



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2020		31	03	2021

Section A Reference and administration details

Charity name Friends of Roundwood Primary School

Other names charity is known by

Registered charity number (if any) 295958

Charity's principal address Roundwood Primary School

Roundwood Park

Harpenden, Herts

Postcode

AL5 3AD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kate Novak	Chair		
2	Amy Farnhill	Deputy Treasurer	Until 18/11/2021	
3	Olha Fenova	Treasurer	From 22/06/2020	
4	Ellen Roscow	Deputy Treasurer	From 18/11/2021	
5	Dinusha Fonseka	Secretary	From 30/06/2021	
6	Camilla Evans	Deputy Chair	From 30/06/2021	
7	Lanna Shaw	Secretary	Until 30/06/2021	
8	Anna Hamilton-Watson	Deputy Chair	Until 30/06/2021	
9	Kym Aston-Wright	Deputy Treasurer	Until 22/06/2020	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Appointed by Steering Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Friends of Roundwood Primary School is a member of Parentkind, the leading membership organisation for parent teacher associations in England, Wales and Northern Ireland, which provides helpful ideas, advice and support, in addition to the charity's insurance.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of pupils at Roundwood Primary School.

At our Committee Meetings the Trustees keep in mind the Charity Commission's guidance on public benefit. Our focus is fundraising to provide facilities for education not provided from statutory funds to benefit all current and future pupils of Roundwood Primary School

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The charity ran a number of fundraising events during the year including an Auction of Promises, Kids Virtual Disco, Cookbook sale, World Book Day, Fictional Face Hunt, Apple Juice and Christmas Trees sales and a few lockdown classroom initiatives. In addition to raising funds these have also extended relationships between staff, parents and others associated with the school.

We were also successful in Grant application to a local organisation which enabled us to make some contributions to the school.

The funds have been used to purchase teaching resources and curriculum spend, music and library provision and support playground and other outdoor improvements.

We have also been able to set aside money from our closing funds to cover a significant fundraising gap relating to social distancing rules due to COVID-19 in 2021-22.

Section E Financial review

Brief statement of the charity's policy on reserves

It is not the charity's policy to hold significant reserves but they may be held whilst the Trustees, School and Governors determine how best to apply the funds.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	O. Fenova	
Full name(s)	Olha Fenova	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	09/01/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

Friends of Roundwood Primary School

No (if any)

Receipts and payments accounts

CC16a

For the period
from

Period start date

01/04/2020

To

Period end date

31/03/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Fundraising Activities	22,824	-	-	22,824	74,486
Donations	25,201	-	-	25,201	26,047
Interest	18	-	-	18	40
Gift Aid Reclaims	6,062	-	-	6,062	8,912
Grants	12,995	-	-	12,995	-
Other charitable donations	1,203	-	-	1,203	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	68,303	-	-	68,303	109,485
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	68,303	-	-	68,303	109,485
A3 Payments					
Costs of fundraising	4,173	-	-	4,173	16,372
Donated to Roundwood Primary School	72,238	-	-	72,238	86,489
Administration costs	131	-	-	131	110
Other charitable donations	-	-	-	-	1,118
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	76,542	-	-	76,542	104,089
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	76,542	-	-	76,542	104,089
Net of receipts/(payments)	- 8,240	-	-	- 8,240	5,396
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	49,203	-	-	49,203	43,807
Cash funds this year end	40,963	-	-	40,963	49,203

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	10,874	-	-
	Bank Deposit Accounts	30,089	-	-
	Petty Cash	-	-	-
	Total cash funds	40,963	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Outstanding Gift Aid reclaim	1,651	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details			
		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details			
		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details			
	Unpaid fundraising expenses	Unrestricted funds	Amount due (optional)	When due (optional)
			452	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Olha Fenova		



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Friends of Roundwood Primary School

On accounts for the year
ended

March 31 2021

Charity no
(if any)

295958

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

S. Matthews

Date:

20/01/2022

Name:

SALLY MATTHEWS

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

6 DOUGLAS ROAD, WICKENDEN, AL5 2EW