



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From / Period start date 01/04/2021

To / Period end date 31/03/2022

Charity name: Friends of Roundwood Primary School

Charity registration number: 295958

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of pupils at Roundwood Primary School.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	At our Committee Meetings the Trustees keep in mind the Charity Commission's guidance on public benefit. Our focus is fundraising to provide facilities for education not provided from statutory funds to benefit all current and future pupils of Roundwood Primary School.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the Commission's public benefit guidance when exercising their powers and duties.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity ran a number of fundraising events during the year including Summer and Christmas Fairs, Sponsored Walk, Quiz night, PJ and Popcorn night and others. In addition to raising funds these have also extended relationships between staff, parents and others associated with the school. The funds raised have been used to purchase teaching resources and curriculum spend, music provision and support outdoor improvements. We have also been able to set aside money from our closing funds to cover a significant increase in costs of education provision and inflation.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The amount of cash the charity holds at the end of the reporting period after making allowance for any restricted funds, and the amount of designations, commitments (not provided for as a liability in the accounts) or the carrying amount of functional assets which the charity considers to represent a commitment of the reserves is £49,536.28.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is not the charity's policy to hold significant reserves but they may be held whilst the Trustees, School and Governors determine how best to apply the funds.
Amount of reserves held	Para 1.22	49,536.28
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by Steering Committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Friends of Roundwood Primary School
Other name the charity uses	
Registered charity number	295958
Charity's principal address	Roundwood Primary School Roundwood Park Harpenden, Herts AL5 3AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Novak	Chair	Until 21/06/2022	
2	Ellen Roscow	Deputy Treasurer	From 18/11/2021 until 21 June 2022	
3	Dinusha Fonseka	Secretary	From 30/06/2021 – until 21/06/2022	
4	Camilla Evans	Deputy Chair	From 30/06/2021 – until 21/06/2022	
5	Olha Fenova	Treasurer		
6	Amy Farnhill	Deputy Treasurer	Until 18/11/2021	
7	Claire Saunders	Secretary	From 05/06/2022	
8	Laura Faiz	Deputy Treasurer	From 21/06/2022	
9	Ellen Roscow	Deputy Chair	From 21/06/2022	
10	Floor Smakman-Timmons	Chair	From 21/06/2022	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Olha Fenova	
Full name(s)	Olha Fenova	
Position (eg Secretary, Chair, etc)	Trasurer	
Date	10/01/2023	

Charity Name	No (if any)
Friends of Roundwood Primary School	

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/04/2021		31/03/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Fundraising Activities	47,601	-	-	47,601	22,824
Donations	22,917	-	-	22,917	25,201
Interest	3	-	-	3	18
Gift Aid Reclaims	-	-	-	-	6,062
Grants	-	-	-	-	12,995
Other charitable donations	-	-	-	-	1,203
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	70,520	-	-	70,520	68,303
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	70,520	-	-	70,520	68,303
A3 Payments					
Costs of fundraising	8,661	-	-	8,661	4,173
Donated to Roundwood Primary School	31,496	-	-	31,496	72,238
Administration costs	136	-	-	136	131
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	40,293	-	-	40,293	76,542
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	40,293	-	-	40,293	76,542
Net of receipts/(payments)	30,228	-	-	30,228	- 8,240
A5 Transfers between funds	-	-	-	-	49,203
A6 Cash funds last year end	40,963	-	-	40,963	-
Cash funds this year end	71,191	-	-	71,191	40,963

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	41,099	-	-
	Bank Deposit Accounts	30,092	-	-
	Petty Cash	-	-	-
	Total cash funds	71,191	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Outstanding Gift Aid reclaim	6,750	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Unpaid donations to Roundwood Primary School	Unrestricted funds	-	
	Donation due to charity	Unrestricted funds	-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Olha Fenova	Olha Fenova	12/01/2023	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Friends of Roundwood Primary School

On accounts for the year
ended

March 31 2022

Charity no
(if any)

295958

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

19/01/2023

Name:

Seema Lad

Relevant professional
qualification(s) or body

FCCA

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.