

Bristol & Avon Family History Society - Registered Charity 295799

Annual Report for the year ending 31 March 2022.

The society promotes and encourages the public study of family history, genealogy and associated interests with particular reference to the historical county of Avon and its constituent predecessor and successor counties. In furtherance of this, the Society aims to provide a forum and facilities for those interested to communicate, meet and help each other in the furtherance of family history objectives. Arranging a programme of lectures and discussions, giving advice and guidance to and organising events and research visits for Society members and interested members of the general public. In addition, it seeks to promote and to engage in educational activities and the publication and sale of appropriate material in manuscript or electronic form or on the internet.

The charity is managed by a committee. At the end of this financial year, it comprised:

Chairman:	Vacancy
Vice-Chairman:	Mr Geoff Gardiner
Secretary:	Mrs Pat Gardiner
Treasurer:	Mr Martyn Tuffery

Other members were: Mr John Crew, Mr John 'Mitch' Carter, Mrs Clare Hayward, Mrs Ann Pople, Mrs Helen Whitby, Ms Diana Nicholl, Mrs Deirdre Whiting and Mrs Pamela Day.

The Officers and Committee are elected by the members of the Society at the Annual General Meeting and are the Trustees of the Society.

The Society was established in 1975 and exists to promote and enable the study of family history in the geographic area of the former County of Avon. It publishes a quarterly Journal and holds regular public meetings and talks both in Bristol and Bath. The Society maintains a website (www.bafhs.org.uk) and has a Research Room at the Bristol Archives where volunteers provide advice and assistance to both members and visitors, often including people from overseas. It has published a number of CD's providing indexes to local parish records and other data and, in earlier days, other local records on microfiche or in booklet format. The Society is a member of the Family History Federation and the South-West Area Group of Societies and it has stands at various open days and fairs organised by other societies as well as providing advice services at libraries and other local venues and events.

The Society currently has around 800 members worldwide, although the majority live locally. The main source of income is from members' subscriptions. The principal expenditures are the publication of a quarterly Journal, the hire of facilities for meetings, fees for speakers, costs of attending or setting up events and rental payments for the use of our Research Room and store. Apart from the Journal, all

activities, meetings, publications and services are available to both members and non-members.

The relaxing of Covid restrictions during the year allowed the Society to gradually reintroduce in person meetings, talks and outreach events. The final step was to reopen the Research Room which has also enabled transcription work to recommence.

A lasting legacy, however, will be the use of IT to ensure wider access to the Bristol and Bath programme of events and in the management of the Society. Zoom technology has proved particularly advantageous to non-local members. Research enquiries have been received through a link on our new website, as well as by traditional means, and dealt with by volunteers working at home using electronic access to our central resources.

The core of the new website was implemented by the end of 2020 with additional features in the final phase of development rolled out in the autumn of 2021.

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2022
for
Bristol and Avon Family History Society

Stanley Joseph Limited
Chartered Accountants
Suite 1
Liberty House
South Liberty Lane
Bristol
BS3 2ST

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for the Year Ended 31 March 2022

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Bristol and Avon Family History Society

Report of the Trustees for the Year Ended 31 March 2022

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

295799

Principal address

Salicia, 2 Willow Close
North Common
Warmley
Bristol
BS30 5HZ

Trustees

J M Carter
J S Crew
G R Gardiner
Ms A M Pople
Ms C R Hayward
Mrs H L Whitby
Mrs P A Gardiner
M Tuffery Treasurer (appointed 21.6.21)
Ms P J Day (appointed 21.6.21)

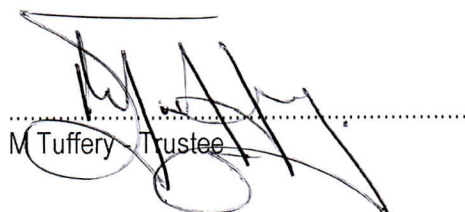
Independent Examiner

Stanley Joseph Limited
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Bristol and Avon Family History Society

Report of the Trustees
for the Year Ended 31 March 2022

Approved by order of the board of trustees on 03-10-2022 and signed on its behalf by:


.....
M Tuffery Trustee

Independent examiner's report to the trustees of Bristol and Avon Family History Society

I report to the charity trustees on my examination of the accounts of Bristol and Avon Family History Society (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

P S Helps
Stanley Joseph Limited
Chartered Accountants
Suite 1
Liberty House
South Liberty Lane
Bristol
BS3 2ST

Date:

Statement of Financial Activities
for the Year Ended 31 March 2022

	Notes	Unrestricted fund £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		36,683	-	36,683	13,209
Other trading activities	2	3,970	-	3,970	3,767
Investment income	3	72	-	72	10
Other income		<u>2,217</u>	<u>-</u>	<u>2,217</u>	<u>7,461</u>
Total		42,942	-	42,942	24,447
EXPENDITURE ON					
Raising funds		24,279	-	24,279	15,382
Charitable activities					
Governance costs		-	-	-	6,721
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total		24,279	-	24,279	22,103
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET INCOME		18,663	-	18,663	2,344
Transfers between funds	10	<u>47</u>	<u>(47)</u>	<u>-</u>	<u>-</u>
Net movement in funds		18,710	(47)	18,663	2,344
RECONCILIATION OF FUNDS					
Total funds brought forward		41,851	1,545	43,396	41,052
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS CARRIED FORWARD		<u>60,561</u>	<u>1,498</u>	<u>62,059</u>	<u>43,396</u>

The notes form part of these financial statements

Bristol and Avon Family History Society

Statement of Financial Position
31 March 2022

	Notes	Unrestricted fund £	Restricted funds £	31.3.22 Total funds £	31.3.21 Total funds £
FIXED ASSETS					
Tangible assets	6	153	-	153	857
CURRENT ASSETS					
Stocks	7	9,395	-	9,395	9,814
Debtors	8	1,800	-	1,800	5,519
Prepayments and accrued income		1,008	-	1,008	602
Cash at bank and in hand		<u>51,157</u>	<u>1,498</u>	<u>52,655</u>	<u>30,886</u>
		63,360	1,498	64,858	46,821
CREDITORS					
Amounts falling due within one year	9	(2,952)	-	(2,952)	(4,282)
		<u>60,408</u>	<u>1,498</u>	<u>61,906</u>	<u>42,539</u>
NET CURRENT ASSETS					
		60,561	1,498	62,059	43,396
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>60,561</u>	<u>1,498</u>	<u>62,059</u>	<u>43,396</u>
NET ASSETS					
		<u>60,561</u>	<u>1,498</u>	<u>62,059</u>	<u>43,396</u>

The notes form part of these financial statements

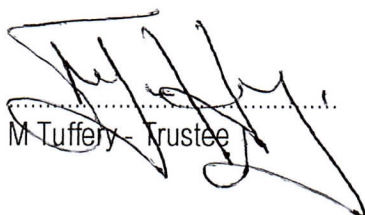
Statement of Financial Position - continued
31 March 2022

FUNDS	10		
Unrestricted funds		60,561	41,851
Restricted funds		<u>1,498</u>	<u>1,545</u>
TOTAL FUNDS		<u>62,059</u>	<u>43,396</u>

The financial statements were approved by the Board of Trustees and authorised for issue on
.....03-10-2022..... and were signed on its behalf by:

Clare Hayward

.....
C Hayward - Trustee


.....
M Tuffery - Trustee

Notes to the Financial Statements
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- Straight line over 8 years
Computer equipment	- 33% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES - continued

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. OTHER TRADING ACTIVITIES

	31.3.22	31.3.21
	£	£
Sale of publications	3,920	3,661
Family history online	<u>50</u>	<u>106</u>
	<u>3,970</u>	<u>3,767</u>

3. INVESTMENT INCOME

	31.3.22	31.3.21
	£	£
Deposit account interest	<u>72</u>	<u>10</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	13,209	-	13,209
Other trading activities	3,767	-	3,767
Investment income	10	-	10
Other income	<u>7,461</u>	<u>-</u>	<u>7,461</u>
Total	24,447	-	24,447

EXPENDITURE ON

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
Raising funds	15,382	-	15,382
Charitable activities			
Governance costs	6,721	-	6,721
Total	22,103	-	22,103
NET INCOME	2,344	-	2,344

RECONCILIATION OF FUNDS

Total funds brought forward	39,507	1,545	41,052
TOTAL FUNDS CARRIED FORWARD	<u>41,851</u>	<u>1,545</u>	<u>43,396</u>

6. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2021	16,750	6,396	23,146
Additions	<u>75</u>	<u>-</u>	<u>75</u>
At 31 March 2022	<u>16,825</u>	<u>6,396</u>	<u>23,221</u>
DEPRECIATION			
At 1 April 2021	16,245	6,044	22,289
Charge for year	<u>508</u>	<u>271</u>	<u>779</u>
At 31 March 2022	<u>16,753</u>	<u>6,315</u>	<u>23,068</u>
NET BOOK VALUE			
At 31 March 2022	<u>72</u>	<u>81</u>	<u>153</u>
At 31 March 2021	<u>505</u>	<u>352</u>	<u>857</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

7. STOCKS

	31.3.22	31.3.21
	£	£
Finished goods	<u>9,395</u>	<u>9,814</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Gift Aid & Royalty debtors	<u>1,800</u>	<u>5,519</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22	31.3.21
	£	£
Other creditors	<u>2,952</u>	<u>4,282</u>

10. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	41,851	18,663	47	60,561
Restricted funds				
Norman Fund	47	-	(47)	-
Spriggs Fund	<u>1,498</u>	<u>-</u>	<u>-</u>	<u>1,498</u>
	<u>1,545</u>	<u>-</u>	<u>(47)</u>	<u>1,498</u>
TOTAL FUNDS	<u>43,396</u>	<u>18,663</u>	<u>-</u>	<u>62,059</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	42,942	(24,279)	18,663
	<u>42,942</u>	<u>(24,279)</u>	<u>18,663</u>
TOTAL FUNDS	<u>42,942</u>	<u>(24,279)</u>	<u>18,663</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	39,507	2,344	41,851
Restricted funds			
Norman Fund	47	-	47
Spriggs Fund	<u>1,498</u>	<u>-</u>	<u>1,498</u>
	<u>1,545</u>	<u>-</u>	<u>1,545</u>
TOTAL FUNDS	<u><u>41,052</u></u>	<u><u>2,344</u></u>	<u><u>43,396</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	24,447	(22,103)	2,344
	<u>24,447</u>	<u>(22,103)</u>	<u>2,344</u>
TOTAL FUNDS	<u><u>24,447</u></u>	<u><u>(22,103)</u></u>	<u><u>2,344</u></u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	39,507	21,007	47	60,561
Restricted funds				
Norman Fund	47	-	(47)	-
Spriggs Fund	<u>1,498</u>	<u>-</u>	<u>-</u>	<u>1,498</u>
	<u>1,545</u>	<u>-</u>	<u>(47)</u>	<u>1,498</u>
TOTAL FUNDS	<u><u>41,052</u></u>	<u><u>21,007</u></u>	<u><u>-</u></u>	<u><u>62,059</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	67,389	(46,382)	21,007
	<u>67,389</u>	<u>(46,382)</u>	<u>21,007</u>
TOTAL FUNDS	<u><u>67,389</u></u>	<u><u>(46,382)</u></u>	<u><u>21,007</u></u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

	31.3.22 £	31.3.21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Subscriptions	13,499	12,979
Raffles and donations	<u>23,184</u>	<u>230</u>
	36,683	13,209
Other trading activities		
Sale of publications	3,920	3,661
Family history online	<u>50</u>	<u>106</u>
	3,970	3,767
Investment income		
Deposit account interest	72	10
Other income		
Reimbursements received	1,800	7,461
Postage received	<u>417</u>	<u>-</u>
	<u>2,217</u>	<u>7,461</u>
Total incoming resources	42,942	24,447
EXPENDITURE		
Raising donations and legacies		
Subscriptions and insurance	739	1,199
Printing and stationery	304	82
Postage and telephone	679	394
Travel expenses	<u>-</u>	<u>22</u>
	1,722	1,697
Other trading activities		
Opening stock	9,814	9,814
Carried forward	9,814	9,814

Bristol and Avon Family History Society

Detailed Statement of Financial Activities
for the Year Ended 31 March 2022

	31.3.22 £	31.3.21 £
Other trading activities		
Brought forward	9,814	9,814
Purchases	2,825	1,288
Journal production costs	8,977	8,851
Storage unit rent	1,900	1,768
Cost of trips	-	200
Meeting expenses	2,197	1,387
Research room costs	1,766	-
Other expenses	236	191
Open day refunds	26	-
Closing stock	<u>(9,395)</u>	<u>(9,814)</u>
	18,346	13,685
Support costs		
Governance costs		
Accountancy and legal fees	480	60
Website costs	2,952	5,871
Fixtures and fittings	508	519
Computer equipment	<u>271</u>	<u>271</u>
	<u>4,211</u>	<u>6,721</u>
Total resources expended	<u>24,279</u>	<u>22,103</u>
Net income	<u>18,663</u>	<u>2,344</u>

This page does not form part of the statutory financial statements

Independent examiner's report to the trustees of Bristol and Avon Family History Society

I report to the charity trustees on my examination of the accounts of Bristol and Avon Family History Society (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

P S Helps
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