

# GREAT WAKERING COMMUNITY ASSOCIATION

England & Wales · Charity number 296142

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1987-02-10

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 28 Twyford Avenue  
Great Wakering  
Southend-on-Sea  
SS3 0EU

**Phone** 01702963857

**Email** [abarttram@hotmail.com](mailto:abarttram@hotmail.com)

## Activities

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**Objects:** (A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF GREAT WAKERING AND THE NEIGHBOURHOOD (HEREINAFTER CALLED "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX OF POLITICAL, RELIGIOUS OR OTHER ORGANISATIONS AND INHABITANTS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS; B) TO ESTABLISH OR TO SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE (HEREINAFTER CALLED "THE CENTRE") AND TO MAINTAIN AND MANAGE, OR TO CO-OPERATE WITH ANY LOCAL STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH CENTRE FOR ACTIVITIES PROMOTED BY THE ASSOCIATION AND ITS CONSTITUENT BODIES IN FURTHERANCE OF THE ABOVE OBJECTS.

**Activities:** Provide, maintain and run a Community Centre for village organisations; act as an umbrella organisation to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the benefit of the inhabitants of Great Wakering and the neighbourhood.

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, Other Defined Groups

## Geography

- **Area of benefit:** GREAT WAKERING AND NEIGHBOURHOOD
- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-05	£50,485	£41,696	-	-
2024-02-05	£51,417	£43,482	-	-
2023-02-05	£39,185	£32,315	-	-
2022-02-05	£31,669	£32,268	-	-
2021-02-05	£40,448	£33,672	-	-

## Trustees

Name	Role	Appointed
Alan Colin Bartram		2023-04-24
BRIAN WRIGHT		2013-09-09
Penelope Rae		2023-04-24
Philip John Adcock		2023-04-24

**GREAT WAKERING COMMUNITY ASSOCIATION**

England & Wales - Charity number 296142

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# Accounts

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**Report of the Trustees for 2025**  
**The Great Waking Community Association**  
**Registered Charity Number 296142**

During the year to 5<sup>th</sup> February 2023, the Great Waking Community Association (GWCA) provided a facilities for clubs, youth groups, pre school and health activities.

Additionally social events ie. Childrens / adult parties and community events as well a Polling station and Covid vaccination hub.

The receipt of room hire is used to keep the buildings in good repair for future use by the local community

We have a small fund raising committee that organize events for the village

The GWCA has a lease from Essex County Council dated 31<sup>st</sup> of May 2016 for 10 years and will expire in 5 months, we are in negations with Essex County Council for new lease

Signed on behalf of the Trustees.

A handwritten signature in black ink that reads "A Barttram". The signature is written in a cursive style with a large initial 'A' and a long, sweeping underline.

Mr Alan Barttram

# Great Waking Community Association

(GWCA)

## Statement of Assets – 5<sup>th</sup> February 2025

Balance held at 5 <sup>th</sup> February 2023	<u>2024</u>	<u>2025</u>
Barclays Current A/C	£22,362.98	£9,832.75
Barclays Business Reserve A/C	£75,027.68	£96,346.77
Petty Cash Float	£200.00	£200.00
	<u>£97,590.66</u>	<u>£106,379.52</u>

### Represented by:

Surplus of Income over Expenditure B/F	£89,655.63	£97,590.66
Add (Ddt) Income and Expenditure as attached statement	£7,935.03	£8788.87
Balance	<u>£97,590.66</u>	<u>£106,379.52</u>

### Stock (See note 1)

Chairs and Tables	£ 1,000.00	£ 1,000.00
Audio, CCTV System	£ 1,500.00	£ 1,500.00
Heaters and Lights	£ 200.00	£ 200.00
Miscellaneous	£ 800.00	£ 800.00
	<u>£ 3,500.00</u>	<u>£ 3,500.00</u>

Note 1. Stock valued at assumed sale value.

From the written and verbal evidence presented it is reasonable to assume that the Accounts of the Great Waking Community Association for the year ending 5<sup>th</sup> February 2025 are in order

Signed A. Barttram  
A. Barttram (Hon Treasurer)

Signed B. P. Jeffery  
B. Jeffery (Hon Auditor)

Date 7<sup>th</sup> MARCH 2025.

Date 7<sup>th</sup> March 2025.

# Great Wakering Community Association

(GWCA)

## Income and Expenditure Account

6<sup>th</sup> February 2024 to 5<sup>th</sup> February 2025

<u>Income</u>	<u>2024</u>	<u>2025</u>
Room Hire Income	£25,111.00	£26,050.00
Interest received – Barclays	£623.91	£1,319.09
Fund Raising Activities, Sales, Etc.	£4,201.38	£4,267.75
Donations	£10,206.18	£2,837.28
Newsletter Advertisements	£10,590.00	£10,536.00
Insurance Claim	£0.00	£0.00
Miscellaneous, rate rebate	£685.25	£5,475.48
<b><u>Total Income</u></b>	<b><u>£51,417.72</u></b>	<b><u>£50,485.60</u></b>
<u>Expenditure</u>		
Insurance	£5,601.66	£5,838.39
Energy costs	£7,666.66	£7,659.11
Building Works	£6,068.88	£4,323.85
Running costs	£7,295.20	£4,544.44
Fund Raising Costs	£0.00	£0.00
Plant	£0.00	£0.00
Newsletter Costs	£8,464.00	£8,796.96
Council Tax, Headmaster's House	£6,907.87	£261.48
Maintance	£785.21	£9,301.07
Miscellaneous	£693.21	£971.43
Millers prop. Consultants	£0.00	£0.00
Planning	£0.00	£0.00
<b><u>Total Expenditure</u></b>	<b><u>£43,482.69</u></b>	<b><u>£41,696.73</u></b>
<b>Surplus (Loss) of Income over Expenditure</b>	<b>£7,935.03</b>	<b>£8,788.87</b>

Ivydene  
Newstead Road  
Great Waking  
Essex SS3 OAB  
Tel : 01702 218022  
e-mail: barryjeffery1945@aol.com  
7th March 2025

Mr A. Barttram  
Hon. Treasurer  
Great Waking Community Ass.  
28 Twyford Avenue  
Great Waking  
Essex SS3 0EU

Dear Alan

**Re: Audit of the 2024/2025 Accounts.**

I have inspected the following details of the accounts provided.

- i) I have checked your Voucher Summary, vouchers 1941 to 2075 inclusive.
- ii) I have inspected the voucher descriptions as to their value and relevance to the Associations business.
- iii) I have checked your current account bank statement. The bank statement end of year balance agrees with your Statement of Assets.
- iv) I have checked that all income to the Association has been credited to your bank balance.
- v) I have checked that all payments from your bank account are relevant to Association business and are supported by documentation.
- vi) The Business Reserve Account has seen no activity except for the transfer of funds in and the addition of interest. There have been no withdrawals. On the 15<sup>th</sup> April 2024, £20,000.00 was transferred from the association's Current account into the Business Reserve account.

Following the above actions, I consider that the Associations accounts are kept in an orderly fashion, and that the Statement of Assets, dated 5<sup>th</sup> February 2025, gives a true account of the Associations financial situation.

Yours sincerely



Barry Jeffery  
Auditor

# Great Waking Community Association

(GWCA)

## Statement of Assets – 5<sup>th</sup> February 2025

Balance held at 5 <sup>th</sup> February 2023	<u>2024</u>	<u>2025</u>
Barclays Current A/C	£22,362.98	£9,832.75
Barclays Business Reserve A/C	£75,027.68	£96,346.77
Petty Cash Float	£200.00	£200.00
	<u>£97,590.66</u>	<u>£106,379.52</u>

### Represented by:

Surplus of Income over Expenditure B/F	£89,655.63	£97,590.66
Add (Ddt) Income and Expenditure as attached statement	£7,935.03	£8788.87
Balance	<u>£97,590.66</u>	<u>£106,379.52</u>

### Stock (See note 1)

Chairs and Tables	£ 1,000.00	£ 1,000.00
Audio, CCTV System	£ 1,500.00	£ 1,500.00
Heaters and Lights	£ 200.00	£ 200.00
Miscellaneous	£ 800.00	£ 800.00
	<u>£ 3,500.00</u>	<u>£ 3,500.00</u>

Note 1. Stock valued at assumed sale value.

From the written and verbal evidence presented it is reasonable to assume that the Accounts of the Great Waking Community Association for the year ending 5<sup>th</sup> February 2025 are in order

Signed A. Barttram  
A. Barttram (Hon Treasurer)

Signed B. P. Jeffery  
B. Jeffery (Hon Auditor)

Date 7<sup>th</sup> MARCH 2025.

Date 7<sup>th</sup> March 2025.

# Great Wakering Community Association

(GWCA)

## Income and Expenditure Account

6<sup>th</sup> February 2024 to 5<sup>th</sup> February 2025

<u>Income</u>	<u>2024</u>	<u>2025</u>
Room Hire Income	£25,111.00	£26,050.00
Interest received – Barclays	£623.91	£1,319.09
Fund Raising Activities, Sales, Etc.	£4,201.38	£4,267.75
Donations	£10,206.18	£2,837.28
Newsletter Advertisements	£10,590.00	£10,536.00
Insurance Claim	£0.00	£0.00
Miscellaneous, rate rebate	£685.25	£5,475.48
<b><u>Total Income</u></b>	<b><u>£51,417.72</u></b>	<b><u>£50,485.60</u></b>
<u>Expenditure</u>		
Insurance	£5,601.66	£5,838.39
Energy costs	£7,666.66	£7,659.11
Building Works	£6,068.88	£4,323.85
Running costs	£7,295.20	£4,544.44
Fund Raising Costs	£0.00	£0.00
Plant	£0.00	£0.00
Newsletter Costs	£8,464.00	£8,796.96
Council Tax, Headmaster's House	£6,907.87	£261.48
Maintance	£785.21	£9,301.07
Miscellaneous	£693.21	£971.43
Millers prop. Consultants	£0.00	£0.00
Planning	£0.00	£0.00
<b><u>Total Expenditure</u></b>	<b><u>£43,482.69</u></b>	<b><u>£41,696.73</u></b>
<b>Surplus (Loss) of Income over Expenditure</b>	<b>£7,935.03</b>	<b>£8,788.87</b>

Ivydene  
Newstead Road  
Great Waking  
Essex SS3 OAB  
Tel : 01702 218022  
e-mail: barryjeffery1945@aol.com  
7th March 2025

Mr A. Barttram  
Hon. Treasurer  
Great Waking Community Ass.  
28 Twyford Avenue  
Great Waking  
Essex SS3 0EU

Dear Alan

**Re: Audit of the 2024/2025 Accounts.**

I have inspected the following details of the accounts provided.

- i) I have checked your Voucher Summary, vouchers 1941 to 2075 inclusive.
- ii) I have inspected the voucher descriptions as to their value and relevance to the Associations business.
- iii) I have checked your current account bank statement. The bank statement end of year balance agrees with your Statement of Assets.
- iv) I have checked that all income to the Association has been credited to your bank balance.
- v) I have checked that all payments from your bank account are relevant to Association business and are supported by documentation.
- vi) The Business Reserve Account has seen no activity except for the transfer of funds in and the addition of interest. There have been no withdrawals. On the 15<sup>th</sup> April 2024, £20,000.00 was transferred from the association's Current account into the Business Reserve account.

Following the above actions, I consider that the Associations accounts are kept in an orderly fashion, and that the Statement of Assets, dated 5<sup>th</sup> February 2025, gives a true account of the Associations financial situation.

Yours sincerely



Barry Jeffery  
Auditor

**GREAT WAKERING COMMUNITY ASSOCIATION**

England & Wales - Charity number 296142

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# Accounts

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**Report of the Trustees for 2024**  
**The Great Waking Community Association**  
**Registered Charity Number 296142**

During the year to 5<sup>th</sup> February 2023, the Great Waking Community Association (GWCA) provided a facilities for clubs, youth groups, pre school and health activities.

Additionally social events ie. Childrens / adult parties and community events as well a Polling station and Covid vaccination hub.

The receipt of room hire is used to keep the buildings in good repair for future use by the local community

We have a small fund raising committee that organize events for the village

The GWCA has a lease from Essex County Council dated 31<sup>st</sup> of May 2016 for 10 years and will expire after 2 years and 2 months

Signed on behalf of the Trustees.



Mr Alan Barttram

# Great Waking Community Association

(GWCA)

## Income and Expenditure Account

6<sup>th</sup> February 2023 to 5<sup>th</sup> February 2024

<u>Income</u>	<u>2023</u>	<u>2024</u>
Room Hire Income	£23,559.00	£25,111.00
Interest received – Barclays	£42.86	£623.91
Fund Raising Activities, Sales, Etc.	£4,004.04	£4,201.38
Donations	£141.50	£10,206.18
Newsletter Advertisements	£11,158.00	£10,590.00
Insurance Claim	£0.00	£0.00
Miscellaneous	£280.00	£685.25
<b><u>Total Income</u></b>	<b><u>£39,185.40</u></b>	<b><u>£51,417.72</u></b>
<u>Expenditure</u>		
Insurance	£5,313.84	£5,601.66
Energy costs	£4,495.27	£7,666.66
Building Works	£0.00	£6,068.88
Running costs	£4,026.47	£7,295.20
Fund Raising Costs	£62.00	£0.00
Plant	£0.00	£0.00
Newsletter Costs	£8,458.00	£8,464.00
Council Tax, Headmaster's House	£7,144.96	£6,907.87
Maintance	£1,572.80	£785.21
Miscellaneous	£642.26	£693.21
Millers prop. Consultants	£600.00	£0.00
Planning	£0.00	£0.00
<b><u>Total Expenditure</u></b>	<b><u>£32,315.60</u></b>	<b><u>£43,482.69</u></b>
<b>Surplus (Loss) of Income over Expenditure</b>	<b>£6,869.80</b>	<b>£7,935.03</b>

Ivydene  
Newstead Road  
Great Wakering  
Essex SS3 OAB  
Tel : 01702 218022  
e-mail: barryjeffery1945@aol.com  
11<sup>th</sup> March 2024

Mr A. Barttram  
Hon. Treasurer  
Great Wakering Community Ass.  
28 Twyford Avenue  
Great Wakering  
Essex SS3 0EU

Dear Alan

**Re: Audit of the 2023/2024 Accounts.**

I have inspected the following details of the accounts provided.

- i) I have checked your Voucher Summary, vouchers 1842A to 1940 inclusive.
- ii) I have inspected the voucher descriptions as to their value and relevance to the Associations business.
- iii) I have checked your current account bank statement. The bank statement end of year balance agrees with your Statement of Assets.
- iv) I have checked that all income to the Association has been credited to your bank balance.
- v) I have checked that all payments from your bank account are relevant to Association business and are supported by documentation.
- vi) The Business Reserve Account has seen no activity except for the transfer of funds in and the addition of interest. There have been no withdrawals. On the 15<sup>th</sup> May 2023, £30,000.00 was transferred from the association's Current account into the Business Reserve account.

Following the above actions, I consider that the Associations accounts are kept in an orderly fashion, and that the Statement of Assets, dated 5<sup>th</sup> February 2024, gives a true account of the Associations financial situation.

Yours sincerely



Barry Jeffery  
Auditor

**GREAT WAKERING COMMUNITY ASSOCIATION**

England & Wales - Charity number 296142

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# Accounts

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**Report of the Trustees for 2023**  
**The Great Waking Community Association**  
**Registered Charity Number 296142**

During the year to 5<sup>th</sup> February 2022, the Great Waking Community Association (GWCA) provided a facilities for clubs, youth groups, pre school and health activities.

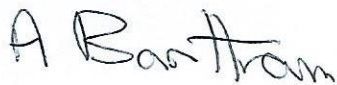
Additionally social events ie. Childrens / adult parties and community events as well a Polling station and Covid vaccination hub.

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We have a small fund raising committee that organize events for the village

The GWCA has a lease from Essex County Council dated 31<sup>st</sup> of May 2016 for 10 years and will expire after 2 years and 6 months

Signed on behalf of the Trustees.



Mr Alan Barttram

# Great Wakering Community Association

(GWCA)

## Income and Expenditure Account

6<sup>th</sup> February 2022 to 5<sup>th</sup> February 2023

<u>Income</u>	<u>2022</u>	<u>2023</u>
Room Hire Income	£16,520.00	£23,559.00
Interest received – Barclays	£4.44	£42.86
Fund Raising Activities, Sales, Etc.	£2,348.26	£4,004.04
Donations	£566.00	£141.50
Newsletter Advertisements	£10,720.00	£11,158.00
Insurance Claim	£1,510.00	£0.00
Miscellaneous	£0.00	£280.00
<b><u>Total Income</u></b>	<b><u>£31,668.70</u></b>	<b><u>£39,185.40</u></b>
<u>Expenditure</u>		
Insurance	£4,203.81	£5,313.84
Energy costs	£2,798.35	£4,495.27
Building Works	£1,510.00	£0.00
Running costs	£6,136.78	£4,026.47
Fund Raising Costs	£59.00	£62.00
Plant	£660.00	£0.00
Newsletter Costs	£9,126.96	£8,458.00
Council Tax, Headmaster's House	£6,077.72	£7,144.96
Maintance	£0.00	£1,572.80
Miscellaneous	£202.52	£642.26
Millers prop. Consultants	£0.00	£600.00
Planning	£1,493.20	£0.00
<b><u>Total Expenditure</u></b>	<b><u>£32,268.34</u></b>	<b><u>£32,315.60</u></b>
<b>Surplus (Loss) of Income over Expenditure</b>	<b>-£599.64</b>	<b>£6,869.80</b>

Ivydene  
Newstead Road  
Great Waking  
Essex SS3 OAB  
Tel : 01702 218022  
e-mail: barryjeffery1945@aol.com  
18<sup>th</sup> March 2023

Mr A. Barttram  
Hon. Treasurer  
Great Waking Community Ass.  
28 Twyford Avenue  
Great Waking  
Essex SS3 0EU

Dear Alan

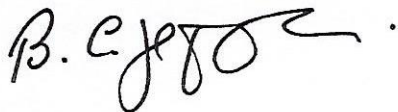
**Re: Audit of the 2022/2023 Accounts.**

I have inspected the following details of the accounts provided.

- i) I have checked your Voucher Summary, vouchers 1747c to 1842 inclusive.
- ii) I have inspected the voucher descriptions as to their value and relevance to the Associations business.
- iii) I have checked your current account bank statement. The bank statement end of year balance agrees with your Statement of Assets.
- iv) I have checked that all income to the Association has been credited to your bank balance.
- v) I have checked that all payments from your bank account are relevant to Association business and are supported by documentation.
- vi) The Business Reserve Account has seen no activity except for the addition of interest. There have been no withdrawals.

Following the above actions, I consider that the Associations accounts are kept in an orderly fashion, and that the Statement of Assets, dated 5<sup>th</sup> February 2023P, gives a true account of the Associations financial situation.

Yours sincerely



Barry Jeffery  
Auditor

**GREAT WAKERING COMMUNITY ASSOCIATION**

England & Wales - Charity number 296142

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# Accounts

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**Report of the Trustees for 2022**  
**The Great Waking Community Association**  
**Registered Charity Number 296142**

During the year to 5<sup>th</sup> February 2022, the Great Waking Community Association (GWCA) provided a facilities for clubs, youth groups, pre school and health activities.

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The receipt of room hire is used to keep the buildings in good repair for future use by the local community

We have a small fund raising committee that organize events for the village

The GWCA has a lease from Essex County Council dated 31<sup>st</sup> of May 2016 for 10 years and will expire after 3 years and 6 months

Signed on behalf of the Trustees.



Mr Alan Barttram

28 - 11 - 2022

BCJ

Great Waking Community Association  
(G.W.C.A.)

Statement of Assets - 5th February 2022

<b>Balance held at 5th February 2022</b>	<u>2021</u>	<u>2022</u>
Barclays Current Account	£38,829.00	£38,224.92
Barclays Business Reserve Account	£44,356.47	£44,360.91
Petty Cash Float	£200.00	£200.00
	<b><u>£83,385.47</u></b>	<b><u>£82,785.83</u></b>

**Represented by:**

Surplus of Income over Expenditure B/F	£76,609.00	£83,385.47
Add/( Ddt) Income and Expenditure as attached statement	£6,776.47	( £ 599.64 )
	<b><u>£83,385.47</u></b>	<b><u>£82,785.83</u></b>

Stock (See Note 1)

Chairs and Tables	£1,000.00	£1,000.00
Audio, CCTV Systems	£1,500.00	£1,500.00
Heaters and Lights	£200.00	£200.00
Miscellaneous	£800.00	£800.00
	<b><u>Total Stock</u></b>	<b><u>£3,500.00</u></b>
	<b><u>£3,500.00</u></b>	<b><u>£3,500.00</u></b>

Note 1. stock valued at assumed sale value.

From the written and verbal evidence presented it is reasonable to assume that the Accounts of the Great Waking Community Association for the year ending 5th February 2022 are in order.

Signed A Barttram  
A. Barttram ( Hon Treasurer)

Signed B. E. Jeffery  
B. Jeffery (Hon. Auditor)

Date 28-10-22

Date 28-10-2022

Great Wakering Community Association  
(G.W.C.A )

**Income and Expenditure Account**

**6th February 2021 to 5th February 2022**

<b><u>Income</u></b>	<b><u>2021</u></b>	<b><u>2022</u></b>
Room Hire Income	£10,431.09	£16,520.00
Interest Received, Barclays	£34.69	£4.44
Fund Raising Activities, Sales, etc.	NIL	£2,348.26
Donations	£448.37	£566.00
Insurance Claim	£0.00	£1,510.00
Newsletter Advertisements	£9,534.00	£10,720.00
Covid Grants	£20,000.00	£0.00
<b><u>Total Income</u></b>	<b><u>£40,448.15</u></b>	<b><u>£31,668.70</u></b>
<b><u>Expenditure</u></b>		
Insurance	£5,034.22	£4,203.81
Energy Costs	£3,642.66	£2,798.35
Building Works	£6,910.00	£1,510.00
Running Costs	£5,349.40	£6,136.78
Fund Raising Costs	£294.52	£59.00
Plant	£1,063.00	£660.00
Newsletter Costs	£6,249.71	£9,126.96
Council Tax, Headmaster's House	£4,972.14	£6,077.72
Miscellaneous	£156.03	£202.52
Planning	£0.00	£1,493.20
<b><u>Total Expenditure</u></b>	<b><u>£33,671.68</u></b>	<b><u>£32,268.34</u></b>
<b>Surplus (loss) of Income over Expenditure</b>	<b><u>£6,776.47</u></b>	<b><u>( £ 599.64 )</u></b>

Ivydene  
Newstead Road  
Great Waking  
Essex SS3 OAB  
Tel : 01702 218022  
e-mail: barryjeffery1945@aol.com  
25<sup>th</sup> November 2022

Mr A. Barttram  
Hon. Treasurer  
Great Waking Community Ass.  
28 Twyford Avenue  
Great Waking  
Essex SS3 0EU

Dear Allan

**Re: Audit of the 2021/2022 Accounts.**

I have inspected the following details of the accounts provided.

- i) I have checked your Voucher Summary, vouchers 1700 to 1747 inclusive.
- ii) I have inspected the voucher descriptions as to their value and relevance to the Associations business.
- iii) I have checked your current account bank statement. The bank statement end of year balance agrees with your Statement of Assets.
- iv) I have checked that all income to the Association has been credited to your bank balance.
- v) I have checked that all payments from your bank account are relevant to Association business and are supported by documentation.
- vi) The Business Reserve Account has seen no activity except for the addition of interest. There have been no withdrawals.

Following the above actions, I consider that the Associations accounts are kept in an orderly fashion, and that the Statement of Assets, dated 5<sup>th</sup> February 2022, gives a true account of the Associations financial situation.

Yours sincerely



Barry Jeffery  
Auditor

**GREAT WAKERING COMMUNITY ASSOCIATION**

England & Wales - Charity number 296142

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# Accounts

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Ivydene  
Newstead Road  
Great Waking  
Essex SS3 0AB  
Tel : 01702 218022  
e-mail: barryjeffery1945@aol.com  
16th August 2021

Mr R Rae  
Great Waking Community Ass.  
Tinkers Mead  
2a New Road  
Great Waking  
Essex SS3 0AH

Dear Richard

**Re: Audit of the 2020/2021 Accounts.**

I have inspected the following details of the accounts provided.

- i) I have checked your Voucher Summary, vouchers 1652 to 1698F inclusive.
- ii) I have inspected the voucher descriptions as to their value and relevance to the Associations business.
- iii) I have checked your current account bank statement. The bank statement end of year balance agrees with your voucher statement.
- iv) The Business Reserve Account has seen no activity except for the addition of interest. There have been no withdrawals.

Following the above actions, I consider that the Associations accounts are kept in an orderly fashion, and that the Statement of Assets, dated 5<sup>th</sup> February 2021, gives a true account of the Associations financial situation.

Yours sincerely



Barry Jeffery

# GREAT WAKERING COMMUNITY ASSOCIATION (G.W.C.A.)

## Statement of Assets - 5th February 2021

<u>Balance held at 5th February 2021</u>	<u>2020</u>	<u>2021</u>
Barclays Current A/C.	£32,087.22	£38,829.00
Barclays Business Reserve A/C.	44,321.78	44,356.47
Petty Cash Float.	<u>200.00</u>	<u>200.00</u>
	<u>£76,609.00</u>	<u>£83,385.47</u>

**Represented by:**

Surplus of Income over Expenditure B/F.	£73,614.94	76,609.00
Add/Ddt Income and Expenditure as per attached statement.	<u>2,994.06</u>	<u>6,776.47</u>
	<u>£76,609.00</u>	<u>£83,385.47</u>


<u>Stock</u> (See Note 1)	<u>2019</u>	<u>2020</u>		
Chairs and tables.	£1,000	1,000		
Audio, CCTV Systems.	1,500	1,500		
Heaters and lights.	200	200		
Miscellaneous.	800	800		
	<u>                    </u>	<u>                    </u>	£3,500.00	£3,500.00

Note 1 : Stock valued at assumed sale value.

From the written and verbal evidence presented it is reasonable to assume that the Accounts of the Great Wakering Community Association for the year ending 5th February 2021 are in order.

Signed .....  .....  
R.G. Rae (Treasurer)

Date ..... 16th August 2021 .....

Signed .....  .....  
B. Jeffrey (Hon Auditor)

Date ..... 16 August 2021 .....

# GREAT WAKERING COMMUNITY ASSOCIATION (G.W.C.A.)

## Income and Expenditure Account

6th February 2020 to 5th February 2021

<u>Income</u>	<u>2020</u>	<u>2021</u>	<u>2020</u>	<u>2021</u>
Room Hire Income.	24,001.50	10,431.09		
Interest Received: Barclays.	88.30	34.69		
Fund Raising Activities, Sales, etc.	5,879.65	NIL		
Donations.	775.00	448.37		
Newsletter Advertisements.	10,553.00	9,534.00		
Covid Grants.	NIL	20,000.00		
	41,297.45	40,448.15	41,297.45	40,448.15
<b><u>Expenditure</u></b>				
Insurance.	4,430.71	5,034.22		
Energy Costs.	4,545.67	3,642.66		
Building Works.	7,798.00	6,910.00		
Running Costs.	7,011.32	5,349.40		
Fund Raising Costs.	943.86	294.52		
Plant.	1,067.98	1,063.00		
Newsletter Costs.	7,770.68	6,249.71		
Council Tax, Headmasters House.	4,411.60	4,972.14		
Miscellaneous.	323.57	156.03		
	38,303.39	33,671.68	(38,303.39)	33,671.68
			2,994.06	6,776.47

**MINUTES of the 33<sup>rd</sup> ANNUAL GENERAL MEETING** of the Gt. Waking Community Association held at 19 Whitehall Road, Gt. Waking observing social distancing, on Monday 28<sup>th</sup> September 2020 (the LOCKDOWN due to the Coronavirus cancelled the A.G.M. due to be held on the 27<sup>th</sup> April 2020)

1. **Present due to the current "Rule of 6" only the following 6 people were present**  
1. Allan Barttram Chairman, 2. Richard Rae Hon. Treasurer, 3. Keith Garlick Chairman Exec Committee 4. Nikki Garlick, Hon. Sec. 5. Penny Rae Exec Committee, 6. Lesley Marshall Fundraising Committee.
2. **Apologies for absence** – the other members of the committee and the representatives of the Affiliated Groups were unable to attend due to the "Rule of Six"

HOWEVER prior to the meeting ALL the Executive Committee members, the Fundraising committee and all the representatives of the Affiliated groups were sent all the documents that they would have had distributed to them at 33<sup>rd</sup> A.G.M. listed here.

1. The Chairman's Report.
2. Statement of Assets.
3. Income & Expenditure Account.
4. Treasurer's Report
5. Agenda for meeting 28<sup>th</sup> September 2020 with Minutes of the 32<sup>nd</sup> A.G.M. attached.
6. Latest Rule of 6 and covid 19 community facilities – just for interest.

(all these documents FILED with the Minutes of the 33<sup>rd</sup> A.G.M.)

We also asked someone to propose and second confirmation of the Minutes of the 32<sup>nd</sup> A.G.M. dated 29<sup>th</sup> April 2019.

3. **Annual Report** ( Chairman's report copied in here )

Since the last AGM the building has been regularly used by many different local groups on a weekly basis, the pre-school provides great place for young children to start to learning process, table sales, autumn supper, various quizzes, children's and adult parties and our great Christmas fair.

The building is being maintained to a good standard, work under taken in the last year includes sanding floors in the west hall and hall way, various painting and decorating internally and new carpet in main entrance, exterior woodwork repaired and painted

A few thank you's

To Keith - for all the work he puts in sorting out the problems as they arise in an aging building like ours, without his knowledge of "how to" or "where to" go the centre most definitely wouldn't run as smooth as it does.

Lesley and the fund raising committee - for their efforts in raising cash to maintain the centre

To Nikki - for the newsletter during the lock down, it continues to grow and be excellent source of contacts and information for locals and businesses in our local area

Lesley - for her endless work on bookings front.

Richard for the excellent accounts.

The executive committee - for maintaining the centre to a high standard for the village to use and enjoy, they get little thanks for their hard work, all these job's go on in the background unseen, but are very necessary to the future of GWCA.

Thanks to all the committee members and their valuable teams of helpers for all their hard work during the year.

4. **Confirmation of Minutes of 32<sup>nd</sup> A.G.M. 29<sup>TH</sup> April 2019** we received email from Bernice Cottam who proposed confirmation and email from Lyn Rodger who seconded confirmation of the Minutes, and agreed by all present who were at the meeting 23.04.18. Minutes duly signed by Allan Barttram

**Matters arising** – none

**Treasurer's report** Richard Rae distributed his report, Income & Expenditure Account and Statement of Assets from 6<sup>th</sup> February 2018 to 5<sup>th</sup> February 2019. He then ran through the figures –less than last year but still very healthy. As usual some of the differences are due to the date of receiving income or paying the outgoings. The Association is still trying to get change of use on the Schoolhouse (Copies of these reports will be attached to 2019 A.G.M. Minutes to be signed )

7. **Election of officers** – Nikki Garlick reported that she not received any resignations –All the committee members were remaining for a further year. This being so they were re-elected en block. It was therefore agreed by all present that the officers and committee of the Association are as follows :-

**Chairman** Allan Bartram

**Vice Chairman** no-one enlisted as yet

**Hon Treasurer** Richard Rae

**Hon Secretary** Nikki Garlick

**Executive Committee** - Keith Garlick, Ann Wright, Penny Rae and David Bailey  
(plus ex officio officers Nikki Garlick, Allan Bartram and Richard Rae)

**Fundraising Committee** Lesley Marshall, Bernice Cottam, Lyn Rodger and June Youlden  
(Plus ex officio officer Nikki Garlick)

**Trustees** Brian Wright –and hoping that a second person could be found as 2<sup>nd</sup> Trustee

8. **Appointment of Auditor** Richard Rae reported that Mr. Barry Jeffery had agreed to be auditor again.

9. **Date of the 34<sup>th</sup> Annual General Meeting set for Monday 26th April 2021**  
(brought forward as 1<sup>st</sup> Monday of the May Bank Holiday) in the Community Centre, The Old School, High Street, Gt. Wakering at 7.45.p.m.

A Bartram 3/10/21