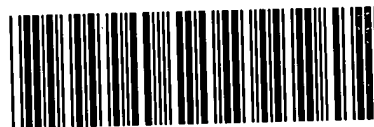


Charity registration number 0296372

Company registration number 02081759 (England and Wales)

**HOUNSLOW ACTION FOR YOUTH ASSOCIATION
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

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HOUNSLOW ACTION FOR YOUTH ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	M E Longhurst	
	C Martin	
	Dr Amrit Sachar	
	M Begley	
	B K Dhaliwal	(Appointed 8 October 2021)
	F Hooker	(Appointed 23 March 2022)
	R C McAdam	(Appointed 23 March 2022)
	M Tahir	(Appointed 23 March 2022)
Secretary	M Tahir	
Charity number	0296372	
Company number	02081759	
Registered office	Ashcombe Court	
	Woolsack Way	
	Godalming	
	Surrey	
	United Kingdom	
	GU7 1LQ	
Auditor	Azets Audit Services	
	Woolsack Way	
	Godalming	
	Surrey	
	United Kingdom	
	GU7 1LQ	

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

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HOUNSLOW ACTION FOR YOUTH ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

A summary of the objects of the charity as set out in its governing document

In the interests of social rehabilitation and in furtherance of public education to promote and develop in collaboration with other bodies and organisations within the London Borough of Hounslow (LBH), new initiatives for children and young people in trouble with particular, but not exclusive, reference to the provision of alternatives to residential care and custody.

The charity's aims including the changes or differences it seeks to make through its activities including public benefit provided by the charity

The vision of the charity is to promote and develop programmes to meet the social, cultural and educational needs to children and young people within LBH, particularly those at risk of social exclusion, and show them possibilities that they might not have imagined.

An explanation of the charity's main objectives for the year

We continue to innovate, review and enhance our services in response to need. Our services are delivered from eight strategically placed centres, to reach the most vulnerable young people and families. Most of the high-specification centres are provided as in-kind support from our community and corporate partners, such as Feltham Arts Centre, Treaty Centre Hounslow, Chiswick House & Gardens. Working with centres across Hounslow is part of our long-term strategy to provide agile, flexible, and far-reaching services in a cost-effective way. We are continuing to use our expertise in developing under-used community assets to deliver our services and work with a broader range of community partners, tapping into additional capabilities and capacity.

We have developed a combination of face to face, digital and postal services to support vulnerable young people and their families throughout the pandemic and beyond.

Digital Services

During the pandemic our digital architect consultant created enhanced, secure, and dynamic digital platforms to deliver our programmes through lockdowns/restrictions. Digital services continue to be part of our service delivery to ensure accessibility and dynamic landscape of learning for young people.

Telephone Support Services

This service was developed during lockdowns and school closures to support parents with complex caring responsibilities. We continue to deliver this service so we can sustain a high level of emotional and practical support to families and monitor and respond to changing patterns of need following the impact of the pandemic.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Postal Support Services

The pandemic highlighted the lack of resources available to vulnerable families. We provide family learning packs to families who do not have access to Wi-fi, computers, or other devices to access our digital programmes to ensure equality of opportunity and deliver seeds and plants to help families who do not have access to outdoor space to bring plants inside their homes.

Eco-Therapy

Our allotment provided valuable eco-therapy activities during the pandemic, at times when meetings outside were permitted. Young people continue to plant a wide range of flowers and vegetables in the allotment, benefiting from being in calm therapeutic spaces, whilst developing valuable community resource and participating with their community.

Maintaining these additional means of support enables us to respond to the physical and mental health needs of children and families post-pandemic.

As part of our commitment to co-developing services with young people and families and other stakeholders, we monitor and review HAY's services regularly to ensure they are effective and cost-efficient, meeting the needs of the most vulnerable young people and families in our community. Evaluating our services and responding to the needs of the young people and families continues to be a priority for HAY and we have a dedicated team of social research volunteers and research consultants, as well as membership with NCVO, Ealing & Hounslow CVS and other monitoring and evaluation training and resource bodies.

We continue to maintain good relations with those grant-giving foundations that support our work, whilst cultivating relationships with prospective donors in order that we can continue to diversify our income streams. We continue to seek funding for core costs as well as project funding and have been successful in securing large grants from the Henry Smith Charity and the Emmanuel Kaye Foundation, whose funding also helped us to continue to provide and adapt our services, responding to the emerging needs of disadvantaged young people and their families as a result of the pandemic. Staff and young people also continue to raise funds for projects and activities.

We continue to develop good working relationships with corporate partners, who have supported the development of our projects through both funding, access to open spaces and their technical expertise.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

HAY's Programmes

Youth Bonds Project – This project has been delivered digitally via Zoom online sessions throughout most of the year. The pandemic caused a significant decline in the mental health of the children, young people and families we work with. Not only were they worried about their physical health but many of them were confined for months in cramped and poor housing conditions with no outdoor space.

Customised emotional wellbeing packs were sent out to families according to their individual needs. 100% of parents reported that these improved family relationships and the behaviour of children who were struggling to cope during the isolating experience of lockdown.

Weekly digital group workshops and one to one support were provided for young people in place of their daily group support services. Zoom Education was used. These services supported young people struggling with confinement, lack of routine, difficulties managing emotions and behaviour.

The young people took part in many workshops including cooking, arts, art/eco therapy and games sessions. 100% of parents reported that their children were meaningfully engaged and were able to sustain their learning and found the sessions stimulating and enjoyable. Parents also reported that it was good for their own mental health to receive support and to benefit from the respite that workshops provided as they too felt isolated, alone, and concerned about the future.

Our online sessions allowed families to connect with each other and provided structure to their day. We were able to send them the materials and equipment needed for the digital sessions so they could engage with our interactive sessions. This had a direct impact on the wellbeing and mental health of children, young people and their families as it provided daily structure and enabled them to connect with staff and other young people in the absence of physical contact with family and friends.

Young Women's Project – Our Young Women's creative writing project has supported 120 young women to increase their creativity, literacy and other core skills. We targeted care leavers and those at risk of gangs and sexual exploitation. We use the arts to engage hard to reach young women and raise the aspirations of young women caught in family cycles of under-achievement and unemployment. Workshops are facilitated by award-winning women authors who motivate young women, helping to increase aspirations and engagement.

Last year young women wrote about themes and issues particularly in relation to Covid -19, National Lockdowns and the Black Lives Matter movement. Their work was published in our 4th anthology, Monuments. This was our first e-book released on Amazon, helping us reach large and wide audiences. Our Monuments digital launch was a huge success, young women spoke about their writing journeys and performed their work to guests including Hounslow Councillor's, statutory organisations, community groups, family and friends.

This year we moved from an emphasis on a digital model to face-to-face model following feedback from young women who told us they were ready to reconnect with each other in person. They wanted to meet in social settings, where they could talk to each other about their experiences and develop vital face-to-face social and supportive networks with peers.

The young women are now working towards the next anthology, exploring how their lives have changed post-pandemic, the new norm, re-engaging in nature and the outdoors after experiencing two very challenging years of isolation.

Publishing Placements - Young people who completed the writing project told us they were inspired to explore different professional pathways in the arts. They wanted to build work experience and contacts in the arts sector, and explore routes into employment in arts industries. They were placed with our partner, 14 Magazine, an illustrated poetry magazine featuring a significant number of international poets from diverse communities. Young people worked with award winning writers and editors to learn all aspects of the publishing industry, including selecting poetry submissions, editing, designing images, promotional campaigns and events. Young people received accredited qualification in Magazine Publishing.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Youth Entrepreneur Project – Our Youth Entrepreneur Project provided enterprise and technology workshops for young people with special educational needs, those leaving care, and young people not in education, employment, or training. This project was co-developed with young people during the course of the pandemic. They felt that the increasing learning gaps and increasing rates of youth unemployment as a result of the pandemic would have a significant impact on their futures. They wanted support to explore their own business ideas and build their employability skills to increase their chances of success.

The workshops were delivered in partnership with the award-winning Ultra-Education team and the programme is accredited by ASDAN. Young people gained valuable qualifications, improving access to education, employment, apprenticeships, or training. Young people developed business ideas for Animal Care Services (dog walking, animal sitting), virtual worry monster (an app where you get support for worries), women's only boxing gym – with a focus on women's safety and bespoke candle making.

Volunteer Training – Our Volunteer Manager continues to develop our volunteer training and supervision programmes and systems. We provide high levels of training and support for our dedicated and highly trained pool of 300 volunteers. Over the coming year, we plan to continue to recruit, support and retain more volunteers from the community, ensuring people in the community are involved in the delivery of our work.

We have established strong internship programmes, where volunteers can gain skills across a range of areas including project management, finance, fundraising and communications. We will continue to sustain our collaboration with our local Volunteer Centre, NCVO, London Youth, Partnership for Young London and other volunteer training bodies to ensure our volunteers have access to high quality training. Skills gained will enable people in our community to access employment and training for thriving futures.

We will closely monitor our services and adapt accordingly based on feedback from young people, parents, volunteers and partner organisations. We will hold quarterly consultations so they are meaningfully involved in the matters that affect them and their community.

In response to the emerging mental health difficulties faced by young people, we continue to train our staff to become Mental Health First Aiders, trained by Mental Health First Aid England (MHFA). In addition to this, we have trained staff to become "listening champions" through the Anna Freud Centre.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Achievements and performance

The charity continues to review its programmes and the funding available to them.

We continue to build on our partnerships with businesses, community groups, and education sectors to channel in-kind support. This year we developed new partnerships to increase outdoor activities to help young people to re-engage with the outdoors and the natural world as part of their recovery following the isolation of lockdown:

- The Bridge School, provide their forest school and sensory rooms for group work and one to one work with children with special needs
- Chiswick Business Park, provide access to their workshop spaces and lakeside event space as well as employee volunteering from the many onsite businesses
- Chiswick House and Gardens, provide beautiful grounds and dedicated outdoor learning space for workshops and activities

These partnerships are enabling us to work more cost-effectively to deliver essential services to vulnerable young people and families and bringing valuable resources to benefit young people from Hounslow post-pandemic. We have improved our mechanisms of working with community partners across the Borough, developing strong relationships and widening our networks, so we can continue to channel high quality resources to young people.

We supported 600 young people and parents this year.

Outcomes

Our end of year consultations with young people found:

- 90% increased aspirations; participants reported how they were able to transfer learnings into real world opportunities, for example, communicating confidently with others
- 95% of participants improved confidence and emotional wellbeing
- 86% improved core skills
- 89% decreased isolation
- 79% increased sense of belonging

Our end of year consultations with parents found:

- 85% reported they have seen a positive impact on their child's mental health as a result of our one to one support
- 94% of parents improved their emotional health, particularly during the lockdowns due to the telephone support they received
- 82% reported that their children were not taking part in harmful behaviours
- 100% reported improved family relationships, with less family conflict
- 89% felt more confident in supporting their child and their own needs
- 80% who were referred to essential services were accessing vital support

Capabilities

- Our digital and telephone support systems, knowledge and skills, developed during the pandemic has enabled us to use remote and digital spaces as dynamic landscapes of learning for young people and families. All our youth workers are digital youth-work trained and we now use hybrid services to deliver successful high quality digitised support services alongside face-to-face support models.
- We continue to operate from strategically placed sites across Feltham, Bedfont, Hanworth, ensuring young people can access our services.
- Our staffed minibus services provides transportation for vulnerable young people across the Borough to our various services. We are committed to ensuring that young people with disabilities and complex needs can access all our services.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Financial review

Review of financial position

The charity received income for the year of £211,598, had programme expenditure of £286,552 and a net gain on its investment of £14,844. The overall deficit of £60,110 was deducted from brought forward funds leaving unused funds of £218,017 at end of March 2022.

Reserves policy

The approved policy for Designated Reserves is at an amount equal to four months expenditure for programmes not covered dedicated funding and the charity's own costs. For the current period this has been calculated at £35,000 (2021 - £35,000).

As unrestricted reserves, including the Designated Reserve, exceeded £143,000, and subsequent to the year end a further £65,000 of core cost funding was received, the Trustees were satisfied that the Charity remained a going concern.

Principal sources of income and how expenditure in the year under review has supported the key objectives of the charity

Funding for our activities during the year came from grant giving foundations (84%), individual donation (3.0%), government and local authority (5%) and investment income (8%).

Operating expenditure incurred during the year were staff and programme costs (72.2%), activities (5.8%), Premises costs (3.9%), fundraising (6.7%) and Support and Admin (11.5%). Balances remaining on restricted funds at the year-end are ring-fenced for use in future financial years.

At the end of year 31 March 2022 carried forward reserve includes Restricted (34%), Designated (16%) and Unrestricted (50%).

Investment policy

Surplus funds are invested in the CCLA Charities Investment Fund which is an easily accessible diversified fund designed for charities. The Trustees review the investment at each board meeting.

The major risks to which the charity is exposed and reviews and systems in place to mitigate those risks.

The trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The charity maintains a risk register based on a table of potential risks, ranked via a traffic light system, according to the aggregate of likelihood and severity of impact. This is kept under regular review and is formally updated once a year. It was updated in in light of the COVID-19 health crisis, in June 2020. This exercise led to an 'upgrading' of the risk of the loss of Trustees, however, trustees concluded that the existing mitigations remained appropriate. The principal risks facing the Charity are:

- Overspend on existing programmes, resulting in unsustainable financial run rate and reserves position. This is mitigated by quarterly review of revenue, costs and reserves by programme by the Trustees and regular monitoring of forecast spend by both staff and Trustees.
- Inability to raise new money, resulting in inability to continue as a going concern. This is mitigated by using an employed fundraiser, with clear goals and regular progress reports to the Board and by appointing a Trustee with fundraising experience to guide strategy.
- Failure to ensure the ongoing commitment and performance of Trustees, leading to poor governance and a lack of strategic direction / planning. This is mitigated by maintaining an appropriate balance of skills, evidenced by skills audit, by a proactive Trustee recruitment campaign and an annual review of Trustee attendance and contribution by the Chair.

Factors affecting the financial position in future periods

The charity plans to maintain all of its existing programmes within any potential funding constraints but bearing in mind its level of reserves. The charity will continue to review its programmes in the light of restrictions and reductions placed upon its budgets, as well as looking into developing further the range of where funding is available.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management

The charity is a company limited by guarantee and does not have share capital. It is incorporated under the Companies Act 2006, the governing instrument being the Memorandum and Articles of Association dated 3 September 1986 (updated 25 July 2016).

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

I Bryant	(Resigned 12 July 2021)
M E Longhurst	
C Martin	
Dr Amrit Sachar	
M Begley	
B K Dhaliwal	(Appointed 8 October 2021)
F Hooker	(Appointed 23 March 2022)
R C McAdam	(Appointed 23 March 2022)
M Tahir	(Appointed 23 March 2022)
S Oumouassan	(Resigned 1 March 2022)

The methods adopted for the recruitment and appointment of new trustees

New trustees are typically recommended to the charity through personal introductions. However, this year we have continued to put adverts out locally and on social media to increase the reach. Potential trustees are considered by the Nominations Committee for their relevant experience which will widen or support the balance of skills of the existing trustees.

The policies and procedures adopted for the induction and training of trustees

New trustees are inducted through meetings with the Chairman, trustees, and Transition Director, plus a visit to a Youth Programme and meetings with senior managers.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The organisation structure of the charity and how decisions are made

The Board meets at least six times per annum and these meetings are attended by the Director. It delegates to, and receives reports from, the two sub-committees - Finance and Employment and Nominations. The Director is accountable to the trustees and reports to the Chairperson and Deputy Chairperson.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Statement of trustees' responsibilities

The trustees, who are also the directors of Hounslow Action For Youth Association for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

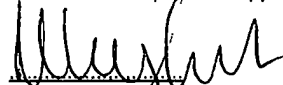
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.



M E Longhurst

Trustee

Dated: 8/12/2022

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF HOUNSLOW ACTION FOR YOUTH ASSOCIATION

Opinion

We have audited the financial statements of Hounslow Action For Youth Association (the 'charity') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF HOUNSLOW ACTION FOR YOUTH ASSOCIATION

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF HOUNSLOW ACTION FOR YOUTH ASSOCIATION

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud.

In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the entity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Azets Audit Services

Robert Southey (Senior Statutory Auditor)
for and on behalf of Azets Audit Services
Chartered Accountants
Statutory Auditor

13 December 2022

Ashcombe Court
Woolsack Way
Godalming
Surrey
United Kingdom
GU7 1LQ

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

Current financial year

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
<u>Income from:</u>					
Donations and legacies	2	135,584	71,636	207,220	370,042
Investments	3	4,378	-	4,378	4,312
Total income		139,962	71,636	211,598	374,354
<u>Expenditure on:</u>					
Raising funds	4	19,206	-	19,206	9,897
Charitable activities	5	85,695	181,651	267,346	313,427
Total expenditure		104,901	181,651	286,552	323,324
Net gains/(losses) on investments	10	14,844	-	14,844	25,065
Net movement in funds		49,905	(110,015)	(60,110)	76,095
Fund balances at 1 April 2021		95,262	182,867	278,129	202,034
Fund balances at 31 March 2022		145,167	72,852	218,019	278,129

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes			
<u>Income from:</u>				
Donations and legacies	2	107,052	262,990	370,042
Investments	3	4,312	-	4,312
Total income		<u>111,364</u>	<u>262,990</u>	<u>374,354</u>
<u>Expenditure on:</u>				
Raising funds	4	<u>9,897</u>	<u>-</u>	<u>9,897</u>
Charitable activities	5	<u>33,727</u>	<u>279,700</u>	<u>313,427</u>
Total expenditure		<u>43,624</u>	<u>279,700</u>	<u>323,324</u>
Net gains/(losses) on investments	10	<u>25,065</u>	<u>-</u>	<u>25,065</u>
Gross transfers between funds		<u>(36,124)</u>	<u>36,124</u>	<u>-</u>
Net movement in funds		<u>56,681</u>	<u>19,414</u>	<u>76,095</u>
Fund balances at 1 April 2020		<u>38,581</u>	<u>163,453</u>	<u>202,034</u>
Fund balances at 31 March 2021		<u><u>95,262</u></u>	<u><u>182,867</u></u>	<u><u>278,129</u></u>

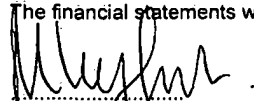
HOUNSLOW ACTION FOR YOUTH ASSOCIATION

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Investments	11		160,989		146,145
Current assets					
Debtors	13	1,981		29,619	
Cash at bank and in hand		90,343		126,091	
		92,324		155,710	
Creditors: amounts falling due within one year	14	(35,294)		(23,726)	
Net current assets			57,030		131,984
Total assets less current liabilities			218,019		278,129
Income funds					
Restricted funds	16		72,852		182,867
<u>Unrestricted funds - general</u>					
Designated funds	17	35,000		35,000	
General unrestricted funds		110,167		60,262	
			145,167		95,262
			218,019		278,129

The financial statements were approved by the Trustees on 22/10/2022.



M E Longhurst
Trustee

Company registration number 02081759

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Hounslow Action For Youth Association is a private company limited by guarantee incorporated in England and Wales. The registered office is Ashcombe Court, Woolsack Way, Godalming, Surrey, GU7 1LQ, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

As a result of Covid-19 the charity has been able to access several grants to provide an online service during lockdown. Existing programmes have also been able to continue online due to the additional support of two existing funders. Therefore at the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of the economic benefit from the use by the charity of the item is probable and that the economic benefit can be measured reliably. In accordance with the Charities SORP (FRS102), the general volunteer time is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

The charity receives government grants in respect of projects aimed at vulnerable young people. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met, then these amounts are deferred.

In addition, the charity received Coronavirus Job Retention Scheme (CJRS) funding during the year which is recognised in the Statement of Financial Activities on an accruals basis.

Investment income includes dividends and interest. Interest income is recognised using the effective interest method and dividend income is recognised as the charity's right to receive payment is established.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs and administrative payroll costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at the charity's headquarters.

1.6 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

2 Donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	5,584	-	5,584	1,474	2,198	3,672
Grants	130,000	71,636	201,636	105,578	260,792	366,370
	<u>135,584</u>	<u>71,636</u>	<u>207,220</u>	<u>107,052</u>	<u>262,990</u>	<u>370,042</u>

3 Investments

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Investment income	4,363	4,277
Interest receivable	15	35
	<u>4,378</u>	<u>4,312</u>

4 Raising funds

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
<u>Fundraising and publicity</u>		
Other fundraising costs	19,206	9,897
	<u>19,206</u>	<u>9,897</u>

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

5 Charitable activities

	Youth work 2022 £	Youth work 2021 £
Staff costs	163,886	176,735
Activities Expenditure	8,601	8,811
Minibus Hire	1,514	47
Equipment for Activities	1,551	7,288
Groceries	1,116	125
Equipment	1,484	1,617
Volunteer meals and travel	50	-
Programme workshop and mentoring	42,932	75,026
	<u>221,134</u>	<u>269,649</u>
Share of support costs (see note 6)	29,695	28,124
Share of governance costs (see note 6)	16,517	15,654
	<u>267,346</u>	<u>313,427</u>
Analysis by fund		
Unrestricted funds - general	85,695	33,727
Restricted funds	181,651	279,700
	<u>267,346</u>	<u>313,427</u>

6 Support costs

	Support costs £	Governance costs £	2022 Support costs £	Governance costs £	2021 £
Other staff costs	5,991	-	5,991	5,874	5,874
Premises costs	11,375	-	11,375	9,860	9,860
Telecommunications and computer costs	5,941	-	5,941	6,158	6,158
Administrative costs	4,584	-	4,584	3,282	3,282
Insurance	1,715	-	1,715	1,875	1,875
PPE and clothing	-	-	-	962	962
Sundry expenses	89	-	89	113	113
Legal and professional	-	13,053	13,053	-	12,784
Consultancy costs	-	3,464	3,464	-	2,870
	<u>29,695</u>	<u>16,517</u>	<u>46,212</u>	<u>28,124</u>	<u>43,778</u>
Analysed between Charitable activities	<u>29,695</u>	<u>16,517</u>	<u>46,212</u>	<u>28,124</u>	<u>43,778</u>

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

7 Auditor's remuneration

The analysis of auditor's remuneration is as follows:

	2022 £	2021 £
Audit of the charity's annual accounts	5,400	3,540
Total audit fees	5,400	3,540

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

9 Employees

Number of employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	8	12

Employment costs

	2022 £	2021 £
Wages and salaries	147,600	159,178
Social security costs	6,613	11,250
Other pension costs	9,673	6,307
	163,886	176,735

There were no employees whose annual remuneration was £60,000 or more.

10 Net gains/(losses) on investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Revaluation of investments	14,844	25,065

11 Fixed asset investments

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

11	Fixed asset investments	(Continued)
		Listed investments £
	Cost or valuation	
	At 1 April 2021	146,145
	Valuation changes	14,844
	At 31 March 2022	160,989
	Carrying amount	
	At 31 March 2022	160,989
	At 31 March 2021	146,145

Fixed asset investments revalued

The historical cost of the listed investments is £100,000 (2021 - £100,000).

12	Financial instruments	2022 £	2021 £
	Carrying amount of financial assets		
	Instruments measured at fair value through profit or loss	160,989	146,145
13	Debtors	2022 £	2021 £
	Amounts falling due within one year:		
	Prepayments and accrued income	1,981	29,619
14	Creditors: amounts falling due within one year	2022 £	2021 £
	Trade creditors	15,326	4,442
	Accruals and deferred income	19,968	19,284
		35,294	23,726

15 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to the SOFA in respect of defined contribution schemes was £9,673 (2021 - £6,307).

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds				Movement in funds			
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 31 March 2022
	£	£	£	£	£	£	£	
Youth Bonds	65,570	125,079	(151,520)	36,124	75,253	52,322	(106,433)	21,142
Transition Director	16,130	-	(16,130)	-	-	-	-	-
Holiday & Universal	8,828	-	(3,675)	-	5,153	-	(1,053)	4,100
YWP Agents for Change	6,291	90,411	(64,558)	-	32,144	11,564	(25,056)	18,652
Volunteer Co-ordinator	15,460	6,500	(6,403)	-	15,557	-	(6,656)	8,901
YWP Assessment Project	51,174	-	(29,196)	-	21,978	-	(12,112)	9,866
Youth Vision 20:20	-	41,000	(8,218)	-	32,782	-	(30,341)	2,441
Thriving Communities Fund - LBH	-	-	-	-	-	7,750	-	7,750
	<u>163,453</u>	<u>262,990</u>	<u>(279,700)</u>	<u>36,124</u>	<u>182,867</u>	<u>71,636</u>	<u>(181,651)</u>	<u>72,852</u>

Restricted funds have been provided to the charity for particular purposes and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

Most unrestricted funds are received to fund staff and overhead costs rather than specific projects.

In the prior year, there was a transfer from unrestricted funds to restricted funds of £36,124 which represented CJRS income being reallocated to offset the staff costs to which it related.

HOUNSLOW ACTION FOR YOUTH ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2020 £	Movement in funds Incoming resources £	Balance at 1 April 2021 £	Movement in funds Incoming resources £	Balance at 31 March 2022 £
Designated funds	35,000	-	35,000	-	35,000
	<u>35,000</u>	<u>-</u>	<u>35,000</u>	<u>-</u>	<u>35,000</u>

Designated funds are an amount equal to four months expenditure for programmes not covered by funding and the charity's own costs.

18 Analysis of net assets between funds

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Investments	88,137	72,852	160,989	35,000	111,145	146,145
Current assets/(liabilities)	57,030	-	57,030	60,262	71,722	131,984
	<u>145,167</u>	<u>72,852</u>	<u>218,019</u>	<u>95,262</u>	<u>182,867</u>	<u>278,129</u>

19 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2022 £	2021 £
Aggregate compensation	<u>45,880</u>	<u>45,857</u>

The charity considers its key management personnel to be the trustees and the Transition Director.