any other centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.
- (c) The Association is non-party in politics and non-sectarian in religion.

ACHIEVEMENTS AND PERFORMANCE

In the year ended 31st March 2022 the Association maintained a good financial position. The principal activity remains the management of Shawford Parish Hall which provides the local and wider community with an excellent venue for many and varied hiring activities. During the year we continued to provide facilities for over fifty user groups. At the date of this report, the hall is open but under current Covid regulations.

FINANCIAL REVIEW

The results for the year reflected in the accounts are summarised as follows:

	2021/22	2020/21
	£	£
Surplus on unrestricted funds	4,251	6,925
Deficit on Restricted funds	-	
Net Surplus for the year	<u>£4,251</u>	<u>£6,925</u>

Reserves

The Association has a policy to set aside money from its general reserves to provide funds in the unrestricted Maintenance Fund to meet major repairs and maintenance. At 31 March 2022 the balance on the fund was £ 22,474. (2021: £22,474).

Risks

A comprehensive Risk Register was maintained and reviewed by the management committee during the year. To comply with COVID-19 regulations, the risk assessment implemented in 2021 was carried out in order to facilitate safe usage of the hall. Subsequently, the hall was closed to comply with UK Government lockdown regulations until reopened in June 2021.

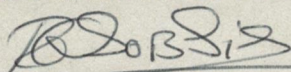
PLANS FOR THE FUTURE

During the year to 31st March 2006, the Association received a detailed report carried out to determine the level of funding that will be required to provide for the long term maintenance of the Hall. The Trustees are considering updating this Report. It looks at the areas likely to require attention over a 25 year time span and advises on the cost implications. Accordingly a maintenance and associated funding plan is ongoing to ensure the Hall remains in good condition and the overall user experience is enhanced. The Trustees continue to consider what works may need to take place over the next two to three years which may include insulation of the Hall roof and upgrading of the Caretaker's cottage. The Trustees are happy that adequate reserves are in place to meet foreseeable obligations.

INDEPENDENT EXAMINER

In accordance with the Charities Act 2011 a resolution proposing the re-appointment of Ledger Accounting Services Limited as Independent Examiner to the charity will be put to the Annual General Meeting.

BY ORDER OF THE TRUSTEES



Richard Sorsbie

Treasurer

(7th December 2022)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE COMPTON AND
SHAWFORD COMMUNITY ASSOCIATION

I report to the charity trustees on my examination of the accounts of Compton & Shawford Community Association ("the Association") for the year ended 31st March 2022.

RESPONSIBILITIES AND BASIS OF REPORT

As Trustees of the Association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act'). You are satisfied that your charity is not required by charity law to be audited and have chosen instead to have an independent examination.

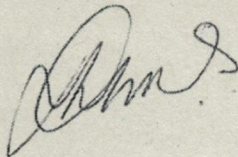
I report in respect of my examination of the Association's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the requirements of the applicable Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention giving me cause to believe that in any material respect :

1. Accounting records were not kept in respect of the Association as required by section 130 of the 2011 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached



Mrs Heidi Grimes
Ledger Accounting Services Limited
12 West Links, Tollgate,
Chandlers Ford
Eastleigh, Hants SO53 3TG

25 January 2023

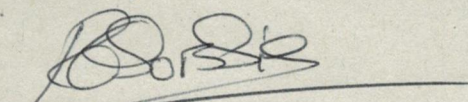
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022

	<u>Unrestricted funds</u> £	<u>Restricted funds</u> £	<u>Total funds</u> <u>2022</u> £	<u>Total funds</u> <u>2021</u> £
INCOME FROM				
Charitable Activities:				
• Hall Lettings	15,413	-	15,413	3,783
Other trading activities:				
• Fundraising events (note 4)	1,553	-	1,553	0
Other Income	10,667		10,667	19,907
Grant Income				
• Bank Interest	7	-	7	376
TOTAL INCOME	27,640		27,640	24,066
EXPENDITURE ON				
Charitable activities:				
• Hall running expenses (note 5)	21,494	-	21,494	15,039
• Repairs to caretaker's cottage	-	-	-	-
• Depreciation of fixed assets (note 6)	691	-	691	841
	22,185		22,185	15,880
Other:				
Administration	342		342	453
• Independent examiner's fee	478	-	478	432
• Trustees Indemnity Insurance	384		384	376
	1204	-	1204	1261
TOTAL EXPENDITURE	23,389	-	23,389	17,141
NET INCOME/EXPENDITURE	4,251	-	4,251	6,925
Balances brought forward as at 1 st April 2021	72,392	-	72,392	65,467
BALANCES CARRIED FORWARD AS AT 31ST MARCH 2022	£76,643	£-	£76,643	£72,392

BALANCE SHEET AT 31ST MARCH 2022

	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total funds 2022</u>	<u>Total funds 2021</u>
	£	£	£	£
FIXED ASSETS (note 6)	1,820	-	1,820	2461
CURRENT ASSETS				
Debtors (note 7)	4,294	-	4,294	3,368
Cash at bank and in hand	72,401	-	72,401	67,627
	76,695	-	76,695	70,995
CURRENT LIABILITIES				
Less: amounts falling due within one year (note 9)	1,872	-	1,872	1,064
NET CURRENT ASSETS	74,823	-	74,823	69,931
NET ASSETS	£76,643	£-	£76,643	£72,392
FUNDS				
Unrestricted				
• General fund	52,349	-	52,349	47,457
• equipment reserve	1,820	-	1,820	2461
• maintenance fund	22,474	-	22,474	22,474
Total unrestricted funds (note 10a)	76,643	-	76,643	72,392
Restricted				
• equipment reserve	0	0	0	0
• maintenance fund	0	0	0	0
Total restricted funds (note 10b)	-	-	-	-
	£76,643	£-	£76,643	£72,392

These accounts were approved by the Trustees on 7th December 2022
and are signed on behalf of the Trustees by;



Richard Sorsbie
Acting Chair and Treasurer

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES

a) Basis of Accounting

The accounts are prepared on the historical cost basis of accounting and in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities (SORP) (effective 1st January 2015). There are no adjustments required to the comparative figures as a result of the change in the SORP.

b) Income

Account has been taken of income from letting Shawford Parish Hall during the year, and of fundraising events held during the year, irrespective of the date of receipt. Grants and donations are accounted for when the Association becomes certain of receiving a measurable amount.

c) Fixed assets

Expenditure on the refurbishment of Shawford Parish Hall has been undertaken by Compton & Shawford Parish Council, the freeholder, and the costs, whether on the building itself or on fixed plant and equipment, have not therefore been capitalised. Material expenditure on other fixed assets is depreciated over its estimated useful life of 10 years in equal instalments.

d) Unrestricted funds:

THE EQUIPMENT RESERVE represents funds which have been utilised in the purchase of equipment for use in Shawford Parish Hall, to the extent that the expenditure has not been met wholly or partly from funds raised specifically for the purpose (see (e) below). THE MAINTENANCE FUND represents the amounts which the Committee has designated for long term maintenance of Shawford Parish Hall, based on expected expenditure in the foreseeable future.

THE GENERAL FUND represents funds which are expendable at the discretion of the Committee in the furtherance of the objects of the Association. The policy is to maintain the fund to cover planned short-term maintenance and three month's normal expenditure.

e) Restricted funds:

THE EQUIPMENT RESERVE represents equipment for the use in Shawford Parish Hall, the cost of which has been met wholly or partly from funds raised specifically for the purpose.

THE MAINTENANCE FUND represents the amount contributed by Compton & Shawford Parish Council for long term maintenance of Shawford Parish Hall.

2. TRUSTEES

No trustee receives any remuneration from the Association.

3. COMPTON AND SHAWFORD PARISH COUNCIL

The Association works closely with Compton & Shawford Parish Council to maintain Shawford Parish Hall as a facility for the inhabitants of Compton and Shawford. The hall as an asset remains in the ownership of the Parish Council who are ultimately responsible for its maintenance. A member of the Council is also a member of the Association's management committee.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2022 (continued)

	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total funds 2022</u>	<u>Total funds 2021</u>
	£	£	£	£
4. FUNDRAISING				
Pantomime	1,553	-	1,553	0
Xmas party	-	-	-	-
	<u>£1,553</u>	<u>£-</u>	<u>£1,553</u>	<u>£0</u>
5. HALL RUNNING EXPENSES				
Rent, water, gas and electricity	3,943	-	3,943	4,595
Maintenance and cleaning	3,485	-	3,485	1,003
Donations	465	-	465	0
Insurance	2,544	-	2,544	2,320
Staff costs	10,417	-	10,417	6,437
Telephone	640	-	640	684
	<u>£21,494</u>	<u>£0</u>	<u>£21,494</u>	<u>£15,039</u>
6. FIXED ASSETS				
FURNITURE AND EQUIPMENT				
COST				
At 1 st April 2021	20,546	6,720	27,266	26,748
Additions	50	-	50	518
At 31 st March 2022	<u>20,596</u>	<u>6,720</u>	<u>27,316</u>	<u>27,266</u>
DEPRECIATION				
At 1 st April 2021	18,085	6,720	24,805	23,964
Disposals	0	-	0	0
Provided in the year	691	-	691	841
At 31 st March 2022	<u>18,776</u>	<u>6,720</u>	<u>25,496</u>	<u>24,805</u>
NET BOOK VALUE				
At 31 st March 2022	<u>£1,820</u>	<u>£0</u>	<u>£1,820</u>	<u>£2,461</u>
At 31 st March 2021	<u>£2,461</u>	<u>£0</u>	<u>£2,461</u>	<u>£2,784</u>

7. DEBTORS	Unrestricted funds	Restricted funds	Total funds 2022	Total funds 2021
Letting fees due	2,509	-	2,509	2577
Prepayments	1,785	-	1,785	791
Total Debtors	4,294	-	4,294	3368

8. STATEMENT OF FINANCIAL ACTIVITIES.

The requirements of the 2015 Charity SORP require a comparative statement be produced for the Statement of Financial Activities in order to show the movement on the restricted funds in the prior year. This is summarised below.

The results for the year reflected in the accounts are summarised as follows:

	2021/22	2020/21
	£	£
Surplus on unrestricted funds	4,251	6925
Deficit on Restricted funds		
Net Surplus for the year	£4,251	£6925

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2022 (continued)

	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total funds 2022</u>	<u>Total funds 2021</u>
	£	£	£	£
9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
Trade creditors	984	-	984	200
Accruals	888	-	888	864
	<u>£1,872</u>	<u>£-</u>	<u>£1,872</u>	<u>£1064</u>

10. MOVEMENTS ON FUNDS AND ANALYSIS OF ASSETS BETWEEN FUNDS

a) UNRESTRICTED FUNDS	<u>General fund</u>	<u>Equipment reserve</u>	<u>Maintenance fund</u>	<u>Total</u>
	£	£	£	£
Balance at 1 st April 2021	47,457	2,461	22474	72,392
Net Profit	4,892	(641)	-	4,251
Net profit				
Balance at 31 st March 2022	<u>£52,349</u>	<u>£1,820</u>	<u>£22474</u>	<u>£76,643</u>

Represented by:

Tangible fixed assets	-	1,820	-	1,820
Current assets	54,221	-	22474	76,695
Current liabilities	(1,872)	-	-	(1,872)
	<u>£52,349</u>	<u>£1,820</u>	<u>£22474</u>	<u>£76,643</u>

b) RESTRICTED FUNDS

	<u>Equipment reserve</u>	<u>Maintenance fund</u>	<u>Total</u>
	£	£	£
Balance at 1 st April 2021	0	0	0
Net incoming / (-)outgoing resources after transfers	0	0	0
Balance at 31 st March 2022	<u>£0</u>	<u>£0</u>	<u>£0</u>

Represented by:

Tangible fixed assets	0	-	0
Current assets	-	-	0
	<u>£0</u>	<u>£0</u>	<u>£0</u>