



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st August 2023 (Period start date) To 31st July 2024 (Period end date)

Charity name: FRIENDS OF ST PETER'S SCHOOL

Charity registration number: 295721

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Friends of St. Peter's hold events to raise money for the school to spend on a wide range of items to enhance the children's learning.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising via school-based events, discos, cake sales, raffles, fayres.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Autumn festival Having freshly taken the helm in September, we were luck enough to carry on the Autumn festival in glorious sunshine! The ice cream van was very popular, along with the helta skelta at the entrance. It seems the bank knew how successful we were and literally put a stop to us taking any payments with cards! Thankfully it was late in the afternoon and they have been warned that we were hoping to continue the success over the year! We are running this again on October 12th - please put it in your diaries!</p> <p>Santa's Grotto We took the previous success of the Santa's Grotto and made it an inside event. Please note, this was not planned to be a fair – we had a wonderful team of magical parent elves that came in and helped to decorate the music room into Santa's Grotto, the children's class decorated Christmas trees adorned the hall and we had a couple of craft stalls, sweetie stalls and game stalls to enjoy. We definitely found our pizza man couldn't believe the demand and we hope to repeat this again...Santa is booked and his chair is fixed! And we know the next lot of Year 6 elves are excited!</p> <p>FOSP Summer Showcase The FOSP Summer Showcase brought our year to an end, getting our children to demonstrate all of their wonderful talents that they have learned, along with inflatables, games and BBQ. The feedback has been really great around the event. We received an amazing amount of income from selling advertising space in our programme, however the programme sales could have been better. We had a few external providers come in such as the Scouts crockery smash, Ashtead Rotary Club and the police (some of you may have heard the sirens?) and firefighters also came for a visit. Our key learnings would be to better direct people to and from the event from the entrance and ensure that everyone walked passed the fire engine.</p> <p>We also tried mixing things up a bit with the UV disco for the children, we managed to secure some discounted tickets for Legoland, our Boogie bingo night – don't ask about the bingo lingo for some of the numbers...had prizes being won and the dance floor enjoyed! And of course, most recently we held Roald Dahl's Wonky bar day! Learnings definitely include</p>

		buying a lot more chocolate!! But everyone seemed to enjoy the visitors and their gifts – including the golden tickets.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash at bank and in hand at 31/7/24 was £20,324 in unrestricted funds with £150 held in hand as petty cash for floats.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held as required and depends on the specific needs of the school over time.
Amount of reserves held	Para 1.22	£20,474.28
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Not applicable

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Trustees are appointed or reappointed annually at the Annual General Meeting held in July</p> <p>Nominations for election to the committee may be made by any member of the association and seconded by another. Such nominations must have the consent of the nominee. Nominations should be made in writing to the Chair at any time until the election process has been completed. If no nominations or an insufficient number are received before the AGM, any members present may nominate a person, with their consent, and that person may be appointed by a majority vote of those present.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	FRIENDS OF ST PETER'S SCHOOL
Other name the charity uses	Not Applicable
Registered charity number	295721
Charity's principal address	Friends of St Peters School Grange Road LEATHERHEAD Surrey KT22 7JN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alice Emily Baccelliere	Chair	Sept 23 Onwards	
2	Rowena Patel		14 May 24 Onwards	
3	Tom Tyler	Secretary	Sept 23 Onwards	
4	Rebecca Gathercole	Treasurer		
5	Cara Heden	Treasurer		
6	Lisa Dowd-Patel	Vice-Chair		
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not Applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not Applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not Applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not Applicable

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Alice Baccelliere

Position (eg Secretary,
Chair, etc)

Co-Chair

Date

24/05/2025

Executive Summary

Friends of St Peter's School For the year ended 31 July 2024

	2024	2023	VARIANCE
Cash			
Cash received	26,307	20,839	26% ↑
Cash spent	19,963	28,375	-30% ↓
Cash surplus (deficit)	6,344	(7,536)	184% ↑
Closing bank balance	20,474	14,130	45% ↑
Profitability			
Income	26,292	20,881	26% ↑
Direct costs	10,856	8,416	29% ↑
Gross profit (loss)	15,436	12,465	24% ↑
Other income	-	-	- —
Expenses	8,003	20,070	-60% ↓
Profit (loss)	7,434	(7,605)	198% ↑
Balance Sheet			
Debtors	175	-	- —
Creditors	-	-	- —
Net assets	20,649	1,806	1,044% ↑
Sales			
Number of invoices issued	13	-	- —
Average value of invoices	139	-	- —
Performance			
Gross profit margin (%)	59	60	-2% ↓
Net profit margin (%)	28	(36)	178% ↑
Return on investment (p.a.) (%)	36	(421)	109% ↑
Position			
Average debtor days	2	-	- —
Average creditor days	-	-	- —
Short term cash forecast	175	-	- —
Current assets to liabilities	-	1	-100% ↓
Term assets to liabilities	-	-	- —

Independent examiner's report to the trustees of FOSP

I report to the trustees on my examination of the accounts of the FOSP for the year ended 31 July 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the

2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the

Act; or

2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

A handwritten signature in black ink, appearing to read 'T Bell', followed by a long, sweeping horizontal line that curves upwards at the end.

Name: Tanya Bell

Address: 10 Kinglsea, Leatherhead, Surrey KT22 7SN

Date: 16/05/2025