



Receipts and payments accounts

For the period from	Period start date	To	Period end date
	1st May 2021		30th April 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grant from Friends of the Orchestra	33,500	-	-	33,500	-
Special Centenary Grant from Friends	7,500	-	-	7,500	-
Major donations	4,492	-	-	4,492	7,549
Patrons	9,757	-	-	9,757	2,790
Playing members subs	4,177	-	-	4,177	-
Fundraising (+Gift Aid via Justgiving)	7,268	-	-	7,268	125
Gift Aid	808	-	-	808	-
Advertising revenue	2,584	-	-	2,584	-
Advance season ticket sales	30,005	-	-	30,005	(48)
Other ticket sales	-	-	-	-	-
Box office sales	30,260	-	-	30,260	1,403
Sale/sponsorship of programmes	2,000	-	-	2,000	-
Bank interest	4	-	-	4	6
Orchestra Tax Relief via RTWSOPL	928	-	-	928	12,871
	-	-	-	-	-
Sub total (Gross income for AR)	133,283	-	-	133,283	24,696
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	133,283	-	-	133,283	24,696
A3 Payments					
Fees:conductors, players via RTWSOPL	72,033	-	-	72,033	5,065
Centenary activities including CD	14,119	-	-	14,119	-
Printing of programmes	5,167	-	-	5,167	-
Music hire via RTWSOPL	3,306	-	-	3,306	-
Venue hire via RTWSOPL	27,054	-	-	27,054	245
Marketing	11,758	-	-	11,758	8,237
PRS	2,657	-	-	2,657	168
Advertisements	1,570	-	-	1,570	-
Misc Direct Costs including education	1,049	1,901	-	2,950	419
Admin	2,582	-	-	2,582	2,430
	-	-	-	-	-
Sub total	141,295	1,901	-	143,196	16,564
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	141,295	1,901	-	143,196	16,564
Net of receipts/(payments)	(8,012)	(1,901)	-	(9,913)	8,132
A5 Transfers between funds					
	-	-	-	-	-
A6 Cash funds last year end	25,590	4,150	-	29,740	21,608
Cash funds this year end	17,578	2,249	-	19,827	29,740

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	1,822	-	-
	Bank Deposit Account	15,756	2,249	-
	Total cash funds	17,578	2,249	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed electronically by trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Frances Armstrong	8 July 2022	
		Alexandra Dicken-Woollard	8 July 2022	

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1st	Month May	Year 2021		Day 30th	Month April	Year 2022

2018

Section A Reference and administration details

Charity name

ROYAL TUNBRIDGE WELLS SYMPHONY ORCHESTRA

Other names charity is known by

RTWSO

Registered charity number (if any)

295781

Charity's principal address

11A High Street

Pembury

Tunbridge Wells, Kent

Postcode

TN2 4PH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ms Frances Armstrong	Chairman		
2	Mr Andrew Muir	Deputy Chairman		
3	Mrs Gale Smith	General Secretary		
4	Mrs Alexandra Dicken-Woollard	Treasurer		
5	Mrs Anne Parker	Orchestra Manager		
6	Mrs Libby Summers	Librarian		
7	Mrs Zoe Hayward	News Editor		
8				
9				
10				
11				

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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

None

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted at an AGM on 4 th July 2014.
How the charity is constituted (eg. trust, association, company)	The charity comprises Honorary Officers, Annual Subscribers and Playing Members. Seven Trustees manage its affairs, retire annually but may be re-elected. New Trustees are inducted and trained by existing Trustees.
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by the members at a duly constituted General Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity is a member of Making Music, the UK's membership organisation for leisure-time music, and has used their general guidance in such matters as arrangements for Covid-secure rehearsals and performance.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charity exists to promote the musical education of the inhabitants of Royal Tunbridge Wells through the study and practice of orchestral music, in order to foster public knowledge and appreciation of such music by means of public performance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Following the covid pandemic, the charity planned and delivered its regular season of six classical concerts at the Assembly Hall Theatre in Tunbridge Wells. Local NHS staff were invited to attend several of these concerts free of charge.

Members of the Orchestra also played to support the local Council's thank you picnic for volunteers during the Covid pandemic, and the Orchestra used one concert to support the Mayor of Tunbridge Wells' chosen charity, Mental Health Resource.

The Charity's Education Officer was once again able to visit local schools and co-ordinate outreach activities, which included demonstrations of instruments, workshops and performances with 5 primary schools and

with a group of local A-level music students.

Our Trustees are always mindful of Charity Commission guidance on what constitutes public benefit, and are actively diversifying our programme to provide more.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

All our Trustees and player members are volunteers, some acting in a professional capacity – for example, negotiation with soloists of performance contracts, or managing players for specific concerts.

Three Trustees also serve as directors of RTWSO Productions Ltd, a company established in 2018 to administer production expenses.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Charity delivered six full orchestral concerts in Tunbridge Wells, despite continued disruption due to the covid pandemic.

To mark its Centenary Season, the orchestra also recorded a CD of music drawn from the season's programme, to be used as a souvenir of the Centenary, for fundraising amongst supporters and to attract new members.

The Charity's Education Outreach activities delivered workshops and performances amongst five local primary schools. In addition, a conducting workshop with a well-known English conductor was held for local 16-18 year olds studying A level music, and a composition workshop was held for 11 year olds, lead by a local composer.

A further centenary celebration concert was also planned, to be delivered in May 2022.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity holds sufficient reserves to pay expenses anticipated ahead of the following season's ticket sales.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal sources of funds are revenue from ticket sales, together with donations from Friends, patrons and other supporters. Following the Covid pandemic, which resulted in a reduction in audience numbers compared to pre-Covid years, donations from Friends and patrons represented a higher proportion of the Charity's income. However, ticket sales remained the largest contributor to the Charity's revenue.

During the 2021-2022 season, being the Orchestra's centenary season, fundraising was also carried out through Justgiving and some donations were received via the Paypal Giving Fund. This fundraising enabled the production of a professional quality CD as a souvenir of the centenary.

One major donation made in 2020, of £4,500 from the Saville Turner Holistic Trust, was to be used specifically for our education outreach activities over a three- year period, and is thus shown under 'restricted funds' in our accounts.

Section F **Other optional information**

Section G **Declaration**

The trustees declare that they have approved the trustees' report above.

Signed electronically on behalf of the charity's trustees

Signature(s)		
Full name(s)	Frances Armstrong	Alexandra Dicken-Woollard
Position (eg Secretary, Chair, etc)	CHAIRMAN	TREASURER

Date	8 July 2022
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Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

The Royal Tunbridge Wells Symphony Orchestra

**On accounts for the year
ended**

30 April 2022

**Charity no
(if any)**

295781

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 April 2022.

**Responsibilities and basis
of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

11 July 2022

Name: S R Sampson

Relevant professional qualification(s) or body (if any): BFP FCA FCIE DChA

Address: Ashdown Hurrey Auditors Limited
20 Havelock Road, Hastings
East Sussex, TN34 1BP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.