

Chesham Grammar School Parent Teacher Association

Charity Number 295740

Trustees' Annual Report and Accounts

For the year ended 31 July 2024

Principal Address:

Chesham Grammar School
White Hill
Chesham
Bucks
HP5 1BA

Chesham Grammar School Parent Teacher Association

Year Ended 31 July 2024

Trustee' Report

Structure, Governance, and Management

Chesham Grammar School Parent Teacher Association is a registered charity that operates on behalf of parents and guardians of pupils enrolled at Chesham Grammar School, together with its teachers.

Charity Trustees

Miss Annmarie McNaney	President
Mrs Prunella Murray (until 28 February 2024)	Chair
Mrs Natasha von Geldern	Secretary
Mrs. Caroline Bryant	Co-Treasurer
Mr Sandip Patel (until 28 th February 2024)	Co-Treasurer

Trustee's Annual report

The Trustees of Chesham Grammar School Parent Teacher Association present their report together with the Independently Examined accounts of the charity for the year ended 31 July 2024.

For comparison purposes, it should be noted that the previous year, 2022-2023, covered a ten-month period due to a change of accounting reference date.

Constitution and Objects

The objects of the Charity are set out in the constitution adopted November 1986 (amended on November 1999 and December 2014) and are to advance the education of the pupils at the school by providing and assisting in the provision of facilities for education at the school not normally provided by the local authority.

New Trustees may be appointed by a resolution of the Trustees. New trustees are inducted into the workings of the charity and its relationship to the school.

Public Benefit

In accordance with the above objectives, and with due regard to the published Charity Commission guidance on the operation of the Public Benefit requirement of the Charities Act 2011, the Trustees have undertaken appropriate activities in furtherance of those aims for the public benefit.

Chesham Grammar School Parent Teacher Association

Year Ended 31 July 2024

Main Activities

The Association continues to provide support in accordance with its objects. The main activities in the period were the planning, organisation, and running of voluntary fund-raising events. These included a Quiz night, Comedy night, Christmas Fair and raffles. All the events were staffed by volunteers upon whom the Association relies.

The Association also runs a Shop-Smart Voucher scheme, earning income from supermarket discounts. It also has a Shop-Smart Christmas Club scheme, which collects payments through the year and reimburses, via supermarket vouchers, in November.

Cash donations from students' parents are collected and passed to the school's development fund. This scheme has largely been transferred to the school and is anticipated to conclude soon once the last three remaining donors are transferred over.

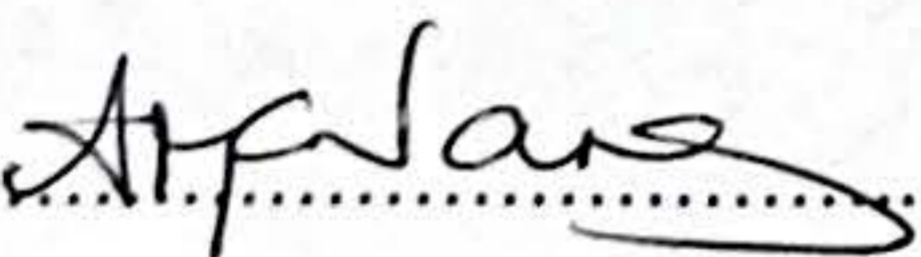
The trustees administer the funds directly and all the income received during the period was unrestricted. The trustees are pleased to report net incoming resources of £47,506 for the year before Charitable Expenditure to the school.

After discussion, the Trustees agreed to designate £50,000 towards the school's artificial pitch project (£25,000 of which was accrued for in the 2022-2023 accounts).

Reserves Policy

The Trustees have established a policy whereby the unrestricted funds not committed are sufficient to meet all donation commitments of which the trustees are aware.

The Trustees Declare That They Have Approved the Trustees' Report Above

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Miss Annmarie McNaney President Date

.....22.5.25

Chesham Grammar School Parent Teacher Association

Year Ended 31 July 2024

Annual Accounts for The Period Ended 31 July 2024

Statement of Financial Activities

		12 m/e 31/07/2024 Unrestricted Funds	10 m/e 31/07/2023 Unrestricted Funds
	Note		
Incoming resources			
Income from:			
Donations/Grants		£5,600	£706
Charitable Fundraising Events	2	£33,418	£38,168
Shop-Smart Voucher Scheme		£8,240	£7,180
Other		£248	£416
Total incoming resources		£47,506	£46,470
Resources expended			
Expenditure on raising funds:			
Charitable Fundraising Events	2	£8,965	£8,469
PTA UK membership		£153	£140
Bank Fees		£121	£85
Miscellaneous		£85	£121
Expenditure on charitable activities:			
Donations to School	4	£25,000	£40,000
Total resources expended		£34,324	£48,815
Net income/(expenditure)		£13,182	£(2,345)
Total funds brought forward		£10,010	£12,355
Total funds carried forward		£23,192	£10,010

Chesham Grammar School Parent Teacher Association

Year Ended 31 July 2024

Balance sheet

Note 31/07/2024 31/07/2023

Current Assets

Stocks		£100	£100
Debtors	5	£467	£567
Cash at bank and in hand		£23,825	£36,333

Total current assets		£24,392	£37,000
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Creditors amounts falling due within one year	6	£1,200	£26,990
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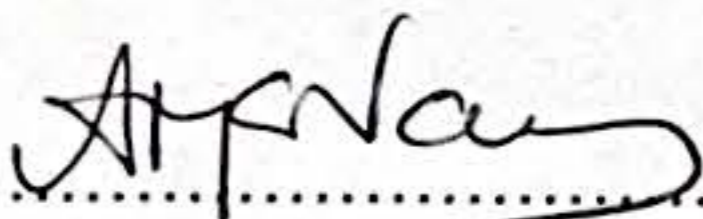
Total Net Assets		£23,192	£10,010
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Funds of charity

Unrestricted funds		£23,192	£10,010
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Total funds		£23,192	£10,010
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Signed by Miss Annmarie McNaney President on behalf of all the trustees

.......... Date 22.5.25

Chesham Grammar School Parent Teacher Association

Year Ended 31 July 2024

Notes to the accounts

Note 1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. In accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011

1.2 Accounting Policies

INCOME

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Chesham Grammar School Parent Teacher Association

Year Ended 31 July 2024

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Income from interest, royalties and dividends

This is included in the accounts when receipt is probable, and the amount receivable can be measured reliably.

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Governance and support costs

Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

ASSETS

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost.

Investments

Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the period end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.

Stocks and work in progress

Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value.

Chesham Grammar School Parent Teacher Association

Year Ended 31 July 2024

Note 2 Analysis of Charitable Fundraising Events

Event	2024 Incoming	2024 Expended	2024 Net	2023 Incoming	2023 Expended	2023 Net
Comedy night	£5,427	£1,726	£3,701	£10,144	£2,974	£7,170
Christmas Fair	£6,659	£2,580	£4,079	£5,543	£688	£4,855
Quiz night	£6,687	£2,623	£4,064	£5,636	£1,935	£3,701
Colour Run				£1,573	£1,043	£530
Mufti Day				£1,568		£1,568
Bags2School	£425		£425	£535		£535
Donut Sale				£1,565	£934	£631
Lottery	£3,875		£3,875	£3,422		£3,422
SmileAmazon (scheme withdrawn)				£736		£736
EasyFundraising	£349		£349	£509		£509
Prize draws	£5,502	£150	£5,352	£5,191	£350	£4,841
Discos	£2,235	£556	£1,679	£1,745	£545	£1,200
Year 7 welcome	£249	£123	£126			
Taskmaster/Celebration bars	£1,935	£1,207	£728			
Other	£75		£75			
Total Fundraising Events	£33,418	£8,965	£24,453	£38,168	£8,469	£29,699

Note 3 Details of certain items of expenditure

3.1 Trustee expenses

None of the trustees received expenses during the period but some were reimbursed for bona fide direct costs relating to arranging fundraising events.

3.2 Fees for examination or audit of the accounts

Amount paid for any statutory external scrutiny of accounts and other services provided by independent examiner or auditor: £none (2023: £none).

Note 4 Donations to Chesham Grammar School

	12 m/e 31/07/2024	10 m/e 31/07/2023
Contribution to renovations of students' toilets	£0	£10,849
Pitch to Play project	£25,000	£29,151
	£25,000	£40,000

Chesham Grammar School Parent Teacher Association

Year Ended 31 July 2024

Note 5 Debtors and Prepayments

	12 m/e 31/07/2024	10 m/e 31/07/2023
Shop-Smart debtors	£467	£567
Prepayment	£0	£0
Other debtors	£0	£0
Total	£467	£567

Note 6 Creditors and accruals

	12 m/e 31/07/2024	10 m/e 31/07/2023
Donations payable to Chesham Grammar School	£0	£25,000
Shop-Smart creditors	£0	£730
Deferred income: Shop-Smart Christmas Club	£1,200	£1,260
Total	£1,200	£26,990

Note 7 Transactions with related parties

The Association is connected to Chesham Grammar School and has transactions with the School. This PTA generates most of its income from fundraising activities that take place on school premises for which it does not incur a charge.

Chesham Grammar School Parent Teacher Association

Year Ended 31 July 2024

Independent Examiner's Report to the Trustees of Chesham Grammar School Parent Teacher Association

I report to the trustees on my examination of the accounts of the Chesham Grammar School Parent Teacher Association for the year ended 31 July 2024.

Responsibilities and basis of report


As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Alex Crompton

Address: Dell Cottage, Chartridge, Bucks, HP5 2TS

Date: 22/5/2025