

THE ISLE OF WIGHT ASSOCIATION FOR SPINA BIFIDA AND HYDROCEPHALUS

England & Wales · Charity number 296313

Details

| | |
|-------------|---|
| Other names | I W SPINA BIFIDA |
| Status | Registered |
| Legal form | Other |
| Registered | 1987-03-12 |
| Register | View on the Charity Commission register |

Contact

| | |
|---------|--|
| Address | IWASBAH c/o The Riverside Centre The Quay Newport Isle Of Wight PO30 2QR |
| Phone | 07827277931 |
| Email | treasurer.iwasbah@gmail.com |
| Website | www.iwasbah.com |

Activities

Objects: THE CARE, WELFARE, TREATMENT AND EDUCATION OF PERSONS SUFFERING FROM SPINA BIFIDA AND/OR HYDROCEPHALUS OR ALLIED OR RELATED DISORDERS WHO NORMALLY LIVE ON THE ISLE OF WIGHT.

Activities: Supporting people with spina bifida and/or hydrocephalus and their families living on the Isle of Wight.

Classification

- **How:** Makes Grants To Individuals, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** ISLE OF WIGHT
- Isle Of Wight

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-12-31 | £10,797 | £8,659 | - | - |
| 2024-12-31 | £45,186 | £45,499 | - | - |
| 2023-12-31 | £34,415 | £29,776 | - | - |
| 2022-12-31 | £59,210 | £57,204 | - | - |
| 2021-12-31 | £41,143 | £30,241 | - | - |

Trustees

| Name | Role | Appointed |
|-------------------------------|-------|------------|
| Carol Lorraine ALSTROM | Chair | 2023-03-03 |
| Anthony James Stables | | 2023-09-01 |
| Donna Jane Anne WOODCOCK | | 2025-04-11 |
| Gillian Kennett | | 2023-03-20 |
| Glenn Smith | | 2023-10-20 |
| Wendy Murwill | | 2022-03-24 |

THE ISLE OF WIGHT ASSOCIATION FOR SPINA BIFIDA AND HYDROCEPHALUS

England & Wales - Charity number 296313

Accounts

Isle Of Wight Association of Spina Bifida and Hydrocephalus

Chair's Report to the 56th Annual General Meeting

2024 has been a year of reflection for me as the Chair and I was delighted to see so many members and supporters at our extra meeting in January. At that meeting it was very clear to me how much members value the charity and the need to explore options for how we strengthen the charity moving forward became very apparent.

I am pleased to welcome Donna Woodcock and Joost Spit as Trustees and I would like to take this time to also thank our current trustees, independent grant assessor and Rebecca Cadle our secretary for their support and assistance with the Association.

Once again it is very important to acknowledge the amazing support Donna Woodcock and her family provide to the Association through their fundraising activity. 2024 saw another fabulous year with a fundraising total of over £8,000 raised for the Association. Donna's overall fundraising total since 2016, is nearing an incredible £40,000. We are forever grateful for the work that Donna undertakes. This was recently recognised at a local award ceremony where Donna was presented with an award for her work, Well Done Donna!

Today we are recommending a further minor amendment to the Constitution objects – more details are in the enclosed papers.

Since our meeting in January, I have been exploring options of a partner organisation to work with the Association. I will provide an update on progress at the AGM. A copy of the paper we have prepared to assist the conversation with potential partners follows.

Carol Alstrom
Chair of Trustees
IWASBAH

Isle of Wight Association for Spina Bifida and Hydrocephalus

Options for Partnership Working

The Isle of Wight Association for Spina Bifida and Hydrocephalus was established in 1969 with the aim of supporting people across the Isle of Wight with these conditions.

In 2023 the long-standing chair stepped down alongside a number of Trustees and a new chair, Carol Alstrom, was appointed. Carol and the existing Treasurer Wendy Murwill have worked over the last two years to maintain the charity and during that time have recruited 3 other Trustees to support the association moving forward. They are Tony Stables, Gill Kennett and Glenn Smith. At the current time the main functions of the charity are distribution of grants to members to aid independent living where statutory services are unable to assist and provide signposting to other services who may be able to assist members with independent living.

The Association has a strong fundraising team who currently generate around £8,000 per annum. A small number of grants are also received from local grant making charities.

In January 2025 the Trustees met with members of the Association and carers/families to discuss the way forward. It was agreed that we would explore partnering with another Island based organisation to strengthen the offer. This would include potentially working with the existing members to establish what support they want, establishing how we widen the offer of the charity and attract new members with these conditions and explore what support may be available for backroom functions.

It was also agreed that we would seek to recruit some additional Trustees with a range of backgrounds including grants/fundraising, media/PR/social media and finance.

This paper provides an introduction to IWASBAH to assist potential partners in considering whether they would want to explore working with the Association.

Financial Health

The Charity has financial resources of approximately £110,000, fundraises and receives grants to around £10,000 per annum and gives a range of grants for equipment and traveling expenses for mainland healthcare to members to a similar level. More detail is available on request.

Partnership

We are looking to work with another Island based organisation to do the following:

1. Link with our existing 33 members and talk to them what they need from the Association, over and above the current offer. In the past a worker has supported members with applications for funding, shopping and other tasks, this stopped during Covid and the staff member moved onto a new role. The role was not replaced. The Board at that time were not happy with the way the worker was performing so decided not to renew the role. From this work the Association would want to understand members needs and how members feel these can be met. At that point we would want to discuss with the partner what options may be available to meet that need.
2. Undertake an exercise to establish how the Association can expand its membership and reach to people with spina bifida and/or hydrocephalus. The focus in the past has been on establishing links with the maternity unit at St Marys. This has proved unsuccessful but does not mean this couldn't be part of an approach. Most of the babies born with these conditions will be born on the mainland (predominately Southampton) and exploring links

with them would be part of the work. Alongside this consider how to extend the support of the Association to members in the community. Additionally, links to genetic services and neurological care in Southampton may also form part of the work. There is a nationally recognised centre of excellence at Chelsea and Westminster Hospital which some Isle of Wight Patients have been seen at. Refreshing the links with them will also be part of this workstream. Finally, local links through primary care services, ensuring GP's and other primary care practitioners are aware of the Association.

3. Backroom functions for the Association mean the administration of the membership database and management and payment of grants. We would be keen to establish if a partner would be willing to assist with this function.

We would welcome a discussion with potential partners on how these functions could be fulfilled and the potential costs. Further work will need to be undertaken with the Board of Trustees and the Membership to work up these options in more detail.

10th February 2025.

Isle of Wight Association for Spina Bifida and Hydrocephalus
Registered Charity No. 296313
Annual Accounts for year ending 31st December 2024

| | <u>Receipts & Payments 2024</u> | <u>£</u> |
|-------------------------|-------------------------------------|------------------------|
| Total Combined Receipts | | 45,185.71 |
| Total Combined Payments | | <u>(45,499.09)</u> |
| | Net between receipts and (payments) | (313.38) |
| | Balance brought forward from 2023 | <u>4,764.69</u> |
| | Balance c/f | <u>4,451.31</u> |

| | <u>Receipts and Payment</u> | | | <u>Receipts and Payment</u> | |
|--|-----------------------------|------------------|--|-----------------------------|--------------------|
| | <u>Receipts</u> | <u>Payments</u> | | <u>2024</u> | <u>2023</u> |
| | <u>2024</u> | <u>2023</u> | | <u>2024</u> | <u>2023</u> |
| | <u>£</u> | <u>£</u> | | <u>£</u> | <u>£</u> |
| Donations/Legacy | 1,377.00 | 1,996.67 | Members: Grants | (3,860.05) | (1,560.00) |
| Fundraising | 8,888.20 | 8,668.09 | Members: Equipment Repairs & Maintenance | (2,000.00) | (1,188.60) |
| Community Action Grants | - | 23,750.00 | Members: Hospital Travel & Expenses | (411.03) | (648.09) |
| Miscellaneous (transfer from petty cash) | 101.42 | | Members: Community Action Grants | - | (23,864.20) |
| Investments Sold (funds closed) | 34,819.09 | 4,136.66 | Administration - Stationery/Ink/Postage | (187.43) | (567.75) |
| | | | IWASBAH payment to members | (9,940.00) | (1,320.00) |
| | | | Meeting Expenses (Room Hire/Taxis) | (210.00) | (123.00) |
| | | | Social Events | (200.00) | (408.00) |
| | | | Insurance | (190.58) | (96.00) |
| | | | Investments Purchased | (28,500.00) | (33,300.00) |
| | <u>45,185.71</u> | <u>38,551.42</u> | | <u>(45,499.09)</u> | <u>(63,075.64)</u> |

Reconciled Account Balances as of 31st December 2024

| | <u>Bank Account</u> | <u>Petty Cash</u> | <u>Total</u> |
|----------------------------------|---------------------|-------------------|------------------|
| | <u>£</u> | <u>£</u> | <u>£</u> |
| Balance b/f on 01/01/2024 | 4,764.69 | 101.42 | 4,866.11 |
| Plus Total Receipts | 45,185.71 | 0.00 | 45,185.71 |
| Plus Transfers In | | | |
| | <u>49,950.40</u> | <u>101.42</u> | <u>50,051.82</u> |
| Less Payments | (45,499.09) | (101.42) | (45,600.51) |
| Less Transfers Out | | | |
| Balance c/f as 31/12/2024 | <u>4,451.31</u> | <u>0.00</u> | <u>4,451.31</u> |

Notes

Investments

| | <u>£</u> |
|--|--------------------------|
| Investment Value as at 31/12/2023 | 115,934.51 |
| Investments Sold (account closed) | (26,851.39) |
| Funds transferred into the investments | 28,500.00 |
| Funds transferred out of the investments | (8,050.00) |
| Interest | 3,754.90 |
| Appreciation | 4,934.86 |
| Investment Value as at 31/12/2024 | <u>118,222.88</u> |

Treasurer**Ms Wendy Murwill****Date: 17/03/2025****Accounts Independently Examined by:****Mr Matthew Green****Date: 17/03/2025**

Isle of Wight Association for Spina Bifida and Hydrocephalus
Registered Charity No. 296313
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|--|-----------------------------|------------------|--|-----------------------------|--------------------|
| | <u>Receipts</u> | <u>Payments</u> | | <u>Receipts</u> | <u>Payments</u> |
| | <u>2024</u> | <u>2023</u> | | <u>2024</u> | <u>2023</u> |
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Treasurer**Ms Wendy Murwill****Date: 17/03/2025****Accounts Independently Examined by:****Mr Matthew Green****Date: 17/03/2025**

THE ISLE OF WIGHT ASSOCIATION FOR SPINA BIFIDA AND HYDROCEPHALUS

England & Wales - Charity number 296313

Accounts

ISLE OF WIGHT ASSOCIATION FOR SPINA BIFIDA & HYDROCEPHALUS

(Registered Charity No. 296313)

MINUTES OF THE FIFTY FIFTH ANNUAL GENERAL MEETING

on Friday 1st March 2024

PRESENT

Carol Alstrom - Chair
Rebecca Cadle - Secretary
Wendy Murwill – Treasurer
Gill Kennett - Trustee
Glenn Smith - Trustee
Robert Matthews - Member
Vanessa Burden - Member
Gary Axford - Member
Anne Axford - Member

1. APOLOGIES

Tony Stables - Trustee
Donna Woodcock - Head of Fundraising
Michelle Legg - President

2. MINUTES OF THE 2023 ANNUAL GENERAL MEETING

The minutes from the 2023 Annual General Meeting were agreed to be a true record.

3. MATTERS ARISING

No matters arising from last year's minutes were identified.

4. CHAIR'S REPORT - INCLUDING DISCUSSION ABOUT THE FUTURE DIRECTION OF THE CHARITY

2023 has been a year of consolidation and resetting for the Association. With the departure of Anne Axford and other colleagues following the 54th AGM the focus has been on securing new Trustees and establishing that we have the necessary governance in place to run the Association to best benefit the members.

I am pleased to welcome Gill Kennett, Glenn Smith and Tony Stables as Trustees and I would like to take this time to also thank Wendy Murwill our Treasurer and Rebecca Cadle our Secretary for their support and assistance in getting to grips with the Association.

Whilst I am thanking people, I would particularly like to mention the significant fundraising activity undertaken by Donna Woodcock and her family on behalf of the Association. I was

delighted to meet with Donna and her family just before Christmas when they gave the Association just over £8,000. Since 2016, Donna and her family have raised over £30,000 which is an incredible achievement. I know Donna has some exciting plans for fund raising in 2024.

We have been making some changes behind the scenes. We have moved to a new bank, the Cooperative, which is a better fit with a more ethical approach. We have reviewed the website – there is more to do and that will happen this year. We have a new leaflet, a copy of this is available here today and we have invested in some additional resources to support our participation in events to raise the profile of the Association. – see the display. We have attended several Community Action events in a variety of locations across the Island for the public and health and care staff to access and learn more about what we do.

We have been working on a revised constitution for the Association and we will cover this in more detail later in the meeting. A safeguarding policy has also been developed, again here today for approval by the Board.

Anne Axford has also passed onto us some information boards about the history of the charity, and we will be looking at how we can ensure these are available for all to access on the website in the coming months. We are also exploring how we capture the story that Anne can tell us about the Association which is again very much part of our history and needs to be captured for the future.

We have had one event this year, the lunch at the Fighting Cocks in May, this was a great event, and we will be looking to run another one this year if members would like this. We are also considering a similar event in the run up to Christmas 2024.

Carol asked the committee to share any ideas and thoughts they had for the future direction of the Association.

Anne highlighted that looking back there has always been a lack of knowledge and support for pregnant mothers when they first receive a diagnosis for their unborn baby. There are families who get advice on termination, when there might be alternative options. It is important that families know where they can find us at first diagnosis to access support and link in with those with lived experience.

Carol also thought that getting the word out on the Island is really important. Having a social media presence would be important in this.

Glenn also felt that it was really important for parents to make better informed decisions with all the information and with the knowledge that there is an association on the Island.

Rebecca shared that it is very helpful to be able to connect with others who are going through similar experiences especially when you first receive a diagnosis and having that sense of community can be really helpful.

Vanessa felt that there should be leaflets in all the doctors' surgeries and Anne said they have tried this in the past but that the leaflets seemed to get lost and not necessarily reach people.

Carol recommended that more work needs to happen to the website and consideration of some investment might be needed to get a better online presence. Some investment might help get this off the ground. Carol is working with a company in another role around building an online presence so has seen how useful this can be. We may also need some volunteers who might be able to help with some ongoing posting.

Wendy advised that we could also utilise the Isle of Wight based "The Observer" Newspaper as they have offered help to the charity in the past. They have done an article previously on Donna's fundraising activity.

Carol asked whether we should be holding two events per year for members to be able to get together. Could possibly be an outing such as a Christmas Panto. Everyone was in agreement that this would be a good idea to be able to bring members together to build that sense of community.

Carol discussed that Daisy Rich Trust had provided some funding to the Charity so we were able to send out Christmas gift amazon vouchers to members. Anne said this was a very nice gesture and was a very good idea. Feedback would suggest this was well received by members.

ACTION - Committee to look at investing in some support to build an online presence.

ACTION - Committee to arrange two events per year for members

5. TREASURER'S REPORT - INCLUDING END OF YEAR ACCOUNTS TO 31ST DECEMBER 2023 (Please refer to reports sent out with the Agenda).

All financial reports were approved.

We recognised at the meeting the significant contribution that Donna and her family make to the charity through all the hard work they put into fundraising each year. This year they have raised £8,017.00 for the Charity. We are all very grateful for all their effort.

There have been some changes to our insurance cover. For any events on Isle of Wight Council Premises we now need £10 million cover rather than £5 million. Wendy has worked hard to get this insurance set up. One of the requirements is that we have to complete a risk assessment before each event.

Wendy advised that we may be able to get some advice on our investments from one of the Trustees at Mountbatten who has worked in investments for many years and is very knowledgeable on the subject. Carol advised she will follow this up with him.

ACTION - Carol will speak to one of the Trustees from Mountbatten to ask for his advice on investing.

6. CONSTITUTION - CURRENT VERSION AND PROPOSED NEW VERSION ATTACHED

Trustees have been reviewing and updating the constitution and the new proposed version has been sent out. The key changes have been that the Committee can agree policies during the year when necessary. An example of this might be when we have needed to put in a safeguarding policy so this can be done at a committee meeting rather than wait for the AGM. The number of trustees has been adjusted and there has been some clarification made around the charity's investments.

The updated Constitution was approved.

7. SAFEGUARDING POLICY - FOR APPROVAL

The proposed safeguarding policy has been in place for some months, a requirement of our insurance company in 2023. It is based on a model policy for small charities such as IWASBAH.

The Safeguarding Policy was approved.

8. VOTING FOR THE ELECTION OF OFFICERS AND COMMITTEE

RETIRING OFFICERS - None

ELECTED OFFICERS - New Trustees, Mrs Gill Kennett, Mr Tony Stables and Mr Glenn Smith

- Gill introduced herself and said she appreciates being able to sit on the board to help make people's lives a bit easier.
- Glenn also introduced himself. He is keen on raising the profile of the Charity. He had some ideas he had been thinking about during the meeting and this led to a further discussion about a possible project, which I have recorded below.

Glenn thought about possibly having a character teddy bear or something unique to use to promote the charity. This led to a further discussion about possibly having a competition or similar that could go out to schools to design a bear or to do a shop window treasure hunt for bears with different characters. Vanessa suggested whether there could be a bear in a wheelchair. Anne felt it was important to highlight positive character traits. It was also discussed this could be further developed into a story book to help children grow their awareness and understanding of spina bifida and hydrocephalus. It was agreed to look at putting a working group together for this project to develop the idea further. Carol will also discuss this with Tony Stables who can advise on applying for grant money for specific projects.

ACTION - The committee will set up a working group to look at this potential project

9. MEMBERSHIP OF THE EXECUTIVE COMMITTEE

This is covered in paragraph 9a in the constitution

'The Committee of the Association shall consist of a President, Chair, Secretary and Treasurer (officers); no less than three and no more than six trustees; and no more than five members.'

10.CONFIRMATION OF THE INDEPENDENT EXAMINER - FINANCES

Matthew Green is happy to continue at the independent examiner.

11. CONFIRMATION OF THE INDEPENDENT GRANT ASSESSOR

Sara Weech is happy to continue as the independent grant assessor.

12. ANY OTHER BUSINESS

Robert advised he has arranged a Bingo Night and Raffle at the Newport Conservative Club on 17th May at 7.30pm. Anyone who has anything to donate for the raffle please let Wendy or Carol know. Carol will arrange a poster for it. Rebecca will email out the event details to the members.

Donna is arranging a summer fayre for 3rd August and needs more volunteers. Rebecca will email this request out to the members and it will be put in the newsletter.

Wendy discussed that we should try to have an audit of our membership. There is one member we have not been able to contact for some time and we do not know if they still live on the island. Wendy will post a form out to all members. Rebecca will also add to her emails a note reminding people to update their contact information with us.

The date for the December meeting is being changed due to room availability. It will now be on 29th November.

ACTION - Rebecca will email out events details to members

ACTION - Wendy will post a membership audit form to members and Rebecca will remind members to update their contact details with us.

The Fifty-Fifth Annual General Meeting was formally closed.

13. FUTURE MEETING DATES.

Friday 7th June 2024 - committee

Friday 6th September 2024 - committee

Friday 29th November 2024 - committee

Friday 7th March 2025 - AGM

All committee meetings between 2-3pm and AGM between 2-3.30pm

To be held at The Riverside Centre, Newport

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England & Wales - Charity number 296313

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ISLE OF WIGHT ASSOCIATION FOR SPINA BIFIDA & HYDROCEPHALUS

(Registered Charity No. 296313)

MINUTES OF THE FIFTY FOURTH ANNUAL GENERAL MEETING on Friday 3rd March 2022 1.30pm.

Present

Mrs Anne Axford - Chair

MS. Freya Conway - Secretary/Welfare

MS. Wendy Murwill – Treasurer

Mrs Donna Woodcock – Head of Fundraising

Committee Members

Carol Alstrom, Michele Legg, Brenda Flynn, Sylvia Griffiths, Gary Axford

Members – Robert Matthews, Paul Lewington, Michael Murwill

INVITED GUEST – Sandy Belfitt

Sandy introduced herself and informed us of the valuable link she provides between the NHS and the Voluntary Sector. Her job title is Voluntary Sector Health Partnerships Officer for Community Action IW, in collaboration with the NHS and the Voluntary Sector Partnership alliance (HIVCA). Sandy works hard to ensure that groups within the voluntary sector have a voice and are included in the decision making. If there is anything that a group/or individual feels is not being addressed Sandy is the person to get on board and try and get things dealt with.

1. Apologies – Terri Harris, Rebecca Cadle, Peter Flynn, Sharon Armstrong

2. MINUTES OF 2022 ANNUAL GENERAL MEETING were read, agreed and signed by the chairman.

3. There were no matters arising.

4. Chairman's Report

I took over as Chairman in March 2015, and over the past 7 years have seen the Association navigate Covid, and welcome a growing number of young families to our membership. In fact, we have 19 young families now, and this year, it is hoped we will begin to grow a support group. As the number of young members grows, we must recognise that support throughout their lives must be our focus for the future. We must make sure that the Association is financially viable for the long term.

We had support from Kay Smith as our Welfare and Support Officer until last November, and we have welcomed a new Treasurer, Wendy Murwill. Due to her efforts, we have been able to distribute significant grants to our members that have helped with increasing fuel and food costs.

It is time for me to hand over to a new Chairman, and I thank the committee for the support they have given me over these past years. Adrian and I had been a part of the Association for almost 40 years and I know he would be content knowing that it is in good shape.

I know also that the Association will continue to thrive and grow, and provide essential support to our members.

Thanks must also go to Derek Sprake, who has been our Patron. He has decided it is time to retire, and we wish him well for the future. He helped set up the Association over 50 years ago and was secretary and treasurer for a large number of years. Without Derek, there would not have been a charity.

On the agenda for today is an item to review our constitution in light of changing circumstances. We need to make sure that we direct our resources appropriately in these challenging times.

I know that you will all support the new committee and officers, and I wish the Association well for the future.

5. Secretary's Report.

Following a very interesting and varied 6 years of getting to know our membership and Committee members, struggling through COVID and meeting all the lovely new babies we now have amongst our IWASBAH family, I am now stepping down as Secretary.

I am proud to have been a part of the IWASBAH COMMITTEE. Over the last year Wendy and I spent a lot of time ensuring our membership database was as up to date and correct as possible for ease of communication. We also continued to be supported by the Daisy Rich Trust, Ralph Edgar Dore Charity and the Misses Ward charity who have all been stalwart and generous in their donations to us. It's been an honour to work alongside the rest of the Committee and experience their selfless devotion to future proofing IWASBAH and supporting the members. I remain a member so hope to not be a stranger to you all.

6. Treasurer's Report as at December 2021 Year End

A copy of the independently reviewed accounts for the period 1st January 2022 to 31st December 2022 is attached at the end of this report.

1. Bank Account

The Bank balance at 31st December 2022 was £29,248.91. The petty cash tin holds £101.42.

Expenditure year to date is £57,203.86 which is summarised below.

Income year to date is £59,209.50 which is summarised below.

2. Grants to Members

During the year the association authorised 6 grants to members, amounting to £1,187.48.

Further expenditure for members equipment repairs were £6,318.43 and refunds of hospital travel expenses amounted to £1,154.74.

3. Operating Costs

Administration expenses were £719.20.

Payments to Community Action Isle of Wight for the welfare role was £10,125.00 - this is funded from a legacy donation received in 2020. The contract with Community Action IW for the services of Kay Smith as welfare officer, terminated on 30th September 2022.

Expenses (£338.47) were paid to the welfare officer for distributing the external grants, during quarter 1 of 2022/23.

4. Fundraising & Donations

The charity received a donation from The Daisy Rich Trust of £1,000

Members of the public raised £654.50.

Fundraising income was £7,395.00 raised by the Woodcock family.

5. External Grants

The Isle of Wight Winter Grant fund 2021 fund has distributed £8,734.64 to members during the year (this grant was received in 2021)

The charity successfully applied for external grants from the Isle of Wight Council and was awarded the sum of £30,000.00, consisting of two £15,000 grants (including administration allocation). This has been allocated to members (apart from two cheques totalling £518.52 which were not presented) and administrative expenses of £519.93.

6. Investments

A withdrawal of £20,160.00 was made from the United Trust Bank Deposit Account, to fund operational activity.

The value of the investment portfolio as of 31st December 2022 was £82,747.02.

7. CONSTITUTION – There was much discussion as to the rewording of the Constitution to bring it up to date to reflect our current grant application form and the agreement 2 years ago to cease offering loans.

Under OBJECTIVES

3a) the words "*donations or loans with or without security*" were removed.

The following words were added at the end of that sentence "*A grant form is provided with a list of appropriate items that the person applying for the grant can utilize for the ease of the Independent Grant Assessors evaluation and recommendation. IWASBAH regret we cannot help with personal debt.*"

3b) was deleted in its entirety

3c) was reworded to say "The newsletter disseminates and promotes new developments in care and treatment of Spina Bifida and Hydrocephalus and related conditions."

8. VOTING FOR THE ELECTION OF OFFICERS AND COMMITTEE

Voting done on an individual basis for committee members.

9. ELECTION OF OFFICERS :-

RETIRING OFFICERS

PATRON DEREK SPRAKE
PRESIDENT MICHELE LEGG
CHAIR ANNE AXFORD
SECRETARY FREYA CONWAY
TREASURER WENDY MURWILL
HEAD OF FUND RAISING-DONNA WOODCOCK

ELECTED OFFICERS

PATRON - The role of Patron has been left vacant.
Many thanks to Derek Sprake for his years of dedication to IWASBAH.

PRESIDENT – MICHELE LEGG
CHAIR – CAROL ALSTROM
VICE CHAIR – VACANT but to be infilled by Wendy Murwill in an emergency
MINUTES SECRETARY – REBECCA CADLE
(Newsletter bulletins by Wendy Murwill as/when necessary)
TREASURER – WENDY MURWILL
HEAD OF FUND RAISING – DONNA WOODCOCK

Carol Alstrom introduced herself as the new Chair. She has a very impressive pedigree of years of high level service in the NHS both on the Island and on the mainland as well as having been a Trustee with Mountbatten and also Carisbrooke Castle.

10. ELECTION OF COMMITTEE (min 3 max 20 persons) EN BLOC

RETIRING - Gary Axford, Miss Vanessa Burden, Mr Peter Flynn, Mrs Brenda Flynn, Mrs Charmaine Armiger, Mrs Kelly Murdoch, Rebecca and Jamie Cadle.

ELECTED- Gary Axford, Miss Vanessa Burden, Mr Peter Flynn, Mrs Brenda Flynn, Rebecca and Jamie Cadle.

11. EXECUTIVE COMMITTEE:- Officers of IW ASBAH

12. **INDEPENDENT EXAMINER** – Mr Matthew Green – agreed for this year

13. **INDEPENDENT GRANT ASSESSOR** – SARAH WEECH.

14. ANY OTHER BUSINESS.

- A representative needs to be appointed to represent IWASBAH at any meetings involving the Voluntary Sector Partnership Alliance/NHS alongside Sandy Belfitt.
- Wendy Murwill and her husband Michael brought up the subject of the much needed upgrading of our IWASBAH website and Face Book page. The cost of getting in an independent company to oversee this would be an immediate approximate cost of £700 plus a yearly subscription. To

save on these costs Wendy and Michael have very generously said they will look into doing this themselves.

- Wendy was asked to raise the fairness of the grant decision making. It was pointed out that the grant request procedure was anonymous and impartial, therefore a completely fair and unrepachable system. This is exactly why a grant form was designed and an Independent Assessor Sarah Weech appointed. It was agreed unanimously that the process was appropriate.
- Sylvia raised the question as to whether the cost of items that has been deemed fair and reasonable when giving out grants should be re-evaluated each year to reflect any changes in the items costs in the shops. This was agreed.
- Wendy brought up the subject of IWASBAH outings brought to her attention by a member. Obviously COVID put a stop to that, but there is a possibility of getting a council grant to have a Coronation party on honour of King Charles. It was agreed that this event could go ahead with or without outside funding..

Donna and Wendy have liaised over possible venues and Donna provided the following list after much investigation:-

- Tapnell Farm – use of rear café for cake and tea
- Amazon World entry to zoo and monkey madness (children only), disabled loo and picnic area.
- Afternoon at Godshill – a visit to the model village then on to the Old Smithy for afternoon tea
- Lunch at the Fighting Cocks with play area for children and disabled loo.
- Afternoon tea at Bartlett Farm
- Owl and Monkey Haven.

Brenda Flynn thanked both Anne Axford and Freya Conway for their sterling work on the committee.

MEETING CONCLUDED:-3PM

NEXT MEETING – Friday 2nd June 2023 2pm.

Chairman:.....Date.....

Isle of Wight Association for Spina Bifida and Hydrocephalus

Annual Accounts for year ending 31st December 2022

| | | |
|-------------------------|-----------------------------------|------------------|
| | Receipts & Payments 2022 | £ |
| Total Combined Receipts | | 59,209.50 |
| Total Combined Payments | | <u>57,203.86</u> |
| | Excess of receipts over payments | 2,005.64 |
| | Balance brought forward from 2021 | <u>27,344.69</u> |
| | Balance c/f | <u>29,350.33</u> |

| <u>Receipts</u> | | | <u>Receipts and Payment</u> | | | <u>Payments</u> | | |
|-------------------------|------------------|------------------|---|-----------|-----------|--|------------------|------------------|
| | 2022 | 2021 | | 2022 | 2021 | | 2022 | 2021 |
| | £ | £ | | £ | £ | | £ | £ |
| Donations | 9,049.50 | 2,531.90 | Members: Grants | 1,187.48 | 1,207.95 | Members: Equipment Repairs & Maintenance | 6,313.43 | 1,712.74 |
| Fundraising | - | 5,209.00 | Members: Hospital Travel & Expenses | 1,154.74 | 1,829.13 | Members: Community Action Grants | 37,699.01 | 8,360.69 |
| Legacy Donations | - | - | Administration - Stationery/Ink/Postage | 382.60 | 323.45 | Sundry Expenses | 100.00 | 61.64 |
| Community Action Grants | 30,000.00 | 12,740.00 | Meeting Expenses (Room Hire/Taxis) | 91.00 | - | Social Events | - | - |
| | | | Honoraria | - | 100.00 | Insurance | 145.60 | 145.60 |
| | | | Welfare Role | 10,125.00 | 16,500.00 | Investments Purchased | - | - |
| Investments Sold | <u>20,160.00</u> | <u>20,661.81</u> | | | | | <u>57,203.86</u> | <u>30,241.20</u> |
| | <u>59,209.50</u> | <u>41,142.71</u> | | | | | | |

Reconciled Account Balances as of 31st December 2022

| | Bank Account | Petty Cash | Total |
|---------------------------|------------------|---------------|------------------|
| | £ | £ | £ |
| Balance b/f on 01/01/2021 | 27,243.27 | 101.42 | 27,344.69 |
| Plus Total Receipts | 59,209.50 | 0.00 | 59,209.50 |
| Plus Transfers In | <u>86,452.77</u> | <u>101.42</u> | <u>86,554.19</u> |
| Less Payments | 57,203.86 | 0.00 | 57,203.86 |
| Less Transfers Out | <u>29,248.91</u> | <u>101.42</u> | <u>29,350.33</u> |
| Balance c/f as 31/12/2022 | <u>29,248.91</u> | <u>101.42</u> | <u>29,350.33</u> |

Notes

| | |
|-----------------------------------|-------------------|
| Investments | £ |
| Investment Value as at 31/12/2021 | 105,380.18 |
| Investments Sold | 20,160.00 |
| Investments Purchased | - |
| Increase/(Decrease) in value | <u>(2,473.17)</u> |
| Investment Value as at 31/12/2022 | <u>82,747.02</u> |

Treasurer Ms Wendy Murwill
 Date: 22 February 2023

Accounts Independently Examined by: Mr Matthew Green
 Date: 22 February 2023



Treasurer's Report to 31st December 2022 Year End

A copy of the independently review accounts for the period 1st January 2022 to 31st December 2022 is attached at the end of this report.

1) Bank Account

The Bank balance at 31st December 2022 was £29,248.91. The petty cash tin holds £101.42.

Expenditure year to date is £57,203.86 which is summarised below.

Income year to date is £59,209.50 which is summarised below.

2) Grants to Members

During the year the association authorised 6 grants to members, amounting to £1,187.48.

Further expenditure for members equipment repairs were £6,318.43 and refunds of hospital travel expenses amounted to £1,154.74.

3) Operating Costs

Administration expenses were £719.20.

Payments to Community Action Isle of Wight for the welfare role was £10,125.00 - this is funded from a legacy donation received in 2020. The contract with Community Action IW for the services of Kay Smith as welfare officer, terminated on 30th September 2022.

Expenses (£338.47) were paid to the welfare officer for distributing the external grants, during quarter 1 of 2022/23.

4) Fundraising & Donations

The charity received a donation from The Daisie Rich Trust of £1,000

Members of the public raised £654.50.

Fundraising income was £7,395.00 raised by the Woodcock family.



5) External Grants

The Isle of Wight Winter Grant fund 2021 fund has distributed £8,734.64 to members during the year (this grant was received in 2021)

The charity successfully applied for external grants from the Isle of Wight Council and was awarded the sum of £30,000.00, consisting of two £15,000 grants (including administration allocation). This has been allocated to members (apart from two cheques totalling £518.52 which were not presented) and administrative expenses of £519.93.

6) Investments

A withdrawal of £20,160.00 was made from the United Trust Bank Deposit Account, to fund operational activity.

The value of the investment portfolio as of 31st December 2022 was £82,747.02.

Wendy Murwill

24th February 2023

Isle of Wight Association for Spina Bifida and Hydrocephalus

Annual Accounts for year ending 31st December 2022

| <u>Receipts & Payments 2022</u> | | £ |
|-------------------------------------|--|-------------------------|
| Total Combined Receipts | | 59,209.50 |
| Total Combined Payments | | <u>57,203.86</u> |
| Excess of receipts over payments | | 2,005.64 |
| Balance brought forward from 2021 | | <u>27,344.69</u> |
| Balance c/f | | <u>29,350.33</u> |

| <u>Receipts</u> | | | <u>Receipts and Payment</u> | | <u>Payments</u> | | |
|-------------------------|------------------|------------------|--|--|------------------|------------------|--|
| | <u>2022</u> | <u>2021</u> | | | <u>2022</u> | <u>2021</u> | |
| | £ | £ | | | £ | £ | |
| Donations | 9,049.50 | 2,531.90 | Members: Grants | | 1,187.48 | 1,207.95 | |
| Fundraising | - | 5,209.00 | Members: Equipment Repairs & Maintenance | | 6,318.43 | 1,712.74 | |
| Legacy Donations | - | - | Members: Hospital Travel & Expenses | | 1,154.74 | 1,829.13 | |
| Community Action Grants | 30,000.00 | 12,740.00 | Members: Community Action Grants | | 37,699.01 | 8,360.69 | |
| | | | Administration - Stationery/Ink/Postage | | 382.60 | 323.45 | |
| | | | Sundry Expenses | | 100.00 | 61.64 | |
| | | | Meeting Expenses (Room Hire/Taxis) | | 91.00 | - | |
| | | | Social Events | | - | - | |
| | | | Honoraria | | - | 100.00 | |
| | | | Insurance | | 145.60 | 145.60 | |
| | | | Welfare Role | | 10,125.00 | 16,500.00 | |
| Investments Sold | 20,160.00 | 20,661.81 | Investments Purchased | | - | - | |
| | <u>59,209.50</u> | <u>41,142.71</u> | | | <u>57,203.86</u> | <u>30,241.20</u> | |

Reconciled Account Balances as of 31st December 2022

| | <u>Bank Account</u> | <u>Petty Cash</u> | <u>Total</u> |
|----------------------------------|-------------------------|----------------------|-------------------------|
| | £ | £ | £ |
| Balance b/f on 01/01/2021 | 27,243.27 | 101.42 | 27,344.69 |
| Plus Total Receipts | 59,209.50 | 0.00 | 59,209.50 |
| Plus Transfers In | | | |
| | <u>86,452.77</u> | <u>101.42</u> | <u>86,554.19</u> |
| Less Payments | 57,203.86 | 0.00 | 57,203.86 |
| Less Transfers Out | | | |
| Balance c/f as 31/12/2022 | <u>29,248.91</u> | <u>101.42</u> | <u>29,350.33</u> |

Notes

| <u>Investments</u> | £ |
|--|-------------------------|
| Investment Value as at 31/12/2021 | 105,380.18 |
| Investments Sold | 20,160.00 |
| Investments Purchased | - |
| Increase/(Decrease) in value | <u>(2,473.17)</u> |
| Investment Value as at 31/12/2022 | <u>82,747.02</u> |

Treasurer Ms Wendy Murwill
Date: 22 February 2023

Accounts Independently Examined by: Mr Matthew Green
Date: 22 February 2023

Isle of Wight Association for Spina Bifida and Hydrocephalus

Annual Accounts for year ending 31st December 2022

| Receipts & Payments 2022 | | £ |
|-------------------------------------|-----------------------------------|-------------------------|
| Total Combined Receipts | | 59,209.50 |
| Total Combined Payments | | <u>57,203.86</u> |
| | Excess of receipts over payments | 2,005.64 |
| | Balance brought forward from 2021 | <u>27,344.69</u> |
| | Balance c/f | <u>29,350.33</u> |

| Receipts | | | Receipts and Payment | | Payments | |
|-------------------------|------------------|------------------|--|------------------|------------------|--|
| | 2022 | 2021 | | 2022 | 2021 | |
| | £ | £ | | £ | £ | |
| Donations | 1,654.50 | 2,531.90 | Members: Grants | 1,187.48 | 1,207.95 | |
| Fundraising | 7,395.00 | 5,209.00 | Members: Equipment Repairs & Maintenance | 6,318.43 | 1,712.74 | |
| Legacy Donations | - | - | Members: Hospital Travel & Expenses | 1,154.74 | 1,829.13 | |
| Community Action Grants | 30,000.00 | 12,740.00 | Members: Community Action Grants | 37,699.01 | 8,360.69 | |
| | | | Administration - Stationery/Ink/Postage | 382.60 | 323.45 | |
| | | | Sundry Expenses | 100.00 | 61.64 | |
| | | | Meeting Expenses (Room Hire/Taxis) | 91.00 | - | |
| | | | Social Events | - | - | |
| | | | Honoraria | - | 100.00 | |
| | | | Insurance | 145.60 | 145.60 | |
| | | | Welfare Role | 10,125.00 | 16,500.00 | |
| Investments Sold | <u>20,160.00</u> | <u>20,661.81</u> | Investments Purchased | - | - | |
| | 59,209.50 | 41,142.71 | | 57,203.86 | 30,241.20 | |

Reconciled Account Balances as of 31st December 2022

| | Bank Account | Petty Cash | Total |
|----------------------------------|---------------------|-------------------|------------------|
| | £ | £ | £ |
| Balance b/f on 01/01/2021 | 27,243.27 | 101.42 | 27,344.69 |
| Plus Total Receipts | 59,209.50 | 0.00 | 59,209.50 |
| Plus Transfers In | 86,452.77 | 101.42 | 86,554.19 |
| Less Payments | 57,203.86 | 0.00 | 57,203.86 |
| Less Transfers Out | - | - | - |
| Balance c/f as 31/12/2022 | 29,248.91 | 101.42 | 29,350.33 |

Notes

Investments

| | £ |
|--|-------------------------|
| Investment Value as at 31/12/2021 | 105,380.18 |
| Investments Sold | 20,160.00 |
| Investments Purchased | - |
| Increase/(Decrease) in value | <u>(2,473.17)</u> |
| Investment Value as at 31/12/2022 | <u>82,747.02</u> |

Treasurer Ms Wendy Murwill
Date: 22 February 2023

Accounts Independently Examined by: Mr Matthew Green
Date: 22 February 2023

THE ISLE OF WIGHT ASSOCIATION FOR SPINA BIFIDA AND HYDROCEPHALUS

England & Wales - Charity number 296313

Accounts

Isle of Wight Association for Spina Bifida and Hydrocephalus

Annual Accounts for year ending 31st December 2021

| | | |
|----------------------------|-------------------------------------|-------------------------|
| | Receipts & Payments 2021 | £ |
| Total Combined Income | | 41,142.71 |
| Total Combined Expenditure | | <u>30,241.20</u> |
| | Excess of income over expenditure | 10,901.51 |
| | Balance brought forward from 2020 | <u>16,443.18</u> |
| | Balance c/f | <u>27,344.69</u> |

| Receipts | | | Receipts and Payment | | Payments | |
|-------------------------|-------------------------|-------------------------|--|--|-------------------------|-------------------------|
| | 2021 | 2020 | | | 2021 | 2020 |
| | £ | £ | | | £ | £ |
| Donations | 2,531.90 | 2,815.04 | Members: Grants | | 1,207.95 | 5,458.29 |
| Fundraising | 5,209.00 | 2,103.99 | Members: Equipment Repairs & Maintenance | | 1,712.74 | 1,974.98 |
| Legacy Donations | - | 46,316.80 | Members: Hospital Travel & Expenses | | 1,829.13 | 519.65 |
| Community Action Grants | 12,740.00 | 8,080.00 | Members: Community Action Grants | | 8,360.69 | - |
| | | | Administration - Stationery/Ink/Postage | | 323.45 | 964.65 |
| | | | Sundry Expenses | | 61.64 | 566.26 |
| | | | Meeting Expenses (Room Hire/Taxis) | | - | 59.00 |
| | | | Social Events | | - | - |
| | | | Honoraria | | 100.00 | 100.00 |
| Investments Sold | 20,661.81 | 15,803.23 | Insurance | | 145.60 | 89.60 |
| Loan Repayments | - | 58.90 | Welfare Role | | 16,500.00 | 8,875.00 |
| | | | Investments Purchased | | - | 55,000.00 |
| | <u>41,142.71</u> | <u>75,177.96</u> | | | <u>30,241.20</u> | <u>73,607.43</u> |

Reconciled Account Balances as of 31st December 2021

| | Main Account No1 | Petty Cash | Total |
|---------------------------|-------------------------|-------------------|------------------|
| | - £ | | £ |
| Balance b/f on 01/01/2020 | 16,289.07 | 154.11 | 16,443.18 |
| Plus Total Receipts | <u>41,142.71</u> | <u>50.00</u> | <u>41,192.71</u> |
| | 57,431.78 | 204.11 | 57,635.89 |
| Less Payments | <u>30,188.51</u> | <u>102.69</u> | <u>30,291.20</u> |
| Balance c/f as 31/12/2021 | <u>27,243.27</u> | <u>101.42</u> | <u>27,344.69</u> |

Notes

Investments

| | |
|--|--------------------------|
| | £ |
| Investment Value as at 31/12/2020 | 121,756.63 |
| Increase/(Decrease) in value | <u>(16,378.49)</u> |
| Investment Value as at 31/12/2021 | <u>105,378.14</u> |

Treasurer Ms Sue Price

Date:

Accounts Independently Examined by: Mr Matthew Green

Date: