



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

Charity name: Friends of Roundwood Primary School

Charity registration number: 295958

From / Period start date: 01/04/2023

To / Period end date: 31/07/2024

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of pupils at Roundwood Primary School through the improvement of their educational environment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	At our Committee meetings the Trustees keep in mind the Charity Commission's guidance on public benefit. Our focus is fundraising to provide facilities for education not provided from statutory funds to benefit all current and future pupils of Roundwood Primary School.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the Commission's public benefit guidance when exercising their powers and duties.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity ran a number of fundraising events during the year including Summer and Christmas fairs, a ball, a sponsored walk, quiz night, discos, PJ and Popcorn nights, fundraising challenges involving the children as well as more routine fundraising activities such as providing refreshments at events and cake sales. We have also continued to provide the opportunity for parents to give regular donations to the school.</p> <p>The funds have been used to refurbish a toilet block, make a significant contribution to IT resources, purchase teaching resources, make curriculum spend, music and library provision.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the financial year, the charity held cash reserves of £48,865. Of this, £7,636 is committed for payment to the school in the next financial year. The Committee considers the charity to be in a sound financial position, with sufficient reserves to meet its short-term commitments and to respond promptly to suitable funding opportunities for the benefit of the school. The financial position is reviewed regularly to ensure funds are used effectively in line with the charity's objectives.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Committee has considered the level of reserves required by the charity. It is the Committee's opinion that most reserves should be passed to the development of the school as soon as an appropriate project arises. As the charity relies on income from events held during the year and donations, a minimum reserve of £5,000 is maintained to ensure ongoing commitments to the school can be met. Further the committee will only commit to an expenditure if sufficient funds are held.
Amount of reserves held	Para 1.22	£48,865
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	No funds have been held in deficit either during the year nor at the balance sheet date.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by election

Reference and Administrative details

Charity name	Friends of Roundwood Primary School
Other name the charity uses	N/A
Registered charity number	295958
Charity's principal address	Roundwood Primary School Roundwood Park Harpenden, Herts AL5 3AD

Names of the charity trustees who manage the charity

Trustee name	Office	Dates acted if not for whole year
Claire Saunders	Chairperson (previous role Secretary)	Appointed 05/06/2022
Anna-Marie Bowles	Deputy-Chairperson, Deputy-Treasurer	Appointed 01/09/2023
Jacqueline Vargas	Deputy-Treasurer	Appointed 01/09/2023
Olha Fenova	Treasurer	Appointed 22/06/2020 - Resigned 28/02/2024
Floor Smakman-Timmons	Chairperson	Appointed 21/06/2022 - Resigned 11/07/2023
Laura Faiz	Deputy Treasurer	Appointed 21/06/2022 - Resigned 11/07/2023
Ellen Roscow	Deputy Chair	Appointed 21/06/2022 - Resigned 11/07/2023

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	<i>Jacqueline Vargas</i>
Full name(s)	Jacqueline Vargas
Position	Deputy-Treasurer
Date	24/05/2025



CHARITY COMMISSION
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Charity Name Friends of Roundwood Primary School	No (if any)
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Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2023	To	Period end date 31/07/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising Activities	55,171	-	-	55,171	62,521
Donations	34,618	-	-	34,618	22,000
Interest	804	-	-	804	132
Gift Aid Reclaims	5,167	-	-	5,167	1,658
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	95,761	-	-	95,761	86,312
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	95,761	-	-	95,761	86,312
A3 Payments					
Costs of Fundraising	13,417	-	-	13,417	16,671
Donated to Roundwood Primary School	100,788	-	-	100,788	69,666
Administration Costs	492	-	-	492	342
Other Charitable Donations	1,697	-	-	1,697	1,327
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	116,394	-	-	116,394	88,005
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	116,394	-	-	116,394	88,005
Net of receipts/(payments)	- 20,633	-	-	- 20,633	- 1,693
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	69,497	-	-	69,497	71,191
Cash funds this year end	48,865	-	-	48,865	69,497

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	2,518	-	-
	Bank Deposit Account	46,347	-	-
	Petty Cash	-	-	-
	Total cash funds	48,865	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Outstanding Gift Aid Reclaim	11,111	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Unpaid donations to Roundwood Primary School	Unrestricted Funds	7,636	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Jacqueline Vargas	Jacqueline Vargas	15/05/2025	



CHARITY COMMISSION
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Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Friends of Roundwood Primary School

**On accounts for the year
ended**

July 31, 2024

**Charity no
(if any)**

295958

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

DocuSigned by:
Seema Lad
312746133330374462

Date:

5/24/2025

Name:

Seema Lad

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

5 Saberton Close, Redbourn, St Albans

Hertfordshire

AL37DS

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.